

COOPERATIVE PURCHASING ANNUAL ALLOCATION TTI PRESENTATION



Lisa Kent, Chief Information Officer

March 2, 2023

BOTTOM LINE UP FRONT



Council Action Request	Motion for Spending Authority
Vendors	<ul style="list-style-type: none"> - Texas Department of Information Resources (DIR) - General Services Administration (GSA) - National Association of State Procurement Officials (NASPO) Value Point - OMNIA Partners - The Interlocal Purchasing System (TIPS)
Purpose	To approve annual spending authority for routine technology related purchases up to \$300,000 per purchase order.
Total Appropriation Requested	\$24,475,159.07
Term	1 year (April 2023-April 2024)
MWBE Goal	All purchases will comply with current City purchasing guidelines.
Primary Department Users	All City Departments

Summary of Controls

- Executive Order 1-59: Technology Related Purchases from Cooperatives
 - All technology purchases through a Cooperative must be processed by Strategic Purchasing Division.
 - All purchases from any Cooperative shall require the “Request to Purchase from Cooperative/Interlocal” justification form signed by Chief Procurement Officer.
 - Any department in need of Staff Augmentation should first seek to utilize existing department or citywide contracts.
 - HITS shall prepare monthly reports on citywide technology related Cooperative purchases between \$50,000 and \$300,000 and post them on the City of Houston intranet no later than the last day of the month following the reporting period.
- All material groups pertaining to technology related items require HITS’ approval in SAP.
- All purchases over \$100,000 are to obtain M/WBE participation or a goal modification.





Forecasted Utilization 2/2022 – 4/30/2023

Vendor	Current Allocation	Current Utilization	Forecasted Utilization	Estimated Remaining Allocation
DIR	\$19,757,546.38	\$11,779,493.71	\$5,060,931.51	\$2,917,121.16
GSA	\$1,298,215.88	\$881,515.60	\$0.00	\$416,700.28
NASPO	\$0.00	\$0.00	\$0.00	\$0.00
NIPA/OMNIA	\$3,085,934.46	\$2,509,831.52	\$0.00	\$576,102.94
TIPS	\$333,461.35	\$165,754.96	\$0.00	\$167,706.39
TOTAL	\$24,475,158.07	\$15,336,595.79	\$5,060,931.51	\$4,077,630.77

