



Housing and Community Affairs Committee

Committee Members

Mike Laster (Chair)
Dwight A. Boykins
Michael Kubosh
Mike Knox

Robert Gallegos (Vice Chair)
David W. Robinson
Karla Cisneros

AGENDA

Tuesday, March 22, 2016 10:00 AM
City Hall Chambers

Call to Order/Welcome Remarks – Council Member Mike Laster, Chair

I. Planning & Grants Management

For review and possible authorization:

- a) 2016 Action Plan - (All Districts) - An Ordinance authorizing submission of the 2016 Annual Action Plan, including the Budgets and Applications for the Community Development Block Grant (CDBG), the HOME Investment Partnerships Grant (HOME), the Housing Opportunities for Persons with AIDS Grant (HOPWA), and the Emergency Solutions Grant (ESG) program funds to be received from the U.S. Department of Housing and Urban Development (HUD)

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- Brenda Scott, Deputy Director

II. Public Facilities

For review and possible authorization:

- a) HISD SPARK Parks Contract - (Districts C, D, H, I) - An Ordinance amending a contract among the Houston Independent School District (HISD), SPARK School Park Program, and the City of Houston to extend the time of performance by one year
- b) Oakbrook - (District A) - An Ordinance authorizing a Letter of Agreement between the Housing and Community Development Department, the General Services Department, and the Parks and Recreation Department for the acquisition and demolition of the Oakbrook apartment complex at 5353 De Soto, and the conversion of the land to green space for the purpose of flood mitigation

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- Ana Patino-Martinez, Division Manager

III. **Multifamily**

For review and possible authorization:

- a) Woodland Christian Towers - (District H) - Approval of an Amendment to the Loan Agreement between the City of Houston and Woodland Christian Towers Inc. to reflect a change in senior lender and the senior loan amount
- b) Paddock at Sunnyside - (District D) - An Ordinance authorizing a \$4,000,000 Loan Agreement between the City of Houston and an affiliate of LDG Multifamily LLC for the acquisition and development of Paddock at Sunnyside, a 216-unit seniors' affordable housing development located at 4410 Reed Road
- c) Motion for Public Hearing on 4% tax credits for Paddock at Sunnyside and Pointe at Crestmont - (District D) - A motion establishing a date for a Public Hearing to provide Resolutions of No Objection for the 4% housing tax credit applications of two multifamily properties
- d) 4% Tax Credits Resolution for Paddock at Sunnyside and Pointe at Crestmont - (District D) - Approval of a state-required Resolution of No Objection enabling two entities to apply for non-competitive, 4% federal tax credits through the Texas Department of Housing and Community Affairs

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- Joel North, Deputy Director

IV. **Public Services**

For review and possible authorization:

- a) Montrose Center - (District C) - An Ordinance authorizing a contract between the City of Houston and The Montrose Center, providing \$1,193,982 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS
- b) Access Care of Coastal Texas - (District N/A) - An Ordinance authorizing a contract between the City of Houston and Access Care of Coastal Texas, Inc., providing \$440,015 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS
- c) AIDS Foundation Houston - (All Districts) - An Ordinance authorizing a contract between the City of Houston and AIDS Foundation Houston, providing \$1,048,229 in HOPWA funds to operate and maintain four separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS
- d) Coalition for Homeless of Houston/Harris County - (All Districts) - An Ordinance authorizing a \$90,000 contract between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System

- e) Capital IDEA - (All Districts) - An Ordinance authorizing a contract between the City of Houston and Capital Investing in Development and Employment of Adults Inc. (Capital IDEA), providing \$200,000 in CDBG funds for a workforce development program

Presentation:

- Neal Rackleff, Director, Housing and Community Development Department
- Melody Barr, Deputy Assistant Director

V. Public Comments

Action may be taken on any or all of the above items.

Committee meetings are open to the public.

For information about this committee, contact Jonny Flores, 832.393.3015.

