



**MIDTOWN MANAGEMENT DISTRICT
PARKING BENEFIT DISTRICT ADVISORY COMMITTEE MEETING
MINUTES**

January 11, 2024, 3:00 p.m.

Midtown Management District, 1st Floor Conference Room
410 Pierce Street, Houston, Texas 77002


The Parking Official was present, and the meeting was open to the public.

<p>1. Roll Call</p>	<p>James Llamas Scott Irby (Attended via video conference) Cynthia Aceves-Lewis Scarlett Yarborough Maggie Segrich</p> <p>All of the above-named Committee members were present.</p> <p>Also, in attendance were:</p> <p>Midtown Staff members Cynthia Alvarado, Jaime Giraldo, and Chrystal Davis; Peggy Foreman of Burney and Foreman; Maria Irshad, Deputy Director, ParkHouston, Administration and Regulatory Affairs Department; and Laura Knutson of Houston Bike Share.</p>
<p>2. Public comments</p>	<p>There were no public comments.</p>
<p>3. Consent Agenda</p>	<p>Mrs. Chrystal Davis presented the Consent Agenda.</p> <p>Committee Member Aceves-Lewis requested that the Minutes be removed from the Consent Agenda for separate discussion.</p>
<p>4. Approval of Minutes for the November 9, 2023 Advisory Committee Meeting.</p>	<p>Committee Member Aceves-Lewis requested a change to the Minutes related to the Artistic Meter Wrapping project. Peggy Foreman made a revision to the Minutes and read the revised language to the Committee.</p>

	<p>Committee Member Segrich made a motion to approve the Minutes as revised. The motion was seconded by Committee Member Aceves-Lewis. The revised version of the Minutes was approved by unanimous vote.</p>
<p>5. Updates from ParkHouston</p>	<p>Maria Irshad, Deputy Director of the City of Houston (the “City”) Administration and Regulatory Affairs Department presented the income statement for the Midtown Parking Benefit District showing year to date revenues and expenses for the period from July 1, 2023 through December 31, 2023. She also presented the number of transactions, the average revenue per transaction and the number of citations issued for expired meters as shown on the written income statement.</p> <p>She reminded everyone that funding of the following projects was previously approved by the Director of the City’s Administration and Regulatory Affairs Department.</p> <ul style="list-style-type: none"> • The Houston Police Department South-Central Division Midtown Loud Noise Overtime Initiative (\$29,840) • Maintenance costs for 3 months beginning on December 1, 2023 and ending on February 28, 2024 for four (4) previously closed Houston Bike Share stations located in Midtown. (\$7500) • Speed Feedback Sign Study (\$40,000 maximum) • Artistic Meter Wrapping (\$30,275)
<p>6. Current Parking Benefit District Projects</p>	<p>The staff provided an update regarding implementation of the currently approved projects.</p> <p><u>Houston Bike Share Maintenance Agreement Extension</u></p> <p>Laura Knuston of Houston Bike Share presented a proposal to restructure and extend funding for the Maintenance Costs for four (4) previously closed Houston Bike Share stations in Midtown. Committee Member Segrich made a motion to recommend approval to extend the payment of maintenance costs for four (4) previously closed Houston Bike Share stations in Midtown for an additional month beginning February 29, 2024 and ending March 31, 2024 in the amount of \$2,500.00. The motion was seconded by Committee Member Yarborough. Following all discussion the motion carried by majority vote – Yes <u>3</u> No <u>0</u> and <u>1</u> Abstention. Committee Chair Llamas abstained from the vote.</p>

	Midtown staff and attorneys were asked to review the proposal presented by Houston Bike Share for longer term funding of maintenance costs for four (4) bike stations located in Midtown and report back to the Committee.
7. Potential Midtown Parking Benefit District Projects	<ul style="list-style-type: none"> a. Sidewalk Replacement/Repair b. Installation of Additional Lighting c. Clean & Safe Signage d. Future Projects <ul style="list-style-type: none"> i. Metro Boost McGowen Street Bus Stop Enhancements <p>Committee members requested additional information regarding the above-listed potential projects.</p>
8. Announcements	Next meeting will be Thursday, March 7, 2024, at 3:00 p.m.
9. Adjourn	There being no other business, the meeting was adjourned.

Committee meetings are open to the public. For special needs or information about this Committee, please contact Chrystal Davis at 713-526-7577 or crobinsondavis@midtownhouston.com.



 James Llamas
 Chair

 3/7/24
 Date