



**BUILDING AND STANDARDS COMMISSION
ANNUAL HYBRID MEETING
(VIRTUAL AND IN-PERSON).
JANUARY 15TH, 2024 - 2 TO 4 P.M.**

**PHYSICAL LOCATION OF HEARING:
ADMINISTRATIVE HEARING ROOM
601 SAWYER STREET
HOUSTON, TX 77007**

**VIRTUAL OPTION:
JOIN VIA MICROSOFT TEAMS:
<https://www.microsoft.com/microsoft-teams/join-a-meeting>**

Meeting ID: 271 231 514 291

Passcode: ST2Dx9WT

**TOLL FREE:
+1 936-755-1521
CONFERENCE ID: 489 471 086#**

In accordance with the Texas Open Meetings Act, the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby. The agenda may be accessed at <http://www.houstontx.gov/ips/bsc.html/>.

AGENDA

I. Welcome – Reggie Harris, Assistant Director, Department of Neighborhoods

a. Master of Ceremonies

- a. Donald Hall, Administration Manager, Department of Neighborhoods
- b. Atisha Menyweather, Management Analyst IV, Department of Neighborhoods

II. Message from the Director (DON) – Herbert Sims, Director, Department of Neighborhoods

III. Message from the Director (HPW) – Randy Macchi, Houston Public Works

IV. Message from Deputy Director (HPC-HPW) – Rudy Moreno Jr., Houston Public Works

V. Administration of Statement of Officer (“Anti-Bribery Statement”) and oath of Office – Juandolyn McQueen, Administrative Assistant, Department of Neighborhoods

VI. Election of Commission Officers

- a. Chairperson of the Building and Standards Commission
- b. Vice Chairperson of the Building and Standards Commission
- c. Panel No. 1 Chairperson
- d. Panel No. 1 Vice Chairperson

- e. Panel No. 2 Chairperson
- f. Panel No. 2 Vice Chairperson

VII. Overview of BSC’s Jurisdiction/Applicable Law: City Code Ch. 10; Local Gov’t Code Chapters. 54, 214 – Rashaad Gambrell, Chief, General Counsel Section, Legal Department

VIII. Evidentiary Matters and Resets. LaShonne Watts, Senior Assistant City Attorney, Neighborhood Services Section, Legal Department

IX. Ethics Presentation – Joseph Hays, Assistant City Attorney, General Counsel Section, Legal Department

X. Overview of Texas Open Meetings Act Requirements for Hybrid Meetings – Genesis Jimenez, Assistant City Attorney, General Counsel Section, Legal Department

XI. Adjournment. Light refreshments will be available.