|  |  |
| --- | --- |
| **Date:** |  |
| **Bid/Proposal Number:** |  |
| **Formal Bid/Proposal Title:** |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of Certified MWBE \*\*** | **Street Address, City, State, Zip Code, Tel # & Email** | **Certification Type {**✓**}** | | **NAICS Code (6 Digits)** | **Description of Work (Scope of Work)** | **% of Participation** |
| **USE THIS LINE FOR PRIME LEVEL CREDIT ONLY. CREDIT MUST NOT EXCEED 50% OF THE ADVERTISED GOAL.** |  | **MBE** | **WBE** |  |  |  |
|  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| a. | CONTRACT AMOUNT TO BE PAID TO PRIME (excluding MWBE Participation) | $ |
| b. | MWBE PARTICIPATION AMOUNT | $ |
| c. | TOTAL BID/PROPOSAL AMOUNT (add lines a. and b.) | $ |
| d. | TOTAL % MWBE PARTICIPATION AMOUNT | % |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of Certified MWBE \*\*** | **Street Address, City, State, Zip Code, Tel # & Email** | **Certification Type {**✓**}** | | **NAICS Code (6 Digits)** | **Description of Work (Scope of Work)** | **% of Participation** |
|  |  | **MBE** | **WBE** |  |  |  |
|  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

If you have exhausted your best efforts to comply with the City’s MWBE Policy by seeking subcontracts and/or subconsultant agreements with certified minority and women business enterprises, in addition to MWBE Prime level participation (if applicable), but failed to meet the MWBE contract goal of this bid document, list your good faith efforts to demonstrate compliance below. For more information, please review the Good Faith Efforts Policy which can be found on the OBO website at [www.houstontx.gov/obo.](http://www.houstontx.gov/obo)

**\*\***All firms listed must be certified by the Office of Business Opportunity at the time of bid submission. This completed MWBE participation plan/good faith efforts must be returned with the submission documents.

The undersigned will enter into formal subcontracting agreement(s) with the MWBE subcontractors/subconsultants listed on this participation plan upon award of a contract from the City.

Bidder Company Name

Signature of Authorized Officer/Agent/Bidder & Title

Print or Typed Name of Authorized Officer/Agent/Bidder & Title Date