***Data includes actual utilization through 2/8/2023 and forecasted utilization for 2/8/23 through 4/30/2023*

PROPOSED ALLOCATION BY DEPARTMENT



Department	DIR	GSA	NASPO	NIPA/OMNIA	TIPS	Grand Total
ARA	\$ 299,200.00	\$ -	\$ -	\$ 400.00		\$ 299,600.00
CNL	\$ 11,800.00	\$ -	\$ -	\$ -		\$ 11,800.00
CTR	\$ 1,100.00	\$ -	\$ -	\$ 12,400.00		\$ 13,500.00
DON	\$ 44,700.00	\$ -	\$ -	\$ 7,400.00		\$ 52,100.00
FIN	\$ 84,500.00	\$ -	\$ -	\$ 15,800.00		\$ 100,300.00
FMD	\$ 15,800.00	\$ -	\$ -	\$ -		\$ 15,800.00
GSD	\$ 95,800.00	\$ -	\$ -	\$ -		\$ 95,800.00
HAS	\$ 2,540,539.75	\$ 192,800.00	\$ -	\$ 711,098.90	\$ 31,461.35	\$ 3,475,900.00
HCD	\$ 235,400.00	\$ 2,700.00	\$ -	\$ 10,100.00		\$ 248,200.00
HEC	\$ 25,400.00	\$ 5,500.00	\$ -	\$ 42,700.00		\$ 73,600.00
HFD	\$ 752,300.00	\$ 5,500.00	\$ -	\$ 13,800.00		\$ 771,600.00
HHD	\$ 1,608,300.00	\$ -	\$ -	\$ 74,416.64	\$ 92,000.00	\$ 1,774,716.64
HITS	\$ 5,676,781.51	\$ 444,399.00	\$ -	\$ 872,189.39	\$150,000.00	\$ 7,143,369.90
HPD	\$ 3,493,336.02	\$ 150,816.88	\$ -	\$ 534,147.10		\$ 4,178,300.00
HPL	\$ 460,900.00	\$ 100,000.00	\$ -	\$ 23,300.00		\$ 584,200.00
HPW	\$ 2,068,300.00	\$ 374,100.00	\$ -	\$ 655,200.00	\$ 60,000.00	\$ 3,157,600.00
HR	\$ 110,200.00	\$ -	\$ -	\$ -		\$ 110,200.00
LGL	\$ 152,200.00	\$ -	\$ -	\$ -		\$ 152,200.00
MCD	\$ 97,800.00	\$ 22,400.00	\$ -	\$ 77,282.43		\$ 197,482.43
MYR	\$ 1,648,700.00	\$ -	\$ -	\$ 2,500.00		\$ 1,651,200.00
OBO	\$ 221,200.00	\$ -	\$ -	\$ 31,300.00		\$ 252,500.00
PD	\$ 59,489.10	\$ -	\$ -	\$ 1,900.00		\$ 61,389.10
PRD	\$ 33,500.00	\$ -	\$ -	\$ -		\$ 33,500.00
SEC	\$ 10,000.00	\$ -	\$ -	\$ -		\$ 10,000.00
SWD	\$ 10,300.00	\$ -	\$ -	\$ -		\$ 10,300.00
Grand Total	\$ 19,757,546.38	\$1,298,215.88	\$ -	\$3,085,934.46	\$333,461.35	\$24,475,158.07

PROPOSED ALLOCATION BY DEPARTMENT SORTED BY TOTAL ALLOCATION



Department	DIR	GSA	NASPO	NIPA/OMNIA	TIPS	Grand Total
HITS	\$ 5,676,781.51	\$ 444,399.00	\$ -	\$ 872,189.39	\$150,000.00	\$ 7,143,369.90
HPD	\$ 3,493,336.02	\$ 150,816.88	\$ -	\$ 534,147.10		\$ 4,178,300.00
HAS	\$ 2,540,539.75	\$ 192,800.00	\$ -	\$ 711,098.90	\$ 31,461.35	\$ 3,475,900.00
HPW	\$ 2,068,300.00	\$ 374,100.00	\$ -	\$ 655,200.00	\$ 60,000.00	\$ 3,157,600.00
HHD	\$ 1,608,300.00	\$ -	\$ -	\$ 74,416.64	\$ 92,000.00	\$ 1,774,716.64
MYR	\$ 1,648,700.00	\$ -	\$ -	\$ 2,500.00		\$ 1,651,200.00
HFD	\$ 752,300.00	\$ 5,500.00	\$ -	\$ 13,800.00		\$ 771,600.00
HPL	\$ 460,900.00	\$ 100,000.00	\$ -	\$ 23,300.00		\$ 584,200.00
ARA	\$ 299,200.00	\$ -	\$ -	\$ 400.00		\$ 299,600.00
OBO	\$ 221,200.00	\$ -	\$ -	\$ 31,300.00		\$ 252,500.00
HCD	\$ 235,400.00	\$ 2,700.00	\$ -	\$ 10,100.00		\$ 248,200.00
MCD	\$ 97,800.00	\$ 22,400.00	\$ -	\$ 77,282.43		\$ 197,482.43
LGL	\$ 152,200.00	\$ -	\$ -	\$ -		\$ 152,200.00
HR	\$ 110,200.00	\$ -	\$ -	\$ -		\$ 110,200.00
FIN	\$ 84,500.00	\$ -	\$ -	\$ 15,800.00		\$ 100,300.00
GSD	\$ 95,800.00	\$ -	\$ -	\$ -		\$ 95,800.00
HEC	\$ 25,400.00	\$ 5,500.00	\$ -	\$ 42,700.00		\$ 73,600.00
PD	\$ 59,489.10	\$ -	\$ -	\$ 1,900.00		\$ 61,389.10
DON	\$ 44,700.00	\$ -	\$ -	\$ 7,400.00		\$ 52,100.00
PRD	\$ 33,500.00	\$ -	\$ -	\$ -		\$ 33,500.00
FMD	\$ 15,800.00	\$ -	\$ -	\$ -		\$ 15,800.00
CTR	\$ 1,100.00	\$ -	\$ -	\$ 12,400.00		\$ 13,500.00
CNL	\$ 11,800.00	\$ -	\$ -	\$ -		\$ 11,800.00
SWD	\$ 10,300.00	\$ -	\$ -	\$ -		\$ 10,300.00
SEC	\$ 10,000.00	\$ -	\$ -	\$ -		\$ 10,000.00
Grand Total	\$19,757,546.38	\$1,298,215.88	\$ -	\$ 3,085,934.46	\$333,461.35	\$24,475,158.07

