



Housing and Community Affairs Committee

Committee Members

Mike Laster (Chair)
Dwight A. Boykins
Michael Kubosh
Mike Knox

Robert Gallegos (Vice Chair)
David W. Robinson
Karla Cisneros

AGENDA

Tuesday, March 21, 2017, 10 AM
City Hall Council Chambers

Call to Order/Welcome Remarks – Council Member Mike Laster, Chair

I. Public Services

For review and possible authorization:

- a) Capital IDEA – (All Districts) A First Contract Amendment extending the time of performance for a contract between the City of Houston and Capital Investing in Development and Employment of Adults LLC (Capital IDEA), providing \$200,000 in CDBG funds for a workforce development program
- b) Rapid Rehousing Financial Assistance Intermediary – (All Districts) An Ordinance authorizing a First Contract Amendment between the City of Houston and the Houston Housing Authority, providing an additional \$286,002 in HHSP funds for the operation of the Rapid Rehousing Financial Assistance Intermediary
- c) Rapid Rehousing Case Management Intermediary – (All Districts) An Ordinance authorizing a First Contract Amendment between the City of Houston and The Coalition for the Homeless, providing an additional \$210,000 in TIRZ funds and modifying the existing budget to administer and operate the Rapid Rehousing Case Management Intermediary

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Melody Barr, Deputy Assistant Director

II. Multifamily

For review and possible authorization:

- a) Sunrise Orchard – (District D) An Ordinance authorizing an Amendment to the original Loan Agreement between the City of Houston and Tejano Center for Community

Concerns to increase the original commitment amount for construction of Sunrise Orchard by \$1,000,000 in order to fund additional project costs

- b) Lakecrest Village Motion – (District B) A motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates V, LLLP for the acquisition and renovation of Lakecrest Village apartments at 9393 Tidwell Road
- c) Lakecrest Village Resolution – (District B) A Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates V, LLLP for the acquisition and renovation of Lakecrest Village apartments at 9393 Tidwell Road

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Ryan Bibbs, Division Manager

III. Public Facilities

For review and possible authorization:

- a) WALIPP New Market Tax Credits – (District D) An Ordinance amending an Agreement between the City of Houston and The William A. Lawson Institute for Peace and Prosperity (WALIPP), allowing the use of New Market Tax Credits (NMTC) for the construction of The Lawson Academy charter school campus at 5012 Scott Street

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Ana Patino-Martinez, Division Manager

IV. Planning & Grants Management

- a) 2017 Annual Action Plan – (All Districts) An Ordinance authorizing submission of the 2017 Annual Action Plan, including the budgets and applications for the Community Development Block Grant (CDBG), the HOME Investment Partnerships Grant (HOME), the Housing Opportunities for Persons with AIDS Grant (HOPWA), and the Emergency Solutions Grant (ESG) program funds to be received from the U.S. Department of Housing and Urban Development (HUD)
- b) CDBG and HOME “Substantial Amendments” – (All Districts) An Ordinance authorizing “Substantial Amendments” to the budget pages and/or project sheets contained in the 2016 Annual Action Plan for the reallocation of \$5,999,055.43 in CDBG funds and \$2,000,000 in HOME funds
- c) Disaster Recovery Infrastructure Amendment #2 – (Districts B, D and H) An Ordinance authorizing Amendment #2 to the CDBG Disaster Recovery 2.2 Infrastructure contract to extend the end date to 12/31/2018 and to make adjustments to particular projects

Presentation:

- Tom McCasland, Director, Housing and Community Development Department
- Brenda Scott, Deputy Director, and Derek Sellers, Division Manager

V. Public Comments

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jeremy Harris, 832.393.3369.