VI. Director's Comments

Neal Rackleff, Director, Housing and Community Development Department

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance authorizing submission of the 2016 Annual Action Plan, including the Budgets and Applications for the Community Development Block Grant (CDBG), the HOME Investment Partnerships Grant (HOME), the Housing Opportunities for Persons with AIDS Grant (HOPWA), and the Emergency Solutions Grant (ESG) program funds to be received from the U.S. Department of Housing and Urban Development (HUD)	Category #	Page 1 of 3	Agenda Item # <i>I.a.</i>
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FROM : Neal Rackleff, Director Housing and Community Development Department	Origination Date 2/25/2016	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: All
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	Date and identification of prior authorizing Council action: 4/15/15 Ord. 15-338
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RECOMMENDATION: Approval of an Ordinance authorizing submission of the 2016 Annual Action Plan, including Budgets and Applications for the CDBG, HOME, HOPWA, and ESG program funds to be received; and Certifications to the U.S. Department of Housing and Urban Development (HUD)

Amount of Funding: \$40,889,063 (to be received from HUD)	Finance Budget:
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SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund Other
CDBG, HOME, HOPWA, and ESG Grants

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) is requesting approval to submit to HUD the 2016 Annual Action Plan, which includes an application for the CDBG, HOME, HOPWA, and ESG program funds to be received from HUD. The application estimates a total of \$40,612,609 in federal funds and \$276,454 in program income to be used to benefit income-eligible residents during the HUD Program Year (July 1, 2016 – June 30, 2017). The 2016 Annual Action Plan is the second Annual Action Plan of the 2015-2019 Consolidated Plan. All budgeted amounts are subject to change by HUD.

Funding priorities include affordable housing, supportive services, infrastructure/neighborhood facilities, and economic development. The goal of the Annual Action Plan is to promote strategies that will 1) enhance quality of life, 2) expand homeownership opportunities, 3) foster community economic development, 4) preserve and expand the supply of affordable housing, 5) promote fair housing, 6) provide assistance to persons affected by HIV/AIDS, 7) reduce homelessness, and 8) revitalize communities. The format and information presented in the 2016 Annual Action Plan are based on federal guidance and requirements.

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization:

HCDD recommends that the City's estimated allocation of \$22,140,237 in CDBG funds and \$181,511 in projected program income be distributed among the following categories:

Community Development Block Grant	
Public Facilities and Improvements	\$3,316,212
Public Services (Homeless, Social Services, Youth, Special Needs, Elderly)	\$3,218,357
ESG Match	\$525,000
Multifamily Housing	\$300,000
Acquisition	\$4,900,000
Economic Development	\$3,000,000
Code Enforcement	\$2,597,830
Program Administration	\$4,464,349
TOTAL	\$22,321,748

The strategy for HOME funds remains one of increasing the availability of affordable rental units. HCDD recommends that the City's estimated allocation of \$6,820,641 in HOME funds and \$94,943 of projected program income be distributed among the following categories:

HOME Investment Partnerships Grant	
Multifamily Acquisition/Rehabilitation/New Construction/Relocation/Program Delivery	\$6,224,026
Program Administration	\$691,558
TOTAL	\$6,915,584

The City anticipates an estimated \$9,639,531 allocation in HOPWA grant funds for the 2016-2017 program year. HCDD proposes to fund the following activities:

Housing Opportunities for Persons with AIDS Grant	
Operating Costs	\$1,775,579
Supportive Services	\$2,300,000
Project or Tenant-based Rental Assistance	\$3,500,000
Short-Term, Rent, Mortgage & Utility Assistance	\$1,000,000
Resource Identification/Technical Assistance/Housing Information	\$100,000
Sponsor Administration	\$674,767
Grantee Administration	\$289,185
TOTAL	\$9,639,531

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization:

The City of Houston's Emergency Solutions Grant (ESG) allocation is estimated to be \$2,012,200 for the 2016-2017 program year. HCDD proposes to use ESG funds for the following activities:

Emergency Solutions Grant	
Homeless Management Information Systems (HMIS)	\$90,000
Emergency Shelter	\$621,285
Homeless Prevention	\$400,000
Rapid Re-Housing	\$750,000
Administration	\$150,915
TOTAL	\$2,012,200

HCDD solicited public input in the development of the 2016 Annual Action Plan. HCDD also developed and distributed written information on these federal grants and sponsored four public hearings (two in the fall and two in the spring). A summary of the 2016 Annual Action Plan was published in the *Houston Chronicle* on March 9, 2016 and is available on HCDD's website.

As stipulated by federal regulations and in conformity with the Citizen Participation Plan, residents had 30 days to comment on the proposed 2016 Annual Action Plan before it is approved by City Council. The 30-day review period extended from March 9, 2016 through April 8, 2016.

