

**CITY OF HOUSTON TAX INCREMENT REINVESTMENT ZONE NUMBER 22**  
**LELAND WOODS REDEVELOPMENT AUTHORITY**  
**REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES**  
**RFQ No. 2024-01**

**Background:** The Leland Woods Redevelopment Authority (Authority) was created to act on behalf of the City of Houston to assist with the design and construction of public infrastructure projects within the TIRZ 22 boundaries such as roadways, sidewalks, parks and greenspace, water and sewer utilities, and stormwater drainage improvements to promote economic development within the Zone. TIRZ 22 encompasses approximately 2,610 acres situated in Northeast Houston and is generally bound by Little York Road to the north, Beaumont Highway to the south, Homestead Road to the west, and Mesa Drive to the east. The TIRZ is governed by a board of directors appointed by the City of Houston. Learn more at [www.houstontx.gov/ecodev/tirz/22](http://www.houstontx.gov/ecodev/tirz/22).

**Potential Scope of Work:** The Authority will engage one firm to perform Professional Engineering Services for a drainage study of the Leland Woods TIRZ area.

**Submittal Instructions:** If your firm is interested in submitting qualifications, please submit seven (7) hard copies and one (1) electronic copy to Don Huml, Administrator at 9600 Long Point, Suite 200, Houston, TX 77055 no later than **12:00 noon on Friday October 18, 2024**. Late submittals will not be accepted. By submitting your response, it is understood and acknowledged that you have read and understand this RFQ and all its requirements. Responses shall be delivered in a sealed envelope or container clearly marked with the RFQ information. All responses submitted shall become the property of the Authority. Please direct your questions to Don Huml at 713-882-3360 or [dhuml@haweshill.com](mailto:dhuml@haweshill.com).

**Evaluation Criteria:** Firms will be evaluated based on the following criteria:

- Experience with public agencies and tax increment reinvestment zones (40%).
- Demonstrated qualifications of personnel and team (30%).
- Reputation and experience in professional engineering services (20%).
- Local resources and location of local office (10%).

**Minority and Women Business Enterprises (W/MBE) Practices:** Provide your proposed (M/WBE) subconsultant participation plan and demonstrated good faith efforts to meet or exceed the City of Houston required level of M/WBE participation.

**Award of Contract:** The Authority reserves the right to choose the engineering firm whose submittal of qualifications to this solicitation will be most advantageous to its goals. The Authority reserves the right to reject any or all submittals or qualifications and to waive informalities and minor irregularities in submittals received. Firms not selected may request a debriefing after the Authority board of directors has approved the selection of a successful engineer.