VI. Director's Comments

Tom McCasland, Director, Housing and Community Development Department

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

2/16/17 Capital IDEA

SUBJECT: A First Contract Amendment extending the time of performance for a contract between the City of Houston and Capital Investing in Development and Employment of Adults LLC (Capital IDEA), providing \$200,000 in CDBG funds for a workforce development program	Category	Page 1 of 1	Agenda Item # I.a.
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FROM: Tom McCasland, Director Housing and Community Development Department	Origination Date 2/16/17	Agenda Date
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DIRECTOR'S SIGNATURE:	Council Districts affected: All
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For additional information contact: Roxanne Lawson Phone: (832) 394-6307	Date and identification of prior authorizing Council action: 2016-357 (O) 5/2/16
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RECOMMENDATION: Approval of a First Contract Amendment extending the time of performance for a contract between the City of Houston and Capital IDEA, providing \$200,000 in CDBG funds for a workforce development program

Amount of Funding: \$200,000.00	Finance Budget:
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SOURCE OF FUNDING: General Fund Grant Fund Enterprise Fund
Community Development Block Grant (CDBG) 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment extending the time of performance of a contract between the City of Houston and Capital Investing in Development and Employment of Adults LLC (Capital IDEA) for a workforce development program.

Capital IDEA lifts low-income working families out of poverty by enabling participants to pursue associate degrees in higher-paying and in-demand professional fields/careers that will lead to life-long independence. The agency offers career development and support service for its participants. Currently Capital IDEA has 257 participants enrolled. They are participating in various stages of the program as indicated: 61 are in prerequisite courses for college; 85 are enrolled in required core classes for their major; and 111 have graduated and are in the job search program. The agency anticipates 55 graduates in the Class of 2017.

The City will grant Capital IDEA Houston up to \$200,000 in Community Development Block Grant (CDBG) funds to provide services to a minimum of 150 participants. The City of Houston is contributing 33% of the entire program cost.

Category	Amount	Percentage
Program Administration	\$20,805.80	10.40%
Program Services	\$179,194.20	89.60%
Total	\$200,000	100%

HCDD conducted a Request for Proposals (RFP) for Public Service contracts for fiscal year 2016. Capital IDEA was one of the agencies selected. This ordinance extends the contract to provide funding for May 1, 2017 - April 30, 2018. Capital IDEA has received CDBG funding through the City of Houston since 2012.

This item was reviewed by the Housing and Community Affairs Committee on March 21, 2017.

TM:MB:MR

cc: City Secretary
Legal Department
Finance Department
Mayor's Office

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
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SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of Houston and Houston Housing Authority, providing an additional \$286,002.25 in HHSP funds for the operation of the Rapid Rehousing Financial Assistance Intermediary		Page 1 of 1	Agenda Item # I.b.
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 03/10/2017	Agenda Date
DIRECTOR'S SIGNATURE:		Council District affected: All Districts	
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 01-25-17 (O) 2017-0052	
RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and Houston Housing Authority, providing an additional \$286,002.25 in HHSP funds for the operation of the Rapid Rehousing Financial Assistance Intermediary			
Amount of Funding: \$286,002.25		Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Homeless Housing and Services Program (HHSP) Fund 5010			
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and Houston Housing Authority, providing an additional \$286,002.25 in HHSP funds for the operation of the Rapid Rehousing Financial Assistance Intermediary (FAI). The FAI helps homeless households achieve immediate and long-term housing stability by providing short- to medium-term rental assistance, rental and utility deposits, and utility payments, as needed. The City will grant the Houston Housing Authority an additional \$286,002.25 in HHSP funds needed to cover a gap in spending between May 2017 and August 2017 in direct rental and utility assistance. This gap occurred due to several factors, including increased amount in rental deposits, the decrease in client monetary contribution to rent/utilities, and clients staying in the program longer than projected. The Houston Housing Authority will deliver the following program services: (1) management of the Houston/Harris County Continuum of Care Rapid Rehousing Collaborative financial assistance funds, and (2) administration of direct rental and utility assistance to a minimum of 200 Rapid Rehousing clients. The City provides 12% of the budget for this program and the remaining 88% is from other funding sources. HCDD conducted a Request for Proposals in September 2016 for the Rapid Rehousing Financial Assistance Intermediary utilizing HHSP funding. The Houston Housing Authority was the selected agency. The contract period will remain the same, from the Countersignature Date of the City Controller through August 31, 2017, with pre-contract services from January 1, 2017 through the Countersignature Date. This item was reviewed by the Housing & Community Affairs Committee on March 21, 2017. TM:MNB:KS cc: Legal Department Mayor's Office City Secretary Finance Department			
REQUIRED AUTHORIZATION			
Finance Director:	Other Authorization:	Other Authorization:	