This item was presented to the Housing and Community Affairs Committee on March 22, 2016.

NR:BS:MI

cc: Finance Department
 Legal Department
 Mayor's Office
 City Secretary

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization:

SUBJECT: An Ordinance amending a Contract among the Houston Independent School District (HISD), SPARK School Park Program, and the City of Houston to extend the time of performance by one year	Category #	Page 1 of 1	Agenda Item # <i>II.a.</i>
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FROM: Neal Rackleff, Director Housing and Community Development Department	Origination Date 2/11/2016	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: District C, District H, District D, District I
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	Date and identification of prior authorizing Council action: 1/27/14 (o) 2014-0079; 4/7/2015 (o) 2015-0281
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RECOMMENDATION: Approve an Ordinance amending a Contract among the Houston Independent School District (HISD), SPARK School Park Program, and the City of Houston to extend the time of performance by one year

Amount of Funding: N/A	Finance Budget:
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SOURCE OF FUNDING: General Fund Grant Fund Enterprise Fund Other

No funding change

SPECIFIC EXPLANATION:

The Housing and Community Development Department requests Council approve an amendment to the contract among the City of Houston, the SPARK School Park Program, and the Houston Independent School District (HISD) to extend the time of performance by one year.

HISD will have one year from the Countersignature Date of the City Controller to execute any contract for work to be performed for the below listed SPARKs. CDBG funds will not be available for construction contracts executed after that period unless the Agreement is further amended by action of City Council. Previously, Robinson Elementary and Lyons Elementary were added as SPARK parks by a contract amendment in 2014; and Clifton, Looscan, Lockhart, and Hartsfield were added as SPARKs by a contract amendment in 2015. The current amendment does not increase the available amount of funding for the below parks.

Schools	District	Current Contract Term
Clifton Middle School 6001 Golden Forest Drive	C	4/17/2015 - 4/17/2016
Looscan Elementary 3800 Robertson Street	H	4/17/2015 - 4/17/2016
Lockhart Elementary 3200 Rosedale Street	D	4/17/2015 - 4/17/2016
Hartsfield Elementary 1500 Perry Street	D	4/17/2015 - 4/17/2016
Lyons Elementary 800 Roxella	H	2/4/2014 - 4/17/2016
Robinson Elementary 12425 Woodforest Blvd	I	2/4/2014 - 4/17/2016

This item was reviewed by the Housing and Community Affairs Committee on March 22, 2016.

NR: APM: SM

cc: City Attorney
 Mayor's Office
 City Secretary
 Finance Department

REQUIRED AUTHORIZATION		
Finance Department Director:	Other Authorization:	Other Authorization:

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance authorizing a Letter of Agreement between the Housing and Community Development Department, the General Services Department, and the Parks and Recreation Department for the acquisition and demolition of the Oakbrook apartment complex at 5353 De Soto, and the conversion of the land to green space for the purpose of flood mitigation		Category #	Page 1 of	Agenda Item # <i>II.b.</i>
FROM (Department or other point of origin): Neal Rackleff, Director Housing and Community Development Department		Origination Date 3/8/2016	Agenda Date	
DIRECTOR'S SIGNATURE:		Council District(s) affected: District A		
For additional information contact: Roxanne Lawson Phone: 832-394-6282		Date and identification of prior authorizing Council action: N/A		
RECOMMENDATION: An Ordinance authorizing a Letter of Agreement between the Housing and Community Development Department, the General Services Department, and the Parks and Recreation Department for the acquisition and demolition of the Oakbrook apartment complex at 5353 De Soto, and the conversion of the land to green space for the purpose of flood mitigation				
Amount of Funding: \$1,000,000			Finance Budget:	
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund				
<input type="checkbox"/> Other (Specify) Community Development Block Grant (Fund 5000)				
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends Council approve a Letter of Agreement between HCDD, the General Services Department, and the Parks and Recreation Department for the acquisition and demolition of the Oakbrook apartment complex at 5353 De Soto. The proposed site is approximately 277,000 square feet and will be converted to green space for the purpose of flood mitigation. It will eliminate slum and blight in a low-income area and protect the City's investment in the community, where Disaster Recovery Round 1 funds were previously invested to renovate two nearby apartment complexes. The General Services Department will be responsible for managing the acquisition and demolition of the site. Upon completion of the demolition, the site will be placed in the Parks and Recreation Department's inventory and will be open for use by the general public. The acquisition cost for the site is approximately \$1.3 million, of which \$700,000 will be funded with Community Development Block Grant funds, \$400,000 will be funded by the Houston Parks Board, \$100,000 will be funded by Council Member Brenda Stardig, and \$100,000 by the Parks and Recreation Department. Additionally, \$300,000 in Community Development Block Grant funds are being allocated for the demolition of the site. This item was reviewed by the Housing and Community Affairs Committee on March 22, 2016. NR: JN: MB: APM Cc: Mayor's Office, City Secretary, Legal, Finance				
REQUIRED AUTHORIZATION				
Finance Director:		Other Authorization:		Other Authorization:

SUBJECT: An Ordinance authorizing a \$4,000,000 Loan Agreement between the City of Houston and an affiliate of LDG Multifamily LLC for the acquisition and development of Paddock at Sunnyside, a 216-unit seniors' affordable housing development located at 4410 Reed Road	Category #	Page 1 of 1	Agenda Item # <i>III.b.</i>
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FROM: Neal Rackleff, Director Housing and Community Development Department	Origination Date 2/23/2016	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: District D
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	Date and identification of prior authorizing Council action:
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RECOMMENDATION: Approval of an Ordinance authorizing a \$4,000,000 Loan Agreement between the City of Houston and an affiliate of LDG Multifamily LLC for the acquisition and development of Paddock at Sunnyside, a 216-unit seniors' affordable housing development located at 4410 Reed Road

Amount of Funding: \$4,000,000.00	Finance Budget:
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SOURCE OF FUNDING	<input type="checkbox"/> General Fund	<input checked="" type="checkbox"/> Grant Fund	<input type="checkbox"/> Other
HOME Investment Partnership - Fund 5000			

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends Council approve an Ordinance authorizing the use of \$4,000,000 of HOME Investment Partnership funds for the acquisition and development of a 216-unit affordable housing property for seniors, located at 4410 Reed Road. The site is located in Sunnyside, one of Houston's Community Revitalization Area (CRA) Outreach Areas.

LDG Multifamily LLC, the developer of the property, has a track record of developing high-quality and well-managed affordable housing communities across the U.S. The group recently completed the demolition and reconstruction of Villas at Colt Run with HCDD funds.

HCDD will require that 29 units be restricted to tenants earning below 60% of area medium income. Of those 29 units, 6 units will be further restricted to tenants earning below 50% of area median income.

The project's total cost will be financed as follows:

<u>Source</u>	<u>Amount</u>	<u>Use</u>	<u>Amount</u>
Loan	\$14,041,000	Acquisition	\$1,577,270
Tax credit equity	\$10,364,208	Hard Costs	\$18,980,529
HCDD loan	\$4,000,000	Soft Costs	\$5,368,224
Deferred Developer fee	\$1,696,273	Developer Fee	\$3,350,000
Total	\$30,101,481	Reserves	\$825,458
		Total	\$30,101,481

This item was reviewed by the Housing and Community Affairs Committee on March 22, 2016.

NR:JN:RB

Cc: City Secretary, Finance, Legal, Mayor's Office

REQUIRED AUTHORIZATION		
Finance Department:	Other Authorization:	Other Authorization:

TO: Mayor via City Secretary **REQUEST FOR COUNCIL ACTION**

16 – Motion 4

SUBJECT: A motion establishing a date for a Public Hearing to provide Resolutions of No Objection for the 4% housing tax credit applications of two multifamily properties		Category #	Page 1 of 1	Agenda Item # III.C.																		
FROM: Neal Rackleff, Director Housing and Community Development Department		Origination Date 3/1/2016	Agenda Date																			
DIRECTOR'S SIGNATURE:		Council District affected: D																				
For additional information contact: Roxanne Lawson Phone: 832-394-6282		Date and identification of prior authorizing Council action: N/A																				
RECOMMENDATION: Approval of a motion establishing a date for a Public Hearing to provide Resolutions of No Objection for the 4% housing tax credit applications of two multifamily properties																						
Amount of Funding: None			Finance Budget:																			
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund No funding required																						
SPECIFIC EXPLANATION:																						
<p>The Texas Department of Housing and Community Affairs (TDHCA) administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.</p> <p>Per Texas Government Code Section 2306-67071 and the TDHCA's 2016 Qualified Allocation Plan, the local governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for non-competitive 4% tax credits.</p> <p>The developers for the 2 properties listed below have requested a Resolution of No Objection to their applications for 4% tax credits:</p> <table border="1"> <thead> <tr> <th>Property Name</th> <th>Tax Credit Applicant</th> <th>Type of Project</th> <th>Number of Units</th> <th>Location</th> <th>Council District</th> </tr> </thead> <tbody> <tr> <td>Paddock at Sunnyside</td> <td>LDG Development</td> <td>New</td> <td>216</td> <td>4410 Reed Road</td> <td>D</td> </tr> <tr> <td>Pointe at Crestmont</td> <td>LDG Development</td> <td>Reconstruct</td> <td>250</td> <td>5602 Selinsky Road</td> <td>D</td> </tr> </tbody> </table> <p>HCDD requests a motion to hold the public hearing on April 6, 2016.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on March 22, 2016.</p> <p>NR:JN:RB</p> <p>Cc: CSC, FIN, MYR, LGL</p>					Property Name	Tax Credit Applicant	Type of Project	Number of Units	Location	Council District	Paddock at Sunnyside	LDG Development	New	216	4410 Reed Road	D	Pointe at Crestmont	LDG Development	Reconstruct	250	5602 Selinsky Road	D
Property Name	Tax Credit Applicant	Type of Project	Number of Units	Location	Council District																	
Paddock at Sunnyside	LDG Development	New	216	4410 Reed Road	D																	
Pointe at Crestmont	LDG Development	Reconstruct	250	5602 Selinsky Road	D																	
REQUIRED AUTHORIZATION																						
Finance Department:		Other Authorization:		Other Authorization:																		

SUBJECT: Approval of a state-required Resolution of No Objection enabling two entities to apply for non-competitive, 4% federal tax credits through the Texas Department of Housing and Community Affairs	Category #	Page 1 of 1	Agenda Item # <u>III</u> .d.
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FROM: Neal Rackleff, Director Housing and Community Development Department	Origination Date 3/1/2016	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: D
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	Date and identification of prior authorizing Council action: N/A
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RECOMMENDATION: Approval of a state-required Resolution of No Objection enabling two entities to apply for non-competitive, 4% federal tax credits through the Texas Department of Housing and Community Affairs

Amount of Funding: <p style="text-align:center;">None</p>	Finance Budget:
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SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund

No funding required

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the multifamily developments listed below. HCDD has selected these properties through a Request for Proposals, and is currently underwriting each project. Upon successful completion of the underwriting process, HCDD intends to provide gap financing in support of their development.

Property Name	Tax Credit Applicant	Type of Project	Number of Units	Location	Council District
Paddock at Sunnyside	LDG Development	New	216	4410 Reed Road	D
Pointe at Crestmont	LDG Development	Reconstruct	250	5602 Selinsky Road	D

This Resolution of No Objection to 4% tax credits was reviewed by the Housing and Community Affairs Committee on March 22, 2016 and a public hearing was held on April 6, 2016.