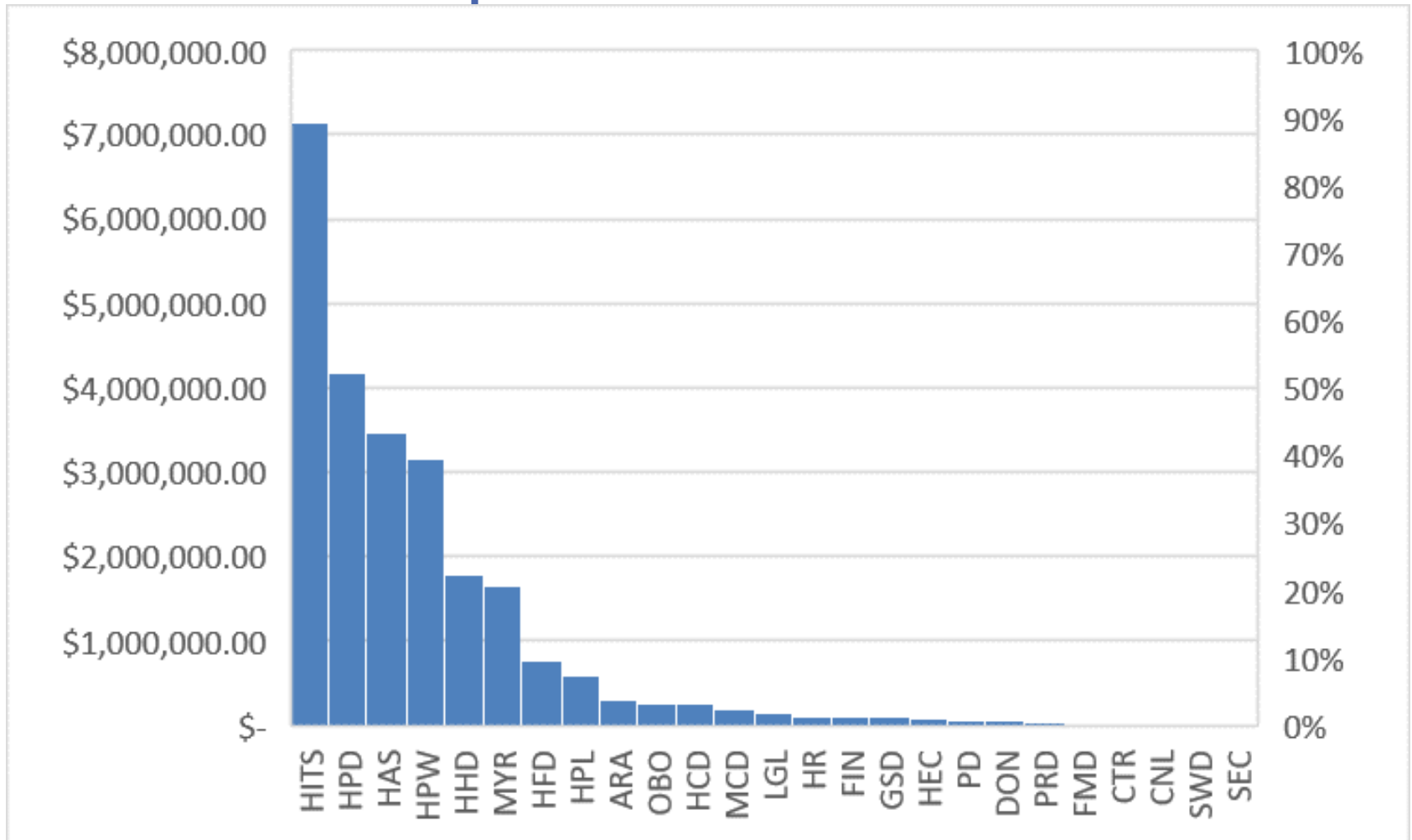


Q&A





Proposed Allocation





UTILIZATION BY DEPARTMENT 2022-2023

Department	DIR	GSA	NASPO	NIPA/OMNIA	TIPS	Grand Total
ARA	\$ 52,433.20	\$ -	\$ -	\$ -		\$ 52,433.20
CNL	\$ -	\$ -	\$ -	\$ -		\$ -
CTR	\$ -	\$ -	\$ -	\$ 2,627.37		\$ 2,627.37
DON	\$ 39,750.90	\$ -	\$ -	\$ -		\$ 39,750.90
FIN	\$ 52,886.51	\$ -	\$ -	\$ -		\$ 52,886.51
FMD	\$ 9,194.88	\$ -	\$ -	\$ -		\$ 9,194.88
GSD	\$ 46,895.14	\$ -	\$ -	\$ -		\$ 46,895.14
HAS	\$ 2,162,627.20	\$135,550.38	\$ -	\$ 710,541.92	\$ 31,008.00	\$ 3,039,727.50
HCD	\$ 14,967.51	\$ -	\$ -	\$ -		\$ 14,967.51
HEC	\$ -	\$ -	\$ -	\$ -		\$ -
HFD	\$ 448,995.17	\$ -	\$ -	\$ 2,781.50		\$ 451,776.67
HHD	\$ 21,910.07	\$ -	\$ -	\$ 69,117.76	\$ -	\$ 91,027.83