SUBJECT: An Ordinance authorizing a First Contract Amendment between the City of Houston and The Coalition for the Homeless, providing an additional \$210,000 in TIRZ funds and modifying the existing budget to administer and operate the Rapid Rehousing Case Management Intermediary	Page 1 of 1	Agenda Item # I.c.
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FROM: Tom McCasland, Director Housing and Community Development Department	Origination Date 03/10/2017	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: All Districts
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For additional information contact: Roxanne Lawson Phone: 832-394-6307	Date and identification of prior authorizing Council action: 01-25-17 (O) 2017-0053
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RECOMMENDATION: Approval of an Ordinance authorizing a First Contract Amendment between the City of Houston and The Coalition for the Homeless, providing an additional \$210,000 in TIRZ funds and modifying the existing budget to administer and operate the Rapid Rehousing Case Management Intermediary

Amount of Funding: \$210,000	Finance Budget:
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SOURCE OF FUNDING [] General Fund [X] Grant Fund [] Enterprise Fund [X] Other Fund			
Tax Increment Reinvestment Zone (TIRZ) Fund 2409			

SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a First Contract Amendment between the City of Houston and The Coalition for the Homeless, providing an additional \$210,000 in TIRZ funds and modifying the existing budget to administer and operate the Rapid Rehousing Case Management Intermediary (CMI). The CMI helps homeless individuals and families achieve immediate and long-term housing stability by linking them to targeted and mainstream resources available in the community.

The City will grant The Coalition for the Homeless an additional \$210,000 in Tax Increment Reinvestment Zone funds (TIRZ), to procure via sub-recipient vendor, three temporary Housing Navigator positions and two Case Manager positions to accommodate the housing surge for chronically homeless.

The City will also allow The Coalition for the Homeless to modify its existing budget line items in order to quickly spend down the current HHSP, ESG and TIRZ contract funding. The budget update is due to the realignment in staffing costs for each of the sub-recipient organizations performing case management services to their actual costs. Also, Admin line items have been revised in order to accommodate the need of a Grant Accountant to help administer this contract. The City provides 52% of the budget for this program and the remaining 48% is from other funding sources.

Category	FY 2017 - Total Contract Amount	Percentage
TIRZ – Administration	\$50,000.00	5%
TIRZ – Direct Program Cost	\$210,000.00	21%
HHSP – Direct Program Cost	\$223,045.00	22%
ESG – Direct Program Cost	\$526,955.00	52%
Total	\$1,010,000.00	100.00%

HCDD conducted a Request for Proposals in September 2016 for the Rapid Rehousing Case Management Intermediary utilizing HHSP and ESG funding. The Coalition for the Homeless was the selected agency. The contract period will remain the same, from the Countersignature Date of the City Controller through December 31, 2017, with pre-contract services from January 1, 2017 through the Countersignature Date.

This item was reviewed by the Housing & Community Affairs Committee on March 21, 2017.