NR:JN:RB

cc: CSC, FIN, MYR, LGL

REQUIRED AUTHORIZATION

Finance Department:	Other Authorization:	Other Authorization:
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SUBJECT: An Ordinance authorizing a contract between the City of Houston and The Montrose Center, providing \$1,193,982 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS		Page 1 of 1	Agenda Item # IV.a.																					
FROM: Neal Rackleff, Director Housing and Community Development Department		Origination Date 2/29/2016	Agenda Date																					
DIRECTOR'S SIGNATURE:		Council Districts affected: District C																						
For additional information contact: Roxanne Lawson Phone: 832-394-6282		Date and identification of prior authorizing Council action:																						
RECOMMENDATION: Approval of an Ordinance authorizing a first contract amendment between the City of Houston and The Montrose Center providing \$1,193,982 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for individuals and families affected by HIV/AIDS																								
Amount of Funding: \$1,193,982.00			Finance Budget:																					
SOURCE OF FUNDING <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000																								
SPECIFIC EXPLANATION: The Housing and Community Development Department (HCDD) recommends approval of a contract between the City of Houston and The Montrose Center (Montrose) to finance the operation of a HOPWA project, which provides (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utilities Assistance (STRMU); and (3) Supportive Services for persons living with HIV/AIDS. The City will grant Montrose up to \$1,193,982 to provide TBRA, STRMU, and supportive services to a minimum of 300 low-income households. Through its rental assistance programs, Montrose provides rental subsidies to help participants at risk of becoming homeless obtain emergency and/or permanent housing assistance. Rental assistance will be provided as follows: (1) TBRA for 255 households and (2) STRMU for 45 households of persons living with HIV/AIDS. Montrose also provides permanent housing placement services (PHPS), case management, professional counseling and other supportive services.																								
<table border="1"> <thead> <tr> <th>Category</th> <th>Contract Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>Administrative</td> <td>\$83,579.00</td> <td>6.92%</td> </tr> <tr> <td>Supportive Services</td> <td>\$208,422.00</td> <td>17.47%</td> </tr> <tr> <td>Supportive Services -PHPS</td> <td>\$23,029.00</td> <td>1.93%</td> </tr> <tr> <td>TBRA</td> <td>\$300,000.00</td> <td>25.15%</td> </tr> <tr> <td>STRMU</td> <td>\$578,952.00</td> <td>48.53%</td> </tr> <tr> <td>Total</td> <td>\$1,193,982.00</td> <td>100%</td> </tr> </tbody> </table>				Category	Contract Amount	Percent	Administrative	\$83,579.00	6.92%	Supportive Services	\$208,422.00	17.47%	Supportive Services -PHPS	\$23,029.00	1.93%	TBRA	\$300,000.00	25.15%	STRMU	\$578,952.00	48.53%	Total	\$1,193,982.00	100%
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STRMU	\$578,952.00	48.53%																						
Total	\$1,193,982.00	100%																						
HCDD conducted a Request for Proposals (RFP) for program years 2015 and 2016 HOPWA contracts. Montrose was one of the agencies selected. The contract provides funding for a 12-month period from May 1, 2016 – April 30, 2017. Montrose has received HOPWA funding through the City of Houston for various contracts since 2012.																								
The Housing and Community Affairs Committee reviewed this item on March 22, 2016.																								
NR:JN:MNB:AB																								
cc: Legal Department Mayor's Office City Secretary Finance Department																								
REQUIRED AUTHORIZATION																								
Finance Director:	Other Authorization:	Other Authorization:																						

SUBJECT: An Ordinance authorizing a contract between the City of Houston and Access Care of Coastal Texas, Inc., providing \$440,015 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for low-income persons living with HIV/AIDS	Page 1 of 1	Agenda Item # <u>IV.6.</u>
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FROM: Neal Rackleff, Director Housing and Community Development Department	Origination Date 2/29/2016	Agenda Date
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DIRECTOR'S SIGNATURE:	Council Districts affected: N/A
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	Date and identification of prior authorizing Council action:
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RECOMMENDATION: Approval of an Ordinance authorizing a contract between the City of Houston and Access Care of Coastal Texas, Inc., providing \$440,015 in HOPWA funds for the administration and operation of an emergency rental assistance program with supportive services for individuals and families affected by HIV/AIDS

Amount of Funding: <p style="text-align: center;">\$440,015.00</p>	Finance Budget:
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SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund

Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000

SPECIFIC EXPLANATION:
The Housing and Community Development Department (HCDD) recommends approval of a contract between the City of Houston and Access Care of Coastal Texas, Inc. (ACCT) to finance the operation of a HOPWA project, which provides (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utilities Assistance (STRMU); and (3) Supportive Services for persons living with HIV/AIDS.

The City will grant ACCT up to \$440,015 to provide TBRA, STRMU, and supportive services to a minimum of 65 low-income households. The City of Houston is the HOPWA Program administrator for multiple areas, which includes the counties of Austin, Brazoria, Chambers, Fort Bend, Galveston, Harris, Liberty, Montgomery, and Waller. Located in Galveston, ACCT provides rental subsidies to help participants at risk of becoming homeless obtain emergency and/or permanent housing assistance through its rental assistance programs. Services will be provided as follows: (1) TBRA for 30 households and (2) STRMU for 35 households of persons living with HIV/AIDS. Supportive services include case management, permanent housing placement services, nutritional and transportation services.

Category	Contract Amount	Percent
Administrative	\$30,800.00	7.00%
Supportive Services	\$90,000.00	20.45%
TBRA	\$230,000.00	52.27%
STRMUA	\$89,215.00	20.28%
Total	\$440,015.00	100.00%

HCDD conducted a Request for Proposals (RFP) for program years 2015 and 2016 HOPWA contracts. ACCT was one of the agencies selected. The contract provides funding for a 12-month period from May 1, 2016 – April 30, 2017. ACCT has received HOPWA funding through the City of Houston for various contracts since 2006.

The Housing and Community Affairs Committee reviewed this item on March 22, 2016.

NR:JN:MNB:AB

cc: Legal Department
 Mayor's Office
 City Secretary
 Finance Department

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization:

SUBJECT: An Ordinance authorizing a contract between the City of Houston and AIDS Foundation Houston, providing \$1,048,229 in HOPWA funds to operate and maintain four separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS	Page 1 of 1	Agenda Item # <i>IV.C.</i>
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FROM: Neal Rackleff, Director Housing and Community Development Department	Origination Date 03/01/2016	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: All Districts
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	Date and identification of prior authorizing Council action:
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RECOMMENDATION: Approval of an Ordinance authorizing a contract between the City of Houston and AIDS Foundation Houston, providing **\$1,048,229** in HOPWA funds to operate and maintain four separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS

Amount of Funding: \$1,048,229	Finance Budget:
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SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund

Housing Opportunities for Persons With AIDS (HOPWA) Fund 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a contract between the City of Houston and AIDS Foundation Houston providing HOPWA funds to finance the operation of four separate multi-unit residential facilities for persons living with HIV/AIDS.

Residential Facility	# of Units	# of Clients to be Served
A Friendly Haven	31	45
Burress Street Apartments	16	32
Chupik House	6	10
Help House	22	22
Total	75	109

The City will grant AIDS Foundation Houston up to **\$1,048,229** in HOPWA funds. The project's scope of work provides permanent housing and support services to a minimum of 109 unduplicated low-income persons living with HIV/AIDS. Supportive services include, but are not limited to, case management, life skills training, nutritional services, and substance abuse and mental health counseling. Operating costs include property management, utilities, property insurance and other related costs. The City provides approximately 59% of the budget for this program, while the remaining 41% is provided by other funding sources.

Category	Total Contract Amount	Percent
Administrative	\$73,376.00	7.0%
Supportive Services	\$211,521.00	20.2%
Operating	\$763,332.00	72.8%
Total	\$1,048,229.00	100%

HCDD conducted a Request for Proposals (RFP) for HOPWA contracts for fiscal year 2016 with a one-year renewal option for fiscal year 2017. AIDS Foundation Houston was one of the agencies selected. This Ordinance will authorize funding for the contract period May 1, 2016 through April 30, 2017. AIDS Foundation Houston has received HOPWA funding through the City of Houston for various contracts since 1994.

This item was reviewed by the Housing & Community Affairs Committee on March 22, 2016.

NR:JN:MNB:KS

cc: Legal Department, Mayor's Office, City Secretary, Finance Department

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization:

TO: Mayor via City Secretary **REQUEST FOR COUNCIL ACTION**

16- Coalition HMIS (ESG)

SUBJECT: An Ordinance authorizing a \$90,000 contract between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System	Category	Page 1 of 1	Agenda Item # <i>IV.d</i>
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FROM: Neal Rackleff, Director Housing and Community Development Department	Origination Date 03/1/16	Agenda Date
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DIRECTOR'S SIGNATURE:	Council District affected: All
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For additional information contact: Roxanne Lawson Phone: 832-394-6282	Date and identification of prior authorizing Council action: N/A
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RECOMMENDATION: Approval of an Ordinance authorizing a \$90,000 contract between the City of Houston and The Coalition for the Homeless of Houston/Harris County to operate and maintain the Homeless Management Information System

Amount of Funding: \$90,000.00	Finance Budget:
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SOURCE OF FUNDING: General Fund Grant Fund Enterprise Fund
Emergency Solutions Grants (ESG) – Fund 5000

SPECIFIC EXPLANATION:

The Housing and Community Development Department (HCDD) recommends approval of a contract between the City of Houston and the Coalition for the Homeless of Houston/Harris County, providing \$90,000 of federal Emergency Solutions Grant funds for the operation and maintenance of the Homeless Management Information System (HMIS).

HMIS is a software application designed to record and store individual client data, including the types of services needed by Houston's homeless community. HMIS was developed in response to Congress' request for information on how appropriated federal homeless funds are spent. Congress is not only interested in fiscal responsibility, but also wants to know who the homeless are as a group, as well as understand the outcomes of the programs assisting them. All agencies receiving federal funds for homeless services are required to participate in the HMIS. The City is contracting with the Coalition to comply with this requirement. ESG funds provide 13% of the funding for this project.

Category	Amount	Percentage
Program Administration	\$0	0%
Program Services	\$90,000	100%
Total	\$90,000	100%

This contract provides funding for a 12-month period, from May 1, 2016 – April 30, 2017. The Coalition began receiving ESG funds for HMIS operation through the City in 2012.

The Housing and Community Affairs Committee reviewed this item on March 22, 2016.

NR:JN:MB:RLJ

cc: Legal Department
Mayor's Office
City Secretary
Finance Department

REQUIRED AUTHORIZATION		
Finance Director:	Other Authorization:	Other Authorization:

TO: Mayor via City Secretary **REQUEST FOR COUNCIL ACTION**

3/3/16 Capital IDEA

SUBJECT: An Ordinance authorizing a contract between the City of Houston and Capital Investing in Development and Employment of Adults Inc. (Capital IDEA), providing \$200,000 in CDBG funds for a workforce development program		Category	Page 1 of 1	Agenda Item # I.V.e												
FROM: Neal Rackleff, Director Housing and Community Development Department		Origination Date 3/3/16	Agenda Date													
DIRECTOR'S SIGNATURE:		Council Districts affected: All														
For additional information contact: Roxanne Lawson Phone: (832) 394-6282		Date and identification of prior authorizing Council action:														
RECOMMENDATION: Approval of an Ordinance authorizing a contract between the City of Houston and Capital IDEA, providing \$200,000 in CDBG funds for a workforce development program																
Amount of Funding: \$200,000.00			Finance Budget:													
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Community Development Block Grant (CDBG) 5000																
SPECIFIC EXPLANATION:																
<p>The Housing and Community Development Department (HCDD) recommends approval of a contract between the City of Houston and Capital Investing in Development and Employment of Adults Inc. (Capital IDEA) for a workforce development program.</p> <p>Capital IDEA lifts low-income working families out of poverty by enabling participants to pursue associate degrees in higher-paying and in-demand professional fields/careers that will lead to life-long independence. The agency offers career development and support service for its participants. Currently Capital IDEA has 242 participants enrolled. They are participating in various stages of the program as indicated: 21 are in developmental instruction in basic math, English and writing; 58 are in prerequisite courses for college; 103 are enrolled in required core classes for their major; and 60 have graduated and are in the job search program. The agency anticipates (51) graduates in the Class of 2016.</p> <p>The City will grant Capital IDEA Houston up to \$200,000 in Community Development Block Grant (CDBG) funds to provide services to a minimum of 150 participants. The City of Houston is contributing 33% of the entire program cost.</p>																
<table border="1"> <thead> <tr> <th>Category</th> <th>Amount</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Program Administration</td> <td>\$23,229</td> <td>11.6%</td> </tr> <tr> <td>Program Services</td> <td>\$176,771</td> <td>88.4%</td> </tr> <tr> <td>Total</td> <td>\$200,000</td> <td>100%</td> </tr> </tbody> </table>					Category	Amount	Percentage	Program Administration	\$23,229	11.6%	Program Services	\$176,771	88.4%	Total	\$200,000	100%
Category	Amount	Percentage														
Program Administration	\$23,229	11.6%														
Program Services	\$176,771	88.4%														
Total	\$200,000	100%														
<p>HCDD conducted a Request for Proposals (RFP) for Public Service contracts for fiscal year 2016. Capital IDEA was one of the agencies selected. This contract provides funding for May 1, 2016 - April 30, 2017. Capital IDEA has received CDBG funding through the City of Houston since 2012.</p> <p>This item was reviewed by the Housing and Community Affairs Committee on March 15, 2016.</p> <p>NR:JN:MB:MR</p> <p>cc: City Secretary Legal Department Finance Department Mayor's Office</p>																
REQUIRED AUTHORIZATION																
Finance Director:		Other Authorization:		Other Authorization:												