

Personal Information

Last Name *

First Name *

M.I.

Address *

City *

State *

Zip Code

Driver's License

Yes

No

Class

A

B

C

State

Driver's License # *

Expiration Date:

Email *

Phone

I prefer to work:

Spring

Summer

Fall

Education/Training

Check last grade completed *

9 - 12

GED

College

Graduate

Did you Graduate *

Yes

No

Present

Name of School *

Work History 1

Company Name

Position Title:

From (Mo/Yr)

To (Mo/Yr)

Address:

Company Phone:

Supervisor's Name:

Type:

Full Time

Part Time

Intern

Duties:

Reason For Leaving:

Skills Additional Info

List training equipment, skills (including PC skills) memberships with professional organizations, certifications, licenses and awards.

List three (3) references other than relatives: **Professor Reference Required**

Name:

Occupation:

Years Known:

Address:

Phone

Name:

Occupation:

Years Known:

Address:

Phone

Name:

Occupation:

Years Known:

Address:

Phone

Emergency Contact Information

Name:

Primary Phone

Secondary Phone

College Transcript Attachment

Please email to: Bridgette.Eickhoff@houstontx.gov

Supplemental Questions

At the end of your 12 weeks internship, you will be required to deliver a presentation. Will you be willing to comply?

Yes

No

How many hours a week are you willing to work?

32 Hours

20 Hours

Signature

READ CAREFULLY BEFORE SIGNING! By my signature below, I certify, authorize or acknowledge:

- That all the information provided by me in connection with my application, whether on this document or on any attachment, is complete, true and correct. I know that the City of Houston will rely upon this information in making a decision to hire me. Consequently, I further understand that any misstatement, falsification, or omission of information will void my application and prevent any further processing. If the City of Houston obtains such information after I am hired, I will be subject to termination from my employment with the city.

Name:

Social Security Number (Last 4 digits only)

Signature:

Date