TM:MNB:KS

cc: Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
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SUBJECT: An Ordinance authorizing an Amendment to the original Loan Agreement between the City of Houston and Tejano Center for Community Concerns to increase the original commitment amount for construction of Sunrise Orchard by \$1,000,000 in order to fund additional project costs		Category #	Page 1 of 1	Agenda Item # II.a.
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 10/27/2016	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District affected: District D		
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 2016-554		
RECOMMENDATION: Approval of an Ordinance authorizing an Amendment to the original Loan Agreement between the City of Houston and Tejano Center for Community Concerns to increase the original commitment amount for construction of Sunrise Orchard by \$1,000,000 in order to fund additional project costs				
Amount of Funding: <p style="text-align: center;">\$1,000,000</p>			Finance Budget:	
SOURCE OF FUNDING [] General Fund [X] Grant Fund [] Enterprise Fund				
HOME Investment Partnerships Program (HOME)				
SPECIFIC EXPLANATION:				
<p>The Housing and Community Development Department recommends Council approve an Amendment to the original Loan Agreement executed July 27, 2016, between the City of Houston and Tejano Center for Community Concerns for the construction of Sunrise Orchard, a 52-unit affordable home development. The original Loan Agreement is a zero percent performance based loan that is forgivable at the end of the 20-year affordability period, if no default exists. The amendment will allow for a \$1,000,000 increase to the original \$3,500,000 commitment amount in order to fund construction cost overruns.</p> <p>Sunrise Orchard will include one- and two-bedroom units. All 52 units will be Permanent Supportive Housing for low-income tenants at 30% area median income.</p> <p>Tejano Center for Community Concerns was established in 1992, with a mission to develop education, social, health, and community institutions that empower families to transform their lives. Tejano is a well-respected affordable home developer which continues to provide affordable homes and supportive programs throughout Houston.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on March 21, 2017.</p> <p>TM: RB</p> <p>cc: Mayor's Office, City Secretary, Legal Department, Finance</p>				
REQUIRED AUTHORIZATION				
Finance Department:		Other Authorization:		Other Authorization:

SUBJECT: A Motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates V, LLLP for acquisition and renovation of Lakecrest Village apartments at 9393 Tidwell Road		Category #	Page 1 of 1	Agenda Item # II.b.
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 3/13/2017	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District affected: District B		
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: N/A		
RECOMMENDATION: Approval of a motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates V, LLLP for the acquisition and renovation of Lakecrest Village apartments at 9393 Tidwell Road				
Amount of Funding: <p style="text-align: center;">None</p>			Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <p style="text-align: center;">No funding required</p>				
SPECIFIC EXPLANATION: The Texas Department of Housing and Community Affairs (TDHCA) administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable homes. Per Texas Government Code Section 2306-67071 and the TDHCA's 2016 Qualified Action Plan, the local governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for non-competitive 4% tax credits. Houston Leased Housing Associates V, LLLP intends to submit an application to the TDHCA requesting an award of 4% tax credits for the acquisition and rehabilitation of Lakecrest Village, a 224-unit affordable home community located at 9393 Tidwell Road. HCDD is not being asked to fund this development. HCDD requests a motion to hold a public hearing April 5, 2017, on the 4% tax credit Resolution of No Objection. This item was reviewed by the Housing and Community Affairs Committee on March 21, 2017. TM:RB cc: Legal Finance Mayor's Office City Secretary				
REQUIRED AUTHORIZATION				
Finance Department:		Other Authorization:		Other Authorization:

SUBJECT: A Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates V, LLLP for the acquisition and renovation of Lakecrest Village apartments at 9393 Tidwell Road		Category #	Page 1 of 1	Agenda Item # II.c.
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 3/13/17	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District(s) affected: District B		
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: N/A		
RECOMMENDATION: Approval of a Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates V, LLLP for the acquisition and renovation of Lakecrest Village apartments at 9393 Tidwell Road				
Amount of Funding: <p style="text-align: center;">None</p>			Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <p style="text-align: center;">No funding required</p>				
SPECIFIC EXPLANATION: Houston Leased Housing Associates V, LLLP, intends to submit an application to the Texas Department of Housing and Community Affairs (TDHCA) requesting an award of non-competitive 4% tax credits for the acquisition and rehabilitation of the Lakecrest Village apartments. The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing. In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located. The Housing and Community Development Department recommends approval of this resolution. A public hearing on this resolution was held on April 5, 2017. This item was reviewed by the Housing and Community Affairs Committee on March 21, 2017. TM:RB cc: Mayor's Office City Secretary Legal Finance				
REQUIRED AUTHORIZATION				
Finance Department:		Other Authorization:		Other Authorization:

SUBJECT: An Ordinance amending an Agreement between the City of Houston and The William A. Lawson Institute for Peace and Prosperity (WALIPP), allowing the use of New Market Tax Credits (NMTC) for the construction of The Lawson Academy charter school campus located at 5012 Scott Street		Category #	Page 1 of 1	Agenda Item # III.a.
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date March 15, 2017	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District affected: D		
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 4/6/2016 (o) 2016-253		
RECOMMENDATION: Approval of an Ordinance amending an Agreement between the City of Houston and The William A. Lawson Institute for Peace and Prosperity (WALIPP), allowing the use of New Market Tax Credits (NMTC) for the construction of The Lawson Academy charter school campus located at 5012 Scott Street				
Amount of Funding: <p style="text-align: center;">N/A</p>			Finance Budget:	
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other				
SPECIFIC EXPLANATION:				
<p>The Housing and Community Development Department (HCDD) request the approval of Council to amend an Agreement to allow The William A. Lawson Institute for Peace and Prosperity (WALIPP) the use of New Market Tax Credits (NMTC) for the construction of The Lawson Academy charter school campus located at 5012 Scott Street. In April 2016, Council approved a contract between the City and WALIPP to provide \$4,730,000 in Community Development Block Grant (CDBG) funds for acquisition of 5.5 acres of land at 5012 Scott Street to construct The Lawson Academy's charter school campus. The proceeds from the NMTC will support the previously approved \$9,335,916 total project budget to complete the construction of The Lawson Academy charter school campus.</p> <p>The William A. Lawson Institute for Peace and Prosperity (WALIPP) has operated The Lawson Academy since 2002. The land acquired will be used for the construction of campuses for boys' and girls' schools for middle school grade levels. The new campus will include classrooms, a cafeteria, and a field for student athletics. The campus will also have administrative offices, a parking lot and land for expansion to include high school grades. All 40 modular structures for the campus have been delivered and are pending construction completion. The Academy plans to open at the new location for school operations in August 2018.</p> <p>The school currently has 150 students and leases space from a church. As a result, the Academy is unable to expand to serve a larger student body. WALIPP estimates that it will be able to serve an additional 150 students, for a total of 300 middle school students at the new campus. The Texas Education Agency approved The Lawson Academy to add high school grades in 2011, and the acquisition of this parcel of land will allow the school to expand to include grades 9-12 in the future. The Academy projects that it will have as many as 900 students with the addition of high school campus.</p> <p>The total project budget is approximately \$9,335,916, of which \$4,000,000 will be proceeds from NMTC to complete the construction of The Lawson Academy's charter school. No additional City funds will be granted on this project.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on March 21, 2017.</p>				
TM: MB: ABM: SL				
Cc: City Attorney, Mayor's Office, City Secretary, Finance Department				
REQUIRED AUTHORIZATION				
Finance Department Director:		Other Authorization:		Other Authorization:

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance authorizing submission of the 2017 Annual Action Plan, including the budgets and applications for the Community Development Block Grant (CDBG), the HOME Investment Partnerships Grant (HOME), the Housing Opportunities for Persons with AIDS Grant (HOPWA), and the Emergency Solutions Grant (ESG) program funds to be received from the U.S. Department of Housing and Urban Development (HUD)		Category #	Page 1 of 3	Agenda Item # IV.a.
FROM: Tom McCasland, Director Housing and Community Development Department		Origination Date 3/2/2017	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District affected: All		
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 4/15/15 (O) 15-338; 4/27/16 (O) 16-340		
RECOMMENDATION: Approval of an Ordinance authorizing submission of the 2017 Annual Action Plan, including budgets and applications for the CDBG, HOME, HOPWA, and ESG program funds to be received; and certifications to the U.S. Department of Housing and Urban Development (HUD)				
Amount of Funding: \$40,491,122 (to be received from HUD)			Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other CDBG, HOME, HOPWA, and ESG Grants – Fund 5000				
<u>SPECIFIC EXPLANATION:</u> The Housing and Community Development Department (HCDD) is requesting approval to submit to HUD the 2017 Annual Action Plan, which includes an application for the CDBG, HOME, HOPWA, and ESG program funds to be received from HUD. The application estimates a total of \$40,242,535 in federal funds and \$248,587 in program income to be used to benefit income-eligible residents during the HUD Program Year (July 1, 2017 – June 30, 2018). The 2017 Annual Action Plan is the third Annual Action Plan of the 2015-2019 Consolidated Plan. To date, HUD has not announced allocation amounts for the upcoming HUD Program Year. Therefore, allocation amounts listed are estimated. Once the allocation amounts are announced, the following proposed dollar amounts for each budget activity will be adjusted using the percentages listed. The 2017 Annual Action Plan will not be submitted to HUD until allocations have been announced by HUD. Funding priorities include affordable home development, supportive services, infrastructure/neighborhood facilities, and economic development. The goal of the Annual Action Plan is to promote strategies that will 1) enhance quality of life, 2) expand homeownership opportunities, 3) foster community economic development, 4) preserve and expand the supply of affordable homes, 5) promote fair housing, 6) provide assistance to persons affected by HIV/AIDS, 7) reduce homelessness, and 8) revitalize communities. The format and information presented in the 2017 Annual Action Plan are based on federal guidance and requirements.				
REQUIRED AUTHORIZATION				
Finance Director:		Other Authorization:		Other Authorization:

HCDD recommends that the City's estimated allocation of \$21,918,835 in CDBG funds and \$153,644 in projected program income be distributed among the following categories:

Community Development Block Grant		
Public Facilities and Improvements	\$5,208,600	23.6%
Public Services (Homeless, Social Services, Youth, Special Needs, Elderly)	\$3,201,554	14.5%
ESG Match	\$500,000	2.2%
Single-Family Home Repair	\$4,000,000	18.1%
Homeownership Assistance	\$1,000,000	4.5%
Lead-Based Paint	\$750,000	3.4%
Multifamily Homes	\$300,000	1.4%
Economic Development	\$100,000	0.5%
Code Enforcement	\$2,597,830	11.8%
Program Administration	\$4,414,495	20.0%
TOTAL	\$22,072,479	

The strategy for HOME funds remains one of increasing the availability of affordable rental units and expanding opportunities for homeownership. HCDD recommends that the City's estimated allocation of \$6,788,600 in HOME funds and \$94,943 of projected program income be distributed among the following categories:

HOME Investment Partnerships Grant		
Multifamily Acquisition/Rehabilitation/New Construction/Relocation/Activity Delivery	\$5,162,657	75.0%
Single-Family Acquisition/Rehabilitation/New Construction/Relocation/Activity Delivery	\$1,032,532	15.0%
Program Administration	\$688,354	10.0%
TOTAL	\$6,883,543	

The City anticipates an estimated \$9,543,100 allocation in HOPWA grant funds for the 2017-2018 program year. HCDD proposes to fund the following activities:

Housing Opportunities for Persons with AIDS Grant		
Operating Costs	\$1,780,000	18.7%
Supportive Services	\$2,300,000	24.1%
Project or Tenant-based Rental Assistance	\$3,500,000	36.7%
Short-Term, Rent, Mortgage & Utility Assistance	\$908,790	9.5%
Resource Identification/Technical Assistance/Housing Information	\$100,000	1.0%
Sponsor Administration	\$668,017	7.0%
Grantee Administration	\$286,293	3.0%
TOTAL	\$9,543,100	