HITS	\$ 4,702,991.38	\$437,909.00	\$ -	\$ 862,184.27	\$ 86,506.72	\$ 6,089,591.37
HPD	\$ 2,345,123.56	\$150,816.88	\$ -	\$ 526,867.32		\$ 3,022,807.76
HPL	\$ 196,496.63	\$ -	\$ -	\$ 23,008.45		\$ 219,505.08
HPW	\$ 911,040.87	\$139,968.04	\$ -	\$ 265,420.50	\$ 48,240.24	\$ 1,364,669.65
HR	\$ 56,539.03	\$ -	\$ -	\$ -		\$ 56,539.03
LGL	\$ 2,762.41	\$ -	\$ -	\$ -		\$ 2,762.41
MCD	\$ 5,957.74	\$ 17,271.30	\$ -	\$ 47,282.43		\$ 70,511.47
MYR	\$ 561,348.51	\$ -	\$ -	\$ -		\$ 561,348.51
OBO	\$ 147,573.00	\$ -	\$ -	\$ -		\$ 147,573.00
PD	\$ -	\$ -	\$ -	\$ -		\$ -
PRD	\$ -	\$ -	\$ -	\$ -		\$ -
SEC	\$ -	\$ -	\$ -	\$ -		\$ -
SWD	\$ -	\$ -	\$ -	\$ -		\$ -
Grand Total	\$ 11,779,493.71	\$881,515.60	\$ -	\$2,509,831.52	\$165,754.96	\$15,336,595.79



CURRENT ALLOCATION REMAINING

Department	DIR	GSA	NASPO	NIPA/OMNIA	TIPS	Grand Total
ARA	\$ 246,766.80	\$ -	\$ -	\$ 400.00		\$ 247,166.80
CNL	\$ 11,800.00	\$ -	\$ -	\$ -		\$ 11,800.00
CTR	\$ 1,100.00	\$ -	\$ -	\$ 9,772.63		\$ 10,872.63
DON	\$ 4,949.10	\$ -	\$ -	\$ 7,400.00		\$ 12,349.10
FIN	\$ 31,613.49	\$ -	\$ -	\$ 15,800.00		\$ 47,413.49
FMD	\$ 6,605.12	\$ -	\$ -	\$ -		\$ 6,605.12
GSD	\$ 48,904.86	\$ -	\$ -	\$ -		\$ 48,904.86
HAS	\$ 377,912.55	\$ 57,249.62	\$ -	\$ 556.98	\$ 453.35	\$ 436,172.50
HCD	\$ 220,432.49	\$ 2,700.00	\$ -	\$ 10,100.00		\$ 233,232.49
HEC	\$ 25,400.00	\$ 5,500.00	\$ -	\$ 42,700.00		\$ 73,600.00
HFD	\$ 303,304.83	\$ 5,500.00	\$ -	\$ 11,018.50		\$ 319,823.33
HHD	\$ 1,586,389.93	\$ -	\$ -	\$ 5,298.88	\$ 92,000.00	\$1,683,688.81
HITS	\$ 973,790.13	\$ 6,490.00	\$ -	\$ 10,005.12	\$ 63,493.28	\$1,053,778.53
HPD	\$ 1,148,212.46	\$ -	\$ -	\$ 7,279.78		\$1,155,492.24
HPL	\$ 264,403.37	\$100,000.00	\$ -	\$ 291.55		\$ 364,694.92
HPW	\$ 1,157,259.13	\$234,131.96	\$ -	\$ 389,779.50	\$ 11,759.76	\$1,792,930.35
HR	\$ 53,660.97	\$ -	\$ -	\$ -		\$ 53,660.97
LGL	\$ 149,437.59	\$ -	\$ -	\$ -		\$ 149,437.59
MCD	\$ 91,842.26	\$ 5,128.70	\$ -	\$ 30,000.00		\$ 126,970.96
MYR	\$ 1,087,351.49	\$ -	\$ -	\$ 2,500.00		\$1,089,851.49
OBO	\$ 73,627.00	\$ -	\$ -	\$ 31,300.00		\$ 104,927.00
PD	\$ 59,489.10	\$ -	\$ -	\$ 1,900.00		\$ 61,389.10
PRD	\$ 33,500.00	\$ -	\$ -	\$ -		\$ 33,500.00
SEC	\$ 10,000.00	\$ -	\$ -	\$ -		\$ 10,000.00
SWD	\$ 10,300.00	\$ -	\$ -	\$ -		\$ 10,300.00
Grand Total	\$ 7,978,052.67	\$416,700.28	\$ -	\$ 576,102.94	\$167,706.39	\$9,138,562.28

Historical (Actual) Utilization 2/2022 – 2/8/2023



Vendor	Current Allocation	Utilization	Remaining Allocation
DIR	\$19,757,546.38	\$11,779,493.71	\$7,978,052.67
GSA	\$1,298,215.88	\$881,515.60	\$416,700.28
NASPO	\$0.00	\$0.00	\$0.00
NIPA/OMNIA	\$3,085,934.46	\$2,509,831.52	\$576,102.94
TIPS	\$333,461.35	\$165,754.96	\$167,706.39
TOTAL	\$24,475,158.07	\$15,336,595.79	\$9,138,562.28

**Data is current as of 2.8.23*