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
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Date: 3/2/2017	Subject: An Ordinance authorizing submission of the 2017 Annual Action Plan, including the budgets and applications for the CDBG, HOME, HOPWA, and ESG program funds to be received from HUD	Originator's Initials MI	Page 3 of 3
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The City of Houston's Emergency Solutions Grant (ESG) allocation is estimated to be \$1,992,000 for the 2017-2018 program year. HCDD proposes to use ESG funds for the following activities:

Emergency Solutions Grant		
Homeless Management Information Systems (HMIS)	\$80,000	4.0%
Emergency Shelter	\$662,600	33.3%
Homeless Prevention	\$400,000	20.1%
Rapid Re-Housing	\$700,000	35.1%
Administration	\$149,400	7.5%
TOTAL	\$1,992,000	

HCDD solicited public input in the development of the 2017 Annual Action Plan. HCDD also developed and distributed written information on these federal grants and sponsored four public hearings (two in the fall and two in the spring). A summary of the 2017 Annual Action Plan was published in the *Houston Chronicle* on March 10, 2017 and is available on HCDD's website.

As stipulated by federal regulations and in conformity with the Citizen Participation Plan, residents have 30 days to comment on the proposed 2017 Annual Action Plan before it is approved by City Council. The 30-day review period extended from March 10, 2017 through April 9, 2017.

This item was reviewed by the Housing and Community Affairs Committee on March 21, 2017.

TM:BS:MI

cc: Finance Department
 Legal Department
 Mayor's Office
 City Secretary

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
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TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance authorizing "Substantial Amendments" to the budget pages and/or project sheets contained in the 2016 Annual Action Plan for the reallocation of \$5,999,055.43 in CDBG funds and \$2,000,000 in HOME funds		Category #	Page 1 of 1	Agenda Item # IV.b.
FROM (Department or other point of origin): Tom McCasland, Director Housing and Community Development Department		Origination Date 3/7/16	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District(s) affected: All Districts		
For additional information contact: Roxanne Lawson Phone: 832-394-6307		Date and identification of prior authorizing Council action: 04/27/2016 (O) 2016-340		
RECOMMENDATION: (Summary) Approval of an Ordinance authorizing "Substantial Amendments" to the budget pages and/or project sheets contained in the 2016 Annual Action Plan for the reallocation of \$5,999,055.43 in CDBG funds and \$2,000,000 in HOME funds				
Amount of Funding: NO NEW FUNDING REQUIRED			Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other				
Community Development Block Grant and HOME Investment Partnerships (Fund 5000)				
SPECIFIC EXPLANATION: In accordance with HUD's Citizen's Participation Plan (CPP) regulations, the City is required to amend components of its Consolidated Plan/Annual Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than 25% or when a new activity is added to an Annual Action Plan. The Housing and Community Development Department (HCDD) proposes moving forward with its Single-Family Home Repair Program using funds reallocated from remaining balances on completed or cancelled projects. HCDD recommends reallocating \$5,999,055 in Community Development Block Grant (CDBG) funds from Economic Development and Acquisition to the Single-Family Home Repair program. Specifics of the proposed CDBG reallocations are listed on the table attached to this RCA. The Single-Family Home Repair activity will be added to the 2016 program year, which ends June 30, 2017. The funds will be used to assist eligible home owners with home repairs and home reconstruction. To be eligible for the program, the home owner must occupy their home as their principal residence and must be at or below 80% of the area median income (i.e. \$55,350 for a family of four). Additionally, HCDD proposes moving forward with its Community Housing Development Organization (CHDO) Single-Family Development Program using funds reallocated from remaining balances on completed or cancelled projects. HCDD recommends reallocating \$2,000,000 in HOME Investment Partnerships (HOME) funds from the Multifamily Development line item. The CHDO Single-Family Development activity will be added to the 2016 program year. The funds will be used to assist eligible non-profit organizations to construct and sell affordable homes to low- and moderate-income homebuyers. To be eligible for this program, the homebuyer must be at or below 80% of the area median income (i.e. \$55,350 for a family of four). Specifics of the proposed HOME reallocations are listed on the table attached to this RCA. This item was reviewed by the Housing and Community Affairs Committee on March 21, 2017.				
TM:BS:DS:SM				
Cc: City Secretary, Legal Department, Finance Department, Mayor's Office				
Attachments				
REQUIRED AUTHORIZATION				
Finance Director:		Other Authorization:		Other Authorization:

SUBSTANTIAL AMENDMENT REALLOCATION AND CHANGES SUMMARY

Community Development Block Grant (CDBG) Budget Changes			
Budget Year Amended	Activity	Budget Decrease	Budget Increase
2016	Economic Development	(\$2,900,000.00)	
2016	Acquisition	(\$3,099,055.43)	
2016	*Single-Family Home Repair Program		\$5,999,055.43
Total CDBG Budget Changes:		(\$5,999,055.43)	\$5,999,056.43

*Indicates a new activity for the Plan year

HOME Investment Partnerships (HOME) Budget Changes			
Budget Year Amended	Activity	Budget Decrease	Budget Increase
2016	Multifamily Development	(\$2,000,000.00)	
2016	*CHDO Singlefamily Home Development Program		\$2,000,000.00
Total HOME Budget Changes:		(\$2,000,000.00)	\$2,000,000.00

*Indicates a new activity for the Plan year

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance authorizing Amendment #2 to the Disaster Recovery 2.2 Infrastructure contract to extend the end date to 12/31/2018 and to make adjustments to particular projects	Category #	Page 1 of	Agenda Item # IV.c.
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FROM (Department or other point of origin): Tom McCasland, Director Housing and Community Development Department	Origination Date 2/20/17	Agenda Date 03/29/2017
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DIRECTOR'S SIGNATURE:	Council District(s) affected: B, D, H
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For additional information contact: Roxanne Lawson Phone: 832-394-6307	Date and identification of prior authorizing Council action: 5/15/2014 (O) 2014-0291 1/28/2015 (O) 2015-0060
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RECOMMENDATION: (Summary) Approval of an Ordinance authorizing Amendment #2 to the Disaster Recovery 2.2 Infrastructure contract to extend the end date to 12/31/2018 and to make adjustments to particular projects

Amount of Funding: No Change	Finance Budget:
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SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund Other

Community Development Block Grant Disaster Recovery Round 2 (Fund 5030)

SPECIFIC EXPLANATION: The Texas General Land Office (GLO) has a contract with the City of Houston for Hurricane Ike Community Development Block Grant (CDBG) Disaster Recovery (DR) Round 2, Phase 2, Infrastructure funds. To date, the contract has been amended once.

The Housing and Community Development Department (HCDD) proposes a second amendment to extend the end date to 12/31/2018 and to make adjustments to budgets of particular projects.

Project Status for CDBG-DR Round 2 Infrastructure Contract (14-236-000-8329) with GLO:

Project	Status
Near Northside Infrastructure Project	Phase I Construction completed Phase II Hernandez Tunnel, construction end date expected June 2018
Open Ditch Construction	Greater Fifth Ward – Nichols, Environmental Request completed Near Northside – Gano, Environmental Request completed Greater Fifth Ward – Coke, Environmental Request completed OST / South Union – Calhoun, Phase II Environmental Requested Office of the City Engineer completed the review of the engineering plans. GLO approved the plans on 2/13/2017. Construction end date expected ~June 2018.
Bringhurst Infrastructure Project	Need decisions on scope as well as agreements with TIRZ 18 to be finalized. Need agreement with Union Pacific Railroad for crossing. Need update for Bayou North Street, for eventual connection through Clinton Street. Construction end date expected ~ September 2018.

HCDD published a 15-day public notice for Amendment #2 in the Houston Chronicle on Thursday, February 23, 2017. To date, no comments have been received.

The Housing and Community Affairs Committee reviewed this item on March 21, 2017.

TM:BS:DS:PC

cc: City Secretary Legal Department City Attorney Finance Department

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization: