

AGENDA - COUNCIL MEETING - WEDNESDAY - JANUARY 14, 2009 - 9:00 A. M.
COUNCIL CHAMBER - SECOND FLOOR - CITY HALL
901 BAGBY - HOUSTON, TEXAS

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY THE
CITY SECRETARY PRIOR TO COMMENCEMENT

PRAYER AND PLEDGE OF ALLEGIANCE - Council Member Lovell

9:00 A. M. - ROLL CALL

ADOPT MINUTES OF PREVIOUS MEETING

9:30 A. M. - PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting of this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office

HEARINGS - 9:00 A.M.

1. **PUBLIC HEARING** to consider a Municipal Setting Designation ordinance (MSD) for 5610 Company LLC for site located at 5610 Polk - **DISTRICT I - RODRIGUEZ**

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 2 through 24

MISCELLANEOUS - NUMBERS 2 through 4

2. RECOMMENDATION from Director Department of Public Works & Engineering for approval of the 2009 Operations and Maintenance Budget for the Lake Houston Facility Project operated by the **COASTAL WATER AUTHORITY** - \$2,199,437.00 - Enterprise Fund
3. RECOMMENDATION from Director Department of Public Works & Engineering for approval of the 2009 Operations and Maintenance Budget for the Trinity River Water Conveyance Project operated by the **COASTAL WATER AUTHORITY** - \$18,386,371.00 - Enterprise Fund
4. RECOMMENDATION from Director Department of Public Works & Engineering for approval of the FY2009 Operations and Maintenance Budget for the **TRINITY RIVER AUTHORITY** \$3,660,010.00 - Enterprise Fund

AGENDA - JANUARY 14, 2009 - PAGE 2

ACCEPT WORK - NUMBERS 5 and 6

5. RECOMMENDATION from the Director General Services Department for approval of final contract amount of \$7,363,662.00 and acceptance of work on contract with **STATE CONSTRUCTION, L.P.** for New Downtown Fire Station No. 8 - 2.27% over the original contract amount - **DISTRICT I - RODRIGUEZ**
6. RECOMMENDATION from the Director General Services Department for approval of final contract amount of \$2,485,601.00 and acceptance of work on contract with **THE GONZALEZ GROUP, L.P.** for Val Jahnke Fire Training Academy Simulator Building - 4.15% over the original contract amount - **DISTRICT E - SULLIVAN**

PURCHASING AND TABULATION OF BIDS - NUMBERS 7 through 8

7. ORDINANCE appropriating \$73,954.00 out of Reimbursement of Equipment/Projects Fund and \$147,908.00 out of Equipment Acquisition Consolidated Fund for Purchase of Patrol Vehicles and Associated Equipment for the Houston Police Department - \$357,669.00 - Enterprise Fund
 - a. **PHILPOTT MOTORS, LTD. d/b/a PHILPOTT FORD** for Patrol Vehicles for the Houston Airport System and Houston Police Department - \$522,747.00 - Enterprise, Reimbursement of Equipment/Projects and Equipment Acquisition Consolidated Funds
8. **BABY JACK II AUTOMOTIVE, LTD., d/b/a CALDWELL CHEVROLET** - \$177,560.00 and **DALLAS DODGE CHRYSLER JEEP** - \$57,604.00 for Special Duty Vehicles through the Interlocal Agreements for Cooperative Purchasing with Houston-Galveston Area Council and the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department Police Special Services Fund

ORDINANCES - NUMBERS 9 through 24

9. ORDINANCE **AMENDING ARTICLE XII OF CHAPTER 2 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to security on city premises; containing findings and other provisions relating to the foregoing subject; providing for severability
10. ORDINANCE changing the name of Ellington Field to Ellington Airport; **AMENDING THE CODE OF ORDINANCES** to reflect the name change; containing other provisions relating to the foregoing subject; providing for severability; containing a savings clause
11. ORDINANCE **AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to the parking of vehicles on certain residential properties; containing other provisions relating to the foregoing subject; providing a penalty; providing for severability; providing an effective date
12. ORDINANCE authorizing Harris County Municipal Utility District No. 148 to issue its \$2,480,000 Series 2008 Bonds at an interest rate greater than that provided in City of Houston Ordinance No. 76-1717 consenting to the creation of the district
13. ORDINANCE ordering and giving notice of a Special Election to be held on May 9, 2009, for the purpose of filling a vacancy in the Office of Council Member, District H, on the Houston City Council

ORDINANCES - continued

14. ORDINANCE approving and authorizing contract between the City of Houston and **COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY** to provide \$54,917.00 in Community Development Block Grant ("CDBG") Funds for the provision of Short Term Housing Assistance and Supportive Services to Homeless Persons
15. ORDINANCE approving and authorizing the submission of an application for grant assistance to the Texas Parks & Wildlife Department (TPWD) Community Outdoor Outreach Program, administered by the State of Texas, to support the Houston Parks Adventure Program; declaring the City's eligibility for such grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process, to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program
16. ORDINANCE approving and authorizing the submission of an application for grant assistance to the Texas Parks & Wildlife Department (TPWD) Urban Indoor Recreation Grant Program, administered by the State of Texas, to support the Lake Houston Wilderness Park Visitors Center; declaring the City's eligibility for such grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process, to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program - **DISTRICT E - SULLIVAN**
17. ORDINANCE approving and authorizing Amendment No. 1 to Agreement between the City of Houston and **JOHN BEAN TECHNOLOGIES CORPORATION** for Baggage Handling and Aircraft Support Systems Maintenance and Hardstand Operations - **DISTRICTS B - JOHNSON and I - RODRIGUEZ**
18. ORDINANCE amending Ordinance No. 2002-131 to increase the maximum contract amount; approving and authorizing second amendment to contract between the City of Houston and **SECURITAS SECURITY SERVICES USA, INC (Formerly PINKERTON'S INC)** for Security Guard Services for Various Departments - \$4,781,946.00 - General, Enterprise, Fleet Management, Building Inspection and Stormwater Funds
19. ORDINANCE amending Ordinance No. 2005-0569 to increase the maximum contract amount between the City of Houston and **SCOTT TECHNOLOGIES, INC d/b/a SCOTT HEALTH & SAFETY** for Portable Thermal Imaging Cameras and Associated Accessories for Various Departments - \$290,938.86 - General Fund
20. ORDINANCE amending Ordinance No. 2003-1356 (passed on December 23, 2003) to increase the maximum contract amount for contract between the City of Houston and the **PRUITT COMPANY** for Automotive, Heavy-Duty Front-End Truck Repair Services for Various Departments - \$166,187.50 - General and Fleet Management Funds
21. ORDINANCE appropriating \$588,525.00 out of Street & Bridge Consolidated Construction Fund and approving and authorizing an Interlocal Agreement between the City of Houston and the **CITY OF SOUTHSIDE PLACE** for Reconstruction of Bellaire Boulevard from the east of the Union Pacific Railroad right-of-way to approximately five hundred linear feet to the east of the Union Pacific Railroad - **DISTRICT C - CLUTTERBUCK**
22. ORDINANCE appropriating \$170,850.00 out of Reimbursement of Equipment/Projects Fund (1850); approving and authorizing Purchase and Sale Agreement between **KINGS CROSSING COMMUNITY ASSOCIATION, Seller ("Seller")**, and the City of Houston, Texas, Purchaser (the "City"), for 0.9623 acres of land, more or less, at Rustic Woods Drive and West Lake Houston Parkway, Houston, Texas, for use by the Parks & Recreation Department - **DISTRICT E - SULLIVAN**

ORDINANCES - continued

23. ORDINANCE approving and authorizing Amendment No. 5 to Professional Consulting Services Contract by and between the City of Houston and **ROGER H. BATES** to provide Traffic and Earning Reports and General Financial Advisory Services for the Houston Airport System \$200,000.00 - Enterprise Fund
24. ORDINANCE appropriating \$464,169.00 out of Contribution for Capital Projects Fund as an additional appropriation and approving and authorizing third amendment to Professional Engineering Services Contract between the City of Houston and **PIERCE GOODWIN ALEXANDER & LINVILLE, INC** for Construction of North Park Drive Paving from West Lake Houston Parkway to Mills Branch (approved by Ordinance No. 2005-0430) - **DISTRICT E - SULLIVAN**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM THE CONSENT AGENDA

NON CONSENT AGENDA - NUMBERS 25 through 27A

MISCELLANEOUS

25. RECEIVE nominations for the appointment or reappointment for Positions Four and Six on the **ETHICS COMMITTEE**, with two-year staggered terms
26. RECEIVE nominations for Positions One, Two and Two Alternate At-Large Positions of the **HOUSTON-GALVESTON AREA COUNCIL BOARD OF DIRECTORS**, for one-year terms to expire December 31, 2009
27. MOTION to suspend the rules for the purpose of confirming the appointment or reappointment of the nominations received for Positions One, Two and Two Alternate At-Large Positions of the **HOUSTON-GALVESTON AREA COUNCIL BOARD OF DIRECTORS**, for one-year terms to expire December 31, 2009
 - a. MOTION to CONFIRM the appointment or reappointment of the nominations received for Positions One, Two and Two Alternate At-Large Positions of the **HOUSTON-GALVESTON AREA COUNCIL BOARD OF DIRECTORS**, for one-year terms to expire December 31, 2009

MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Brown first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE - WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSTED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE 4 (HOUSTON CITY CODE §2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING

**NOTICE OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF HOUSTON**

NOTICE is hereby given that a Regular Meeting of the City Council of the City of Houston will be held **WEDNESDAY, JANUARY 14, 2009 at 9:00 a.m.** with the reading of the descriptions, captions or titles of the agenda items by the City Secretary to begin not earlier than 60 minutes before the scheduled commencement, in the Council Chamber, Second Floor, City Hall, 901 Bagby, for the purpose of conducting the regular business and affairs of the City of Houston listed on the attached Agenda.

WITNESS my official signature this the 9th day of JANUARY, 2009.

City Secretary

CERTIFICATE

I certify that the attached notice of meeting was posted on the Bulletin Board of the City Hall of the City of Houston, Texas, on JANUARY 9, 2009 at : p.m.

by _____

for Anna Russell
City Secretary

**CITY COUNCIL CHAMBER - CITY HALL 2nd FLOOR - WEDNESDAY
JANUARY 14, 2009 - 9:30AM**

NON-AGENDA

2MIN **2MIN** **2MIN**

MR. DURIM TAFILAJ – 4904 Griggs – 77021 – 832-330-8372 – CES Environmental Benefits

3MIN **3MIN** **3MIN**

MS. AVERNIA WADDLE – 921 Lucky – 77088 – 281-447-4890 – Douala Inc. Development Fair

MR. JEAN JAQUES EKINDI - 921 Lucky – 77088 – 281-447-4890 – Douala Inc. Development Fair

MS. KELLY CRIPE – 1600 Smith – 77002 – 713-480-3003 – B. A. R. K.

DR. NICK BHAGIA – Post Office Box 509 – Barker – TX – 77413 – 281-748-9212 – Citation from City

MS. ROSE MOURNING - 6818 Kassarine Pass – 77033 – 832-623-7913 – Trash on Kassarine Pass

MR. /COACH R. J. BOBBY TAYLOR - 3107 Sumpter – 77026 – 202-FA3-4511 – Behavior Coward
Conspiracy who were they in 1979 to use my children

MS. LINDA TATUM – 6309 Rodrigo St. – 77007 – 713-868-5251 – Sidewalks/Frank Simoneaux –
Walkways – City claim not responsible

MR. MICHAEL BROWN – 5345 Pederson – 77033 – 713-494-4992 – Sidewalks

MR. EDWARD CHIPLIM – 14518 Lourdes – 77049 – 832-967-8443 – Restrictions on Oil Companies in
Houston

MR. RAY HILL – Post Office Box 3624 – 77253-3624 – 713-523-6969 – Enforcement of S. O. B. Ordinance

MS. SHANNON WARD – 4904 Griggs Rd. – 77021 – 281-785-0764 – CES Environmental Lawsuit

PREVIOUS

1MIN **1MIN** **1MIN**

MS. MARY TAYLOR – 1403 Fashion Hill Dr. – 77088 – 281-445-0682 – YMCA Funding I want resolved

MS. SHANTELL THOMAS – No address – 713-283-4161 – Homeless

JAN 14 2009

MOTION NO. 2008 0895

MOTION by Council Member Garcia that the recommendation of the Director of the Department of Public Works and Engineering, to set a hearing date to consider a Municipal Setting Designation ordinance (MSD) for 5610 Company LLC for the site located at 5610 Polk, be adopted, and a Public Hearing be set for 9:00 a.m., Wednesday, January 14, 2009, in the City Council Chamber, Second Floor, City Hall.

Seconded by Council Member Khan and carried.

Mayor White, Council Members Lawrence, Clutterbuck,
Adams, Sullivan, Khan, Holm, Garcia, Rodriguez,
Brown, Lovell, Noriega, Green and Jones voting aye
Nays none
Council Member Johnson absent

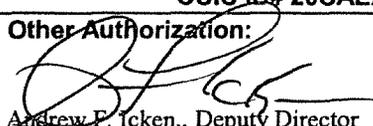
PASSED AND ADOPTED this 10th day of December, 2008.

Pursuant to Article VI, Section 6 of the City Charter, the
effective date of the foregoing motion is December 16, 2008.


City Secretary

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

| | | | |
|---|---|---|--|
| SUBJECT: Motion establishing a public hearing date to consider adopting a Municipal Setting Designation Ordinance for 5610 Company LLC for the Site located at 5610 Polk. (MSD # 2007-003-5610C) | | Page 1 of 1 | Agenda Item # <u>57</u> |
| FROM (Department or other point of origin): Department of Public Works and Engineering | | Origination Date 11-21-08 | Agenda Date DEC 10 2008 |
| DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., D.WRE, BCEE, Director | | Council District affected: I | |
| For additional information contact: Carol A. Ellinger, P.E. Senior Assistant Director (713) 837-7658 Richard J. Chapin, Senior Project Manager (713) 837-0421 | | Date and identification of prior authorizing Council action: 8/22/2007 – 2007-0959 | |
| RECOMMENDATION: (Summary) <i>HEARING 5 AM JAN 14 2009</i> Establish a public hearing date to consider adopting a Municipal Setting Designation (MSD) Ordinance for 5610 Company LLC for the site located at 5610 Polk. | | | |
| Amount and Source of Funding: N/A | | | |
| BACKGROUND: In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSDs), which would designate an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by TCEQ and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting the public health. On August 22, 2007, City Council approved an Ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support a MSD application to the State. This Ordinance requires a written public notice be mailed to property owners within 2,500 feet of a proposed MSD and owners/operators of potable water wells within 5 miles of a proposed MSD. In addition, a public meeting and a public hearing are required to be held prior to City Council consideration of support. | | | |
| 5610 COMPANY LLC APPLICATION: 5610 Company LLC is seeking a MSD for 22.5-acres of land located at 5610 Polk. The contamination consists of total chromium; hexavalent chromium; tetrachloroethene; and trichloroethene. The designated property is used for commercial/industrial purposes. This area was industrially developed as early as 1929. The source of the chromium was a former process tank. Chlorinated solvents were commonly used by metal finishing plants. The process tank, the source of chromium, was removed in 1997. Investigations of the site have failed to find a clearly identifiable source for the chlorinated solvents, and some of the plumes are commingled. The area has been monitored for several years. Contaminant plumes within the designated groundwater appear to be stable within the bounds of the designated property based on the relatively low concentrations of COCs observed over several years of monitoring. A public meeting was held on 11/24/2008 6:00:00 PM at the E.B. Cape Center, at 4501 Leeland. | | | |
| 5610 Company LLC is seeking a MSD for this property to restrict access to groundwater to protect the public against exposure to contaminants. There is a public drinking water supply system that meets state requirements that supplies or is capable of supplying drinking water to the MSD property and all properties within one-half mile of the MSD property. | | | |
| RECOMMENDATIONS: City Ordinance requires City Council to hold a public hearing before adopting a Municipal Setting Designation Ordinance (MSD). The Department of Public Works and Engineering recommends establishing a public hearing date not sooner than six weeks from passage of the Motion and directing the City Secretary to publish notice of the hearing no less than thirty (30) calendar days before the public hearing date for 5610 Company LLC for the site located at 5610 Polk. | | | |
| MSM:AFI:CAE P:\PLANNING BRANCH\MSD\DATABASE\GENERIC RCA - PUBLIC HEARING.DOC C: Marty Stein, Waynette Chan, Gary Norman, Ceil Price | | | |
| REQUIRED AUTHORIZATION | | CUIC ID# 20CAE28 | |
| Finance Department: | Other Authorization:  Andrew P. Icken., Deputy Director Planning and Development Services Division | Other Authorization: | |

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT:

Approval of the 2009 Operations and Maintenance Budget for the Lake Houston Facility project operated by the Coastal Water Authority.

Category #

Page 1 of 2

Agenda Item #

2

FROM (Department or other point of origin):

Department of Public Works and Engineering

Origination Date

12/10/08

Agenda Date

JAN 14 2009

DIRECTOR'S SIGNATURE

Michael S. Marcotte

Michael S. Marcotte, P.E., DEE, Director

Council District affected:

All

For additional information contact: Dannelle Belhateche Sr. Assistant Director Phone: 713/837-0847

Date and identification of prior authorizing Council action: 12/12/07 C.M. #2007-1219

RECOMMENDATION: (Summary)

Approve by Council Motion the 2009 Lake Houston Facilities Operations and Maintenance Budget.

Amount of Funding: \$2,199,437

\$1,099,718 Allocation FY09

\$1,099,719 Allocation FY10

(CWA 2009: January 1, 2009 – December 31, 2009)

F & A Budget:

PLR 12/10/08

SOURCE OF FUNDING:

[] General Fund

[] Grant Fund

[X] Enterprise Fund

[] Other (Specify)

Water & Sewer System Operating Fund #8300

SPECIFIC EXPLANATION:

The Coastal Water Authority (CWA) operates the raw water transportation system for the City and provides conveyance for certain governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use. CWA owns, operates and maintains 36 miles of canals as part of the CWA raw water conveyance system. CWA also owns, operates and maintains the Trinity River intake pumping facility, the Lynchburg pumping facility and the Bayport booster pumping facility.

City Council approved Ordinance #95-1141 on October 25, 1995 contracting with CWA to operate and maintain the Lake Houston canal and pump station and to perform grounds maintenance along and below the dam. A first amendment to this contract was approved by City Ordinance #2003-1137 on November 25, 2003 which allowed the Director to add Lake Houston, Lake Houston Dam and the assignment of certain activities associated with these facilities which include increased security of the dam and area below the dam, aquatic weed control on Lake Houston, and operation and maintenance of the Lake Houston Dam and appurtenances. This five year contract is automatically renewed for an additional five years unless terminated by either party. The current renewal extends through November 2010.

The City of Houston shall continue to own these facilities and will have control over all facility decisions except those of a routine operation and maintenance nature.

REQUIRED AUTHORIZATION

20PUD01

F & A Director

Other Authorization:

Jim Chang

Other Authorization:

Dannelle Belhateche

Date:
12/10/08

Subject: Approval of the 2009 Operations and Maintenance Budget for the Lake Houston Facilities operated by Coastal Water Authority

**Originator's
Initials**

Page
2 of 2

| <u>2008 Budget</u> | <u>2009 Budget</u> |
|------------------------|------------------------|
| \$2,581,293 | \$2,199,437 |

The 2009 Budget reflects a funding decrease of \$318,856, (14.8%) compared with 2008 Budget. The 2009 budget decrease is the result of meetings between the City of Houston Public Works and Engineering Department and the Authority to reduce proposed expenditures to a level that assisted the Department in meeting its FY09 and FY10 operating budget goals. These reductions will still allow Coastal Water Authority to provide the basic services to the City as outlined in the existing contract.

It is recommended that City Council approve the 2009 Operations & Maintenance Budget for the Lake Houston Facility operated by the Coastal Water Authority in the amount of \$2,199,437.

cc: Marty Stein
Legal
Waynette Chan
Gary Norman
Dannelle Belhateche
Susan Bandy
Naomi Hines

20PUD01

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
2009 ANNUAL BUDGET

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
TABLE OF CONTENTS
2009 ANNUAL BUDGET

| | <u>PAGE</u> |
|--|-------------|
| President's Letter | C - 1 |
| Budget Summary - Comparative | C - 2 |
| Facts and Assumptions | C - 2 - 1 |
| Reconciliation of 2008 Budget to 2009 Budget | C - 2 - 2 |
| Statement of Revenues and Expenditures | C - 3 |
| Reconciliation of Fund Activity | C - 3 - 1 |
| Revenues and Billing Rates | C - 4 |
| Investment and Other Income | C - 5 |
| Summary of General and Administrative Expenditures | C - 6 |
| Administrative Expenses | C - 7 |
| Office Salary Allocation | C - 7 - 1 |
| General Operating Expenses | C - 8 |
| Engineering, Legal and Professional Expenses | C - 9 |
| Summary of Field Expenditures | C - 10 |
| Field Expenditures by Location | C - 10 - 1 |
| Summary of Field Salaries by Location | C - 11 |
| Analysis of Base Field Salaries by Function and Location | C - 11 - 1 |
| Analysis of Materials and Supplies by Location | C - 12 |
| Analysis of Contract Labor and Equipment by Location | C - 13 |
| Analysis of Utilities by Location | C - 14 |
| Debt Service | C - 15 |
| Capital Outlays | C - 16 |

Board of Directors

Dionel E. Avilés, P. E., President
Kurt F. Metyko, P. E., 1st Vice-President
Tony L. Council, P. E., 2nd Vice-President
Rick Cloutler, P. E., Secretary-Treasurer
Darryl L. King
A. R. "Rusty" Senac
Ray Stoesser



Coastal Water Authority

Gary N. Oradat, P. E.
Executive Director

John J. Baldwin
Chief Financial Officer

Jerry L. Berry
Operations Manager

November 12, 2008

The Honorable Bill White, Mayor
Members of the City Council
City of Houston
P. O. Box 1562
Houston, Texas 77251-1562

Re: **2009 ANNUAL BUDGET**
LAKE HOUSTON FACILITIES PROJECT

Mayor White and Members of the City Council:

In compliance with provisions of the current contract relating to the Coastal Water Authority (CWA), the Board of Directors respectfully submits the 2009 calendar year budget for the Lake Houston Facilities Project for your consideration and approval.

The CWA 2009 proposed budget is \$2,199,437. This is a decrease of about 14.8% from the 2008 budget. This budget incorporates the activities and assignments requested by the City's Public Works & Engineering Department and authorized in the Authority's contract with the city as amended by the Mayor and City Council on November 25, 2003. At the direction of the City, CWA will provide maintenance and operational activities to include Lake Houston, the Lake Houston Dam and certain structures and property downstream of the Dam. CWA will also continue to provide the maintenance and operation of the Lake Houston Pump Station and the West Canal Facilities as it has since the original contract was executed in 1995. CWA expects to deliver 15.4 billion gallons of surface water as requested by the City in an operationally cost-effective environment.

The overall budget for 2009 reflects a decrease of about \$382,000. This decrease in expenditures is a result of several meetings between representatives of the Public Works & Engineering Department and the Authority's operations and management staff members. The discussion centered on the participants reducing the proposed budgeted expenditures to a level that assisted the Department in meeting its 2009 and 2010 operating budget goals. These reductions will still allow CWA to provide the basic services to the City as outlined in the existing contracts.

The Honorable Bill White, Mayor
Members of the City Council
2009 Annual Budget, Lake Houston
November 12, 2008
Page 2

It was agreed that a couple of important capital expenditure items needed at the Lake Houston Facilities will be included in the Department's Capital Improvement Projects plan for 2010 and not included in the CWA 2009 Operating Budget. The Department also recommended the reduction of outside service costs that it felt was not cost beneficial to the operation and maintenance of the facilities.

CWA's staffing for electrical and equipment maintenance will be on a job order basis and will be charged to the Lake Houston Facilities Project as they are incurred. Personnel for the mowing season will be provided by CWA from our existing work force and with available mowing equipment. Costs for the mowing operations will also be charged to the Lake Houston Facilities Project as they are incurred.

The proposed budget is reflective of the City of Houston's desire to maintain acceptable normal service levels while remaining in a position to respond favorably to requests for increases in water volume demands during peak periods. CWA will strive to continue to provide optimum service to our customers and keep maintenance and operating costs within the budget amounts.

It must be pointed out that there are minimal contingencies provided within the budget. In the event of unanticipated occurrences such as water deliveries in excess of 15.4 billion gallons, the failure of high-cost equipment or severe weather conditions that damage the system, a supplemental funding request may be necessary during the 2009 budget year. In the event of an additional funding request, it will be documented as to need and coordinated with the Department of Public Works and Engineering.

The members of the Board of Directors wish to express their appreciation to everyone involved in this Project, especially those City employees of the Department of Public Works & Engineering and the Legal Department for their cooperation and assistance in furthering the Lake Houston Facilities Project as a major contributory resource for the Greater Houston Metropolitan Water System. We look forward to continued efforts in planning and providing for the further growth of the City of Houston's water requirements.

Sincerely,



Dionel E. Avilés
President, Board of Directors

DEA:plk

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
BUDGET SUMMARY
2009 ANNUAL BUDGET

| APPLICATION OF FUNDS | 2008 BUDGET | 2008 PROJECTED | 2009 BUDGET |
|--------------------------------|-------------------------|-------------------------|-------------------------|
| Expenditures (1) | \$2,581,293 | \$2,382,000 | \$2,199,437 |
| Capital Outlay | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 |
| Comparative Subtotal | <u>2,581,293</u> | <u>2,382,000</u> | <u>2,199,437</u> |
| Non-Comparative Increases | 0 | 0 | 0 |
| Total Expenditures | <u>2,581,293</u> | <u>2,382,000</u> | <u>2,199,437</u> |
| Ending Fund Balances (2) | <u>645,323</u> | <u>645,323</u> | <u>549,859</u> |
| Total Applications | <u><u>3,226,616</u></u> | <u><u>3,027,323</u></u> | <u><u>2,749,296</u></u> |
| | | | |
| <u>SOURCE OF FUNDS</u> | | | |
| Beginning Fund Balances (2) | 672,089 | 672,089 | 645,323 |
| Investment Income | 96,000 | 70,000 | 22,700 |
| Other Income | 0 | 0 | 0 |
| Subtotal Sources | <u>768,089</u> | <u>742,089</u> | <u>668,023</u> |
| Capital Funding - Construction | 0 | 0 | 0 |
| Subtotal | <u>768,089</u> | <u>742,089</u> | <u>668,023</u> |
| System Revenue - Project | <u>\$2,458,527</u> | <u>\$2,285,234</u> | <u>\$2,081,273</u> |
| Total Sources | <u><u>3,226,616</u></u> | <u><u>3,027,323</u></u> | <u><u>2,749,296</u></u> |

(1) Includes assets purchased

(2) Operating Fund only.

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES
FACTS AND ASSUMPTIONS
2009 ANNUAL BUDGET

FACTS

1. The 2009 budget is prepared on a cash basis.
2. Lake Houston Facilities books and records consist of two funds, which are Operating Fund and the Contingency Fund.
3. The required fund balances have been reflected at the minimum balances per the operating contract.
4. Lake Houston Facilities is charged with direct salary and costs as well as an allocation of certain general items based upon an overall payroll allocation of 13%.

ASSUMPTIONS

1. Salaries anticipates funding the employee benefits of one field retiree and includes a provision for compensation contingencies equal to 2.75% to be administered consistent with the Coastal Water Authority Salary Administration Plan.
2. The 2009 budget staffing level supports ongoing activity levels as requested in the operating and maintenance contract.

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
RECONCILIATION OF 2008
BUDGET TO 2009 BUDGET
2009 ANNUAL BUDGET

| | 2008 Budget to 2009 Budget |
|---|----------------------------------|
| 2008 Budget | <u>\$2,581,293</u> |
| Field Salaries Allocation | 58,660 |
| Materials and Supplies - (Road Base, Sand, Rock, Rip Rap, etc) | (199,000) |
| Contract Labor and Equipment (Service Contract) | (179,200) |
| Electricity (Decrease in Water Volume) | (14,648) |
| Administrative Expense (Pension, Social Security Costs) | 22,158 |
| General Operating Expenses (Insurance) | (10,894) |
| Engineering, Legal and Professional (Consultant -Security Analysis) | <u>(58,932)</u> |
| Subtotal | <u>(381,856)</u> |
| 2009 Budget | <u><u>\$2,199,437</u></u> |

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
STATEMENT OF REVENUES AND EXPENDITURES
2009 ANNUAL BUDGET

| | 2008 <u>BUDGET</u> | 2008 <u>PROJECTED</u> | 2009 <u>BUDGET</u> |
|---|-----------------------|--------------------------|-----------------------|
| REVENUES | | | |
| Funds provided by City of Houston | \$2,458,527 | \$2,285,234 | \$2,081,273 |
| Interest on Investments | 96,000 | 70,000 | 22,700 |
| Service Revenues | 0 | 0 | 0 |
| Other | 0 | 0 | 0 |
| Total Revenue | <u>2,554,527</u> | <u>2,355,234</u> | <u>2,103,973</u> |
| EXPENDITURES | | | |
| Field Salaries | 687,412 | 680,000 | 746,072 |
| Materials & Supplies | 317,300 | 190,000 | 118,300 |
| Contract Labor & Equipment (1) | 752,050 | 750,000 | 572,850 |
| Utilities | 160,391 | 152,000 | 145,743 |
| Administrative Expenses | 285,857 | 300,000 | 308,015 |
| General Operating Expenses | 222,638 | 220,000 | 211,744 |
| Engineering, Legal & Professional | 155,645 | 90,000 | 96,713 |
| Subtotal | <u>2,581,293</u> | <u>2,382,000</u> | <u>2,199,437</u> |
| Bond Interest Expense | 0 | 0 | 0 |
| Bond Principal Retirement | 0 | 0 | 0 |
| Paying Agent Fees | 0 | 0 | 0 |
| Debt Service | <u>0</u> | <u>0</u> | <u>0</u> |
| Capitalized Costs | 0 | 0 | 0 |
| Construction Program | 0 | 0 | 0 |
| Capital Outlay | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Expenditures | <u>2,581,293</u> | <u>2,382,000</u> | <u>2,199,437</u> |
| | (2) | | (3) |
| Net Increase (Decrease) in Operating Fund Balances | <u>(\$26,766)</u> | <u>(\$26,766)</u> | <u>(\$95,464)</u> |

(1) Includes assets purchased.

(2) Net of \$26,766 decrease in required operating reserve.

(3) Net of \$95,464 decrease in required operating reserve.

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 RECONCILIATION OF FUND ACTIVITY
 2009 ANNUAL BUDGET

| | OPERATING FUND | CONTINGENCY FUND | TOTAL LAKE HOUSTON FACILITIES PROJECT FUND |
|---------------------|-------------------|---------------------|---|
| Beginning Balance | \$645,323 | \$2,000,000 | \$2,645,323 |
| Service Revenue | 2,081,273 | 0 | 2,081,273 |
| Interest Earnings | 2,700 | 20,000 | 22,700 |
| Transfer - Service | 0 | 0 | 0 |
| Transfer - Interest | 20,000 | (20,000) | 0 |
| Expenses | (2,199,437) | 0 | (2,199,437) |
| Debt Service | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 |
| Net Activity | (95,464) | 0 | (95,464) |
| Ending Balance | \$549,859 | \$2,000,000 | \$2,549,859 |

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
2009 ANNUAL BUDGET

| | <u>2008 BUDGET</u> | <u>2008 PROJECTED</u> | <u>2009 BUDGET</u> |
|------------------------|------------------------|---------------------------|------------------------|
| Gallons (in thousands) | <u>18,415,900</u> | <u>16,100,000</u> | <u>15,401,300</u> |
| Rate/1000 gallons | | | |
| Project Revenue | \$0.134 | \$0.142 | \$0.135 |
| Construction Funding | 0.000 | 0.000 | 0.000 |
| Total City Funds | <u>\$0.134</u> | <u>\$0.142</u> | <u>\$0.135</u> |
| Revenue | | | |
| Project Revenue | \$2,458,527 | \$2,285,234 | \$2,081,273 |
| Construction Funding | 0 | 0 | 0 |
| Total City Funds | <u>\$2,458,527</u> | <u>\$2,285,234</u> | <u>\$2,081,273</u> |

NOTE: This Schedule presented for information purposes only.

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
INVESTMENT AND OTHER INCOME
2009 ANNUAL BUDGET

| <u>INVESTMENT INCOME</u> | <u>INCOME</u> |
|---------------------------------|------------------|
| Average Cash and Investments | \$2,270,000 |
| Average Effective Interest Rate | 1.00% |
| Total | <u>\$ 22,700</u> |

OTHER INCOME

Lake Houston Facilities does not anticipate any miscellaneous income.

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 SUMMARY OF GENERAL AND ADMINISTRATIVE EXPENDITURES
 2009 ANNUAL BUDGET

| <u>GENERAL AND ADMINISTRATIVE EXPENDITURES</u> | <u>2008 BUDGET</u> | <u>2008 PROJECTED</u> | <u>2009 BUDGET</u> |
|--|------------------------|---------------------------|------------------------|
| ADMINISTRATIVE | \$285,857 | \$300,000 | \$308,015 |
| GENERAL OPERATING (Insurance) | 222,638 | 220,000 | 211,744 |
| ENGINEERING, LEGAL & PROFESSIONAL | <u>155,645</u> | <u>90,000</u> | <u>96,713</u> |
| Total | <u>\$664,140</u> | <u>\$610,000</u> | <u>\$616,472</u> |

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
ADMINISTRATIVE EXPENSES
2009 ANNUAL BUDGET

| | <u>AMOUNT</u> |
|---|------------------|
| Administrative Salaries | \$103,457 (1) |
| Pension Plan Contribution (11.8% of total compensation) | 100,244 |
| Payroll Taxes (7.65% of total compensation) | 64,989 |
| Furniture and Equipment: Maintenance | 260 (2) |
| Office Lease and Utilities | 29,185 (2) |
| Office Supplies | 1,820 (2) |
| Travel, Meetings and Parking | 1,040 (2) |
| Directors Compensation | 1,950 (2) |
| Printing and Reproduction | 390 (2) |
| Telephone | 2,600 (2) |
| Vehicle: Gas & Maintenance | 780 (2) |
| Miscellaneous | 1,300 (2)(3) |
| | <u>\$308,015</u> |

- (1) Allocated based upon payroll estimate of 13%.
- (2) Allocation based upon total payroll estimate of 13%.
- (3) Includes payroll and courier services.

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 OFFICE SALARY ALLOCATION
 2009 ANNUAL BUDGET

| | <u>AMOUNT</u> |
|------------------------------------|---------------|
| Executive Director | |
| Chief Financial Officer | |
| Accountant | |
| Secretary | |
| Base Office Salaries | 774,520 |
| 2.75% Compensation Contingency (1) | 21,300 |
| Total Office Salaries | 795,820 |
| Office Allocation Factor (2) | 13% |
| Lake Houston Office Salaries | \$103,457 |

(1) Provides for minimum compensation contingency, and 3% COLA adjustment on July 1, 2009.

(2) Based upon 2008 cost records.

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
GENERAL OPERATING EXPENSES
2009 ANNUAL BUDGET

| <u>INSURANCE PREMIUM DESCRIPTION</u> | <u>AMOUNT</u> |
|--|---------------------|
| Property Insurance | \$0 (1) (5) |
| Property - Primary Flood | - (2) (5) |
| Texas Commercial Policy (General Liability) | 22,789 (3) (5) (7) |
| Watercraft Policy | - (2) (4) |
| Public Official & Employees Liability | 10,114 (3) (4) (7) |
| Notary Public Omissions | - (2) (4) |
| Public Employee Fidelity Bond | - (2) (4) |
| Pension - Fidelity Bond | 26 (3) (4) |
| Pension - Fiduciary Responsibility | 494 (3) (4) |
| Medical Insurance | 128,050 (3) (6) (7) |
| Contract Equipment/Difference in Conditions | 3,315 (3) (5) |
| Public Official Position (Director Fidelity) | 156 (3) (4) |
| Automobile Insurance | 8,827 (3) (5) |
| Workers Compensation | 16,146 (3) (5) (7) |
| Dental Insurance | 8,034 (3) (5) (7) |
| Short Term Disability | 3,055 (3) (5) (7) |
| Long Term Disability | 8,177 (3) (5) (7) |
| Group Life Insurance | 2,561 (3) (5) (7) |
| | <u>\$211,744</u> |

- (1) Allocated based upon total insurable value of 0%.
- (2) Coverage 100% specific for Trinity River.
- (3) Allocated based upon total payroll estimate of 13%.
- (4) Assumes no rate increase.
- (5) Assumes 3% annualized rate increase.
- (6) Assumes 10% annualized rate increase.
- (7) Assumes full employment.

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
ENGINEERING, LEGAL AND PROFESSIONAL EXPENSES
2009 ANNUAL BUDGET

| | <u>AMOUNT</u> |
|-------------------------|-----------------|
| Engineering Services | \$30,000 (1) |
| Legal Services | 40,000 (1) |
| Accounting & Auditing | 8,463 (2) |
| U.S. Geological Survey | 0 (1) |
| Computer Maintenance | 11,050 (2) |
| Miscellaneous Bank Fees | 7,200 (1) |
| | <u>\$96,713</u> |

(1) Based upon specific services.

(2) Allocated based upon total payroll estimate of 13%.

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 SUMMARY OF FIELD EXPENDITURES
 2009 ANNUAL BUDGET

| <u>FIELD EXPENDITURES</u> | <u>2008 BUDGET</u> | <u>2008 PROJECTED</u> | <u>2009 BUDGET</u> |
|------------------------------|------------------------|---------------------------|------------------------|
| SALARIES | \$687,412 | \$680,000 | \$746,072 |
| MATERIALS & SUPPLIES | 317,300 | 190,000 | 118,300 |
| CONTRACT LABOR AND EQUIPMENT | | | |
| Contracted | \$735,050 | 733,000 | 452,850 |
| Purchased | \$17,000 | 17,000 | 120,000 |
| Subtotal | <u>752,050</u> | <u>750,000</u> | <u>572,850</u> |
| UTILITIES | 160,391 | 152,000 | 145,743 |
| Total | <u>\$1,917,153</u> | <u>\$1,772,000</u> | <u>\$1,582,965</u> |

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 FIELD EXPENDITURES BY LOCATION
 2009 ANNUAL BUDGET

| LOCATIONS | FIELD SALARIES | MATERIALS AND SUPPLIES | CONTRACT LABOR AND EQUIPMENT | UTILITIES | LOCATION TOTAL |
|--------------------------------|-------------------|------------------------------|------------------------------------|------------------|--------------------|
| Lake Houston & Pump Station | \$343,491 | \$25,400 | \$142,850 | \$145,743 | \$657,484 |
| West Canal | 201,734 | 66,100 | 190,000 | 0 | 457,834 |
| Dam & Downstream | 200,847 | 26,800 | 240,000 | 0 | 467,647 |
| | <u>\$746,072</u> | <u>\$118,300</u> | <u>\$572,850</u> | <u>\$145,743</u> | <u>\$1,582,965</u> |

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 SUMMARY OF FIELD SALARIES BY LOCATION
 2009 ANNUAL BUDGET

| LOCATION | BASE COMPENSATION | RETIREE PAY (1) | 2.75% COMPENSATION CONTINGENCY (2) | 3% OVERTIME (3) | TOTAL |
|--------------------------------|----------------------|--------------------|--|--------------------|------------------|
| Lake Houston & Pump Station | \$319,141 | \$6,000 | \$8,776 | \$9,574 | \$343,491 |
| West Canal | 190,765 | 0 | 5,246 | 5,723 | 201,734 |
| Dam & Downstream | 189,926 | 0 | 5,223 | 5,698 | 200,847 |
| | <u>\$699,832</u> | <u>\$6,000</u> | <u>\$19,245</u> | <u>\$20,995</u> | <u>\$746,072</u> |

(1) Allows for employee benefit payments to retirees.

(2) Provides increases for employees with outstanding performances and proposed 3% COLA adjustment on July 1, 2009

(3) Provides for minimum overtime.

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 ANALYSIS OF BASE FIELD SALARIES BY FUNCTION AND LOCATION
 2009 ANNUAL BUDGET

| <u>LOCATION AND FUNCTION</u> | <u># OF EMPLOYEES</u> | <u>MAN HOURS (4)</u> | <u>AVG. RATE PER HOUR</u> | <u>BASE SALARIES</u> |
|----------------------------------|---------------------------|--------------------------|-------------------------------|--------------------------|
| <u>MANAGEMENT (1)</u> | | | | |
| Lake Houston Pump Station | 0.05 | 104 | \$63.69 | \$6,624 |
| West Canal | 0.05 | 104 | 63.69 | 6,624 |
| Dam & Downstream | 0.15 | 312 | 63.69 | 19,871 |
| Subtotal | <u>0.25</u> | <u>520</u> | <u>63.69</u> | <u>33,119</u> |
| <u>SUPERVISORY PERSONNEL (2)</u> | | | | |
| Lake Houston Pump Station | 0.45 | 936 | 44.53 | 41,680 |
| West Canal | 0.40 | 832 | 44.53 | 37,049 |
| Dam & Downstream | 0.50 | 1,040 | 44.53 | 46,311 |
| Subtotal | <u>1.35</u> | <u>2,808</u> | <u>44.53</u> | <u>125,040</u> |
| <u>ALL OTHER PERSONNEL (3)</u> | | | | |
| Lake Houston Pump Station | 5.80 | 12,064 | 22.45 | 270,837 |
| West Canal | 3.15 | 6,552 | 22.45 | 147,092 |
| Dam & Downstream | 2.65 | 5,512 | 22.45 | 123,744 |
| Subtotal | <u>11.60</u> | <u>24,128</u> | <u>22.45</u> | <u>541,673</u> |
| Total Base Salaries | <u>13.20</u> | <u>27,456</u> | <u>\$25.49</u> | <u>\$699,832</u> |

- (1) Includes Manager of Operations and Production, as well as Manager of Security.
- (2) Includes Superintendents, Master Electrician, Administrator OPM, and Purchasing Agent.
- (3) Includes Foremen and Operators for construction, electrical, maintenance, and all routine operating functions.
- (4) Estimated number of employees at 2,080 hours per year.

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION
 2009 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LAKE HOUSTON AND PUMP STATION

| | |
|----------------------------------|---------|
| Air Conditioning Repair Parts | \$1,500 |
| Building / Grounds Maintenance | 4,000 |
| Electrical / Instrument | 5,000 |
| Herbicides / Insecticides | 3,000 |
| Miscellaneous Supplies | 6,000 |
| Office / Administrative | 1,300 |
| Oils and Lubricants | 3,600 |
| Power Tools, Hand Tools & Equip. | 1,000 |
| | 25,400 |

WEST CANAL

| | |
|--------------------------------------|--------|
| Air Conditioning Repair Parts | 800 |
| Automotive / Equipment Repair Parts | 9,000 |
| Diesel Fuel (\$3.10/gallon) | 24,800 |
| Electrical / Instrument | 3,000 |
| Gasoline (\$2.20/gallon) | 8,000 |
| Herbicides / Insecticides | 10,000 |
| Mechanical, Plumbing, Valves, etc | 1,000 |
| Power Tools, Hand Tools & Equip. | 2,000 |
| Road Base, Sand, Rock, Rip Rap, etc. | 2,000 |
| Security, Fencing, Signs, etc. | 3,000 |
| Tires & Batteries | 2,500 |
| | 66,100 |

DAM & DOWNSTREAM

| | |
|----------------------------------|--------|
| Air Conditioning Repair Parts | 400 |
| Building / Grounds Maintenance | 2,000 |
| Electrical / Instrument | 3,500 |
| Herbicides / Insecticides | 10,000 |
| Miscellaneous Supplies | 1,000 |
| Office / Administrative | 1,900 |
| Oils and Lubricants | 1,000 |
| Power Tools, Hand Tools & Equip. | 3,000 |
| Security, Fencing, Signs, etc. | 3,000 |
| Welding Equipment & Supplies | 1,000 |
| | 26,800 |

| | |
|-------|-----------|
| Total | \$118,300 |
|-------|-----------|

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION
 2009 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LAKE HOUSTON AND PUMP STATION

| | |
|---|----------------|
| Contract Labor (Welders, Divers, Tech Spt, etc) | \$300 |
| Security: Contract Guards | 130,000 |
| Annual Service Contracts: | |
| -- Crane Test/Certification | 500 |
| -- Pest Control Service | 550 |
| -- Substation, Relay Testing | 3,500 |
| -- Uniform Service | 3,000 |
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 5,000 |
| | <u>142,850</u> |

WEST CANAL

| | |
|--|----------------|
| Equipment Rental Services | 5,000 |
| Security: Fencing - Routine Repair Existing (Chain Link) | 50,000 |
| Security: Fencing - Replacement Project | 40,000 |
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 5,000 |
| Replace Bar Screens | 90,000 |
| | <u>190,000</u> |

DAM & DOWNSTREAM

| | |
|---|----------------|
| Aquatic Vegetation Control (Per PBS&J Contract) | 85,000 |
| Buoy Maintenance/Replacement | 10,000 |
| Contract Labor (Welders, Divers, Tech Spt, etc) | 5,000 |
| Dam: Debris Removal | 100,000 |
| Equipment Rental Services | 10,000 |
| Training: Plant Safety, RMP, Hazwop, AirPk, etc | 1,000 |
| Training: Dam Safety USACE | 9,000 |
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 5,000 |
| Boat, Motor, & Trailer - Dam Insp | 15,000 |
| | <u>240,000</u> |

| | |
|-------|------------------|
| Total | <u>\$572,850</u> |
|-------|------------------|

COASTAL WATER AUTHORITY
 LAKE HOUSTON FACILITIES PROJECT
 ANALYSIS OF UTILITIES BY LOCATION
 2009 ANNUAL BUDGET

| <u>ELECTRICITY</u> | | | | | |
|--------------------------------|---------------------|-----------------------------------|------------------|--------------------------|------------------|
| <u>LOCATION</u> | <u>KW HOURS</u> | <u>AVG. RATE PER HOUR (1)</u> | <u>AMOUNT</u> | <u>ALL OTHER (2)</u> | <u>TOTAL</u> |
| Lake Houston & Pump Station | 1,463,000 | \$0.0975 | \$142,643 | \$3,100 | \$145,743 |
| West Canal | 0 | 0.000 | 0 | 0 | 0 |
| Downstream | 0 | 0.000 | 0 | 0 | 0 |
| | <u>1,463,000</u> | <u>\$0.0975</u> | <u>\$142,643</u> | <u>\$3,100</u> | <u>\$145,743</u> |

(1) Reflects rate accomplished through contract for Energy through December 2010.

(2) Includes telephone, water and waste disposal services.

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
DEBT SERVICE
2009 ANNUAL BUDGET

| | <u>AMOUNT (1)</u> |
|---------------------------|-------------------|
| Bond Interest Expense | \$0 |
| Bond Principal Retirement | 0 |
| Paying Agent Fees | 0 |
| Total Debt Service | <u><u>\$0</u></u> |

- (1) The Lake Houston Facilities Project does not have any debt service requirements for 2009.

COASTAL WATER AUTHORITY
LAKE HOUSTON FACILITIES PROJECT
CAPITAL OUTLAYS
2009 ANNUAL BUDGET

| | <u>AMOUNT</u> |
|-----------------------|-------------------|
| Capitalized Costs | \$0 (1) |
| Construction Program | 0 (2) |
| Total Capital Outlays | <u><u>\$0</u></u> |

- (1) Any administrative or field expenditures expensed out of operations which are considered both material and having future period benefits will be reclassified as capitalized costs at the time of disbursement.
- (2) The Lake Houston Facilities Project was a construction program to rehabilitate the Lake Houston Pump Station Facility and a discharge facility on the West Canal. This project was completed in 1999.

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

| | | | |
|---|-------------------|-----------------------|-------------------------------|
| SUBJECT: Approval of the 2009 Operations and Maintenance Budget for the Trinity River Water Conveyance Project operated by the Coastal Water Authority. | Category # | Page 1 of 2 | Agenda Item # 3 |
|---|-------------------|-----------------------|-------------------------------|

| | | |
|--|---|---------------------------------------|
| FROM (Department or other point of origin): Department of Public Works and Engineering | Origination Date 12/10/08 | Agenda Date JAN 14 2009 |
|--|---|---------------------------------------|

| | |
|---|--|
| DIRECTOR'S SIGNATURE <i>Michael S. Marcotte</i> Michael S. Marcotte, P.E., DEE, Director | Council District affected: All |
|---|--|

| | |
|---|--|
| For additional information contact: Dannelle Belhateche Sr. Assistant Director Phone: 713/837-0847 | Date and identification of prior authorizing Council action: 12/19/07 C.M. #2007-1241 |
|---|--|

RECOMMENDATION: (Summary)

Approve by Council Motion the 2009 Trinity River Water Conveyance Project Operations and Maintenance Budget operated by the Coastal Water Authority.

| | |
|--|--|
| Amount of Funding: \$18,386,371 \$9,193,185 Allocation FY09 \$9,193,186 Allocation FY10 (CWA 2009 January 1, 2009 – December 31, 2009) | F & A Budget: PLR 12/10/08 |
|--|--|

SOURCE OF FUNDING: General Fund Grant Fund Enterprise Fund

Other (Specify) Water & Sewer System Operating Fund #8300

SPECIFIC EXPLANATION:

The Coastal Water Authority (CWA) operates the raw water transportation system for the City and provides conveyance for certain governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use. CWA owns, operates and maintains 36 miles of canals as part of the CWA raw water conveyance system. CWA also owns, operates and maintains the Trinity River intake pumping facility, the Lynchburg pumping facility and the Bayport booster pumping facility. Under terms of a contract dated May 2, 1968 (amended, restated, and superseded in its entirety by City Ordinance #95-676) the City agreed to fund the operation and maintenance budget of the Trinity River Conveyance Project. The provisions of the contract shall remain in effect until the earlier of June 26, 2042 or the termination of both the initial contract and the project contract.

| | | |
|-------------------------------|---|---|
| REQUIRED AUTHORIZATION | | 20PUD02 |
| F & A Director | Other Authorization: <i>Jim Chang</i> | Other Authorization: <i>Dannelle Belhateche</i> |

| | | | |
|--------------------------|---|------------------------------|-----------------------|
| Date: 12/10/08 | Subject: Approval of the 2009 Operations and Maintenance Budget for the Trinity River Conveyance Project operated by Coastal Water Authority | Originator's Initials | Page 2 of 2 |
|--------------------------|---|------------------------------|-----------------------|

| <u>2008</u> <u>Budget</u> | <u>2009</u> <u>Budget</u> |
|------------------------------|------------------------------|
| \$17,650,247 | \$18,386,371 |

The 2009 Budget is \$18,386,371, an increase of \$736,124 from the 2008 budget. This budget is the result of meetings between the City of Houston and the Authority to identify areas of could be reduced or held at existing levels. This budget supports CWA's expected delivery of 189.7 billion gallons of water for the City's water system and its customers. The increase is primarily attributable to the increase in the usage and cost of the chemicals, chlorine and ammonia, used in the pre-treatment of the water delivered to the City water purification plants.

Payments made to the Coastal Water Authority for the Trinity River Conveyance Project are based on actual monthly O&M expenditures.

It is recommended that City Council approve the 2009 Operations & Maintenance Budget for the Coastal Water Authority Trinity River Conveyance Project in the amount of \$18,386,371.

cc: Marty Stein
 Legal
 Waynette Chan
 Gary Norman
 Dannelle Belhateche
 Susan Bandy
 Naomi Hines

20PUD02

COASTAL WATER AUTHORITY
TRINITY RIVER WATER CONVEYANCE PROJECT
2009 ANNUAL BUDGET

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 TABLE OF CONTENTS
 2009 ANNUAL BUDGET

| | PAGE |
|--|------------|
| President's Letter | B - 1 |
| Budget Summary - Comparative | B - 2 |
| Facts and Assumptions | B - 2 - 1 |
| Reconciliation of 2008 Budget to 2009 Budget | B - 2 - 2 |
| Statement of Revenues and Expenditures | B - 3 |
| Reconciliation of Fund Activity | B - 3 - 1 |
| | B - 3 - 2 |
| Revenues and Billing Rates | B - 4 |
| Investment and Other Income | B - 5 |
| Summary of General and Administrative Expenditures | B - 6 |
| Administrative Expenses | B - 7 |
| Office Salary Allocation | B - 7 - 1 |
| General Operating Expenses | B - 8 |
| Engineering, Legal and Professional Expenses | B - 9 |
| Summary of Field Expenditures | B - 10 |
| Field Expenditures by Location | B - 10 - 1 |
| Summary of Field Salaries by Location | B - 11 |
| Analysis of Base Field Salaries by Function and Location | B - 11 - 1 |
| Analysis of Materials and Supplies by Location | B - 12 |
| | B - 12 - 1 |
| Analysis of Contract Labor and Equipment by Location | B - 13 |
| | B - 13 - 1 |
| Analysis of Utilities by Location | B - 14 |
| Debt Service | B - 15 |
| Capital Outlays | B - 16 |

Board of Directors

Dionel E. Avilés, P. E., President
Kurt F. Metyko, P. E., 1st Vice-President
Tony L. Council, P. E., 2nd Vice-President
Rick Cloutier, P. E., Secretary-Treasurer
Darryl L. King
A. R. "Rusty" Senac
Ray Stoesser



Coastal Water Authority

Gary N. Oradat, P. E.
Executive Director

John J. Baldwin
Chief Financial Officer

Jerry L. Berry
Operations Manager

November 12, 2008

The Honorable Bill White, Mayor
Members of the City Council
City of Houston
P. O. Box 1562
Houston, Texas 77251-1562

Re: **2009 ANNUAL BUDGET**
TRINITY RIVER WATER CONVEYANCE PROJECT

Mayor White and Members of the City Council:

In compliance with provisions of the State Law and the Statutes relating to the Coastal Water Authority (CWA), the Board of Directors respectfully submits the 2009 calendar year budget for the Trinity River Water Conveyance Project for your consideration and approval.

The CWA 2009 proposed budget is \$18,386,371, an increase of about \$736,000 from the 2008 budget. The 2009 budget supports CWA's expected delivery of 189.7 billion gallons of water for the City's water system and its customers.

The proposed budget is reflective of the City of Houston's desire to have CWA continue its role as the City's conveyor of surface water which makes up over 70% of the city's overall water demands.

The proposed 2009 Budget is the result of numerous meetings and discussions between representatives of the City's Department of Public Works and Engineering and the Authority's operational and management staff members. The group worked closely to identify cost areas that could be reduced or held at the existing levels. The City's recommendations for the reductions in some outside service contracts are incorporated in the proposed budget.

The increase in the 2009 Budget is primarily attributable to the increase in the usage and cost of the chemicals, chlorine and ammonia, used in the pre-treatment of the water delivered to the City's water purification plants. This pre-treatment process allows the City's Water Utility to save time and expenses in their purification process. The electricity costs reflect the utilization at the large pumping facilities at the Trinity River and Lynchburg facilities.

The Honorable Bill White, Mayor
Members of the City Council
2009 Annual Budget
November 12, 2008
Page 2

The proposed budget provides minimal contingencies in the event of unanticipated occurrences. The failure of high-cost equipment or severe weather conditions that damage the system may result in a supplemental funding request. In such an event, the request would be documented as to need and coordinated with the Department of Public Works and Engineering.

The authorized construction program for expansion of the Trinity River and Lynchburg Pump Station is nearing completion with both projects being finalized in early 2009.

The members of the Board of Directors wish to express their appreciation to everyone involved in this Project, especially those City employees of the Department of Public Works & Engineering and the Legal Department for their cooperation and assistance in furthering the CWA Project as a major contributory resource for the Greater Houston Metropolitan Water System. We look forward to continued efforts in planning and providing for the further growth of the City of Houston's water requirements.

Sincerely,



Dionel E. Avilés
President, Board of Directors

DEA:plk

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 BUDGET SUMMARY
 2009 ANNUAL BUDGET

| APPLICATION OF FUNDS | 2008 BUDGET | 2008 PROJECTED | 2009 BUDGET |
|--------------------------------|---------------------|---------------------|---------------------|
| Field Expenditures (1) | \$17,650,247 | \$17,340,000 | \$18,386,371 |
| Capital Outlay | 3,740,000 | 1,905,000 | 1,800,000 |
| Debt Service | 5,337,384 | 5,337,384 | 5,339,514 |
| Total Expenditures | <u>26,727,631</u> | <u>24,582,384</u> | <u>25,525,885</u> |
| Ending Fund Balances (2) | 4,412,562 | 4,412,562 | 4,596,593 |
| Total Applications | <u>31,140,193</u> | <u>28,994,946</u> | <u>30,122,478</u> |
| | | | |
| SOURCE OF FUNDS | | | |
| Beginning Fund Balances (2) | 4,565,018 | 4,565,018 | 4,412,562 |
| Investment Income - Operations | 115,000 | 115,000 | 23,200 |
| Other Income | 120,000 | 190,000 | 120,000 |
| Subtotal Sources | <u>4,800,018</u> | <u>4,870,018</u> | <u>4,555,762</u> |
| Capital Funding - Construction | 3,740,000 | 1,905,000 | 1,800,000 |
| Debt Service Revenue - City | 5,337,384 | 5,337,384 | 5,339,514 |
| Subtotal | <u>13,877,402</u> | <u>12,112,402</u> | <u>11,695,276</u> |
| System Revenue - Project | <u>\$17,262,791</u> | <u>\$16,882,544</u> | <u>\$18,427,202</u> |

(1) Includes assets purchased

(2) Project Fund only.

COASTAL WATER AUTHORITY
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
FACTS AND ASSUMPTIONS
2009 ANNUAL BUDGET

FACTS

1. The 2009 budget is prepared on a cash basis.
2. Trinity River books and records consist of five funds, which are the Conveyance System Development Fund, Construction Fund – 2004 Series, the Special Contingency Fund, the Debt Service Fund, and the Project Fund.
3. The required fund balances have been reflected at the minimum balances per the various bond resolutions and applicable contract terms.
4. Trinity River is charged with direct salary and costs as well as an allocation of certain general items based upon an overall budgeted payroll allocation of 61%.

ASSUMPTIONS

1. Salaries anticipates funding the employee benefits of two field retirees and includes a provision for compensation contingencies equal to 2.75% to be administered consistent with the Coastal Water Authority Salary Administration Plan (includes proposed 3% COLA adjustment on July 1, 2009).
2. The 2009 budget anticipates staffing to support continuation of previous activities along with the additional requirements requested in the contract amendments.
3. Utility expense anticipates increased electrical costs compared to the 2008 budget due to higher electrical usage.
4. Capital Outlay for 2009 includes the contract costs anticipated with the final construction of the expansion of the Trinity River and Lynchburg Pump Station as requested by the City of Houston.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 RECONCILIATION OF 2008 BUDGET TO 2009 BUDGET
 2009 ANNUAL BUDGET

| | 2008 Budget to 2009 Budget |
|---|----------------------------------|
| 2008 Budget | <u>\$17,650,247</u> |
| | |
| Field Salaries | 213,226 |
| Electricity Contract (electrical usage) | 463,771 |
| Materials & Supplies (Chemical Usage and Cost Increase) | 510,110 |
| Contract Labor & Equipment (Service Contract) | (390,500) |
| Administrative Expense | 68,499 |
| General Operating Expenses | (73,718) |
| Engineering, Legal & Professional | <u>(55,264)</u> |
| Subtotal | <u>736,124</u> |
| | |
| 2009 Budget | <u>\$18,386,371</u> |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 STATEMENT OF REVENUES AND EXPENDITURES
 2009 ANNUAL BUDGET

| | 2008 BUDGET | 2008 PROJECTED | 2009 BUDGET |
|--|----------------------|-------------------|----------------------|
| REVENUES | | | |
| Funds provided by City of Houston | \$22,600,175 | \$22,219,928 | \$23,766,716 |
| Interest on Investments | 155,000 | 155,000 | 30,200 |
| Service Revenues(SJRA) | 100,000 | 100,000 | 100,000 |
| Other | 20,000 | 90,000 | 20,000 |
| Total Revenue | 22,875,175 | 22,564,928 | 23,916,916 |
| EXPENDITURES | | | |
| Field Salaries | 2,411,012 | 2,600,000 | 2,624,238 |
| Materials & Supplies | 1,642,090 | 1,660,000 | 2,152,200 |
| Contract Labor & Equipment (1) | 1,613,370 | 1,310,000 | 1,222,870 |
| Utilities | 8,631,550 | 8,500,000 | 9,095,321 |
| Administrative Expenses | 1,206,310 | 1,300,000 | 1,274,809 |
| General Operating Expenses | 1,480,590 | 1,390,000 | 1,406,872 |
| Engineering, Legal & Professional | 665,325 | 580,000 | 610,061 |
| Subtotal | 17,650,247 | 17,340,000 | 18,386,371 |
| Bond Interest Expense | 3,977,384 | 3,977,384 | 3,924,514 |
| Bond Principal Retirement | 1,360,000 | 1,360,000 | 1,415,000 |
| Paying Agent Fees | 0 | 0 | 0 |
| Debt Service | 5,337,384 | 5,337,384 | 5,339,514 |
| Capitalized Costs | 0 | 0 | 0 |
| Construction Program | 3,740,000 | 1,905,000 | 1,800,000 |
| Capital Outlay | 3,740,000 | 1,905,000 | 1,800,000 |
| Total Expenditures | 26,727,631 | 24,582,384 | 25,525,885 |
| Net Increase (Decrease) in Operating Fund Balances | (2) (\$3,852,456) | (\$2,017,456) | (3) (\$1,608,969) |

(1) Includes assets purchased.

(2) Net of \$3,700,000 equity in fixed assets and \$152,456 decreased equity in fund balances.

(3) Net of \$1,793,000 equity in fixed assets and \$184,031 increased equity in fund balances.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 RECONCILIATION OF FUND ACTIVITY
 2009 ANNUAL BUDGET

| | CONVEYANCE SYSTEM DEVELOPMENT FUND | CONSTRUCTION FUND 2004 SERIES | * SPECIAL CONTINGENCY FUND |
|---------------------|---|--|-------------------------------------|
| Beginning Balance | \$300,000 | \$1,493,000 | \$3,000,000 |
| Service Revenue | 0 | 0 | 0 |
| Interest Earnings | 1,800 | 7,000 | 0 |
| Transfer - Funds | 0 | 0 | 0 |
| Transfer - Interest | (1,800) | 0 | 0 |
| Other Revenue | 0 | 0 | 0 |
| Expenses | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 |
| Capital Outlay | (300,000) | (1,500,000) | 0 |
| Repair Costs | 0 | 0 | 0 |
| Net Activity | <u>(300,000)</u> | <u>(1,493,000)</u> | <u>0</u> |
| Ending Balance | <u>\$0</u> | <u>\$0</u> | <u>\$3,000,000</u> |

* Interest Earnings are transferred to Special Projects Equity Fund per Contract requirements.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 RECONCILIATION OF FUND ACTIVITY
 2009 ANNUAL BUDGET

| | <u>DEBT SERVICE</u> | <u>PROJECT FUND</u> | <u>TOTAL TRINITY RIVER CONVEYANCE PROJECT FUND</u> |
|---------------------|---------------------|---------------------|--|
| Beginning Balance | \$0 | \$4,412,562 | \$9,205,562 |
| Service Revenue | 5,339,514 | 18,427,202 | 23,766,716 |
| Interest Earnings | 0 | 21,400 | 30,200 |
| Transfer - Funds | 0 | 0 | 0 |
| Transfer - Interest | 0 | 1,800 | 0 |
| Other Revenue | 0 | 120,000 | 120,000 |
| Expenses | 0 | (18,386,371) | (18,386,371) |
| Debt Service | (5,339,514) | 0 | (5,339,514) |
| Capital Outlay | 0 | 0 | (1,800,000) |
| Repair Costs | 0 | 0 | 0 |
| Net Activity | <u>0</u> | <u>184,031</u> | <u>(1,608,969)</u> |
| Ending Balance | <u>\$0</u> | <u>\$4,596,593</u> | <u>\$7,596,593</u> |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 REVENUES AND BILLING RATES
 2009 ANNUAL BUDGET

| | <u>2008 BUDGET</u> | <u>2008 PROJECTED</u> | <u>2009 BUDGET</u> |
|------------------------|------------------------|---------------------------|------------------------|
| Gallons (in thousands) | <u>190,446,900</u> | <u>187,483,700</u> | <u>189,694,900</u> |
| Rate/1000 gallons | | | |
| Project Revenue | \$0.091 | \$0.090 | \$0.097 |
| Debt Service | 0.028 | 0.028 | 0.028 |
| Total City Funds | <u>\$0.119</u> | <u>\$0.118</u> | <u>\$0.125</u> |
| Revenue | | | |
| Project Revenue | \$17,262,791 | \$16,882,544 | \$18,427,202 |
| Debt Service | 5,337,384 | 5,337,384 | 5,339,514 |
| Total City Funds | <u>\$22,600,175</u> | <u>\$22,219,928</u> | <u>\$23,766,716</u> |

NOTE: This Schedule presented for information purposes only.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 INVESTMENT AND OTHER INCOME
 2009 ANNUAL BUDGET

| <u>INVESTMENT INCOME</u> | <u>INCOME</u> |
|-----------------------------------|-------------------------|
| Average Cash and Investments | \$3,021,000 |
| Average Effective Interest Rate | 1.00% |
| Total | <u><u>\$30,200</u></u> |
| | |
| <u>OTHER INCOME</u> | |
| Project Fund - Other | 20,000 |
| Total | <u><u>\$20,000</u></u> |
| | |
| <u>Service Revenue (SJRA)</u> | |
| Other-San Jacinto River Authority | 100,000 |
| Total | <u><u>\$100,000</u></u> |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 SUMMARY OF GENERAL AND ADMINISTRATIVE EXPENDITURES
 2009 ANNUAL BUDGET

| <u>GENERAL AND ADMINISTRATIVE EXPENDITURES</u> | <u>2008 BUDGET</u> | <u>2008 PROJECTED</u> | <u>2009 BUDGET</u> |
|--|------------------------|---------------------------|------------------------|
| ADMINISTRATIVE | \$1,206,310 | \$1,300,000 | \$1,274,809 |
| GENERAL OPERATING (Insurance) | 1,480,590 | 1,390,000 | 1,406,872 |
| ENGINEERING, LEGAL & PROFESSIONAL | <u>665,325</u> | <u>580,000</u> | <u>610,061</u> |
| Total | <u>\$3,352,225</u> | <u>\$3,270,000</u> | <u>\$3,291,742</u> |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 ADMINISTRATIVE EXPENSES
 2009 ANNUAL BUDGET

| | <u>AMOUNT</u> |
|---|--------------------|
| Administrative Salaries | \$485,450 (1) |
| Pension Plan Contribution (11.8% of total compensation) | 366,943 |
| Payroll Taxes (7.65% of total compensation) | 237,891 |
| Furniture and Equipment: Maintenance | 1,220 (2) |
| Office Lease and Utilities | 136,945 (2) |
| Office Supplies | 8,540 (2) |
| Travel, Meetings and Parking | 4,880 (2) |
| Directors Compensation | 9,150 (2) |
| Printing and Reproduction | 1,830 (2) |
| Telephone | 12,200 (2) |
| Vehicle: Gas & Maintenance | 3,660 (2) |
| Miscellaneous | 6,100 (2) (3) |
| | <u>\$1,274,809</u> |

- (1) Allocated based upon office payroll estimate of 61%.
- (2) Allocation based upon total payroll estimate of 61%.
- (3) Includes payroll and courier services.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 OFFICE SALARY ALLOCATION
 2009 ANNUAL BUDGET

| | <u>AMOUNT</u> |
|------------------------------------|---------------|
| Executive Director | |
| Chief Financial Officer | |
| Accountant | |
| Secretary | |
| Base Office Salaries | \$774,520 |
| 2.75% Compensation Contingency (1) | 21,300 |
| Total Office Salaries | 795,820 |
| Office Allocation Factor (2) | 61% |
| Trinity River Office Salaries | \$485,450 |

(1) Provides for minimum compensation contingency, and 3% COLA adjustment on July 1, 2009.

(2) Based upon 2008 cost records.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 GENERAL OPERATING EXPENSES
 2009 ANNUAL BUDGET

| <u>INSURANCE PREMIUM DESCRIPTION</u> | <u>AMOUNT</u> |
|--|---------------------|
| Property Insurance | \$385,904 (1) (5) |
| Property - Primary Flood | 4,800 (2) (5) |
| Texas Commercial Policy (General Liability) | 106,933 (3) (5) (7) |
| Watercraft Policy | 22,200 (2) (4) |
| Public Official & Employees Liability | 47,458 (3) (4) (7) |
| Notary Public Omissions | 100 (2) (4) |
| Public Employee Fidelity Bond | 300 (2) (4) |
| Pension - Fidelity Bond | 122 (3) (4) |
| Pension - Fiduciary Responsibility | 2,318 (3) (4) |
| Medical Insurance | 600,850 (3) (6) (7) |
| Contract Equipment/Difference in Conditions | 15,555 (3) (5) |
| Public Official Position (Director Fidelity) | 732 (3) (4) |
| Automobile Insurance | 41,419 (3) (5) |
| Workers Compensation | 75,762 (3) (5) (7) |
| Dental Insurance | 37,698 (3) (5) (7) |
| Short Term Disability | 14,335 (3) (5) (7) |
| Long Term Disability | 38,369 (3) (5) (7) |
| Group Life Insurance | 12,017 (3) (5) (7) |
| | <u>\$1,406,872</u> |

- (1) Allocated based upon total insurable value of 89%.
- (2) Coverage 100% specific for Trinity River.
- (3) Allocated based upon total payroll estimate of 61%.
- (4) Assumes no rate increase.
- (5) Assumes 3% annualized rate increase.
- (6) Assumes 10% annualized rate increase.
- (7) Assumes full employment.

COASTAL WATER AUTHORITY
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
ENGINEERING, LEGAL AND PROFESSIONAL EXPENSES
2009 ANNUAL BUDGET

| | <u>AMOUNT</u> |
|-------------------------|-------------------------|
| Engineering Services | \$300,000 (1) |
| Legal Services | 200,000 (1) |
| Accounting & Auditing | 39,711 (2) |
| U.S. Geological Survey | 14,900 (1) |
| Computer Maintenance | 51,850 (2) |
| Miscellaneous Bank Fees | 3,600 (1) |
| | <u><u>\$610,061</u></u> |

(1) Based upon specific services

(2) Allocated based upon total payroll estimate of 61%.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 SUMMARY OF FIELD EXPENDITURES
 2009 ANNUAL BUDGET

| <u>FIELD EXPENDITURES</u> | <u>2008 BUDGET</u> | <u>2008 PROJECTED</u> | <u>2009 BUDGET</u> |
|------------------------------|----------------------------|----------------------------|----------------------------|
| SALARIES | \$2,411,012 | \$2,600,000 | \$2,624,238 |
| MATERIALS & SUPPLIES | 1,642,090 | 1,660,000 | 2,152,200 |
| CONTRACT LABOR AND EQUIPMENT | | | |
| Contracted | 1,431,370 | 1,130,000 | 1,020,870 |
| Purchased | 182,000 | 180,000 | 202,000 |
| Subtotal | <u>1,613,370</u> | <u>1,310,000</u> | <u>1,222,870</u> |
| UTILITIES | 8,631,550 | 8,500,000 | 9,095,321 |
| Total | <u><u>\$14,298,022</u></u> | <u><u>\$14,070,000</u></u> | <u><u>\$15,094,629</u></u> |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 FIELD EXPENDITURES BY LOCATION
 2009 ANNUAL BUDGET

| LOCATIONS | FIELD SALARIES | MATERIALS AND SUPPLIES | CONTRACT LABOR AND EQUIPMENT | UTILITIES | LOCATION TOTAL |
|-------------------------------|--------------------|------------------------------|------------------------------------|--------------------|---------------------|
| Trinity River Pump Station | \$501,835 | \$54,300 | \$451,300 | \$3,108,360 | \$4,115,795 |
| Maintenance Station | 161,827 | 277,000 | 39,050 | 28,700 | 506,577 |
| Main Canal | 326,850 | 26,000 | 47,000 | 0 | 399,850 |
| Cedar Point Lateral | 272,976 | 28,500 | 65,000 | 1,750 | 368,226 |
| Lynchburg Reservoir | 71,119 | 12,000 | 16,000 | 0 | 99,119 |
| Lynchburg Pump Station | 919,106 | 1,725,100 | 588,320 | 5,949,311 | 9,181,837 |
| Distribution System | 331,061 | 27,800 | 8,200 | 7,200 | 374,261 |
| Bayport Reservoir | 39,464 | 1,500 | 8,000 | 0 | 48,964 |
| | <u>\$2,624,238</u> | <u>\$2,152,200</u> | <u>\$1,222,870</u> | <u>\$9,095,321</u> | <u>\$15,094,629</u> |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 SUMMARY OF FIELD SALARIES BY LOCATION
 2009 ANNUAL BUDGET

| LOCATION | BASE COMPENSATION | RETIREE PAY (1) | 2.75% COMPENSATION CONTINGENCY (2) | 3% OVERTIME (3) | TOTAL |
|-------------------------------|----------------------|--------------------|--|--------------------|--------------------|
| Trinity River Pump Station | \$455,636 | \$20,000 | \$12,530 | \$13,669 | \$501,835 |
| Maintenance Station | 153,028 | 0 | 4,208 | 4,591 | 161,827 |
| Main Canal | 309,078 | 0 | 8,500 | 9,272 | 326,850 |
| Cedar Point Lateral | 258,133 | 0 | 7,099 | 7,744 | 272,976 |
| Lynchburg Reservoir | 67,252 | 0 | 1,849 | 2,018 | 71,119 |
| Lynchburg Pump Station | 869,131 | 0 | 23,901 | 26,074 | 919,106 |
| Distribution System | 313,060 | 0 | 8,609 | 9,392 | 331,061 |
| Bayport Reservoir | 37,318 | 0 | 1,026 | 1,120 | 39,464 |
| | <u>\$2,462,636</u> | <u>\$20,000</u> | <u>\$67,722</u> | <u>\$73,880</u> | <u>\$2,624,238</u> |

- (1) Allows for employee benefit payments to retirees.
 (2) Provides increases for employees with outstanding performances and proposed 3% COLA adjustment on July 1, 2009
 (3) Provides for minimum overtime.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 ANALYSIS OF BASE FIELD SALARIES BY FUNCTION AND LOCATION
 2009 ANNUAL BUDGET

| LOCATION AND FUNCTION | # OF EMPLOYEES | MAN HOURS (4) | AVG. RATE PER HOUR | BASE SALARIES |
|----------------------------------|-------------------|------------------|-----------------------|--------------------|
| <u>MANAGEMENT (1)</u> | | | | |
| Trinity River Pump Station | 0.20 | 416 | \$63.69 | \$26,495 |
| Maintenance Station | 0.10 | 208 | 63.69 | 13,248 |
| Main Canal | 0.15 | 312 | 63.69 | 19,871 |
| Cedar Point Lateral | 0.10 | 208 | 63.69 | 13,248 |
| Lynchburg Reservoir | 0.05 | 104 | 63.69 | 6,624 |
| Lynchburg Pump Station | 0.40 | 832 | 63.69 | 52,990 |
| Distribution System | 0.20 | 416 | 63.69 | 26,495 |
| Bayport Reservoir | 0.00 | 0 | 63.69 | 0 |
| Subtotal | <u>1.20</u> | <u>2,496</u> | <u>63.69</u> | <u>158,971</u> |
| <u>SUPERVISORY PERSONNEL (2)</u> | | | | |
| Trinity River Pump Station | 0.60 | 1,248 | 44.53 | 55,573 |
| Maintenance Station | 0.40 | 832 | 44.53 | 37,049 |
| Main Canal | 0.40 | 832 | 44.53 | 37,049 |
| Cedar Point Lateral | 0.35 | 728 | 44.53 | 32,418 |
| Lynchburg Reservoir | 0.10 | 208 | 44.53 | 9,262 |
| Lynchburg Pump Station | 1.35 | 2,808 | 44.53 | 125,040 |
| Distribution System | 0.80 | 1,664 | 44.53 | 74,098 |
| Bayport Reservoir | 0.05 | 104 | 44.53 | 4,631 |
| Subtotal | <u>4.05</u> | <u>8,424</u> | <u>44.53</u> | <u>375,120</u> |
| <u>ALL OTHER PERSONNEL (3)</u> | | | | |
| Trinity River Pump Station | 8.00 | 16,640 | 22.45 | 373,568 |
| Maintenance Station | 2.20 | 4,576 | 22.45 | 102,731 |
| Main Canal | 5.40 | 11,232 | 22.45 | 252,158 |
| Cedar Point Lateral | 4.55 | 9,464 | 22.45 | 212,467 |
| Lynchburg Reservoir | 1.10 | 2,288 | 22.45 | 51,366 |
| Lynchburg Pump Station | 14.80 | 30,784 | 22.45 | 691,101 |
| Distribution System | 4.55 | 9,464 | 22.45 | 212,467 |
| Bayport Reservoir | 0.70 | 1,456 | 22.45 | 32,687 |
| Subtotal | <u>41.30</u> | <u>85,904</u> | <u>22.45</u> | <u>1,928,545</u> |
| Total Base Salaries | <u>46.55</u> | <u>96,824</u> | <u>\$25.43</u> | <u>\$2,462,636</u> |

- (1) Includes Manager of Operations and Production, as well as Manager of Security.
 (2) Includes Superintendents, Master Electrician, Administrator OPM, and Purchasing Agent.
 (3) Includes Foremen and Operators for construction, electrical, maintenance, and all routine operating functions.
 (4) Estimated number of employees at 2,080 hours per year.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION
 2009 ANNUAL BUDGET

LOCATION AND DESCRIPTION

TRINITY RIVER PUMP STATION

| | |
|------------------------------------|---------|
| Air Conditioning Repair Parts | \$1,000 |
| Building / Grounds Maintenance | 2,000 |
| Electrical / Instrument | 8,000 |
| Herbicides / Insecticides | 3,000 |
| Mechanical, Plumbing, Valves, etc. | 7,000 |
| Miscellaneous Supplies | 2,000 |
| Office / Administrative | 1,300 |
| Oils and Lubricants | 4,000 |
| Power Tools, Hand Tools & Equip. | 1,000 |
| Security, Fencing, Signs, etc. | 1,000 |
| Replace Flap Gates | 24,000 |
| | 54,300 |

MAINTENANCE STATION

| | |
|---|---------|
| Air Conditioning Repair Parts | 1,000 |
| Automotive / Equipment Repair Parts | 90,000 |
| Building / Grounds Maintenance | 2,000 |
| Diesel Fuel (\$3.10/gallon - Increased usage) | 98,000 |
| Electrical / Instrument | 6,000 |
| Gasoline (\$2.20/gallon - Decreased usage) | 31,900 |
| Herbicides / Insecticides | 3,000 |
| Mechanical, Plumbing, Valves, etc. | 1,000 |
| Miscellaneous Supplies | 4,700 |
| Office / Administrative | 2,400 |
| Oils and Lubricants | 5,000 |
| Power Tools, Hand Tools & Equip. | 5,000 |
| Tires & Batteries | 15,000 |
| Welding Equipment & Supplies | 12,000 |
| | 277,000 |

MAIN CANAL

| | |
|--------------------------------------|--------|
| Canal Check & Gate Maint. | 2,000 |
| Electrical / Instrument | 1,000 |
| Herbicides / Insecticides | 12,000 |
| Power Tools, Hand Tools & Equip. | 3,000 |
| Road Base, Sand, Rock, Rip Rap, etc. | 5,000 |
| Security, Fencing, Signs, etc. | 3,000 |
| | 26,000 |

CEDAR POINT LATERAL

| | |
|--------------------------------------|--------|
| Canal Check & Gate Maint. | 2,000 |
| Electrical / Instrument | 500 |
| Herbicides / Insecticides | 15,000 |
| Miscellaneous Supplies | 2,000 |
| Power Tools, Hand Tools & Equip. | 2,000 |
| Road Base, Sand, Rock, Rip Rap, etc. | 5,000 |
| Security, Fencing, Signs, etc. | 2,000 |
| | 28,500 |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION
 2009 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LYNCHBURG RESERVOIR

| | |
|--------------------------------------|--------|
| Building / Grounds Maintenance | 2,000 |
| Herbicides / Insecticides | 5,000 |
| Road Base, Sand, Rock, Rip Rap, etc. | 5,000 |
| | 12,000 |

LYNCHBURG PUMP STATION

| | |
|-----------------------------------|-----------|
| Air Conditioning Repair Parts | 12,000 |
| Building / Grounds Maintenance | 8,000 |
| CHEMICALS: ** | |
| -- Chlorine (Contract Rate) | 809,500 |
| -- Aqua Ammonia (Monthly Pricing) | 542,000 |
| -- Quantity Variance | 135,200 |
| -- Misc Chemicals | 1,500 |
| Sub-total - Chemicals: | 1,488,200 |

| | |
|---------------------------------------|-----------|
| Diesel Fuel (\$3.10/gallon) | 13,100 |
| Electrical / Instrument | 16,000 |
| Gasoline (\$2.20/gallon) | 37,100 |
| Herbicides / Insecticides | 3,000 |
| Lab Test Equip & Supplies | 2,000 |
| Mechanical, Plumbing, Valves, etc. | 10,000 |
| Miscellaneous Supplies | 29,200 |
| Office / Administrative | 23,500 |
| Oils and Lubricants | 8,000 |
| Power Tools, Hand Tools & Equip. | 22,000 |
| Variable Frequency Drive Repair Parts | 50,000 |
| Welding Equip & Supplies | 3,000 |
| | 1,725,100 |

DISTRIBUTION SYSTEM

| | |
|--------------------------------------|--------|
| Air Conditioning Repair Parts | 1,000 |
| Channel Light System | 3,000 |
| Electrical / Instrument | 2,000 |
| Herbicides / Insecticides | 10,000 |
| Mechanical, Plumbing, Valves, etc. | 3,000 |
| Miscellaneous Supplies | 1,000 |
| Oils and Lubricants | 800 |
| Power Tools, Hand Tools & Equip. | 4,000 |
| Road Base, Sand, Rock, Rip Rap, etc. | 2,000 |
| Security, Fencing, Signs, etc. | 1,000 |
| | 27,800 |

BAYPORT RESERVOIR

| | |
|---------------------------|-------|
| Electrical / Instrument | 500 |
| Herbicides / Insecticides | 1,000 |
| | 1,500 |

Total \$2,152,200

** Increase due to City requested increased dosage rate plus price increase to serve the direct connect to the City's East Water Purification Plant

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION
 2009 ANNUAL BUDGET

LOCATION AND DESCRIPTION

TRINITY RIVER PUMP STATION

| | |
|---|---------|
| Contract Labor (Welders, Divers, Tech Spt, etc) | \$ 500 |
| Major Motor Repair, TRPS 5 & 6 | 160,000 |
| Major Pump Repair: TRPS P-5 | 250,000 |
| Annual Service Contracts: | |
| -- Crane Test/Certification | 200 |
| -- Pest Control Service | 400 |
| -- Substation, Relay Testing | 3,500 |
| -- Uniform Service | 2,200 |
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 8,500 |
| -- Tractor, 4 x 4 | 2,000 |
| Blast & Coat Dredge | 24,000 |
| | 451,300 |

MAINTENANCE STATION

| | |
|---|--------|
| Contract Labor (Welders, Divers, Tech Spt, etc) | 10,000 |
| Equipment Rental Services | 5,000 |
| Annual Service Contracts: | |
| -- Janitorial Service | 3,150 |
| -- Pest Control Service | 400 |
| -- Uniform Service | 5,500 |
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 15,000 |
| | 39,050 |

MAIN CANAL

| | |
|---------------------------------|--------|
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 25,000 |
| -- Tractor, 4 x 4 | 22,000 |
| | 47,000 |

CEDAR POINT LATERAL

| | |
|---------------------------------|--------|
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 25,000 |
| -- Tractor, 4 x 4 | 22,000 |
| CenterPoint Power to NW Lat D | 18,000 |
| | 65,000 |

LYNCHBURG RESERVOIR

| | |
|---------------------------------|--------|
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 12,000 |
| -- Tractor, 4 x 4 | 4,000 |
| | 16,000 |

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION
 2009 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LYNCHBURG PUMP STATION

| | |
|--|---------|
| Contract Labor (Welders, Divers, Tech Spt, etc) | 1,000 |
| Major Motor Repair - P-204 | 80,000 |
| Major Pump Repair: LPS P-204 | 190,000 |
| Security: (Contract Guards) | 130,000 |
| Training: Safety, RMP, Hazwop, AirPk, etc | 9,550 |
| Training: Dam Safety, USACE | 6,000 |
| VFD A/C Replacement | 33,000 |
| Annual Service Contracts: | |
| -- Crane Test/Certification | 1,000 |
| -- SCADA: HSQ Svc/Tech Support | 5,000 |
| -- Janitorial Service | 8,420 |
| -- MaintStar Service Agreement | 1,800 |
| -- Pager Service | 2,000 |
| -- Pest Control Service | 1,050 |
| -- Security System | 1,000 |
| -- Substation, Relay Testing (Centerpoint Requirement) | 26,000 |
| -- Uniform Service | 10,000 |
| -- VFD A-C Service/Maint Contract | 8,000 |
| -- VFD Component Repair | 30,000 |
| -- VFD Elec maint Contract | 36,000 |
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 8,500 |
| | 588,320 |

DISTRIBUTION SYSTEM

| | |
|---------------------------------|-------|
| Annual Service Contracts: | |
| -- Crane Test/Certification | 200 |
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 8,000 |
| | 8,200 |

BAYPORT RESERVOIR

| | |
|---------------------------------|-------|
| Purchase Equipment (allocated): | |
| -- Rubber Tire Backhoe | 8,000 |
| | 8,000 |

| | | |
|--|-------|-------------|
| | Total | \$1,222,870 |
|--|-------|-------------|

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 ANALYSIS OF UTILITIES BY LOCATION
 2009 ANNUAL BUDGET

| ELECTRICITY | | | | | |
|-------------------------------|--------------------|-----------------------|--------------------|------------------|--------------------|
| LOCATION | KW HOURS | AVG. RATE HOUR (1) | AMOUNT | ALL OTHER (2) | TOTAL |
| Trinity River Pump Station | 34,524,000 | \$0.0900 | \$3,107,160 | \$1,200 | \$3,108,360 |
| Maintenance Station | 250,000 | 0.0828 | 20,700 | 8,000 | 28,700 |
| Main Canal | 0 | 0.000 | - | 0 | 0 |
| Cedar Point Lateral | 5,000 | 0.1500 (3) | 750 | 1,000 | 1,750 |
| Lynchburg Reservoir | 0 | 0.000 | - | 0 | 0 |
| Lynchburg Pump Station | 72,831,000 | 0.0810 | 5,899,311 | 50,000 | 5,949,311 |
| Distribution System | 60,000 | 0.1200 (3) | 7,200 | 0 | 7,200 |
| Bayport Reservoir | 0 | 0.000 | - | 0 | 0 |
| | <u>107,670,000</u> | <u>\$0.0839</u> | <u>\$9,035,121</u> | <u>\$60,200</u> | <u>\$9,095,321</u> |

(1) Includes deregulated contract rates in all facilities except Entergy service area at Trinity River Pump Station.

(2) Includes telephone, water and waste disposal services.

(3) Includes the effect of minimum charges.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 DEBT SERVICE
 2009 ANNUAL BUDGET

| | (1) | (2) | TOTAL |
|---------------------------|-------------|-------------|-------------|
| Bond Interest Expense | \$2,069,704 | \$1,854,810 | \$3,924,514 |
| Bond Principal Retirement | 1,155,000 | 260,000 | 1,415,000 |
| Paying Agent Fees | 0 | 0 | - |
| Total Debt Service | \$3,224,704 | \$2,114,810 | \$5,339,514 |

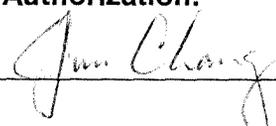
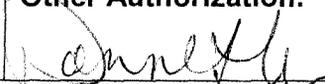
- (1) In 1999, CWA issued \$48,240,000 of Contract Revenue Refunding Bonds, 1999 Series.
- (2) In October 2004, CWA issued \$40,385,000 of Contract Revenue Bonds, Series 2004. This will finance the expansion of the Trinity River Pump Station and the Lynchburg Pump Station to enable CWA to deliver the additional surface water the City of Houston has requested.

COASTAL WATER AUTHORITY
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS
 CAPITAL OUTLAYS
 2009 ANNUAL BUDGET

| | CONSTRUCTION FUND 2004 SERIES (1) <hr/> | | CONVEYANCE SYSTEM DEVELOPMENT FUND (2) <hr/> |
|-------------------------------|--|----|---|
| Construction Program - Direct | 1,500,000 | \$ | 300,000 |
| Total Capital Outlays | <hr/> <u>\$1,500,000</u> | | <hr/> <u>\$300,000</u> |

- (1) The 2004 Expansion Project construction started in the summer of 2004. The expansion project will be financed from the proceeds of the Contract Revenue Bonds, Series 2004 issued in October 2004. Total project cost is estimated at \$40,517,807, with completion in 2009.
- (2) Contingency for Major Pump and Motor Repair

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

| | | | | |
|--|--|--|--|--|
| SUBJECT: Approval of the FY 2009 Operations and Maintenance Budget for the Trinity River Authority | | Category # | Page 1 of 2 | Agenda Item # 4 |
| FROM (Department or other point of origin): Department of Public Works and Engineering | | Origination Date 12/10/08 | Agenda Date JAN 14 2009 | |
| DIRECTOR'S SIGNATURE <i>MS</i>  Michael S. Marcotte, P.E., DEE, Director | | Council District affected: All | | |
| For additional information contact: Dannelle Belhatche Sr. Assistant Director Phone: 713/837-0847 | | Date and identification of prior authorizing Council action: 01/30/08 C.M. #2008-0080 | | |
| RECOMMENDATION: (Summary) Approve by Council Motion the FY 2009 Trinity River Authority Operations and Maintenance Budget and allocate funds. | | | | |
| Amount of Funding: \$3,660,010 \$2,135,006 Allocation FY09 \$1,525,004 Allocation FY10 <i>✓ related</i> (TRA Fiscal Year 2009: December 1, 2008 – November 30, 2009) | | | F & A Budget: | |
| SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input checked="" type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other (Specify) Water & Sewer System Operating Fund #8300 | | | | |
| SPECIFIC EXPLANATION: The Trinity River Authority (TRA) is a conservation and reclamation district created by the 54 th Legislature in 1955. The Board of the TRA consists of 24 members with staggered six year terms. Eight members are appointed every two years by the Governor and confirmed by the Texas Senate. In September 1964, the City of Houston entered into a contract with the TRA for the construction, operation and maintenance of Lake Livingston. Under the terms of the contract, Lake Livingston is managed for the benefit of City of Houston and Trinity River Authority with Houston having surface water rights to 806 million gallons per day (mgd) and the Trinity River Authority having surface water rights to 314 mgd. The Lake Livingston surface water rights are about 73% of Houston's total water rights of approximately 1.1 billion gallons per day. The 1964 contract provides that operation and maintenance costs along with the debt service on construction bonds will be paid by the City of Houston. | | | | |
| | | 2008 <u>Budget</u> | 2009 <u>Budget</u> | |
| | | \$3,401,840 | \$3,660,010 | |
| REQUIRED AUTHORIZATION 20PUD03 | | | | |
| F & A Director | Other Authorization:  | | Other Authorization:  | |

Date:
12/10/08

Subject: Approval of the 2009 Operations and
Maintenance Budget for the Trinity River Authority

**Originator's
Initials**

Page
2 of 2

The 2009 Budget reflects a funding increase of \$258,170 (7.58%) compared with the 2008 Budget. This budget increase is predominately in the technical support, engineering services, and repair & maintenance line items.

2009 Notable Budget Increases Include:

| | |
|--|----------|
| Engineering Services | \$24,000 |
| Outside Services | \$20,000 |
| Fuel | \$30,000 |
| Information & Technology Support | \$13,400 |
| Repair & Maintenance – COE/Wallisville | \$50,000 |
| Security | \$27,600 |
| Repair & Maintenance – Plant & Buildings | \$20,000 |
| Personal Services | \$30,000 |
| Lab | \$11,300 |

Payments made to the Trinity River Authority are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2009 Trinity River Authority Operations and Maintenance Budget in the amount of \$3,660,010.

cc: Marty Stein
Legal
Waynette Chan
Gary Norman
Dannelle Belhateche
Susan Bandy
Naomi Hines

20PUD03

TRINITY RIVER AUTHORITY OF TEXAS
PROPOSED O&M BUDGET - FISCAL YEAR 2009
LIVINGSTON - WALLISVILLE PROJECTS
ENTERPRISE FUND

DESCRIPTION OF THE PROJECT

Lake Livingston is the largest single-purpose water supply lake in Texas. It has approximately 83,000 surface acres, 450 miles of shoreline, and is located in parts of Trinity, Polk, Walker, and San Jacinto counties. It has the capacity to store 1.75 million acre feet of water. The Wallisville Saltwater Barrier Project is a Corps of Engineers multi-purpose project located in Chambers County. The Project's dependable water supply was purchased by TRA and the City of Houston as local sponsors. Houston owns 70 percent of the dependable water supply yield of the Livingston-Wallisville Projects and the Authority owns the remaining 30 percent. The Authority's Huntsville, Livingston, and Trinity County Regional Water Supply Systems draw raw water from Lake Livingston.

WORK PROGRAM

Operations

Operations responsibilities include:

- A. Maintain a complete record of all expenditures and receipts in accordance with the Authority's fiscal control policies.
- B. Utilize current information technology to maintain a close liaison with the U. S. Army Corps of Engineers, the National Weather Service, and the U. S. Geological Survey to be aware continually of upstream discharges, adverse weather conditions, and stream flow in the basin and provide discharges in accordance with stream requirements and standard operating procedures.
- C. Utilize an automated system of rain gauges in strategic locations around the reservoir to support operations and make this data available to the National Weather Service.
- D. Maintain surveillance of Project properties, including approximately 83,000 surface acres of the Lake and its 450 miles of shoreline.
- E. Complete daily visual inspections of the 2.25 mile earthen embankment, the outlet works, gated spillway, and weir structure to determine any changes occurring.
- F. Monitor the piezometers contained within the earthen embankment monthly to be aware of underground conditions beneath the embankment. Transmit monthly piezometric data to Independent Consulting Engineer for evaluation. Maintain yearly collections of operational, inspection, and measurement data for analysis by consulting engineer during comprehensive evaluations.
- G. Perform a routine sampling program in order to closely monitor the water quality of the reservoir, its tributaries, and the Lower Trinity Basin, in coordination with Texas Commission on Environmental Quality's Clean Rivers program
- H. Closely monitor sewage treatment plant discharges into the reservoir and its tributaries in accordance with Texas Commission on Environmental Quality guidelines.
- I. Maintain laboratory facilities in order to perform the necessary chemical and biological analysis as required by the Texas Department of Health, Texas Commission on Environmental Quality and routine monitoring program.
- J. Coordinate all aquatic vegetation control measures in conjunction with the Maintenance Work Program.
- K. Continue assisting Texas Parks and Wildlife Department in Striped Bass procurement.

**TRINITY RIVER AUTHORITY OF TEXAS
PROPOSED O&M BUDGET - FISCAL YEAR 2009
LIVINGSTON - WALLISVILLE PROJECTS
ENTERPRISE FUND**

Maintenance

Maintenance responsibilities include:

- A. Maintain a continual painting program on all painted surfaces of the gates, spillway and associated control works, the outlet tower, and the buildings of the Projects.
- B. Maintain all vehicles and equipment in first-class working order in accordance with preventative maintenance schedules.
- C. Maintain riprap along the 2.25 mile embankment as well as below the gated spillway and outlet works.
- D. Maintain downstream embankment by routine mowing, irrigation and slide repair.
- E. Coordinate aquatic vegetation control, particularly hydrilla and water hyacinth where necessary to assist navigation.
- F. Monitor horizontal and vertical control monuments along the embankment and structures to determine any changes occurring.
- G. Maintain approximately 260 acres of grounds, 2.25 miles of paving and 1 mile of shoreline.
- H. Monitor upstream rip rap cover for slippage or exposure of earthen embankment.

Administration

Administration responsibilities include:

- 1. Administration of Permit and Licensing Program.
 - A. Administer Texas Commission on Environmental Quality regulations for approximately 8,000 on-site sewage disposal systems to ensure the health and well being of the general public.
 - B. Perform site inspections for private on-site wastewater disposal systems in the designated Water Quality Zone and make inspections of all private facilities.
 - C. Maintain local enforcement of Texas Commission on Environmental Quality regulations and TRA ordinances. Assist the Texas Commission on Environmental Quality in any enforcement activities related to the Texas Water Quality Act and Chapter 341 of the Health and Safety Code.
 - D. Provide information and guidance to the public that will make it aware of the possible sources of pollution and strive to obtain cooperation and support of pollution control programs.
- 2. Security

Increase security of the Project and protection of the public in the vicinity of the dam, utilizing barriers, surveillance equipment, and security personnel.
- 3. Wallisville

Make annual payments to the U.S. Government for the TRA/Houston share of principal and interest, and for a portion of the Corps operation and maintenance expense at Wallisville.

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 TOTAL FUND SUMMARY

FUNDS AVAILABLE

Projected December 1, 2008

ESTIMATED SOURCES OF FUNDS

| | | |
|---|--------------|---------------------|
| Contract Revenue - Houston | \$ 3,819,680 | |
| Site Evaluations | 95,000 | |
| Operating Transfers | 30,490 | |
| Professional Fees | 129,700 | |
| Transfer From Debt Service Reserve Fund | - | |
| Interest Income | - | |
| Miscellaneous Income | 500 | <u>\$ 4,075,370</u> |

TOTAL FUNDS AVAILABLE \$ 4,075,370

ESTIMATED APPLICATION OF FUNDS

Appropriation Expenditures:

| | | |
|--------------------------------|--------------|---------------------|
| Personal Services | \$ 1,658,420 | |
| Supplies | 176,640 | |
| Other Services and Charges | 1,709,950 | |
| Capital Outlays | 115,000 | |
| Debt Service and Miscellaneous | 415,360 | <u>\$ 4,075,370</u> |

TOTAL FUNDS APPLIED \$ 4,075,370

FUNDS AVAILABLE

Projected November 30, 2009

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 REVENUE SUMMARY

| <u>DESCRIPTION OF REVENUE</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> | <u>2007 ACTUAL</u> |
|--|---------------------------------|--------------------------------|---------------------|
| <u>CONTRACT AND OPERATING OVERHEAD REVENUE</u> | | | |
| (301) Contract Revenue - Houston | \$ 3,819,680 | \$ 3,832,680 | \$ 4,735,835 |
| TOTAL CONTRACT AND OPERATING OVERHEAD REVENUE | <u>3,819,680</u> | <u>3,832,680</u> | <u>4,735,835</u> |
| <u>SITE EVALUATIONS</u> | | | |
| (360) Site Evaluations | 95,000 | 110,180 | 85,505 |
| TOTAL SITE EVALUATIONS | <u>95,000</u> | <u>110,180</u> | <u>85,505</u> |
| <u>OPERATING TRANSFERS</u> | | | |
| (373) Operating Transfer - Risk Retention | 30,490 | 32,200 | 27,300 |
| TOTAL OPERATING TRANSFERS | <u>30,490</u> | <u>32,200</u> | <u>27,300</u> |
| <u>PROFESSIONAL FEES</u> | | | |
| (398) Professional Fees | 129,700 | 126,450 | 125,654 |
| TOTAL PROFESSIONAL FEES | <u>129,700</u> | <u>126,450</u> | <u>125,654</u> |
| <u>TRANSFER FROM D/S RESERVE FUND</u> | | | |
| (373) Transfer From D/S Reserve Fund | - | 725,000 | 575,000 |
| TOTAL TRANSFERS | <u>-</u> | <u>725,000</u> | <u>575,000</u> |
| <u>INTEREST INCOME</u> | | | |
| (380) Interest Income - Reserve Fund | - | 24,170 | 81,388 |
| TOTAL INTEREST INCOME | <u>-</u> | <u>24,170</u> | <u>81,388</u> |
| <u>MISCELLANEOUS INCOME</u> | | | |
| (399) Miscellaneous Income | 500 | 500 | 11,721 |
| TOTAL MISCELLANEOUS | <u>500</u> | <u>500</u> | <u>11,721</u> |
| GRAND TOTAL | <u>\$ 4,075,370</u> | <u>\$ 4,851,180</u> | <u>\$ 5,642,403</u> |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 EXPENDITURE SUMMARY

| DESCRIPTION OF EXPENDITURE | PROPOSED 2009 BUDGET | CURRENT 2008 BUDGET | 2007 ACTUAL |
|---|-------------------------|------------------------|------------------|
| <u>PERSONAL SERVICES</u> | | | |
| (400) Salaries - Regular | \$ 1,201,500 | \$ 1,171,870 | \$ 1,173,121 |
| (401) Salaries - Part-Time | 47,460 | 47,520 | - |
| (402) Payroll Taxes - Fica | 95,550 | 93,280 | 85,999 |
| (403) Emp. Ben - Health/Life Ins. | 160,210 | 160,760 | 160,467 |
| (404) Employee Benefit - Pension | 142,200 | 138,850 | 130,660 |
| (406) Unemployment Compensation | 3,000 | 3,000 | - |
| (407) Emp. Recognition Program | 8,500 | 5,630 | 3,718 |
| TOTAL PERSONAL SERVICES | <u>1,658,420</u> | <u>1,620,910</u> | <u>1,553,965</u> |
| <u>SUPPLIES</u> | | | |
| (410) Office Supplies | 4,800 | 4,800 | 4,320 |
| (411) Dues & Subscriptions | 4,040 | 5,770 | 5,292 |
| (412) Fees Other Than Dues & Subscript. | 4,240 | 4,670 | 3,203 |
| (413) Maintenance & Operating Supplies | 15,000 | 15,000 | 13,464 |
| (414) Lab Supplies | 52,500 | 41,200 | 38,935 |
| (416) Fuel, Oil, Lubricants | 93,060 | 63,790 | 60,692 |
| (417) Computer Software, Lic. & Instr. Supplies | 3,000 | 3,450 | 2,255 |
| TOTAL SUPPLIES | <u>176,640</u> | <u>138,680</u> | <u>128,161</u> |
| <u>OTHER SERVICES AND CHARGES</u> | | | |
| (420) Auditing | 20,500 | 15,750 | 20,475 |
| (421) Engineering | 209,400 | 185,000 | 29,675 |
| (422) Legal | 25,000 | 25,000 | 26,295 |
| (423) Outside Services | 379,170 | 359,870 | 369,330 |
| (424) Other Professional Services | 4,370 | 3,870 | 1,980 |
| (426) Public Information | 1,500 | - | - |
| (427) Information Technology Support | 133,620 | 120,220 | 67,250 |
| (430) Telephone & Telemetry | 18,450 | 19,290 | 17,229 |
| (431) Postage | 10,430 | 11,000 | 7,548 |
| (432) Printing & Binding | 5,500 | 5,000 | 5,751 |
| (433) Insurance Payments | 49,780 | 41,210 | 37,930 |
| (436) Travel | 5,800 | 5,000 | 4,299 |
| (437) Laundry, Uniform, & Ind. Equipment | 13,400 | 13,400 | 12,879 |
| (438) Training | 3,770 | 3,330 | 3,784 |
| (440) Utilities | 21,000 | 25,000 | 18,164 |
| (442) Power | 16,500 | 18,500 | 14,213 |
| (444) R & M - Equipment | 38,450 | 38,550 | 34,303 |
| (445) R & M - Plant & Buildings | 95,500 | 72,500 | 57,986 |
| (4451) R & M - COE/Wallisville | 189,640 | 139,650 | 108,109 |
| (446) R & M - Vehicles | 10,000 | 10,000 | 8,360 |
| (451) Rent - Machinery & Equipment | 24,100 | 24,020 | 15,705 |
| (466) Administrative Overhead | 434,070 | 406,410 | 395,650 |
| TOTAL OTHER SERVICES AND CHARGES | <u>1,709,950</u> | <u>1,542,570</u> | <u>1,256,915</u> |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 EXPENDITURE SUMMARY

| <u>DESCRIPTION OF EXPENDITURE</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> | <u>2007 ACTUAL</u> |
|---|---------------------------------|--------------------------------|---------------------|
| <u>CAPITAL OUTLAYS</u> | | | |
| (472) Buildings | - | - | - |
| (474) Imp. O/T Buildings | - | - | \$ 5,002 |
| (476) Machinery & Equipment | \$ 115,000 | \$ 99,680 | 116,243 |
| TOTAL CAPITAL OUTLAYS | <u>115,000</u> | <u>99,680</u> | <u>121,245</u> |
| <u>DEBT SERVICE AND MISCELLANEOUS</u> | | | |
| (480) Bond Principal Payments | - | 1,000,000 | 2,000,000 |
| (481) Interest on Long-Term Debt | - | 33,750 | 143,125 |
| (483) Paying Agent Fees | - | 250 | 200 |
| (484) Contract Principal Payments | 99,700 | 96,580 | 93,560 |
| (485) Interest on Contract Liabilities | 315,660 | 318,760 | 319,017 |
| TOTAL DEBT SERVICE AND MISCELLANEOUS | <u>415,360</u> | <u>1,449,340</u> | <u>2,555,902</u> |
| GRAND TOTAL | <u>\$ 4,075,370</u> | <u>\$ 4,851,180</u> | <u>\$ 5,616,188</u> |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED REVENUE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|--|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.301430) CONTRACT REVENUE - HOUSTON</u> | | | |
| (3516.301430) Operation & Maintenance | \$ 3,660,010.00 | | |
| Less: | | | |
| Site Evaluations | (95,000.00) | | |
| Professional Fees | (129,700.00) | | |
| Operating Transfer | (30,490.00) | | |
| Miscellaneous Income | <u>(500.00)</u> | | |
| Total Operations and Maintenance | 3,404,320.00 | | |
| (3517.301430) Debt Service | 415,360.00 | | |
| Less: | | | |
| Transfer From S-1970 Debt Service Reserve F | - | | |
| Interest Income | <u>-</u> | | |
| Total Debt Service | 415,360.00 | | |
| Total Annual Requirement | | \$ 3,819,680 | \$ 3,832,680 |
| <u>(3516.360) SITE EVALUATIONS</u> | | 95,000 | 110,180 |
| <u>(3516.373) OPERATING TRANSFER - RISK RETENTION</u> | | 30,490 | 32,200 |
| <u>(3516.398) PROFESSIONAL FEES</u> | | | |
| Wastewater Treatment Plant Operations | 56,700.00 | | |
| Wastewater Treatment Plant Analyses | 15,715.00 | | |
| Water Plant Analyses | 3,480.00 | | |
| Bacteriological | 27,080.00 | | |
| Annual Well Survey | 1,620.00 | | |
| Misc. Lab analysis | 1,500.00 | | |
| Clean Rivers Programs | <u>23,600.00</u> | | |
| Total Annual Requirement | | 129,700 | 126,450 |
| <u>(3517.380) INTEREST INCOME - RESERVE FUND</u> | | - | 24,170 |
| <u>(3516.399) MISCELLANEOUS INCOME</u> | | 500 | 500 |
| <u>(3517.373) TRANSFER FROM RESERVE FUND</u> | | | |
| Transfer on 4/15/2008 of Series 1970 Debt Service Reserve Fund | | - | 725,000 |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED REGULAR SALARIES

| <u>DESCRIPTION</u> | <u>EMPLOYEES</u> | <u>AMOUNT</u> |
|---|------------------|---------------------|
| A. Salaries under the Salary Administration Plan for the following: | | |
| Management: | | |
| Manager, Lake Livingston | 1 | |
| Assistant Manager | 1 | |
| Land & Emergency Mgmt. Coordinator | 1 | |
| Supervisory and General Employees | | |
| Water Quality Supervisor | 1 | |
| Area Administrator | 1 | |
| Maintenance Supervisor I - Water | 1 | |
| Office Coordinator | 1 | |
| Senior Biologist | 1 | |
| Biologist - Water | 1 | |
| Operator II - Water | 1 | |
| Laboratory Technician I - Water | 1 | |
| Laboratory Technician II - Water | 1 | |
| Senior Maintenance Mechanic - Water | 2 | |
| Maintenance Mechanic II - Water | 4 | |
| Field Inspector | 3 | |
| Security Officer | 2 | |
| Accounting Clerk - Water | 1 | |
| Permit Administrator/Receptionist | 2 | |
| Custodian | 1 | |
| Total Positions/Regular Salaries | 27 | \$ 1,184,160 |
| Part-time/Seasonal Employees | | |
| Maintenance Helper | 4 | |
| Total Positions/Part-Time/Seasonal Salaries | 4 | 46,834 |
| Total Positions: Regular and Part-time/Seasonal | 31 | |
| B. Holiday and Overtime Pay | | 17,166 |
| C. Provisions for Shift Differential | | <u>798</u> |
| TOTAL | | <u>\$ 1,248,958</u> |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|---|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.400) SALARIES - REGULAR</u> | | \$ 1,201,500 | \$ 1,171,870 |
| <u>(3516.401) SALARIES - PART-TIME</u> | | 47,460 | 47,520 |
| <u>(3516.402) PAYROLL TAXES - FICA</u> | | | |
| \$1,248,960.00 x 7.65% | \$ 95,545.44 | | |
| TOTAL PAYROLL TAXES - FICA | | 95,550 | 93,280 |
| <u>(3516.403) EMPLOYEE BENEFIT - HEALTH/LIFE INSURANCE</u> | | | |
| Health: | | | |
| \$ 436.91 x 18 x 12 | 94,372.56 | | |
| \$ 651.09 x 2 x 12 | 15,826.16 | | |
| \$ 567.36 x 4 x 12 | 27,233.28 | | |
| \$ 734.76 x 0 x 12 | - | | |
| | 137,232.00 | | |
| Provision for Increase: 10% | 13,723.20 | | |
| Total Health Premiums | 150,955.20 | | |
| Life Insurance | | | |
| \$1,184,960.00 x 1.5 x 0.00022 x 12 | 4,692.44 | | |
| Provision for Increase: 10% | 469.24 | | |
| Total Life Insurance | 5,161.69 | | |
| Long-Term Disability | | | |
| \$ 230,600.00 x .42/100 | 968.52 | | |
| \$ 954,360.00 x .20/100 | 1,908.72 | | |
| | 2,877.24 | | |
| Provision for Increase: 15% | 431.59 | | |
| Total Long-Term Disability | 3,308.83 | | |
| Employee Assistance Program | | | |
| 27 x \$ 2.42 x 12 | 784.08 | | |
| TOTAL EMPLOYEE BENEFIT - HEALTH/LIFE INSURANCE | | 160,210 | 160,760 |
| <u>(3516.404) EMPLOYEE BENEFIT - PENSION</u> | | | |
| \$1,184,960.00 x 12.00% | 142,195.20 | | |
| TOTAL EMPLOYEE BENEFIT - PENSION | | 142,200 | 138,850 |
| <u>(3516.406) UNEMPLOYMENT COMPENSATION</u> | | 3,000 | 3,000 |
| <u>(3516.407) EMPLOYEE RECOGNITION PROGRAM</u> | | 8,500 | 5,630 |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|---|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.410) OFFICE SUPPLIES</u> | | | |
| Expendable Supplies | \$ 4,800.00 | | |
| | | \$ 4,800 | \$ 4,800 |
| <u>(3516.411) DUES & SUBSCRIPTIONS</u> | | | |
| Professional/Trade Associations | | | |
| TWUA Green Forest/Lab Analyst Section | 230.00 | | |
| Water Environment Federation | 205.00 | | |
| National Safety Council | 325.00 | | |
| Texas Onsite Wastewater Association | 125.00 | | |
| United States Society on Dams | 85.00 | | |
| Texas Environment Health Association | 90.00 | | |
| Assoc of State Dam Safety Officials | 45.00 | | |
| TX Assoc of School Boards (Buy Board) | 40.00 | | |
| Auto Compliance Labor Law Program | 110.00 | | |
| Newspapers | | | |
| Polk County Enterprise | 20.00 | | |
| The Houston Chronicle | 190.00 | | |
| Memberships | | | |
| Polk County Chamber of Commerce | 400.00 | | |
| Goodrich Volunteer Fire Department | 100.00 | | |
| Livingston Volunteer Fire Department | 100.00 | | |
| Scenic Loop Volunteer Fire Department | 100.00 | | |
| Camilla Volunteer Fire Department | 100.00 | | |
| Riverside Volunteer Fire Department | 100.00 | | |
| WaterReuse Research Foundation | 1,000.00 | | |
| Sam's Club | 70.00 | | |
| Deep E. Texas Council of Governments | 500.00 | | |
| Technical Books, Reports, Publications | 100.00 | | |
| | | 4,040 | 5,770 |
| <u>(3516.412) FEES OTHER THAN DUES & SUBSCRIPTIONS</u> | | | |
| TCEQ Onsite Wastewater | | | |
| \$ 10.00 x 200 = | | 2,000.00 | |
| TCEQ - Water Supply System | | | |
| Annual Fee | | 75.00 | |
| TCEQ - Vacuum Truck License | | 100.00 | |
| TCEQ - Registration of Petroleum | | | |
| Storage Tanks | | | |
| \$ 25.00 x 1 = | | 25.00 | |
| TCEQ Designated Representative | | | |
| Certification | | 220.00 | |
| TCEQ NELAC Certification | | 1,100.00 | |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|---|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.412) FEES OTHER THAN DUES & SUBSCRIPTIONS (Continued)</u> | | | |
| Texas Department of Public Safety - | | | |
| Drivers License Checks | \$ 80.00 | | |
| Registered Sanitarian Renewals (2) | 320.00 | | |
| Upgrade Current Water & Wastewtr Licenses (3) | 320.00 | | |
| | | | |
| TOTAL FEES OTHER THAN DUES & SUBSCRIPTIONS | | \$ 4,240 | \$ 4,670 |
| <u>(3516.413) MAINTENANCE AND OPERATING SUPPLIES</u> | | | |
| Paint | 450.00 | | |
| Parts - Small Hardware | 7,500.00 | | |
| Janitorial Supplies | 3,500.00 | | |
| Small Tools & Tool Replacement | 2,350.00 | | |
| Expendable Supplies - | | | |
| Lumber, Concrete Mix, Acetylene, Oxygen | 200.00 | | |
| Insecticides & Herbicides | 1,000.00 | | |
| | | | |
| TOTAL MAINTENANCE AND OPERATING SUPPLIES | | 15,000 | 15,000 |
| <u>(3516.414) LAB SUPPLIES</u> | | | |
| Expendable Supplies - | | | |
| Distilled Water, Cubetainers, Tubing, Filter Papers. | | | |
| PH Probes, Nitrogen, Acetylene | 13,000.00 | | |
| Glassware | 1,800.00 | | |
| Reagents | 11,500.00 | | |
| Bacteriological Supplies | 13,100.00 | | |
| Atomic Absorption Unit | 1,200.00 | | |
| Gas Chromatograph/Ion Analyzer | 1,100.00 | | |
| Small Equipment - | | | |
| Thermometers, Carts, Safety Bulbs | 1,400.00 | | |
| (476) Controllable Lab Supplies | | | |
| 1-Gravity Convection Oven | 3,100.00 | | |
| 1-Portable Transfer Pump | 2,000.00 | | |
| 1-Camper Shell for Unit 111 | 1,500.00 | | |
| 4-Laboratory Analyst Chairs @ \$400 each | 1,600.00 | | |
| 1-Spiral Binding Machine | 1,200.00 | | |
| | | | |
| TOTAL LAB SUPPLIES | | 52,500 | 41,200 |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|--|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.416) FUEL, OIL, AND LUBRICANTS</u> | | | |
| Estimated Fuels, Oils, and Lubricants | | | |
| Off Road Diesel Equipment | \$ 7,780.00 | | |
| 4 Pickups - Area Personnel | | | |
| \$ 400.00 x 4 x 12 = | 19,200.00 | | |
| 10 Vehicles | | | |
| \$ 350.00 x 10 x 12 = | 42,000.00 | | |
| 2 Trucks | | | |
| \$ 120.00 x 2 x 12 = | 2,880.00 | | |
| 1 Sheriff Office Vehicle (Security) | 8,800.00 | | |
| 3 Boats | 2,000.00 | | |
| 2 Airboats | 6,400.00 | | |
| Weed Eaters and Mowers | 1,300.00 | | |
| Antifreeze, Oil and Lubricants | 2,700.00 | | |
| TOTAL FUEL, OIL, AND LUBRICANTS | | \$ 93,060 | \$ 63,790 |
| <u>(3516.417) COMPUTER SOFTWARE, LICENSES & INSTRUMENT SUPPLIES</u> | | | |
| Computer Supplies | 3,000.00 | | |
| TOTAL COMPUTER/INSTRUMENT SUPPLIES | | 3,000 | 3,450 |
| <u>(3516.420) AUDITING</u> | | | |
| | | 20,500 | 15,750 |
| <u>(351.6.421) ENGINEERING</u> | | | |
| Special Studies | 25,000.00 | | |
| Hydropower Evaluations | 25,000.00 | | |
| Fresh Water Inflow Study | 153,400.00 | | |
| Embankment Settlement Survey | 6,000.00 | | |
| TOTAL ENGINEERING | | 209,400 | 185,000 |
| <u>(3516.422) LEGAL</u> | | | |
| | | 25,000 | 25,000 |
| <u>(3516.423) OUTSIDE SERVICES</u> | | | |
| Ads, Cable, Miscellaneous Service | 3,500.00 | | |
| Solid Waste Service | 1,350.00 | | |
| Advertisement-Bond Redemption and Bid Notice | - | | |
| Contracts with USGS | 88,000.00 | | |
| Polk County Interlocal Contract for Security | 270,000.00 | | |
| Storm Watch Support (Rainfall Alert System) | 2,200.00 | | |
| SCADA Software Support | 1,170.00 | | |
| GDS Software Support | 4,200.00 | | |
| DTN Enhanced Weather Radar | 2,500.00 | | |
| Gate Operations Software Support | 5,500.00 | | |
| Disposal of Lab Chemicals | 750.00 | | |
| TOTAL OUTSIDE SERVICES | | 379,170 | 359,870 |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|--|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.424) OTHER PROFESSIONAL SERVICES</u> | | | |
| Retainer or Contract Fees and Expenses of Financial Consultants, Architects, and other Professional Consultants and Advisers | \$ 3,000.00 | | |
| Drug Screens | <u>1,370.00</u> | | |
| | | \$ 4,370 | \$ 3,870 |
| <u>(3516.426) PUBLIC INFORMATION</u> | | | |
| | | 1,500 | - |
| <u>(3516.427) INFORMATION TECHNOLOGY SERVICES</u> | | | |
| | | 133,620 | 120,220 |
| <u>(3516.430) TELEPHONE & TELEMETERING</u> | | | |
| Local Service | | | |
| \$ 550.00 x 12 | 6,600.00 | | |
| Long Distance | | | |
| 280.00 x 12 | 3,360.00 | | |
| Management/Supervisory Cellular Phones | | | |
| 35.00 x 12 x 7 | 2,940.00 | | |
| Field Personnel Cellular Phones | | | |
| 25.00 x 12 x 6 | 1,800.00 | | |
| Lake Livingston Project T-1 Data Line | | | |
| 312.50 x 12 | <u>3,750.00</u> | | |
| | | 18,450 | 19,290 |
| <u>(3516.431) POSTAGE</u> | | | |
| Postage Meter, Postal Insurance, Mailing of Packages | 10,300.00 | | |
| Post Office Box Rent | <u>130.00</u> | | |
| | | 10,430 | 11,000 |
| <u>(3516.432) PRINTING AND BINDING</u> | | | |
| Miscellaneous Forms and Letterhead | <u>5,500.00</u> | | |
| | | 5,500 | 5,000 |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|---|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.433) INSURANCE PAYMENTS</u> | | | |
| Worker's Compensation | \$ 27,901.00 | | |
| Property | 1,220.00 | | |
| General Liability | 7,170.00 | | |
| Auto Fleet | 8,480.00 | | |
| Blanket Bond/Crime | 50.00 | | |
| Marine Policy | 1,000.00 | | |
| Equipment Floater | 3,030.00 | | |
| Public Officials Liability | <u>930.00</u> | | |
| TOTAL INSURANCE PAYMENTS | | \$ 49,780 | \$ 41,210 |
| <u>(3516.436) TRAVEL</u> | | | |
| Expense for Authority Personnel | | | |
| Lodging/Meals | 4,800.00 | | |
| Catering/Project Meetings | <u>1,000.00</u> | | |
| TOTAL TRAVEL | | 5,800 | 5,000 |
| <u>(3516.437) LAUNDRY, UNIFORM & IND. EQUIP.</u> | | | |
| Uniforms | | | |
| \$ 825.00 x 12 | 9,900.00 | | |
| Safety Equipment | 2,300.00 | | |
| Protective Clothing | <u>1,200.00</u> | | |
| TOTAL LAUNDRY, UNIFORM, & IND. EQUIP. | | 13,400 | 13,400 |
| <u>(3516.438) TRAINING</u> | | | |
| TEEX Regional Short School | 120.00 | | |
| Operator Certification Training | | | |
| \$ 185.00 x 5 | 925.00 | | |
| Continuing Education - Registered Sanitarians | | | |
| \$ 150.00 x 3 | 450.00 | | |
| Onsite Wastewater Conference | | | |
| \$ 75.00 x 6 | 450.00 | | |
| Designated Representative-New | 470.00 | | |
| NELAC Conference | 300.00 | | |
| Aquatic Vegetation Conference | 300.00 | | |
| United States Society on Dams Conf. | <u>750.00</u> | | |
| TOTAL TRAINING | | 3,770 | 3,330 |
| <u>(3516.440) UTILITIES</u> | | | |
| Electricity | | 21,000 | 25,000 |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|--|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.442) POWER</u> | | | |
| Power for Overflow Spillway System, Outlet Works, Irrigation System | \$ 16,500.00 | | |
| TOTAL POWER | | \$ 16,500 | \$ 18,500 |
| <u>(3516.444) R & M - EQUIPMENT</u> | | | |
| Repairs to Tractors, Boats, Small Pumps Generators, Mowers | 14,000.00 | | |
| Repairs to Lab Equipment | 3,000.00 | | |
| Video Conference Maintenance Contract | 1,050.00 | | |
| D4H Dozer Track Overhaul | 6,000.00 | | |
| Atomic Absorption Service Contract | 8,900.00 | | |
| Repairs to Rainfall Alert System | 5,500.00 | | |
| TOTAL R & M - EQUIPMENT | | 38,450 | 38,550 |
| <u>(3516.445) R & M - PLANT</u> | | | |
| Repairs and Maintenance to Spillway Erosion Control Downstream Berm Slide Repair | 20,000.00 | | |
| Ditch Control of Drifts, Fence and Sign Repair & Replacement, Outlet Works, Reseeding of Eroded Areas, Upstream Riprap, Roadway Repair and Maintenance, Building Maintenance | 9,000.00 | | |
| Replacement of Buoys for Restricted Areas | 5,000.00 | | |
| Lower Road Maintenance | 6,000.00 | | |
| Emergency Generator Service Contracts | 5,500.00 | | |
| Aquatic Weed Control | 50,000.00 | | |
| TOTAL R & M - PLANT AND BUILDINGS | | 95,500 | 72,500 |
| <u>(3516.4451) R & M - COE/WALLISVILLE</u> | | | |
| Estimated Wallisville operation and maintenance expense as established by the Corps of Engineers | | 189,640 | 139,650 |
| <u>(3516.446) R & M - VEHICLES</u> | | | |
| 16 Vehicles | 10,000.00 | | |
| TOTAL R & M - VEHICLES | | 10,000 | 10,000 |

TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

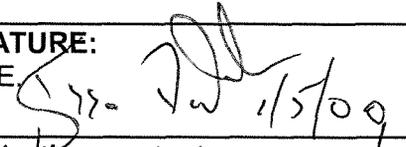
| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|--|----------------------------|---------------------------------|--------------------------------|
| <u>(3516.451) RENT - MACHINERY & EQUIPMENT</u> | | | |
| Rental on Bulldozer, Pumps, Spreader, Tractors, Mowers, Sprayers and Other Small Machinery | \$ 4,000.00 | | |
| Rental on Copy Machines \$ 570.00 x 12 | 6,840.00 | | |
| Deionization Tanks \$ 170.00 x 12 | 2,040.00 | | |
| Cylinder Rental | 800.00 | | |
| Rental on Scanner \$ 195.00 x 12 | 2,340.00 | | |
| Spillway Tainter Gate Exercise/Crane & Trucking | 4,000.00 | | |
| Rental of Postage Scales, Meter and Mailing Machine \$ 340.00 x 12 | 4,080.00 | | |
| TOTAL RENT - MACHINERY & EQUIPMENT | | \$ 24,100 | \$ 24,020 |
| <u>(3516.466) ADMINISTRATIVE OVERHEAD</u> | | 434,070 | 406,410 |
| <u>(3516.472) BUILDINGS</u> | | | |
| TOTAL BUILDINGS | | - | - |
| <u>(3516.474) IMP. O/T BUILDINGS</u> | | | |
| TOTAL IMP. O/T BUILDINGS | | - | - |
| <u>(3516.476) MACHINERY & EQUIPMENT</u> | | | |
| Replacement Equipment | | | |
| Gallery Sump Pump | 15,000.00 | | |
| 1/2 Ton PU | 15,000.00 | | |
| 1/2 Ton PU | 15,000.00 | | |
| 2 Security Cameras & 2 Monitors | 10,000.00 | | |
| New Equipment | | | |
| Air Boat | 60,000.00 | | |
| TOTAL MACHINERY & EQUIPMENT | | 115,000 | 99,680 |

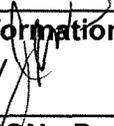
TRINITY RIVER AUTHORITY OF TEXAS
 PROPOSED O&M BUDGET - FISCAL YEAR 2009
 LIVINGSTON - WALLISVILLE PROJECTS
 DETAILED EXPENDITURE WORKSHEET

| <u>ACCOUNT NUMBER/DESCRIPTION</u> | <u>PROPOSED DETAIL</u> | <u>PROPOSED 2009 BUDGET</u> | <u>CURRENT 2008 BUDGET</u> |
|---|----------------------------|---------------------------------|--------------------------------|
| <u>(3518.480) BOND PRINCIPAL PAYMENTS</u> | | | |
| Series 1970 | Due 4/15/2009 | | |
| FINAL MATURITY 4/15/2008 | | | |
| TOTAL BOND PRINCIPAL PAYMENTS | | - | \$ 1,000,000 |
| <u>(3518.481) INTEREST ON LONG TERM DEBT</u> | | | |
| Series 1970 | Due 4/15/2009 | | |
| FINAL MATURITY 4/15/2008 | | | |
| TOTAL INTEREST ON LONG-TERM DEBT | | - | 33,750 |
| <u>(3516.483) PAYING AGENT FEES</u> | | | |
| | | - | 250 |
| <u>(3516.484) CONTRACT PRINCIPAL PAYMENTS</u> | | | |
| Due 1/1/09 | | | |
| COE/Wallisville | | \$ 99,700 | 96,580 |
| <u>(3516.485) INTEREST ON CONTRACT LIABILITIES</u> | | | |
| Due 1/1/09 | | | |
| COE/Wallisville | | 315,660 | 318,760 |

| | | |
|---|-----------------------|---|
| SUBJECT: Accept Work State Construction, L.P. New Downtown Fire Station No. 8 WBS No. C-000149-0002-4 | Page 1 of 2 | Agenda Item  |
|---|-----------------------|---|

| | | |
|---|---------------------------------------|-----------------------------------|
| FROM (Department or other point of origin): General Services Department | Origination Date 01-08-2009 | Agenda Date JAN 14 2009 |
|---|---------------------------------------|-----------------------------------|

| | |
|--|--|
| DIRECTOR'S SIGNATURE: Issa Z. Dadoush, P. E.  | Council District affected: 1 |
|--|--|

| | |
|--|--|
| For additional information contact: Jacquelyn L. Nisby  Phone: 832-393-8023 | Date and identification of prior authorizing Council action: Ordinance No. 2006-0593, Dated June 7, 2006 |
|--|--|

RECOMMENDATION: Pass a motion approving the final contract amount of \$7,363,662.00, accept the work, and authorize final payment.

| | |
|--|------------------------|
| Amount and Source of Funding: No Additional Funding Required Previous Funding: \$3,843,000.00 – Fire Consolidated Construction Fund 413 \$4,047,000.00 – Fire Special Fund 48A \$7,890,000.00 – Total Funding | Finance Budget: |
|--|------------------------|

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council approve the final contract amount of \$7,363,662.00 or 2.27% over the original contract amount, accept the work and authorize final payment to State Construction, L.P. for construction services in connection with the New Downtown Fire Station No. 8 for the Houston Fire Department.

PROJECT LOCATION: 1919 Louisiana Street (493Q)

PROJECT DESCRIPTION: This project constructed a 22,789 square foot new downtown fire station, consisting of eight apparatus bays, housing for 30 firefighters, a new 50-foot radio tower and related parking.

CONTRACT COMPLETION AND COST: The contract duration was 400 days. An additional 82 days were approved by Change Orders. The contractor completed the project 121 days beyond the contract time. GSD assessed liquidated damages in the amount of \$104,200 for the time delay. The final cost of the project including Change Orders is \$7,363,662.00, an increase of \$163,662.00 over the original contract amount.

Prozign, Inc. was the project design consultant and construction manager.

| | | |
|---|--|---|
| REQUIRED AUTHORIZATION | | CUIC ID#25CONS54  |
| General Services Department:  Humberto Bautista Chief of Design & Construction Division | | Houston Fire Department  Phil Boriskie Chief |

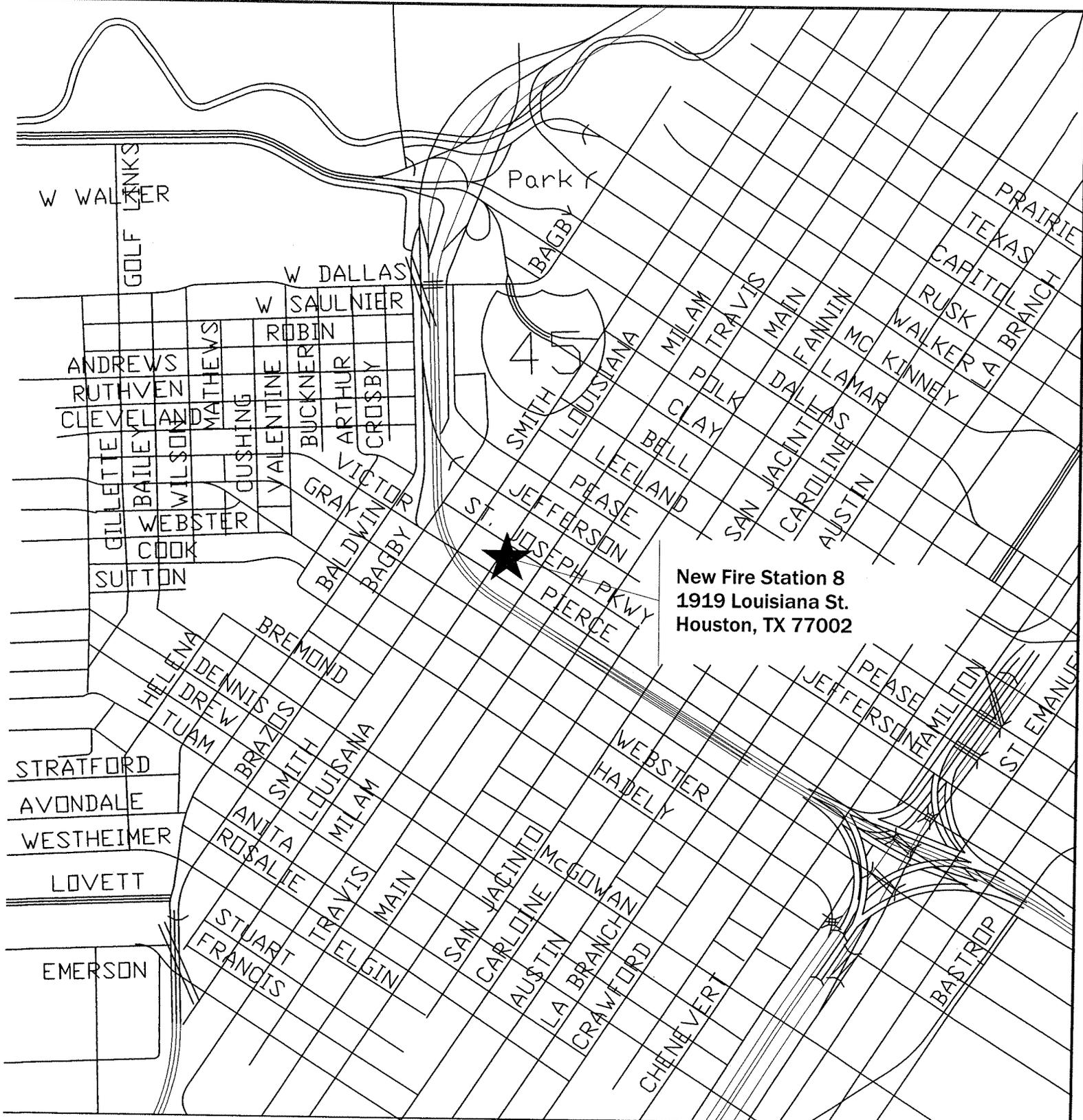
| | | | |
|-------------|---|--|-----------------------|
| Date | Subject: Accept Work State Construction, L.P. New Downtown Fire Station No. 8 WBS No. C-000149-0002-4 | Originator's Initials JW | Page 2 of 2 |
|-------------|---|--|-----------------------|

PREVIOUS CHANGE ORDERS: Change Orders 1-6 involved removal of underground storage tanks and other underground obstructions, revisions to electrical conduits and wiring, reconfiguration of site layout, fueling system revisions, structural revisions and numerous interior and finish changes.

M/WBE PARTICIPATION: The contract contained a 17% M/WBE goal. According to the Affirmative Action and Contract Compliance Division, the contractor achieved 35.62% M/WBE participation and was assigned an outstanding rating.


IZD:HB:JLN:MCP:JW:kth

c: Marty Stein, Webb Mitchell, Jacquelyn L. Nisby, Jack Williams, Velma Laws, Siria Harbour, Kim Ngyuen, File



New Fire Station 8
1919 Louisiana Street Houston, TX 77002

| | | |
|---|-----------------------|-------------------------|
| SUBJECT: Accept Work The Gonzalez Group, L.P. Val Jahnke Fire Training Academy Simulator Building WBS No. C-000068-0005-4 | Page 1 of 2 | Agenda Item 6 |
|---|-----------------------|-------------------------|

| | | |
|---|---------------------------------------|-----------------------------------|
| FROM (Department or other point of origin): General Services Department | Origination Date 01-08-2009 | Agenda Date JAN 14 2009 |
|---|---------------------------------------|-----------------------------------|

| | |
|---|--|
| DIRECTOR'S SIGNATURE: Issa Z. Dadoush, P. E.  4/5/09 | Council District affected: E |
|---|--|

| | |
|--|--|
| For additional information contact: Jacquelyn L. Nisby  Phone: 832-393-8023 | Date and identification of prior authorizing Council action: Ordinance No. 2007-0513, Dated April 25, 2007 |
|--|--|

RECOMMENDATION: Pass a motion approving the final contract amount of \$2,485,601.00, accept the work, and authorize final payment.

| | |
|--|------------------------|
| Amount and Source of Funding: No Additional Funding Required Previous Funding: \$2,649,232.00—Fire Consolidated Construction Fund (4500) | Finance Budget: |
|--|------------------------|

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council approve the final contract amount of \$2,485,601.00 or 4.15% over the original contract amount, accept the work and authorize final payment to The Gonzalez Group, L.P. for construction services in connection with the Val Jahnke Fire Training Academy Simulator Building for the Houston Fire Department.

PROJECT LOCATION: 8030 Braniff (575K)

PROJECT DESCRIPTION: This project constructed a two story, 12,000 square foot new Val Jahnke Fire Training Academy Simulator Building, consisting of men and women restrooms, two training rooms, double bay full height Simulator Floor on the first floor, observation area and control room overlooking the Simulator Floor, two classrooms, an administrative office on the second floor, and related parking. The project also included all simulation and IT equipment, furniture and furnishings.

CONTRACT COMPLETION AND COST: The contractor completed the project within 447 days: the original contract time of 365 days plus 82 days approved by Change Orders. The final cost of the project including Change Orders is \$2,485,601.00, an increase of \$99,057.00 over the original contract amount.

The project design consultant and construction manager was RPM Architects D/B/A Environments & Co.

| | | |
|---|--|---|
| REQUIRED AUTHORIZATION | | CUIC ID#25CONS74 |
| General Services Department:  Humberto Bautista Chief of Design & Construction Division | | Houston Fire Department  Phil Boriskie Chief |

MCI

| | | | |
|-------------|---|---|-----------------------|
| Date | Subject: Accept Work The Gonzalez Group, L.P. Val Jahnke Fire Training Academy Simulator Building WBS No. C-000068-0005-4 | Originator's Initials KTH | Page 2 of 2 |
|-------------|---|---|-----------------------|

PREVIOUS CHANGE ORDERS: Change Orders 1 and 2 provided additional computer software and two-years of broadband internet service, added network conduit and wiring, revised the electric service, added fire dampers with controls, and added carpeting and tile flooring.

M/WBE PARTICIPATION: The contract contained a 15% M/WBE goal and a 5% SBE goal. According to the Affirmative Action and Contract Compliance Division, the goal was adjusted to eliminate the 5% SBE requirement as described in the attached correspondence. The contractor achieved 14.52% M/WBE participation and was assigned a satisfactory rating because its participation level was within 1% of the established goal.


IZD:HB:JLN:MCP:JW:kth

c: Marty Stein, Webb Mitchell, Jacquelyn L. Nisby, Jack Williams, Velma Laws, Siria Harbour, Kim Ngyuen, File

CONTRACT COMPLIANCE SECTION
MWDBE Participation Report
Justification for Satisfactory Rating

Project Closed Date November 10, 2008
Project # or Description Val Jahnke Fire Training Academy Simulator Building C-000068-0005-4
4600007800
Prime Contractor The Gonzalez Group, L.P.
Final Contract Amount \$2,485,601.00
MWDBE Goal 20%
Goal Achieved 14.52%
Rating Satisfactory

Summary of MWDBE Evaluation

| RCA MWDBE's | MWDBE Used |
|--------------------------|--------------------------|
| Ranger Glass San Antonio | Ranger Glass San Antonio |
| | |
| | |
| | |

Explanation from Prime

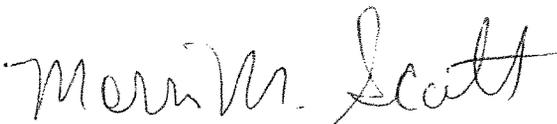
The Gonzalez Group stated they did not have any other options to replace the MWDBE participation of Ranger Glass San Antonio after we revoked their certification. They were originally slated to perform 5% as the MWDBE for this project. Work was already completed when COH notified them it would not be counted towards goal.

Explanation from Subcontractor

They did the work but lost their certification.

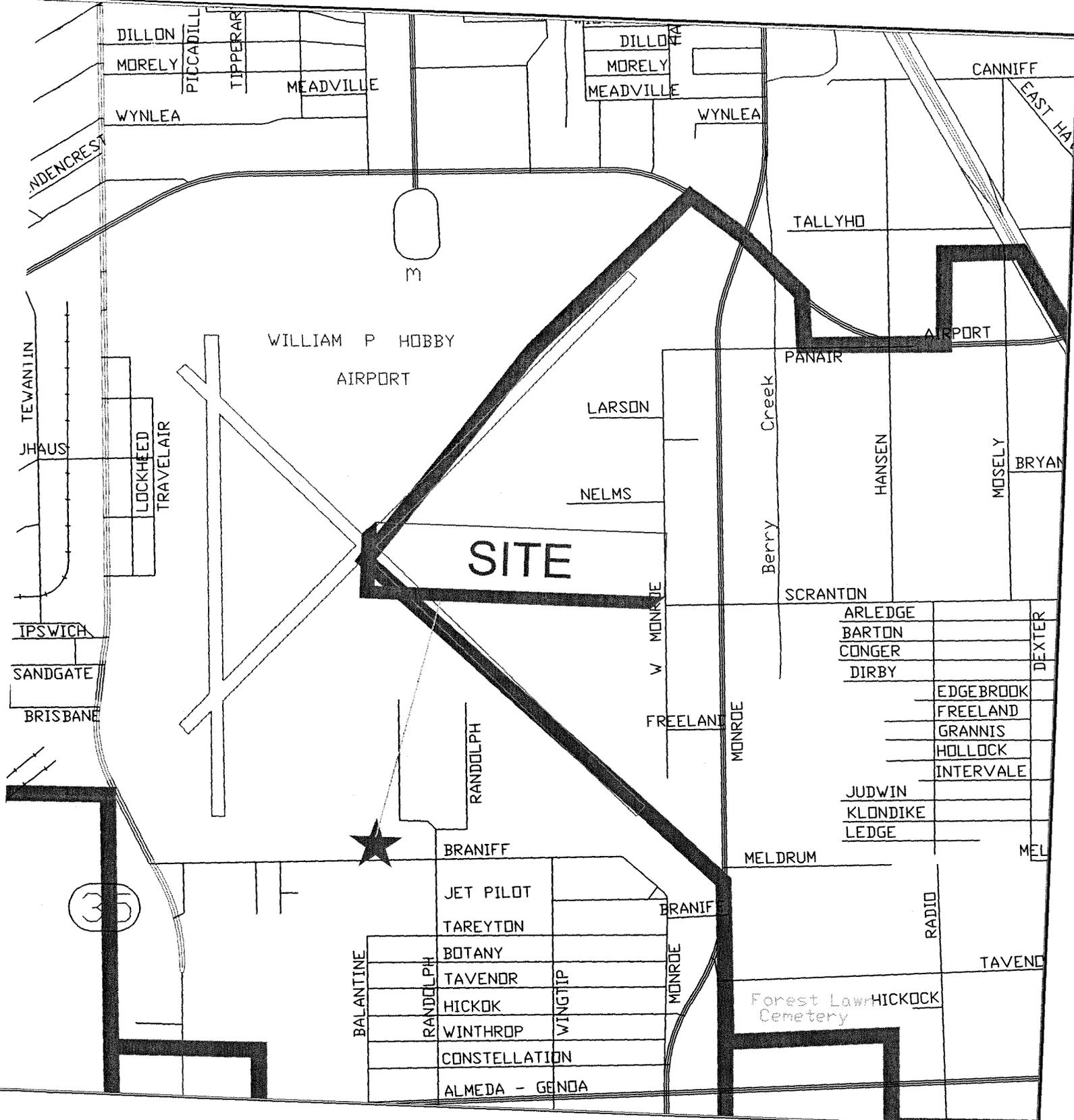
Final Comments

The goal for the project is reduced by the 5% that Ranger was listed to complete and lowered to 15% for this contract. The contractor actually achieved 14.52% which makes them eligible to receive an evaluation of "Satisfactory" for their efforts to meet the goal and efforts made to replace the participation from Ranger when requested by the Affirmative Action Department.



Morris M. Scott
Contract Compliance Officer

Note: This form is used only when the Contractor failed to reach the MWDBE goal but you still give a Satisfactory rating.



Houston Fire Department
 Val Jahnke Fire Training Academy Simulator Building
 8030 Braniff, Houston, Tx

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 8125

Subject: Formal Bids Received for Patrol Vehicles for the Houston Police Department and the Houston Airport System
S38-N22954

Category #
1 & 4

Page 1 of 2

Agenda Item

7+7A

FROM (Department or other point of origin):
Calvin D. Wells
City Purchasing Agent
Administration & Regulatory Affairs Department

Origination Date
December 15, 2008

Agenda Date
JAN 14 2009

DIRECTOR'S SIGNATURE
Calvin D. Wells

Council District(s) affected
All

For additional information contact: 12/17/08
Joseph Fenninger Phone: (713) 308-1708
Ray DuRousseau Phone: (832) 393-8726

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve an ordinance authorizing the appropriations of \$73,954.00 out of the Reimbursement of Equipment/Projects Fund (Fund 1850) and \$147,908.00 out of the Equipment Acquisition Consolidated Fund (Fund 1800), and approve an award to Philpott Motors, Ltd., d/b/a Philpott Ford on its sole bid in the amount of \$522,747.00 for patrol vehicles for the Houston Police Department and the Houston Airport System.

Award Amount: \$522,747.00

Finance Budget

\$ 73,954.00 - Reimbursement of Equipment/Projects Fund (Fund 1850)
\$147,908.00 - Equipment Acquisition Consolidated Fund (Fund 1800)
\$357,669.00 - HAS-AIF Capital Outlay (Fund 8012)
\$579,531.00 - Total Funding

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an ordinance authorizing the appropriations of \$73,954.00 out of the Reimbursement of Equipment/Projects Fund (Fund 1850) and \$147,908.00 out of the Equipment Acquisition Consolidated Fund (Fund 1800). It is further recommended that City Council approve an award to Philpott Motors, Ltd., d/b/a Philpott Ford on its sole bid in the amount of \$522,747.00 for nineteen rear-wheel drive, body on a frame, full-size, four-door, patrol vehicles for the Houston Police Department and the Houston Airport System, and that authorization be given to issue purchase orders. These new patrol vehicles will be used citywide and at the George Bush Intercontinental Airport by Houston Police Department officers for patrol activities and to respond to emergency incidents. The requested appropriations include \$56,784.00 for mobile data terminals, police radios, antennas, and sirens that will be purchased in separate procurements. The patrol vehicles and ancillary equipment that are being purchased from Fund 1800 are included in the adopted FY09 Equipment Acquisition Plan.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three prospective bidders downloaded the solicitation document from the Strategic Purchasing Division's (SPD) e-bidding website and one bid was received. The Strategic Purchasing Division conducted a thorough search for suppliers who could possibly provide the specified patrol vehicles. As a result, a total of seven suppliers were identified and notified of the project. Subsequent to the receipt of the bid, the suppliers were contacted to determine the reason for the limited response to the project. The suppliers advised SPD that they did not have the facilities to provide and install all of the turn-key aftermarket equipment specified for the patrol vehicles. The suppliers further indicated that if a subcontractor was used they would not be competitive.

These new patrol vehicles will meet the EPA's current emission standards for low emission vehicles. They will come with a full three-year/36,000-mile bumper-to-bumper warranty and the life expectancy is four years or 100,000 miles. See Page 2, the Equipment Usage Summary, for vehicle usage and replacement details. Two of the nineteen patrol vehicles are additions to the Houston Police Department's fleet and the remaining

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:

Other Authorization:

[Signature] 12/17/08

MOT

7+7A

Date:
12/15/2008

Subject: Formal Bids Received for Patrol Vehicles for the Houston
Police Department and the Houston Airport System
S38-N22954

Originator's
Initials
LR

Page 2 of 2

seventeen vehicles will replace existing units that have exceeded their useful life and will be sent to auction for disposition.

Buyer: Louis Reznicek

Attachment: M/WBE Zero Percentage Goal Document Approved by the Affirmative Action Division

EQUIPMENT USAGE SUMMARY

| BID ITEM NO./ DESCRIPTION | REQUISITION NO. | QTY | DEPARTMENT/ FLEET USAGE | EQUIPMENT REPLACEMENT | | |
|--|--------------------|-----|--|---|-----|---------|
| | | | | Shop No. | Age | Mileage |
| ITEM NO. 1, SERIES 374C REAR-WHEEL DRIVE, FULL SIZE, 4-DOOR SEDAN | 10060197 | 6 | Houston Police Department/ These vehicles will be used citywide by police officers responding to accidents, crimes, and emergency incidents. | 34630 | 4 | 110,652 |
| | | | | 35156 | 4 | 71,006 |
| | | | | 35159 | 4 | 74,475 |
| | | | | 35175 | 4 | 86,018 |
| | | | | Two units are additions to the Department's Fleet and are required to replace two units that were reassigned from Special Operations to the Truck Enforcement Section in conjunction with the expansion of the Truck Enforcement Program. | | |
| | 10061013 | 13 | Houston Airport System These vehicles will be used at the George Bush Intercontinental Airport by the police officers responsible for providing safety and security at the airport. | 29938 | 9 | 151,600 |
| | | | | 29941 | 9 | 117,000 |
| | | | | 29951 | 9 | 118,000 |
| | | | | 29956 | 9 | 116,000 |
| | | | | 29958 | 9 | 131,000 |
| | | | | 29959 | 9 | 122,800 |
| | | | | 32309 | 7 | 121,000 |
| | | | | 32312 | 7 | 131,500 |
| | | | | 32320 | 7 | 133,100 |
| | | | | 32321 | 7 | 135,300 |
| | | | | 32323 | 7 | 142,900 |
| | | | | 32326 | 7 | 126,300 |
| | | | | 32337 | 7 | 135,700 |

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 8175

Subject: Purchase of Special Duty Vehicles Through the Houston-Galveston Area Council and the Texas Local Government Purchasing Cooperative for the Houston Police Department S27-N23126-B&H

Category #
4

Page 1 of 2

Agenda Item

8

FROM (Department or other point of origin):
Calvin D. Wells
City Purchasing Agent
Administration & Regulatory Affairs Department

Origination Date
December 23, 2008

Agenda Date
JAN 14 2009

DIRECTOR'S SIGNATURE


Council District(s) affected
All

For additional information contact: 12/31/08
Joseph Fenninger Phone: (713) 308-1708
Ray DuRousseau Phone: (832) 393-8726

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve the purchase of special duty vehicles through the Houston-Galveston Area Council (H-GAC) and the Texas Local Government Purchasing Cooperative (BuyBoard) in the total amount of \$235,164.00 for the Houston Police Department.

Award Amount: \$235,164.00

Finance Budget

\$235,164.00 - Police Special Services Fund (Fund 2201)

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve the purchase of special duty vehicles through the Interlocal Agreements for Cooperative Purchasing with H-GAC and BuyBoard in the total amount of \$235,164.00 for the Houston Police Department, and that authorization be given to issue purchase orders to the cooperative purchasing agencies contractors as shown below. These new vehicles will be used citywide by the Department's Criminal Intelligence Division to transport police officers and equipment required for violent crime investigations, and the Department's Special Response Group to transport police officers and trailers that carry boomed surveillance cameras, barricades and other equipment required at special events.

BuyBoard Contractor:

Baby Jack II Automotive, Ltd., d/b/a Caldwell Chevrolet: Approve the purchase of five heavy-duty, 4-door, 4-wheel drive, gasoline-powered, utility vehicles in the amount of \$177,560.00.

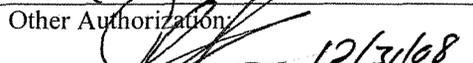
H-GAC Contractor:

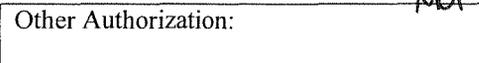
Dallas Dodge Chrysler Jeep: Approve the purchase of two 4-door extended cab, 4-wheel drive, diesel-powered, 3/4-ton pickup trucks in the amount of \$57,604.00.

These special duty vehicles will meet the EPA's current emission standards for vehicles equipped with gasoline and diesel-powered engines. They will come with a full three-year/36,000-mile bumper-to-bumper warranty and the life expectancy is seven years or 100,000 miles. These new vehicles will be additions to the Department's fleet. The utility vehicles are required for the newly-created Communications Intelligence Unit (CIU) in the Criminal Intelligence Division to provide transportation of multiple police officers and their personal gear, safety equipment, and surveillance equipment for crime investigations. The Department's Special Response Group currently has only one truck available to transport special events equipment and it is required to make multiple trips to special event locations. Additionally, other vehicles have to be used to

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:  12/31/08

Other Authorization: 

MS

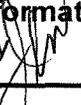
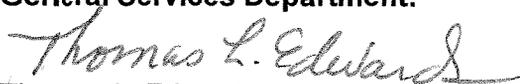
MS

MOI

| | | | |
|---------------------|---|--------------------------------|-------------|
| Date: 12/23/2008 | Subject: Purchase of Special Duty Vehicles Through the Houston-Galveston Area Council and the Texas Local Government Purchasing Cooperative for the Houston Police Department S27-N23126-B&H | Originator's Initials LR | Page 2 of 2 |
|---------------------|---|--------------------------------|-------------|

transport the required police officers and their personal gear and equipment to these events. These two additional pickup trucks will eliminate the need for multiple trips and additional vehicles to transport the police officers.

Buyer: Louis Reznicek
Requisition Nos. 10063057 and 10063339

| | | | |
|---|--|---|-----------------------------------|
| SUBJECT: An Ordinance amending and adding sections to Article XII of Chapter 2 of the Code of Ordinances relating to Security. | | Page 1 of 1 | Agenda Item 9 |
| FROM (Department or other point of origin): General Services Department | | Origination Date 1-7-09 | Agenda Date JAN 14 2009 |
| DIRECTOR'S SIGNATURE Issa Z. Dadoush, P.E.  | | Council District(s) affected: All | |
| For additional information contact: Jacquelyn L. Nisby  Phone: (832) 393-8023 | | Date and identification of prior authorizing Council action: | |
| RECOMMENDATION: That City Council approve amendments to the Code of Ordinances pertaining to security on certain City premises. | | | |
| Amount and Source Of Funding: No Funding Required | | | Finance Budget: |
| SPECIFIC EXPLANATION: Article XII of Chapter 2 of the Code of Ordinances relating to security on certain city premises has not been updated since 1995. Since that time, security systems and security posts have been added to various city facilities and city employees, contractors, and volunteers have been issued City of Houston Identification Badges. The following revisions and additions are necessary to encompass these security enhancements and changes in Texas Penal Code provisions relating to weapons on city premises. | | | |
| <u>Specific amendments:</u> | | | |
| <ul style="list-style-type: none"> • Sec. 2-411. Definitions. <i>Secure Area</i> is amended to include "security post." Definitions of <i>Security Post</i> and <i>Security Official</i> have been added. • Sec. 2-414. Entry into Secure Areas. The phrase "<i>security post</i>" has been added to clarify that it is unlawful for persons to enter a secure area without complying with the requirements of the security system or security post. • Sec. 2-415. Weapons on city premises. This section has been updated to reflect changes in the Texas Penal Code provisions on weapons since this ordinance was originally enacted. • Sec. 2-416. Counterfeiting, imitating, or altering city identification badges. This new section makes it unlawful for any person to counterfeit, imitate, alter or attempt to counterfeit, imitate or alter a city identification badge issued or approved by the security official. • Sec. 2-417. Unlawful use of expired or deactivated city identification badges. This new section makes it unlawful for any person to use or attempt to use an expired or deactivated city identification badge to enter city premises. • Sec. 2-418. Unlawful use of city identification badge by others. This new section makes it unlawful for an authorized holder of a city identification badge to permit anyone else to use the authorized holder's badge for any purpose, including entry onto city premises and into secured areas. Subsection (b) makes it unlawful for any person other than the authorized holder to use a city identification badge for any purpose including entry onto city premises and into secured areas. • Sec 2-419. Penalty. The punishment for violation of this article is a fine of not less than \$100 nor more than \$500. | | | |
| The proposed amendments were presented to the Public Safety and Homeland Security Committee on October 13, 2008 and were voted out favorably. | | | |
| IZD:JLN:TLE:pc c: Marty Stein, Issa Dadoush, Thomas L. Edwards, Jacquelyn L. Nisby, File | | | |
| REQUIRED AUTHORIZATION | | | |
| General Services Department:  Thomas L. Edwards Chief of Security | | | |

ARTICLE XII. SECURITY

Sec. 2-411. Definitions.

As used in this article, the following terms shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates another meaning:

City premises means a property or portion of a property that is owned by the city or is in the possession of the city by a lease or other right and is regularly maintained or occupied by employees of the city and utilized for the conducting of business of the city.

Secure area means any area upon any city premises to which access is controlled by a security system or security post.

Security post means any location on city premises that is manned by any contract security officer, certified peace officer or city security personnel.

Security system means magnetometers, x-ray devices, card-operated entry systems, camera surveillance systems, operating regulations and related measures, or any combination thereof, that may be installed, promulgated and operated upon any city premises to ensure that persons entering a secure area do not have weapons in their possession.

Security official means the director of the general services department or such individual as the said director may designate as the official primarily responsible for the administration and enforcement of this article.

Weapon means a firearm, explosive device, club, knife or other offensive or defensive instrument as more particularly defined by regulation of the mayor under this article.

Sec. 2-412. Article cumulative.

The provisions of this article are cumulative of all state and federal laws and other ordinances, civil service rules and regulations of the city. Without limitation of the foregoing, the provisions of this article shall not be applicable to the airport security systems established under applicable federal laws and regulations or to the municipal courts security systems established under chapter 16 of this Code, nor shall the provisions of this article be construed to limit more restrictive provisions with respect to the possession of weapons by city employees.

Sec. 2-413. Regulations for security system.

Consistent with applicable state and federal laws, the mayor may promulgate regulations relating to establishment of secure areas and the installation and operation of security systems.

Sec. 2-414. Entry into secure areas.

(a) It shall be unlawful for any person to enter or attempt to enter a secure area without fully complying with the applicable provisions of the security system or security post.

~~———— (b) Violation of this section is declared to be unlawful and shall be punishable by a fine of not less than \$100.00 nor more than \$500.00, provided that any conduct that also constitutes a violation of state or federal law shall be punishable as provided by the applicable state or federal law.~~

Sec. 2-415. Weapons on city premises.

~~(a) Consistent with applicable state and federal laws, The mayor is authorized and requested to establish regulations consistent with applicable state and federal laws relating to the possession of certain weapons upon city premises for the purpose of preventing the discharge of firearms and the use of other weapons on city premises. Consistent with state and federal laws and the terms of the mayor's regulations, directors of city departments may issue supplemental regulations relating to possession of weapons upon premises under their management and control.~~

(b) Signage consistent with applicable state and federal laws to advise persons of Texas Penal Code provisions relating to the possession of certain weapons on specified city premises may the regulations shall be posted upon those city premises, and copies of such provisions the regulations shall be posted or otherwise made available for inspection upon each premises to which they pertain and in the office of the city secretary.

(c) Compliance with regulations promulgated under this section is a condition of the entry upon and use of each premises to which they are applicable.

(d) All employees and contract security personnel of the city are authorized for and on behalf of the city to notify any person who fails to comply with any regulation promulgated under this section to depart from the applicable city premises.

(e) Any person who enters or remains on a city premises ~~in violation of regulations promulgated under this section~~ after written notice not to enter or verbal notice to depart as required by section 30.05 of the Texas Penal Code as provided in this section shall be

subject to prosecution under section 30.05 of the Texas Penal Code for criminal trespass in addition to prosecution for any other crime that he may have committed by his conduct.

(f) Any person who carries a prohibited weapon, including a handgun licensed under subchapter H, chapter 411 of the Texas Government Code, on city premises prohibited by sections 46.03 and 46.035 of the Texas Penal Code shall be subject to prosecution under sections 46.03 and 46.035(c) of the Texas Penal Code.

Sec. 2-416. Counterfeiting, imitating, or altering city identification badges

It is unlawful for any person to counterfeit, imitate, alter or attempt to counterfeit, imitate, or alter a city identification badge issued or approved by the security official.

Sec. 2-417. Unlawful use of expired or deactivated city identification badges.

It is unlawful for any person to use or attempt to use an expired or deactivated city identification badge for the purpose of entering city premises.

Sec. 2-418. Unlawful use of city identification badge by others.

(a) It is unlawful for an authorized holder of a city identification badge to permit anyone else to use the authorized holder's badge for any purpose, including entry onto city premises and into secured areas.

(b) It is unlawful for any person other than the authorized holder to use a city identification badge issued to an authorized holder for any purpose including entry onto city premises and into secured areas.

Sec. 2-419. Penalty.

Any person who violates any provision of this article shall, upon conviction, be fined an amount not less than \$100.00, nor more than \$500.00. Each day that any such violation continues shall constitute and be punishable as a separate offense.

Secs. 2-420 2-416--2-430. Reserved.

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

| | | | | |
|--|--|---|-----------------------------------|--------------------------------|
| SUBJECT: An Ordinance amending Chapter 9 of the Code of Ordinances - changing the name of Ellington Field to Ellington Airport. | | Category # | Page 1 of 1 | Agenda Item # 10 |
| FROM (Department or other point of origin): Houston Airport System | | Origination Date December 31, 2008 | Agenda Date JAN 14 2009 | |
| DIRECTOR'S SIGNATURE: <i>Ann Kae</i> | | Council District affected: E | | |
| For additional information contact: Saba Abashawl Phone: 281/233-1829 | | Date and identification of prior authorizing Council action: | | |
| AMOUNT & SOURCE OF FUNDING: N/A | | Prior appropriations: N/A | | |
| RECOMMENDATION: (Summary) Approval of an Ordinance amending Chapter 9 of the Code of Ordinances to change the name of Ellington Field to Ellington Airport. | | | | |
| SPECIFIC EXPLANATION: The Houston Airport System (HAS) was assigned control of Ellington Field (EFD) by the federal government in 1984. Since then, HAS has been actively working on promoting and developing EFD as a multi-use airport facility in an effort to improve the utilization of undeveloped land and achieve the airport's financial self-sustainability that is required by federal regulations. EFD was originally established in 1917 as a training facility for the United States Army Air Corps. While EFD continues to support the operations of the U.S. military and NASA, the military image of EFD, reflected by the word "field" in the name which implies an area of active military operations, continues to hinder the marketing efforts and future development of EFD as a multi-use airport facility by giving the impression that the property is for military use only and closed to corporate/private business. In an effort to improve the marketability and present the airport in an image that encompasses its contemporary and future uses, HAS recommends changing the airport's name from Ellington Field to Ellington Airport. This action will create a more appealing and less confusing brand-name for civil aviation and commercial users of the property. RMV:sbm cc: Ms. Marty Stein Mr. Richard M. Vacar Mr. Eric Potts Ms. Saba Abashawl Mr. Anthony W. Hall, Jr. Mr. Robert R. Wigington Ms. Monica Newhouse Ms. Janet Schafer Mr. Arturo G. Michel Mr. Ian Wadsworth Ms. Kathy Elek Mr. Brian Rinehart Ms. Velma Laws Mr. Aleks Mraovic Mr. Charles Wall Ms. Mary Case Mr. Randy Rivin Mr. Thomas Bartlett Mr. Frank Haley | | | | |

REQUIRED AUTHORIZATION

| | | |
|----------------------------|-----------------------------|-----------------------------|
| Finance Department: | Other Authorization: | Other Authorization: |
|----------------------------|-----------------------------|-----------------------------|

City of Houston, Texas, Ordinance No. 2009-_____

AN ORDINANCE CHANGING THE NAME OF ELLINGTON FIELD TO ELLINGTON AIRPORT; AMENDING THE CODE OF ORDINANCES TO REFLECT THE NAME CHANGE; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; CONTAINING A SAVINGS CLAUSE; AND DECLARING AN EMERGENCY.

WHEREAS, Ellington Field is one of the three airports comprising the Houston Airport System; and

WHEREAS, the name Ellington Field connotes an exclusively military use or indicating a smaller or less active general aviation airport; and

WHEREAS, in recognition that today Ellington Field is a vibrant, growing, multi use airport facility, City Council desires to change the name to Ellington Airport ; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. The City Council hereby adopts the findings set forth in the Preamble.

Section 2. The name of Ellington Field is hereby changed to Ellington Airport.

Section 3. Wherever the name Ellington Field is found in the Code of Ordinances, Houston, Texas, it is hereby amended to read Ellington Airport.

Section 4. Wherever the name Ellington Field is found in an agreement, ordinance or other document it shall be construed to mean Ellington Airport.

Section 5. The Director of the Houston Airport System is hereby authorized to take any action necessary to effectuate the name change.

Section 6. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity

REQUEST FOR COUNCIL ACTION

| | | |
|--|--------------------|-------------------------|
| SUBJECT: Ordinance amending Chapter 28 of the Code of Ordinances relating to parking in yards | Page 1 of 1 | Agenda Item # 11 |
|--|--------------------|-------------------------|

| | | |
|---|---|------------------------------------|
| FROM (Department or other point of origin): Planning and Development Department | Origination Date: January 8, 2009 | Agenda Date: JAN 14 2009 |
|---|---|------------------------------------|

| | |
|---|--|
| DIRECTOR'S SIGNATURE: Marlene Gafrick, Director <i>Marlene R. Gafrick</i> | Council District affected: All |
|---|--|

| | |
|--|---|
| For additional information contact: Michael Schaffer – 713-837-7780 Don Cheatham - 832-393-6437 | Date and identification of prior authorizing Council action: |
|--|---|

RECOMMENDATION:
Adopt ordinance amending Chapter 28 of the Code of Ordinances, Houston, Texas, relating to the parking of vehicles on certain residential properties

| | |
|---|----------------------|
| Amount and source of funding: Not applicable | Finance Dept. |
|---|----------------------|

EXPLANATION:

The proposed ordinance has been prepared at the request of the City Council Committee on Regulation, Development and Neighborhood Protection to address complaints from neighborhoods where residents commonly park cars, trucks, trailers and other vehicles in their front or side yards, where they are visible from the street. This practice, where prevalent, spoils the neighborhood's appearance, reduces 'curb appeal' and may potentially reduce area property values. In addition, the weight of vehicles parked on dirt or grass over underground infrastructure, including water and sewer lines, is not in the public interest.

The proposed amendments to Chapter 28 establish a process by which civic associations or petitioning citizens may apply for a "no parking in yards" designation that would prohibit the parking of vehicles on an unimproved surface in the front yard or side yard of a single family residence within the designated application area. The Planning and Development Department will develop and administer procedures similar to those currently in place to establish minimum lot size and special building line restrictions.

Applications may be submitted by a civic club board or by petition of at least 60% of the homeowners within a proposed application area. Applicants/petitioners will be required to provide a map of the requested boundaries, which must encompass at least five block faces, and will be required to post notice signs on private property at their own expense. In addition, applicants must provide notice to all homeowners in the application area by email, newsletter or other publication.

Applications and petitions that are approved by the Planning and Development Director and are without protest will require final approval by City Council. Protested applications will be submitted to a hearing official who may either finally deny the application or recommend it for approval by City Council based on the finding of facts at a public hearing.

The proposed provisions will take effect 45 days from the date of adoption by City Council.

cc: Arturo Michel, City Attorney
Don Cheatham, City Legal

REQUIRED AUTHORIZATION

| | | |
|-----------------------------|-----------------------------|-----------------------------|
| Other Authorization: | Other Authorization: | Other Authorization: |
|-----------------------------|-----------------------------|-----------------------------|

11
JAN 14 2009

City of Houston, Texas, Ordinance No. 2009-_____

AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, RELATING TO THE PARKING OF VEHICLES ON CERTAIN RESIDENTIAL PROPERTIES; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE; AND DECLARING AN EMERGENCY.

* * * * *

WHEREAS, the City Council Committee on Regulation, Development and Neighborhood Protection (“Committee”) has held one or more meetings to consider a prohibition against the parking of vehicles on any surface that is not improved in the front or side yards of certain single-family residential properties in the city; and

WHEREAS, the Committee has recommended the adoption of restrictions on the parking of vehicles on any surface that is not improved in the front or side yard of certain residential properties in the city to address concerns of public interest, namely:

1. Diminution of property values in single-family residential areas where the parking of vehicles in specified areas of residential properties in the city is prevalent;
2. The degradation of the aesthetic appearance of single-family residential areas where the parking of vehicles in the front or side yards of residential properties of such is a significant or common practice; and
3. Damage to underground infrastructure caused by the weight of vehicles parked over such infrastructure, resulting in loss of water and other conditions contrary to the public interest.

WHEREAS, the City Council desires to enact regulations to address and mitigate the negative effects set forth in the preceding recitals in affected single-family residential areas resulting from the conduct of those who park vehicles on any surface that is not improved in the front or side yards of residential properties in violation of such regulations; and

WHEREAS, the Committee has voted to recommend to the City Council the passage of regulatory provisions designed to address the practices specified in the foregoing recitals to protect the public health, safety and welfare: **NOW, THEREFORE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. That Chapter 28 of the Code of Ordinances, Houston, Texas, is hereby amended by adding a new Article X, to be entitled "Parking of Vehicles on Residential Properties," to read as follows:

"ARTICLE X. PARKING OF VEHICLES ON RESIDENTIAL PROPERTY

Sec. 28-301. Purpose.

The purpose of this article is to regulate the parking of vehicles or equipment on any surface that is not an improved surface in the front or side yard areas of an improved single-family residential lot to prevent damage to underground infrastructure that would be caused by the weight of vehicles parked over such infrastructure and which would also result in unsightly and permanent damage to such areas, thereby having a negative effect on the aesthetics of single-family residential areas affected by such practices and the property values of residences in those affected areas. This article shall not apply to the parking of any vehicle subject to article XIII of chapter 10 of this Code or Chapter 683 of the Texas Transportation Code.

Sec. 28-302. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Blockface means that portion of a block that abuts a street between two intersecting streets, or between an intersecting street and the termination of the street.

Civic club means an association, whether or not incorporated, that encompasses a residential area and that, by means of action or efforts by such association or its membership, actively seeks to promote or protect the interests of the area as a separate or identifiable neighborhood or community. At a minimum, a civic club shall have or maintain a name related to or identifying its connection to a residential area, a membership list, a slate of officers, whether paid or volunteers, and a means of communicating with owners of residences in the area on issues or matters of interest to that residential area.

Director means the director of the department of planning and development or his designee.

Front yard means an area extending the full width of an improved single family lot between its side property lines, the front property lot line and a line that is an extension of the front line of the residential structure located on a lot, excluding a driveway. The front yard of a corner lot shall be determined by the street address of the residence located on such lot.

Homeowners association has the meaning ascribed in section 47-601 of this Code.

Improved surface means an area, excluding a driveway, the surface of which is comprised of selected materials constructed to a depth sufficient to distribute the weight of a vehicle or equipment over such area to preclude deterioration and deflection of the area due to vehicle or equipment load, adverse weather, or other conditions. Examples of materials with which an improved surface might be constructed include asphalt, concrete, permeable pavement, or other materials approved by the director of the department of public works and engineering or his designee.

Lot means contiguous land under common ownership, as shown on the most recently approved ad valorem tax rolls of the city, that is used or developed as a unit for residential or nonresidential uses, regardless of whether the land consists of a platted lot or a portion of a platted lot or a combination thereof. Two or more platted lots that have been combined in their entireties as a single building site shall not constitute a single lot for purposes of an application or petition filed pursuant to this article.

Park has the meaning ascribed in section 26-2 of this Code.

JAN 14 2009 11
Revised pg. 4

Owner means the owner of a single-family residential lot in a residential area that seeks the application of this section to such residential area, as such ownership is reflected in the records of the Harris County Appraisal District at the time of the filing of an application or petition as defined in this article.

Residential area means an area in which not less than 60% of the lots are developed and used for single-family residential structures and purposes.

Side yard means an area of an improved single-family lot circumscribed by a line parallel to and extending along the side of a residential structure located on the lot which line is joined at right angles by lines parallel to and that extend along the front and rear lines of the residential structure on the lot to the side property line of the lot, excluding a driveway.

Single-family residential has the meaning ascribed in section 42-1 of this Code.

Vehicle or equipment means and includes any house trailer, mobile home, motor vehicle, truck, passenger motor vehicle, motor home, camper cabin, motorcycle, trailer, boat, farm machinery or similar equipment or any truck with more than two axles or any trailer, mobile home or motor home with a length exceeding twenty feet.

Sec. 28-303. Parking of vehicles prohibited in certain residential areas; application and procedures.

(a) *Application of section.* This section shall apply to those residential areas designated by ordinance of the city council in accordance with the procedures outlined in this section.

(b) *Offense.* It shall be an offense for any person to park or to cause, suffer or permit the parking of a vehicle or equipment on any surface that is not an improved surface as defined in this article, within any front or side yard of a single-family residence in a residential area subject to this section. It is presumed that the registered owner of the vehicle or equipment is the person who parked, caused, suffered or permitted the vehicle or equipment to be parked in violation of this article.

(c) *Application; petition; who may file.* A request to apply this section to a residential area shall be initiated by filing with the director a written application or petition as follows:

that encompasses the residential area described in the application; or

- (2) If a residential area has no homeowners association or civic club, a written petition signed by at least 60% of the owners within the area.

(d) *Application; petition; submittal.* Applications and petitions will be accepted by the director only if submitted no later than 5:00 p.m. on either of the first two business days of each month.

(e) *Written application or petition; information required.* An application or petition shall contain such information as the director shall require, including the following:

- (1) A map of the proposed boundaries of the residential area requested to be made subject to this section. If the residential area is defined by a plat or map duly filed of record, a reference to such plat or map shall be sufficient; and
- (2) If the request is a letter from a homeowners association or civic club, the name, mailing address, telephone number and email address of a person with the homeowners association or civic club or an owner within the area described in item (1) of this subsection who shall be the contact for the request; or
- (3) If the request is in the form of a petition, the name and mailing address, including street number, street name and zip code, of all signers of the petition, one of whom shall be designated in the petition as the contact for the request. Each signer of a petition, by his or her signature, shall be deemed to have affirmed that such person is an owner within the residential area described therein, and a statement to that effect shall appear on the face of the petition.

(f) *Residential area; size and configuration requirements.* The description of a residential area in an application or petition shall include at least five contiguous blockfaces.

(g) *Filing of request; review and action by director.* The application or petition referenced in the preceding subsection shall be filed with the director, and upon receipt, the director shall determine whether such application or petition is complete. An incomplete application or petition shall be returned to the contact person named therein, specifying its deficiencies.

Upon being revised to comply with this section, the application or petition may be re-filed with the director at a subsequent filing date.

(h) *Notice required by applicant.* Within ten days after the filing of a complete application or petition, the party filing such application or petition shall provide notice thereof to all owners by:

- (1) The posting of signs on private property at such locations and containing such information as the director shall prescribe; and
- (2) At least one of the following methods:
 - a. An electronic message directed to all owners within the residential area;
 - b. Inclusion in a newsletter or other similar publication customarily used by the neighborhood association or civic club to disseminate information of interest to all owners within the residential area; or
 - c. Any other writing or publication deemed by the party making the request as the most effective means of providing notice of such filing to all owners within the residential area.
- (3) All signs required to be posted by this subsection shall remain in place continuously until either:
 - a. The city council passes an ordinance applying this section to the residential area or acts to deny the application or petition; or
 - b. If the application or petition was been referred to a hearing officer as provided in subsection (l) of this section, the hearing officer determines that the application or petition fails to meet the requirements of this section or any criteria prescribed by the director.
- (4) All costs to prepare, install, maintain and remove the signs required by this subsection shall be borne by the party filing the application or petition required by subsection (c) of this section.

(i) *Notice required by director.* Within ten days after the filing of a complete application or petition, the director shall give written notice thereof to all owners within the residential area. A failure by the director to provide

the notice required by this subsection, or failure of any owner to receive such notice, does not affect the validity or finality of decisions reached under this article.

(j) *Protest; deadlines.* An owner may protest an application or petition by timely filing a written protest with the director within 20 days after the date of the director's notice letter.

(k) *Approval by director.* The director shall approve an application or petition and refer the matter to the city council for final action upon determining that:

- (1) The notice provisions of subsection (h) of this section have been fully and timely performed or completed; and
- (2) No protest of such application or petition was filed within the period specified in subsection (j) of this section.

(l) *Public hearing; hearing officer.* Upon the receipt by the director of a timely filed protest to an application or petition, the director shall refer such application or petition to a hearing officer whom he shall appoint to conduct a public hearing to determine whether the application or petition should be recommended to the city council.

(m) *Approval criteria.* The hearing officer shall base his determination on an application or petition by applying the evidence presented at the hearing to the following criteria:

- (1) The application or petition complied with items (1) or (2) of subsection (c) of this section;
- (2) The evidence presented shows that the residential area described in the application or petition contains at least five contiguous blockfaces; and
- (3) The curbside parking spaces or areas within the residential subdivision available to owners for the parking of vehicles or equipment are sufficient to accommodate the number of vehicles or equipment typically parked within the area.

If the evidence presented at the hearing demonstrates to the satisfaction of the hearing officer the likelihood that the parking of vehicles or equipment in the front or side yards of residences in the residential area has caused, or is presently causing, a diminution in the value of the residences in such area, degrades the aesthetic appearance of the

neighborhood, or tends to damage underground infrastructures leading to the loss of water or other conditions contrary to the public interest, the hearing officer shall recommend the application or petition favorably to the city council. The hearing officer's determination shall be set forth in writing, copies of which shall be provided to any interested party upon request. In the absence of any such finding, the application or petition shall be denied.

(n) *Public hearing; notice required; final action.*

- (1) The public hearing provided in subsection (l) shall not be held until after the notice requirements of subsections (h) and (i) of this section have been satisfied and the time for filing a protest or opposition to an application or petition, as set forth in subsection (j) of this section, has expired.
- (2) Notice of a public hearing shall be provided by the hearing officer at least 15 days prior thereto and shall contain the date, time and location of such hearing. The notice shall be provided to the contact person listed in an application or petition made pursuant to subsection (c) of this section, and to all persons filing a protest to an application or petition within the period set forth in subsection (j) of this section.
- (3) The hearing officer shall take final action on a request referred to him by the director not later than the sixtieth day following the director's receipt of a written request, unless the hearing date is extended pursuant to subsection (o) of this section.

(o) *Action by hearing officer.* At the conclusion of the public hearing, the hearing officer shall either:

- (1) Recommend that the city council pass an ordinance extending the application of this section to the requesting residential area;
- (2) At his sole discretion, grant one continuance of the public hearing to a date certain in the future to allow for the provision of additional information relating to any issue arising during such hearing; provided, that the continuance shall not extend more than 15 days from the date of the original hearing; or
- (3) Deny the request, which action of the hearing officer shall be final.

(p) *Submission to city council.* If the hearing officer makes the recommendation set forth in item (1) of the preceding subsection, the director shall promptly refer the matter to the city council for final action.

(q) *Action by city council.* Upon consideration of the recommendation of a hearing officer pursuant to subsection (o) of this section, the city council shall either:

- (1) Adopt an ordinance extending the application of this section to the requesting residential area; or
- (2) Deny such recommendation and request, which action shall be final in all respects.

The city secretary shall provide a true and correct copy of any ordinance extending the application of this section to a residential area to the neighborhood protection official and the parking official and shall cause a certified copy of such ordinance to be recorded in the real property records of each county in which the residential area is located.

(r) *Effective date; term of application.* An ordinance extending the application of section 28-303 of this Code to a residential area shall be in force as of its effective date and shall terminate 20 years after such effective date, unless earlier terminated by an ordinance adopted by the city council.

(s) *Re-filing of request.* In the event of a denial of a request under this article by either a hearing officer or the city council, no further request shall be filed for the same neighborhood or residential area, or portion thereof, within the six months following the date of such denial; provided, however, if new information is submitted to the director indicating a material change in off-street parking practices within the residential area sufficient to warrant the filing of a new application or petition, the director may waive the six month limitation.

Sec. 28-304. Enforcement.

The provisions of this article may be enforced by any law enforcement officer, the neighborhood protection official or the parking official.”

Section 3. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions

of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 4. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect at 12:01 a.m. on the forty-fifth day next following the date of its passage and approval by the Mayor.

PASSED AND APPROVED this ____ day of _____, 2009.

Mayor of the City of Houston

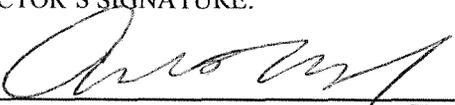
Prepared by Legal Dept.

RDC:asw 01/13/2009

Requested by City Council Committee on Regulation, Development and Neighborhood Protection

L.D. File No. 0180600005001

 Senior Assistant City Attorney

| | | | | |
|---|--|---|--------------------------------|-------------------------|
| SUBJECT: Ordinance calling a Special Election to be held May 9, 2009, to fill a vacancy in the office of Council Member, District H | | Category # | Page 1 of 1 | Agenda Item # 13 |
| FROM (Department or other point of origin): Legal Department | | Origination Date 1/8/09 | Agenda Date JAN 14 2009 | |
| DIRECTOR'S SIGNATURE:  | | Council District affected: District H | | |
| For additional information contact: Tracy Calabrese Phone: (832) 393-6448 | | Date and identification of prior authorizing Council action: N/A | | |
| RECOMMENDATION: (Summary) That City Council pass an ordinance calling a special election to fill a vacancy in the office of Council Member, District H | | | | |
| Amount of Funding: N/A | | F & A Budget: | | |
| SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other (Specify) | | | | |
| SPECIFIC EXPLANATION: The proposed ordinance calls a Special Election to be held on May 9, 2009, to fill a vacancy in the office of Council Member, District H, resulting from the election of former Council Member Adrian Garcia to the office of Sheriff, Harris County, Texas. The Texas Local Government Code requires that, under the current circumstances, a special election be held to fill the existing vacancy in the office of Council Member, District H, at the next uniform date as specified by the Texas Election Code. The City expects to conduct the special election jointly with other governmental entities also holding elections on May 9, 2009, and has been advised by the Elections Division of the Harris County Clerk's Office that, based on combining polling locations in the same manner typically used in special elections, the City's estimated share of the election expenses should be less than \$200,000.00. C:\Documents and Settings\le013039\Local Settings\Temporary Internet Files\OLK4A\MAY09RCA.wpd | | | | |
| REQUIRED AUTHORIZATION | | | | |
| F&A Director: | | Other Authorization: | | Other Authorization: |

HCO 08-160

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

08-RapidRe housing

| | | | |
|---|--------------|-------------|---------------|
| SUBJECT: An Ordinance authorizing a Contract between the City of Houston and the Coalition for the Homeless of Houston/Harris County to provide short term housing assistance and support services to homeless persons. | Category # 1 | Page 1 of 2 | Agenda Item # |
| | | | 14 |

| | | |
|--|------------------------------|----------------------------|
| FROM (Department or other point of origin): Richard S. Celli, Director Housing and Community Development | Origination Date 12/15/08 | Agenda Date JAN 14 2009 |
|--|------------------------------|----------------------------|

| | |
|--|-----------------------------------|
| DIRECTOR'S SIGNATURE: <i>[Signature]</i> | Council District affected: ALL |
|--|-----------------------------------|

| | |
|---|--|
| For additional information contact: Keith Bynam Phone: 713-868-8396 <i>[Signature]</i> | Date and identification of prior authorizing Council action: |
|---|--|

RECOMMENDATION: (Summary)
Approval of an Ordinance authorizing a Contract between the City of Houston and the Coalition for the Homeless of Houston/Harris County funded under the Community Development Block Grant (CDBG) funding in the amount \$54,917.00 funded under the 34th Year Community Development Block Grant to provide short term housing assistance and support services to homeless persons.

| | |
|---------------------------------------|--|
| Amount of Funding: \$54,917.00 | Finance Budget: <i>[Signature]</i> 2/22/09 |
|---------------------------------------|--|

SOURCE OF FUNDING General Fund Grant Fund Enterprise Fund

Other (Specify) **COMMUNITY DEVELOPMENT BLOCK GRANT FUND (5000)**

SPECIFIC EXPLANATION:

The Housing and Community Development Department recommends approval of a Contract between the City of Houston and the Coalition for the Homeless of Houston/Harris County. This Contract will allow the Coalition to provide short-term housing assistance and supportive services to individuals currently living on the streets in Houston/Harris County for a period of 90 days. At the end of 90 days the individual(s) will be expected to transition towards the next step of independent living.

The Coalition will work with housing providers and homeless service agencies that will provide outreach services to those individuals assisted with the short term housing assistance to offer those individual(s) an opportunity to leave the streets and begin a new independent life.

This initiative with the City, the Rapid Rehousing Program with this Contract, will begin its second year of providing short term housing assistance and supportive services to homeless persons. This program will transition 25 people to a stable environment that will give them the opportunity to exit homelessness. The City of Houston's support of this initiative will enable people who are sleeping in places not meant for human habitation to make new start and obtain the assistance they need in the long term for a better quality of life.

The Contract will provide funding in the amount of \$54,917.00 from the 34th year allocation from the Department of Housing and Urban Development (HUD) for a one (1) year period beginning November 1, 2008 – October 31, 2009.

| | | |
|-------------------------------|----------------------|----------------------|
| REQUIRED AUTHORIZATION | | NDT |
| Finance Director: | Other Authorization: | Other Authorization: |

[Handwritten mark]

14

| | | | |
|--------------------------|--|----------------------------------|------------------------|
| Date: 12/15/08 | Subject: An Ordinance authorizing a Contract Amendment between the City of Houston and the Coalition for the Homeless of Houston/Harris County. | Originator's Initials | Page 2 of 2 |
|--------------------------|--|----------------------------------|------------------------|

The \$54,917.00 will assist approximately 25 people to transitional living with the next step being permanent housing. Therefore, the Department is requesting approval of a Contract to cover short-term housing assistance and supportive services to approximately 25 homeless individuals.

Approval of this Ordinance is recommended.

RSC:KB:PAB:pab

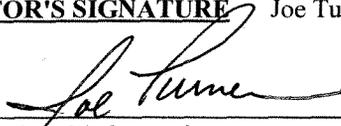
cc: City Secretary
Legal Department
Finance Department
Mayor's Office

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

| | | | |
|--|------------|-------------|--|
| Subject: Request authorization to submit and receive a grant award from Texas Parks and Wildlife Department – Community Outdoor Outreach Program. | Category # | Page 1 of 1 | Agenda Item 15 |
|--|------------|-------------|--|

| | | |
|---|--|-----------------------------------|
| FROM (Department or other point of origin): Houston Parks and Recreation Department | Origination Date: December 9, 2008 | Agenda Date JAN 14 2009 |
|---|--|-----------------------------------|

| | |
|--|---|
| DIRECTOR'S SIGNATURE  Joe Turner, Director | Council District(s) affected: All |
|--|---|

| | |
|---|---|
| For additional information contact: Karen Cullar: (713) 598-8952 Dan Pederson: (713) 865-4507 | Date and Identification of prior authorizing Council Action: NA |
|---|---|

RECOMMENDATION: (Summary)

Adopt Ordinance authorizing Parks and Recreation Department to apply for and receive a grant from Texas Parks and Wildlife Department (TPWD), and certifying the matching share will be readily available if the grant is received.

| | |
|--|------------------------|
| Amount and Source of Funding: | F&A Budget: |
| TPWD GRANT: \$50,000 Texas Parks and Wildlife Department | |
| MATCHING FUNDS: \$25,000 in in-kind match through the use of community centers, indirect costs, and staff to implement the program. | |

SPECIFIC EXPLANATION:

The Houston Parks and Recreation Department is applying for a \$50,000 grant from the Texas Parks and Wildlife Department Community Outdoor Outreach Program (COOP). The grant application is due no later than February 1, 2009.

The funds will be used to expand the Houston PARKS Adventure Program—an environmental education and outdoor recreation program geared toward exposing a high proportion of minority and low-income urban youth, teens, women, and seniors to the great outdoors. Program activities including kayaking, bird watching, fishing, camping, outdoor safety, outdoor cooking, hiking and trail exploration, and interaction with a variety of wildlife including butterflies, snakes, scorpions, and spiders. The program also provides opportunities for children and adults to visit State Parks in our region, and environmental education on topics such as recycling, non-point source pollution, water quality, preserving habitat for wildlife, and native plants and wildscapes in our region.

Thanks to a previous grant award from the Texas Parks and Wildlife Department COOP, Houston PARKS Adventure has enhanced the quality and diversity of programming and recreation opportunities typically offered by HPARD. For more than two years, the program has provided hands-on exposure and outdoor learning experiences to a traditionally “indoor, sports-focused” youth population. It is our ultimate goal to reconnect our urban families with nature and the outdoors by awakening the inner “outdoorsman” in all who will participate. If awarded, grant funds will be used to extend the program to more community centers throughout the City.

REQUIRED AUTHORIZATION

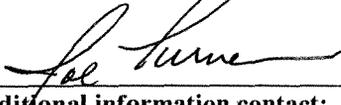
| | | |
|--|-----------------------------|-----------------------------|
| Finance Department:  | Other Authorization: | Other Authorization: |
|--|-----------------------------|-----------------------------|

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

| | | | |
|--|------------|-------------|--------------------------|
| Subject: Request authorization to submit and receive a grant award from Texas Parks and Wildlife Department for the Lake Houston Wilderness Park Visitors Center. | Category # | Page 1 of 1 | Agenda Item 16 |
|--|------------|-------------|--------------------------|

| | | |
|---|--|------------------------------------|
| FROM (Department or other point of origin): Houston Parks and Recreation Department | Origination Date: December 9, 2008 | Agenda Date: JAN 14 2009 |
|---|--|------------------------------------|

| | |
|---|---|
| DIRECTOR'S SIGNATURE:  Joe Turner, Director | Council District(s) affected: E & ETJ |
|---|---|

| | |
|--|---|
| For additional information contact: Karen Cullar, 713-598-8952 Daniel Pederson, 713-865-4507 | Date and Identification of prior authorizing Council Action: NA |
|--|---|

RECOMMENDATION: (Summary):
Adopt Ordinance authorizing Parks and Recreation Department to apply for and receive a grant from Texas Parks and Wildlife Department (TPWD) and certifying that the matching share will be readily available if the grant is received.

| | |
|---|----------------|
| Amount and Source of Funding: | Budget: |
| TPWD GRANT: \$1,000,000 Texas Parks and Wildlife Department | |
| MATCHING FUNDS: <u>\$1,000,000 Regional Participation Fund 2425 (The Woodlands Agreement) to be appropriated at a later date</u> | |
| TOTAL PROJECT: \$2,000,000 | |

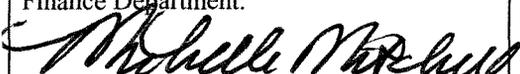
SPECIFIC EXPLANATION:

The Houston Parks and Recreation Department (HPARD) is applying for a \$1,000,000 grant from the Texas Parks & Wildlife Department (TPWD) Urban Indoor Recreation grant program for a new Visitors Center at Lake Houston Wilderness Park. The application is due January 31, 2009. Once the grant is awarded, and contractors are selected HPARD will return to Council to appropriate the required \$1,000,000 matching funds.

Lake Houston Wilderness Park is a 4,986-acre park located just 30-minutes north of Downtown Houston in an area projected to experience explosive development in the next 30 years. The Houston Parks and Recreation Department (HPARD) acquired the park from the Texas Parks and Wildlife Department in August 2006. Years of underfunding left the majority of park facilities in disrepair and attendance in decline.

As described in the draft Master Plan, the proposed Visitors Center at Lake Houston Wilderness Park is an indoor facility which will welcome park users and be used for programming. The building will include a reception area where park visitors will pay entry and camping fees; information area with park maps and trail maps; interpretive signage and displays describing the park's history, flora and fauna; meeting and activity rooms; an attached outdoor pavilion for events and activities; kitchen, restrooms, and staff offices. The proposed project will also include parking, sidewalks, and landscaping to complement the building.

The Lake Houston Wilderness Park will be a green building using sustainable construction practices and energy efficient. It will be designed and built to evolve with future phases of park development.

| REQUIRED AUTHORIZATION | | |
|---|----------------------|----------------------|
| Finance Department:  | Other Authorization: | Other Authorization: |

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 8188

Subject: Approve an Amending Ordinance Authorizing a First Amendment to Contract No. 4600009343 for Baggage Handling and Aircraft Support Systems Maintenance and Hardstand Operations Services for the Houston Airport System

Category #
4

Page 1 of 1

Agenda Item

17

FROM (Department or other point of origin):
Calvin D. Wells
City Purchasing Agent
Administration & Regulatory Affairs Department

Origination Date
January 07, 2009

Agenda Date
JAN 14 2009

DIRECTOR'S SIGNATURE
Calvin D. Wells

Council District(s) affected
B, I

For additional information contact:
Dallas Evans Phone: (281) 230-8001
Douglas Moore Phone: (832) 393-8724

Date and Identification of prior authorizing Council Action:
Ordinance No. 08-1230, passed 12/30/2008

RECOMMENDATION: (Summary)

Approve an amending ordinance authorizing a first amendment to the contract between the City of Houston and John Bean Technologies Corporation to replace the performance bond (Exhibit "E") in the contract for baggage handling and aircraft support systems maintenance and hardstand operations services for the Houston Airport System.

Finance Budget

No Additional Spending Authority Required

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an amending ordinance authorizing a first amendment to the contract between the City of Houston and John Bean Technologies Corporation (JBT) to replace the performance bond (Exhibit "E") in the contract for baggage handling and aircraft support systems maintenance and hardstand operations services for the Houston Airport System (HAS).

City Council adopted Ordinance No. 2008-1230 on December 30, 2008, approving a contract with JBT for baggage handling and aircraft support systems maintenance and hardstand operations services for HAS. The contract contained a performance bond (Exhibit "E") that referred to a different service agreement that was not substituted prior to Council approval. Therefore, the contract must be amended to correct the Exhibit "E".

The scope of work requires the contractor to provide all supervision, equipment, parts, labor, tools, incidentals, supplies and transportation necessary to perform scheduled preventative and remedial maintenance. The contractor is also required to perform inspections, tests, scheduled service routines, cleaning and adjustments to the various baggage handling and aircraft support systems.

This is a goal-oriented contract with an 11% M/WBE participation level.

Buyer: Murdock Smith

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:

Other Authorization:

NOT

MS

MS

MS

17

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 8059

Subject: Approve and Authorize a Second Amendment and Approve an Amending Ordinance to Increase the Maximum Contract Amount of Contract #C53543 for Security Guard Services for Various Departments TC-2-0734-039-12816-A2

Category #
4

Page 1 of 2

Agenda Item

18

FROM (Department or other point of origin):
Calvin D. Wells
City Purchasing Agent
Administration & Regulatory Affairs Department

Origination Date
November 18, 2008

Agenda Date
JAN 14 2009

DIRECTOR'S SIGNATURE
Calvin D. Wells

Council District(s) affected
All

For additional information contact:
Jacquelyn L. Nisby **Phone:** (832) 393-8023
Ray DuRousseau **Phone:** (832) 393-8726

Date and Identification of prior authorizing Council Action:
Ord. 2002-131 - 2/20/02; Ord. 2006-885 - 8/23/06

RECOMMENDATION: (Summary)

Approve and authorize a second amendment to the contract between the City of Houston and Securitas Security Services USA, Inc., to extend the contract term from April 1, 2009 to June 30, 2009, and approve an amending ordinance to increase the maximum contract amount from \$33,664,023.90 to \$38,445,969.90 for security guard services for various departments.

Maximum Contract Amount Increased By: \$4,781,946.00

Finance Budget

- \$3,133,707.00 - General Fund (1000)
- \$ 140,868.00 - Fleet Management Fund (1005)
- \$ 216,092.00 - Building Inspection Fund (2301)
- \$ 40,000.00 - Stormwater Fund (2302)
- \$1,251,279.00 - Water & Sewer System Operating Fund (8300)

\$4,781,946.00 - Total

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an amending ordinance authorizing a second amendment to Contract No. C53543 between the City of Houston and Securitas Security Services USA, Inc., extending the term from April 1, 2009 to June 30, 2009, and increasing the maximum contract amount from \$33,664,023.90 to \$38,445,969.90 for security guard services for various departments.

This contract was awarded on February 20, 2002, by Ordinance No. 2002-131 for a three year term, with two one-year options to renew, for a total five-year term in the original contract amount of \$33,664,023.90, and expenditures as of September 29, 2008 totaled \$33,634,186.63. The City Council approved the first amendment to the contract on August 26, 2006 by ordinance No. 2006-885, to extend the contract term from April 1, 2007 to March 31, 2009. The contractor agreed to extend the contract through June 30, 2009 for a price increase of 1.03%, which is 2.17% lower than the price increase granted on the last contract extension and 3.07% lower than the Consumer Price Index increase for calendar year 2007. The City Purchasing Agent may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to furnish all personnel, equipment, supervision, and transportation necessary to provide security guard services at 98 locations within the City (see attached list).

This contract amendment will allow services to continue until a new contract is awarded.

This contract was awarded with a 25% M/WBE participation level and the contractor is currently exceeding the goal.

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:

Other Authorization:

65CDLW 8059B
[Signature]

1/26/09

not
[Signature]

MS

mgf

| | | | |
|---------------------|---|--------------------------------|-------------|
| Date: 11/18/2008 | Subject: Approve and Authorize a Second Amendment and Approve an Amending Ordinance to Increase the Maximum Contract Amount of Contract #C53543 for Security Guard Services for Various Departments TC-2-0734-039-12816-A2 | Originator's Initials RM | Page 2 of 2 |
|---------------------|---|--------------------------------|-------------|

Estimated Spending Authority

| DEPARTMENT | FY2009 |
|---------------------------------|-----------------------|
| Parks & Recreation | \$ 550,000.00 |
| General Services | \$1,760,842.00 |
| Public Works & Engineering | \$1,648,239.00 |
| Municipal Courts Administration | \$ 822,865.00 |
| Total | \$4,781,946.00 |

Buyer: Richard Morris

LIST OF LOCATIONS

| FACILITY | ADDRESS | GUARD TYPES |
|--|-------------------------|-------------|
| CHA Guard Supervisor Station | 901 Bagby | Unarmed |
| CHA Public Level-West Entrance | 901 Bagby | Unarmed |
| CHA Public Level- Bagby | 901 Bagby | Unarmed |
| CHA First Floor | 901 Bagby | Unarmed |
| City Hall Annex Tunnel | 901 Bagby | Unarmed |
| City Hall Bagby Street Doors | 900 Bagby | Unarmed |
| City Hall Visitor's Center | 900 Bagby | Unarmed |
| CH Corridor – Tranquility Park | 900 Bagby | Unarmed |
| Logistics Center | 1205 Dart | Unarmed |
| Police Academy | 17000 Aldine Westfield | Unarmed |
| Police Academy | 17000 Aldine Westfield | Unarmed |
| Police Academy | 17000 Aldine Westfield | Unarmed |
| Police Academy | 17000 Aldine Westfield | Unarmed |
| Police Academy | 17000 Aldine Westfield | Unarmed |
| Auto Impound & Evidence Lot | 1300 Dart | Armed |
| Auto Impound & Evidence Lot | 1300 Dart | Armed |
| Police Garage | 1202 Washington | Armed |
| Police Garage | 1202 Washington | Armed |
| Elder Street Warehouse | 1100 Elder | Armed |
| Elder Street Warehouse | 1100 Elder | Armed |
| Municipal Courts – 1 st Floor X-ray | 1400 Lubbock | Unarmed |
| 1 st Floor Magnetometer | 1400 Lubbock | Unarmed |
| 1 st Floor Magnetometer | 1400 Lubbock | Unarmed |
| 1 st Floor Metal Detector | 1400 Lubbock | Unarmed |
| 1 st Floor North Entrance | 1400 Lubbock | Unarmed |
| 1 st Floor Supervisor | 1400 Lubbock | Unarmed |
| Municipal Courts – 1 st Floor X-ray | 1400 Lubbock | Unarmed |
| 1 st Floor Magnetometer | 1400 Lubbock | Unarmed |
| 1 st Floor Magnetometer | 1400 Lubbock | Unarmed |
| 1 st Floor Metal Detector | 1400 Lubbock | Unarmed |
| 1 st Floor North Entrance | 1400 Lubbock | Unarmed |
| 1 st Floor Supervisor | 1400 Lubbock | Unarmed |
| Municipal Courts – 1 st Floor X-ray | 1400 Lubbock | Unarmed |
| 1 st Floor Magnetometer | 1400 Lubbock | Unarmed |
| 1 st Floor Magnetometer | 1400 Lubbock | Unarmed |
| 1 st Floor Metal Detector | 1400 Lubbock | Unarmed |
| 1 st Floor North Entrance | 1400 Lubbock | Unarmed |
| 1 st Floor Supervisor | 1400 Lubbock | Unarmed |
| Municipal Courts – Security Post | 8300 Mykawa | Unarmed |
| Municipal Courts – Security Post | 8300 Mykawa | Unarmed |
| Northside Health Center | 8523 Arkansas | Unarmed |
| Northside WIC Site | 8523 Arkansas | Unarmed |
| Northside Health Center Site Supervisor | 8523 Arkansas | Armed |
| Southwest WIC Site | 6121 Hillcroft, Suite E | Unarmed |
| Alief WIC Site | 6787 Wilcrest, Suite A | Unarmed |
| Northwest WIC Site | 8536 Hammerly | Unarmed |
| Northeast WIC Site | 9421 Mesa Drive | Unarmed |
| West End Health Center Site Supervisor | 190 Heights | Armed |
| West End Health Center | 190 Heights | Unarmed |
| Lyons Health Center | 5602 Lyons | Unarmed |
| Lyons Health Center Site Supervisor | 5602 Lyons | Armed |

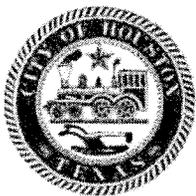
Arch 6 2

LIST OF LOCATIONS

| FACILITY | ADDRESS | GUARD TYPES |
|---|----------------------|-------------|
| Riverside Health Center | 3315 Delano | Unarmed |
| Riverside Health Center Site Supervisor | 3315 Delano | Armed |
| Bureau of Animal Regulation(BARC) | 2700 Evella | Unarmed |
| Bureau of Animal Regulation (BARC) | 2700 Evella | Unarmed |
| BARC - Site Supervisor | 2700 Evella | Armed |
| Central Laboratory | 1115 S. Braeswood | Unarmed |
| Medical Center Clinic | 1115 S. Braeswood | Unarmed |
| Central Lab/Medical Center Clinic Site Supervisor | 1115 S. Braeswood | Armed |
| La Nueva Casa De Amigos Center | 1809 N. Main | Unarmed |
| La Nueva Casa De Amigos Center – Site Supervisor | 1809 N. Main | Armed |
| Sunnyside Health Center | 9314 Cullen | Unarmed |
| Sunnyside HC – Site Supervisor | 9314 Cullen | Armed |
| Central Headquarters | 8000 N. Stadium | Unarmed |
| Central Headquarters Site Supervisor | 8000 N. Stadium | Armed |
| Central Garage | 8000 N. Stadium | Armed |
| Central Vital Statistics | 8000 N. Stadium | Unarmed |
| Central – Project Manager | 8000 N. Stadium | Unarmed |
| Denver Harbor MSC | 6402 Market | Unarmed |
| Denver Harbor MSC Site Supervisor | 6402 Market | Armed |
| Magnolia Multi-Service Center | 7037 Capitol | Unarmed |
| Magnolia WIC | 7037 Capitol | Unarmed |
| Magnolia Multi-Service Center Site Supervisor | 7037 Capitol | Armed |
| Metropolitan Multi-Service Center | 1475 West Gray | Unarmed |
| Kashmere Multi-Service Center | 4802 Lockwood | Armed |
| Acres Homes Multi-Service Center | 6719 West Montgomery | Unarmed |
| Acres Homes MSC Site Supervisor | 6719 west Montgomery | Armed |
| Fifth Ward Multi-Service Center | 4014 Market St. | Armed |
| J.W. Peavy Senior Center | 3814 Market St. | Unarmed |
| Sunnyside MSC | 4605 Wilmington | Unarmed |
| Third Ward MSC | 3611 Ennis | Unarmed |
| Third Ward MSC Site Supervisor | 3611 Ennis | Armed |
| West End MSC | 170 Heights | Unarmed |
| Jesse H. Jones: 2 Site Supervisors | 500 McKinney | Unarmed |
| Jesse H. Jones – Back Dock | 500 McKinney | Unarmed |
| Jesse H. Jones – Concourse Level | 500 McKinney | Unarmed |
| Jesse H. Jones – Front Door | 500 McKinney | Unarmed |
| Jesse H. Jones – Julie Ideson Bldg | 505 McKinney | Unarmed |
| Night Guard | 500 McKinney | Unarmed |
| Acres Homes Branch | 8501 W Montgomery | Unarmed |
| Alief Branch | 7979 S Kirkwood | Unarmed |
| Carnegie Branch | 1050 Quitman | Unarmed |
| Clayton Branch | 5300 Caroline | Unarmed |
| Collier Branch | 6200 Pinemont | Unarmed |
| Dixon Branch | 8002 Hirsch Rd | Unarmed |
| Flores Branch | 110 N Milby | Unarmed |
| Frank Branch | 6440 W Belfort | Unarmed |
| Johnson Branch | 3517 Reed Rd | Unarmed |
| Jugman Branch | 5830 Westheimer | Unarmed |
| Kashmere Garden Branch | 5411 Pardee | Unarmed |
| Lakewood Branch | 8815 Feland | Unarmed |
| Mancuso Branch | 6767 Belfort | Unarmed |

LIST OF LOCATIONS

| FACILITY | ADDRESS | GUARD TYPES |
|-----------------------------------|----------------------------|-------------|
| Moody Branch | 9525 Irvington | Unarmed |
| Oak Forest Branch | 1349 W 43 rd St | Unarmed |
| Park Place Branch | 8145 Park Place | Unarmed |
| Scenic Woods Branch | 10677 Homestead | Unarmed |
| Smith Branch | 3624 Scott | Unarmed |
| Stanaker Branch | 611 Sgt M. Garcia | Unarmed |
| Tuttle Branch | 702 Kress | Unarmed |
| Vinson Branch | 3100 W Fuqua | Unarmed |
| Memorial Golf Course | 1001 E. Memorial Loop Dr. | Unarmed |
| Sharpstown Golf Course | 6600 Harbor Town Drive | Unarmed |
| Brock Golf Course | 8210 John Ralston Road | Unarmed |
| Zoo Gate One | 1513 N. MacGregor | Unarmed |
| Zoo Gate Three | 1513 N. MacGregor | Unarmed |
| Zoo Gate Seven | 1513 N. MacGregor | Unarmed |
| Japanese Gardens | 1513 N. MacGregor | Unarmed |
| Parks & Recreation | 6200 Wheeler | Unarmed |
| *Garden Center | 1500 Herman Drive | Unarmed |
| *Fonde Comm. Center | 110 Sabine | Unarmed |
| Planning & Development (Armed) | 3300 Main | Armed |
| Planning & Dev. Site Supervisor | 3300 Main | Unarmed |
| Planning & Development AGC Office | 3825 Dacoma | Unarmed |
| Lanier Building – Walker Street | 611 Walker | Unarmed |
| Lanier Building – Basement | 611 Walker | Unarmed |
| Lanier Building – Breezeway | 611 Walker | Unarmed |
| Lanier Building – Walker Sign-in | 611 Walker | Unarmed |
| Lanier Building – Dock | 611 Walker | Unarmed |
| Utility Customer Services | 4200 Leeland | Unarmed |
| Utility Customer Services | 6342 Fairdale | Unarmed |
| Right of Way Fleet Maintenance | 801 Gillette | Unarmed |
| Right of Way Maintenance | 5500 McCarty | Unarmed |



CITY OF HOUSTON
Affirmative Action and Contract Compliance
Request for Verification of MWDBE Participation

Date: 09/29/2008 **Requestor:** Richard Morris

Prime Contractor: Securitas Security Services

Contract/BPO: OA #4600000612

Security Guard Services for Various Departments. TC-2-0734-

Contract Description: 039-12816

Prime Contract Person: Robert Beck **Phone:** (832) 912-3200

End **MWBE**

Award Date: 4/01/2002 **Date:** 03/31/2009 **Goal:** 25%

Amount Paid by City (to date): \$33,634,186.63

Scheduled MWDBE Participation: \$8,408,546.66

B.P. Security & Investigations, Inc.; Blackhawk Security Services; and

MWBE: Carrizel & Associates, Inc.

Amount of Intent: \$8,416,005.98

FOR AFFIRMATIVE ACTION USE ONLY

Actual M/WDBE Dollar Amount Paid: \$13,230,641.20

M/WDBE Participation Achieved: 39.34%

To this date, Securitas Security Services has achieved the MWDBE goal on this contract.

Prepared by Daniel Hamilton
 Contract Compliance Supervisor

September 29, 2008

Date:

Approved by Siria Harbour
 Acting Division Manager

9-29-2008

Date:

Atty #1

REQUEST FOR COUNCIL ACTION

TC: Mayor via City Secretary

RCA# 8150

Subject: Approve an Amending Ordinance to Increase the Spending Authority for Contract No. C56925 for Portable Thermal Imaging Cameras and Associated Accessories for Various Departments
TC-5-6650-019-20426-A1

Category #
4

Page 1 of 1

Agenda Item

19

FROM (Department or other point of origin):
Calvin D. Wells
City Purchasing Agent
Administration & Regulatory Affairs Department

Origination Date
December 11, 2008

Agenda Date
JAN 14 2009

DIRECTOR'S SIGNATURE


Council District(s) affected
All

For additional information contact:
Karen Dupont Phone: (713) 859-4934
Douglas Moore Phone: (832) 393-8724

Date and Identification of prior authorizing Council Action:
Ord. No. 2005-0569, 05/04/05

RECOMMENDATION: (Summary)
Approve an amending ordinance to increase the spending authority for the contract between the City of Houston and Scott Technologies, Inc., d/b/a Scott Health & Safety, from \$1,163,755.50 to \$1,454,694.36 for portable thermal imaging cameras and associated accessories for various departments.

Spending Authority Increase: \$290,938.86

Finance Budget

\$290,938.86 - General Fund (1000)

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an amending ordinance to increase the spending authority for the contract between the City of Houston and Scott Technologies, Inc., d/b/a Scott Health & Safety, from \$1,163,755.50 to \$1,454,694.36 for portable thermal imaging cameras and associated accessories for various departments.

This contract was awarded on May 18, 2005, by Ordinance No. 2005-0569 for a four-year term, with two one-year options to extend in the amount of \$1,163,755.50. Expenditures as of December 1, 2008 totaled \$1,050,650.53. The additional spending authority is needed to purchase the required thermal imaging cameras and batteries until the end of the contract term.

The scope of work requires the contractor to provide search and rescue support for fire suppression and HAZ-MAT personnel. These hand-held cameras are able to detect minimal temperature changes between objects and allow firefighters to see victims through thick smoke or in totally dark environments. The cameras are used to locate fires within wall spaces and are instrumental in containment and reduction of property damage by locating hot spots in structural fires and for locating victims during search and rescue operations.

Buyer: Greg Hubbard

Attachment: M/WBE zero-percent document approved by the Affirmative Action Division

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:

Other Authorization:

MCA

MS
3

19



CITY OF HOUSTON
Finance & Administration Department

Interoffice

Correspondence

To: Calvin D. Wells – City Purchasing Agent

From: Jim Johnson

Date: February 26, 2004

Subject: MWBE 0% Goal Request
Portable Thermal Imaging Cameras for
The Houston Fire Department

Is this to establish a goal for advertisement? YES

Bid Number: HC-4-6650-019-20292 20410

Advertisement schedule Date: March 19 and 26, 2004

Bids Due Date: April 15, 2004

Goal on last contract: N/A

Items or Scope of Bid:- Provide 150 portable thermal imaging cameras for the Houston Fire Department

The total dollar value is approximately \$ 600,000 - \$1,200,000

I am requesting approval of 0 % goal.

Justification: These cameras are highly sophisticated units that can only be repaired by highly trained factory technicians or the warranties are voided. The cameras are available from a limited number of manufacturers. The cameras are shipped directly from the manufacturer/vendor to HFD. In the event of malfunctions the entire camera is returned to the manufacturer/vendor and a replacement unit is provided within 48 hours. It is HFD intentions to purchase a limited number each year dependent upon fund availability so the yearly purchases are unknown at this time. There are no opportunities for MWBE subcontractors to participate in these purchases.

Concur:

Division Manager

Approved:

Contract Compliance Officer

Approved:

Calvin D. Wells
City Purchasing Agent

Approved:

Velma Lewis
Director- Affirmative Action

03/01/04

R

REQUEST FOR COUNCIL ACTION

RCA# 8119

TO: Mayor via City Secretary

Subject: Approve an Amending Ordinance to Increase the Maximum Contract Amount for Contract #C55578 for Automotive Heavy-Duty Front-End Truck Repair for Various Departments S23-L13820-A1

Category #
4

Page 1 of 1

Agenda Item

20

FROM (Department or other point of origin):
Calvin D. Wells
City Purchasing Agent
Administration & Regulatory Affairs Department

Origination Date
January 05, 2009

Agenda Date
JAN 14 2009

DIRECTOR'S SIGNATURE
Calvin D. Wells

Council District(s) affected
All

For additional information contact:
Karen Dupont Phone: (713) 859-4934
Ray DuRousseau Phone: (832) 393-8726

Date and Identification of prior authorizing Council Action:
Ord# 2003-1356, passed 12/23/04

RECOMMENDATION: (Summary)

Approve an amending ordinance to increase the maximum contract amount between the City of Houston and The Pruitt Company from \$664,750.00 to \$830,937.50 for automotive heavy-duty front-end truck repair for various departments.

Maximum Contract Amount Increase by: \$166,187.50

Finance Budget

\$145,062.50 - General Fund (1000) HFD
\$ 18,000.00 - Fleet Management Fund (1005) PWE
\$ 3,125.00 - General Fund (1000) SWD

\$166,187.50 - Total

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an amending ordinance to increase the maximum contract amount between the City of Houston and The Pruitt Company from \$664,750.00 to \$830,937.50 for automotive heavy-duty front-end truck repair for various departments.

This contract was awarded on December 23, 2003, by Ordinance No. 2003-1356 for a three-year term, with two one-year options in the original amount of \$664,750.00; SPD exercised the 90-day extension option per the contract on November 19, 2008, the contract term will expire on April 12, 2009. Expenditures as of November 6, 2008 totaled \$663,101.97. The additional spending authority will allow services to continue until a new contract is awarded. The City Purchasing Agent may terminate this agreement at any time upon 30 days written notice to the contractor.

The scope of work requires the contractor to provide all equipment, labor, materials, supervision, and transportation necessary to repair the front-ends of heavy-duty vehicles, including fire trucks and ambulances.

This contract was awarded with an 11% M/WBE participation goal and the contractor is currently meeting its goal.

Buyer: Roy Breaux

REQUIRED AUTHORIZATION

NDT

Finance Department:

Other Authorization:

Other Authorization:

MS

mg

20

| | | |
|--|-------------------------------|---|
| <p>SUBJECT: Interlocal Agreement between the City of Houston and the City of Southside Place for the Reconstruction of Bellaire Boulevard from the East of the Union Pacific Railroad Right-of-Way to approximately 500 linear feet to the East of the Union Pacific Railroad; WBS No. N-000790-0001-4.</p> | <p>Page 1 of 2</p> | <p>Agenda Item # 21</p> |
|--|-------------------------------|---|

| | | |
|---|--|--|
| <p>FROM (Department or other point of origin): Department of Public Works and Engineering</p> | <p>Origination Date 1/8/09</p> | <p>Agenda Date JAN 14 2009</p> |
|---|--|--|

| | |
|---|--|
| <p>DIRECTOR'S SIGNATURE: <i>Michael S. Marcotte</i> Michael S. Marcotte, P.E., D.WRE, BCEE, Director</p> | <p>Council District affected: C</p> |
|---|--|

| | |
|--|--|
| <p>For additional information contact: <i>Reid K. Mrsny</i> Reid K. Mrsny, P.E. Senior Assistant Director Phone: (713) 837-0452</p> | <p>Date and identification of prior authorizing Council action: N/A</p> |
|--|--|

RECOMMENDATION: (Summary)
Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston and the City of Southside Place and appropriate funds.

Amount and Source of Funding:
\$588,525.00 from the Street & Bridge Consolidated Construction Fund No. 4506 *11/7/08*

PROJECT NOTICE/JUSTIFICATION: The City of Southside Place (Southside Place) desires to improve pavement and drainage, and update existing utilities to Bellaire Boulevard from approximately 500 linear feet east of the Union Pacific Railroad right-of-way (UPRR) to Poor Farm Ditch (Harris County Flood Control Ditch # D111-00-00). Southside Place proposed the City of Houston (City) participate in a Joint Project which will include approximately 500 linear feet of pavement along Bellaire Boulevard on the east side of the UPRR right-of-way called the "City Project". The City and Southside Place have determined such participation will result in a cost benefit to the City and traffic improvements to Bellaire Boulevard.

DESCRIPTION/SCOPE: The City Project provides for the reconstruction of Bellaire Boulevard including six-lane concrete pavement, curb, pavement marking, and some drainage improvements associated within the City limits.

LOCATION: The City Project is located from the east of the UPRR right-of-way to approximately 500 linear feet to the east of the UPRR. It is located in Key Map Grid Nos. 531 H and 532 E.

SCOPE OF THIS AGREEMENT: Under the terms of the Agreement, Southside Place is responsible for the design, advertisement, bid and award of the construction contract including the City Project. The City shall participate in funding for the design and construction of the City portion only. The City shall deliver a check in the amount of \$560,500.00 within sixty (60) days after the written request from Southside Place. The City shall assume full ownership and maintenance of City Project upon acceptance by the City. The total appropriation requested is \$588,525.00 which includes \$28,025.00 for the City's salary recovery.

REQUIRED AUTHORIZATION CUIC ID # 20TAA21

| | | |
|---|------------------------------------|---|
| <p>Finance Department: <i>Douglas Becker</i></p> | <p>Other Authorization:</p> | <p>Other Authorization: <i>Daniel R. Menendez</i> Daniel R. Menendez, P.E. Deputy Director Engineering and Construction Division</p> |
|---|------------------------------------|---|

| | | | |
|--------------|---|-------------------------------------|-------------------------------------|
| Date. | SUBJECT: Interlocal Agreement between the City of Houston and the City of Southside Place for the Reconstruction of Bellaire Boulevard from the East of the Union Pacific Railroad Right-of-Way to approximately 500 linear feet to the East of the Union Pacific Railroad; WBS No. N-000790-0001-4. | Originator's Initials TAA | Page <u>2</u> of <u>2</u> |
|--------------|---|-------------------------------------|-------------------------------------|

ACTION RECOMMENDED : It is recommended that City Council adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston and the City of Southside Place and appropriate \$588,525.00 for the City's cost participation.

MSM:DRM:RKM:TAA:kdt

S:\constr\A-SB-DIV\Design\Misc\South side Place - Bellaire Blvd\RCA\RCA-TAA21.DOC

- C: Marty Stein
- Susan Bandy
- Velma Laws
- Craig Foster
- File – Southside Place – Bellaire Blvd Paving Project

59

610

COUNCIL DISTRICT "C"

WEST UNIVERSITY PLACE

COUNCIL DISTRICT "C"

City of Houston PROJECT LOCATION

City of Southside Place PROJECT LOCATION

SOUTHSIDE PLACE

BELLAIRE

COUNCIL DISTRICT "C"

610

KEY MAPS: 531H
532E&F

LEGEND:

----- PROJECT LOCATION

----- COUNCIL DISTRICT BOUNDARY AND CITY LIMITS

CITY OF HOUSTON

WBS No. N-000790-0001-4

CITY OF SOUTHSIDE PLACE: BELLAIRE BOULEVARD FROM EAST OF THE UNION PACIFIC RAILROAD RIGHT-OF-WAY TO POOR FARM DITCH

Council District: "C"

11122008

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

| | | |
|---|-----------------------|---|
| SUBJECT: Purchase and Sale Agreement between Kings Crossing Community Association, a Texas nonprofit corporation (Seller) and the City of Houston (Purchaser) for the purchase of 0.9623 acres of land at Rustic Woods Drive and West Lake Houston Parkway for the Houston Parks and Recreation Department. WBS#: F-504C13-0002-2 | Page 1 of 1 | Agenda Item 22 |
|---|-----------------------|---|

| | | |
|---|-----------------------------------|-----------------------------------|
| FROM (Department or other point of origin): General Services Department | Origination Date 1-8-09 | Agenda Date JAN 14 2009 |
|---|-----------------------------------|-----------------------------------|

| | |
|--|-------------------------------------|
| DIRECTOR'S SIGNATURE: <i>Issa Z. Dadoush</i> Issa Z. Dadoush, P.E. | Council District affected: E |
|--|-------------------------------------|

| | |
|---|---|
| For additional information contact: Jacquelyn L. Nisby Phone: 832-393-8023 | Date and identification of prior authorizing Council action: |
|---|---|

RECOMMENDATION: Approve a Purchase and Sale Agreement between Kings Crossing Community Association, a Texas nonprofit corporation (Seller) and the City of Houston (Purchaser) for the purchase of 0.9623 acres of land more or less, being out of Restricted Reserve "B" of Kings Crossing, Section 2, Replat, in Harris County, Texas for the Parks and Recreation Department, and appropriate funds.

| | |
|--|---|
| Amount and Source Of Funding: \$170,850.00 Reimbursement of Equipment/Projects Fund (1850) | Finance Budget: <i>Douglas Beckel</i> |
|--|---|

SPECIFIC EXPLANATION: The General Services Department recommends that City Council approve a Purchase and Sale Agreement with Kings Crossing Community Association, a Texas nonprofit corporation, to purchase 0.9623 acres of land located at Rustic Woods Drive and West Lake Houston Parkway for a purchase price of \$169,536.00, for the Parks and Recreation Department (PARD). PARD will use the land to construct a parking lot for a proposed Community Center in the Kingwood area. It is expected that the Reimbursement of Equipment/Projects Fund will be reimbursed by The Lake Houston Tax Increment Reinvestment Zone (TIRZ No. 10), subject to future Council action.

The following is a breakout of expected costs:

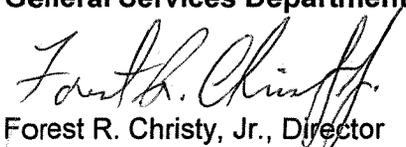
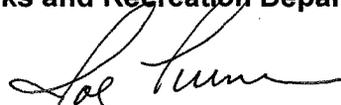
| | |
|----------------|---------------------|
| Purchase Price | \$169,536.00 |
| Closing Costs | \$ 1,314.00 |
| TOTAL | \$170,850.00 |

IZD:BC:JLN:FA:fa

xc: Marty Stein, Anna Russell, Jacquelyn L. Nisby, Mark Ross, Lisa Johnson

REQUIRED AUTHORIZATION

CUIC ID# 25 FA 16

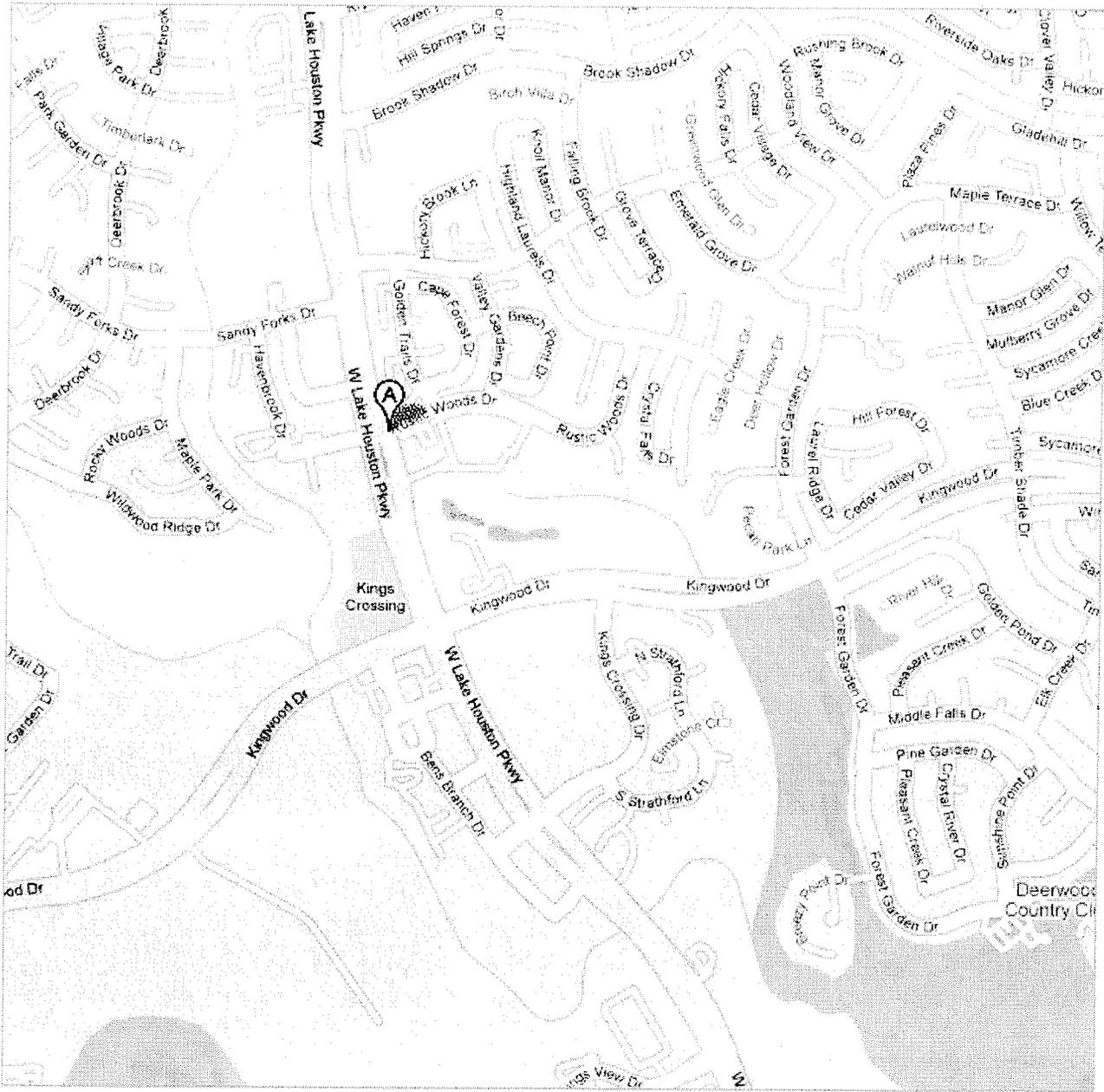
| | | |
|---|--|--|
| General Services Department:  Forest R. Christy, Jr., Director Real Estate Division | | Parks and Recreation Department:  Joe Turner Director |
|---|--|--|



Address **4102 Rustic Woods Dr**
Houston, TX 77345

Get Google Maps on your phone

Text the word "GMAPS" to 466453



TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

| | | | | |
|--|--|---|-----------------------|-----------------------------------|
| SUBJECT: Approve Amendment No. 5 to a Contract for Professional Consulting Services with Roger H. Bates, a sole proprietor, to provide Traffic and Earnings Report(s) and general financial advisory services for the Houston Airport System (Contract No. 4600000588). | | Category # | Page 1 of 2 | Agenda Item # 23 |
| FROM (Department or other point of origin): Houston Airport System | | Origination Date December 31, 2008 | | Agenda Date JAN 14 2009 |
| DIRECTOR'S SIGNATURE: <i>Kae</i> <i>Jan</i> | | Council District affected: B, E, I | | |
| For additional information contact: Ian Wadsworth <i>(IW)</i> Phone: 281/233-1682 David Arthur 281/233-1388 | | Date and identification of prior authorizing Council action: Ord. No. 2001-0914, 10/02/2001 Ord. No. 2004-0966, 09/15/2004 Ord. No. 2004-1204, 11/23/2004 Ord. No. 2007-0978, 08/29/2007 Ord. No. 2008-0060, 01/23/2008 | | |
| AMOUNT & SOURCE OF FUNDING: \$200,000.00 HAS Revenue Fund (8001) <i>Jan</i> | | Prior appropriations: \$475,000.00 10/2/2001 \$400,000.00 9/15/2004 \$100,000.00 8/29/2007 \$400,000.00 1/23/2008 | | |
| RECOMMENDATION: (Summary) Approve Amendment No. 5 to a Contract for Professional Consulting Services between the City of Houston and Roger H. Bates, a sole proprietor, to extend the contract to January 31, 2010 and increase the contract amount by \$200,000. | | | | |
| SPECIFIC EXPLANATION: On October 2, 2001, City Council approved a Contract for Professional Consulting Services with Roger H. Bates, a sole proprietor, to perform a Traffic and Earnings Study in conjunction with the upcoming bond issue and provide general financial advisory services for the Houston Airport System ("HAS") over a three-year period. The general advisory services include developing and updating the financing strategy for the CIP, updates to long-term financial forecasts, assistance in negotiations of airline agreements, and assistance to HAS staff in preparation of the annual rates and charges and year-end reconciliation. On September 15, 2004, City Council approved Amendment No. 1 to the contract extending it for an additional 3 years with an additional appropriation of \$400,000. On November 23, 2004, City Council approved Amendment No. 2 to allow for additional sub-consultants or positions with the approval of the Director of HAS and for the \$2,500 payment to a sub-consultant that was not included on the original list. On August 29, 2007, City Council approved Amendment No. 3 to the contract extending the contract for an additional 3 months with an additional appropriation of \$100,000. On January 23, 2008, City Council approved Amendment No. 4 to the contract extending the contract for a year with an additional appropriation of \$400,000. Roger H. Bates is currently working with HAS on a feasibility study to support the sale of additional general airport revenue bonds; lease negotiations with Continental Airlines for the renovation/expansion of Terminal B, which may include special facility bonds; an application to amend the William P. Hobby Airport Passenger Facility Charge Program; project feasibility and cost recovery for expansion of Terminal D; and a new data base system to track project | | | | |

REQUIRED AUTHORIZATION

| | | |
|----------------------------|-----------------------------|-----------------------------|
| Finance Department: | Other Authorization: | Other Authorization: |
|----------------------------|-----------------------------|-----------------------------|

| | | | |
|----------------------------------|---|------------------------------|-----------------------|
| Date December 31, 2008 | Subject: Approve Amendment No. 5 to a Contract for Professional Consulting Services with Roger H. Bates, a sole proprietor, to provide Traffic and Earnings Report(s) and general financial advisory services for the Houston Airport System (Contract No. 4600000588) | Originator's Initials | Page 2 of 2 |
|----------------------------------|---|------------------------------|-----------------------|

cost amortization for rates and charges. HAS recommends extending the contract from January 31, 2009 to January 31, 2010 and increasing the contract amount by \$200,000 to finalize these, and other on-going projects.

M/WBE PARTICIPATION:

To date, the contractor has achieved 6% M/WBE participation on a 10% goal. The shortfall was based on a change in the scope of work caused by the acquisition of new data collection software (PARSIS and SAP) used to gather information that had previously been collected by the M/WBE subcontractor, Mir, Fox and Rodriguez. Although the original subcontracting opportunity no longer exists, Mir, Fox and Rodriguez will work on the development of the new data base system for project cost amortization, subsequent to the approval of the amendment. According to the Office of Affirmative Action and Contract Compliance, Roger H. Bates has made a Good Faith Effort to meet the M/WBE goal by utilizing its M/WBE subcontractor to the fullest extent possible.

RMV:EE

cc: Ms. Marty Stein
Mr. Anthony W. Hall, Jr.
Mr. Arturo G. Michel
Ms. Velma Laws
Mr. Richard M. Vacar
Mr. David Arthur
Ms. Ellen Erenbaum
Ms. Kathy Elek
Mr. J. Goodwille Pierre
Ms. Marlene McClinton
Mr. Ian Wadsworth
Ms. Roxanne Butler
Mr. Aleks Mraovic

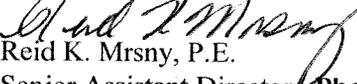
TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

| | | |
|--|-----------------------|--------------------------------|
| SUBJECT: Third Contract Amendment and Additional Appropriation to Professional Engineering Services Contract between the City and Pierce Goodwin Alexander & Linville, Inc. (PGAL) for North Park Drive Paving from West Lake Houston Parkway to Mills Branch. WBS No. N-000807-0001-3 | Page 1 of 2 | Agenda Item # 24 |
|--|-----------------------|--------------------------------|

| | | |
|--|--|---------------------------------------|
| FROM (Department or other point of origin): Department of Public Works and Engineering | Origination Date 12/4/08 | Agenda Date JAN 14 2009 |
|--|--|---------------------------------------|

| | |
|--|---|
| DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., D.WRE, BCEE, Director | Council District affected: JK ^E Jts. |
|--|---|

| | |
|--|--|
| For additional information contact:  Reid K. Mersny, P.E. Senior Assistant Director Phone: (713) 837-0452 | Date and identification of prior authorizing Council action: Ordinance No. 2005-0430; April 27, 2005 Ordinance No. 2006-0335; April 12, 2006 Ordinance No. 2008-0693; August 6, 2008 |
|--|--|

RECOMMENDATION: (Summary)
Appropriate additional funds and approve Third Amendment to Professional Engineering Services Contract with Pierce Goodwin Alexander & Linville, Inc.

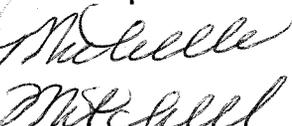
Amount and Source of Funding:
\$464,169.00 from Contribution for Capital Projects Fund No. 4510. [Original (previous) appropriations of \$1,039,690.00 from the Street & Bridge Consolidated Construction Fund No. 437 and \$993,960.00 (previous) appropriation from the Street & Bridge Consolidated Construction Fund No. 4506].
Pratt 11/4/08

DESCRIPTION/SCOPE: This project is part of the Street & Bridge Capital Improvement Program (CIP) which is required to meet City of Houston standards and improve mobility. This project consists of the design of approximately 4,900 feet of concrete roadway (half of a boulevard section) with related storm sewer, sidewalks, street lighting, and necessary underground utilities on North Park Drive from West Lake Houston Parkway to Mills Branch.

LOCATION: The project area is generally bound by Mills Branch on the north, Kingwood Drive on the south, Mills Branch on the east and West Lake Houston Parkway on the west. The project is located in Key Map Grids 297-T and U.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract by Ordinance No. 2005-0430 on April 27, 2005. The scope of services under the original contract consisted of assignments in multiple years. The original project assignment includes Wilcrest Drive reconstruction from Bellaire to Beechnut. This project is currently under Phase II - Final Design. City Council approved the first amendment to the original contract on April 12, 2006. The first amendment to the original contract includes the reconstruction of Northline Drive from Parker Road to Canino. This project is currently in Phase I - Preliminary Design. The second amendment to the original contract, approved on August 6, 2008, includes the construction of Kirby Drive from West Airport to Sims Bayou and Mowery Road from Edwina to future Kirby Drive. This project is currently in Phase I - Preliminary Design.

SCOPE OF AMENDMENT AND FEE: Under the scope of this amendment, the consultant, Pierce Goodwin Alexander & Linville, Inc., will perform Basic Services (Phase I -Preliminary Design, Phase II -Final Design, Phase III -Construction Phase Services) and Additional Services for the construction of North Park Drive between West Lake Houston Parkway and Mills Branch. The Basic Services fee for Phase I is based on the cost of time and materials with a not-to-exceed agreed upon amount.

| | | |
|---|-----------------------------|---|
| REQUIRED AUTHORIZATION | | CUIC ID #20SAB28 <i>NOT</i> |
| Finance Department:  Michelle Mitchell | Other Authorization: | Other Authorization:  Daniel R. Menendez, P.E., Deputy Director Engineering and Construction Division |

| | | | |
|-------------|--|--|-------------------------------------|
| Date | SUBJECT: Third Contract Amendment and Additional Appropriation to Professional Engineering Services Contract between the City and Pierce Goodwin Alexander & Linville, Inc. (PGAL) for North Park Drive Paving from West Lake Houston Parkway to Mills Branch. WBS No. N-000807-0001-3 | Originator's Initials SAB | Page <u>2</u> of <u>2</u> |
|-------------|--|--|-------------------------------------|

Basic Services fees for Phase II and Phase III will be negotiated on a lump sum basis after the completion of Phase I. The total Basic Services appropriation is \$216,460.00. The amendment also includes certain Additional Services to be paid either as lump sum or on a reimbursable basis. These Additional Services include surveying, geotechnical investigation, environmental site assessment, drainage study, tree mitigation, traffic control, signalization and Technical Review Committee (TRC) presentation. The total Additional Services appropriation is \$205,512.00.

The total requested appropriation is \$464,169.00 to be appropriated as follows: \$421,972.00 for contract services and \$42,197.00 for City recoverable cost of project management.

| <u>Services</u> | <u>North Park</u> <u>FY09</u> |
|--------------------------------|----------------------------------|
| Phase I | \$86,460.00 |
| Basic Phase II & III | \$130,000.00 |
| <u>Total Basic Services</u> | <u>\$216,460.00</u> |
| Additional Services | \$205,512.00 |
| <u>Total Contract Services</u> | <u>\$421,972.00</u> |
| Project Management | \$42,197.00 |
| Total Appropriation | <u>\$464,169.00</u> |

M/WBE INFORMATION: The M/WBE goal established for the overall project is set at 24 %. The original contract and subsequent appropriations total \$1,848,772.00. The consultant has been paid \$836,826.52 (45.26%) to date. Of this amount, \$228,070.74 (27.25%) has been paid to M/WBE subconsultants to date. Assuming approval of this amendment, the contract amount will be increased to \$2,270,744.00 and the consultant has updated the following program to achieve this goal:

| <u>Name of Firms</u> | <u>Work Description</u> | <u>Amount</u> | <u>% of Total Contract</u> |
|--|------------------------------|---------------------|----------------------------|
| 1. Prior M/WBE work | | \$228,070.74 | 10.04% |
| 2. Crouch Environmental Service, Inc. | Wetlands | \$19,250.00 | 0.85% |
| 3. Landtech Consultants, Inc. | Survey & Engineering | \$164,500.00 | 7.24% |
| 4. Associated Testing Laboratories, Inc. | Geotechnical & ESA | \$50,980.00 | 2.25% |
| 5. Quadrant Consultants, Inc. | Drainage | \$21,799.24 | 0.96% |
| 6. M2L Associates, Inc. | Tree Protection Plans | \$26,000.00 | 1.15% |
| 7. Accessibility Check | ADA Reviews & Inspection | \$2,000.00 | 0.09% |
| 8. B&E Reprographics, Inc. | Reproduction | \$18,000.00 | 0.79% |
| 9. Isani Consultants, Inc. | Drainage Study & Engineering | \$105,000.00 | 4.62% |
| TOTAL | | \$635,599.98 | 27.99% |


MSM:DRM:RKM:JHK:SAB

S:\constr\A-SB-DIV\KS\Engineers\Sam\RCA\North Park Drive Profess Srvs RCA_Third Amend.DOC

- c: Marty Stein
- Daniel R. Menendez, P.E.
- Mike Pezeshki, P.E., Interim Assistant Director
- Velma Laws
- Susan Bandy
- File: WBS No. N-000807-0001-3 (1.2_DSGN_RCA_Amend 3)

25

JAN 14 2009

MOTION NO. 2009 0008

MOTION by Council Member Khan that an item be placed on the Agenda of January 14, 2009, to receive nominations for Positions Four and Six on the Ethics Committee, for two-year staggered terms.

Seconded by Council Member Lovell and carried.

Mayor White, Council Members Lawrence, Johnson, Clutterbuck, Adams, Sullivan, Khan, Holm, Rodriguez, Brown, Lovell, Noriega, Green and Jones voting aye
Nays none

PASSED AND ADOPTED this 7th day of January, 2009.

Pursuant to Article VI, Section 6 of the City Charter, the effective date of the foregoing motion is January 13, 2009.


City Secretary



CITY OF HOUSTON

Office of the Mayor

Interoffice

Correspondence

17
JAN 07 2009

To: Anna Russell
City Secretary

From: Christina J. Cabral *C. Cabral*

Date: December 18, 2008

Subject: **Ethics Committee
Nominations**

NON-CONSENT AGENDA

MISCELLANEOUS

Motion to set a date not less than seven (7) days or thereafter from January 7, 2009, to receive nominations for appointments or reappointments for Positions Four and Six on the Ethics Committee for a two-year staggered terms. Current members are:

| | | |
|------------|--------------------|-------------------------------------|
| Position 4 | Dr. Franklin Jones | Nominated by Council Member Johnson |
| Position 6 | Nomaan K. Husain | Nominated by Council Member Khan |

CC:jsk

cc: Marty Stein

RECEIVED
DEC 20 2008
CITY OF HOUSTON

26

JAN 14 2009

MOTION NO. 2009 0009

MOTION by Council Member Khan that an item be placed on the Agenda of January 14, 2009, to receive nominations for Positions One, Two and Two Alternate At-Large Positions of the Houston-Galveston Area Council Board of Directors, for one-year terms to expire December 31, 2009.

Seconded by Council Member Lovell and carried.

Mayor White, Council Members Lawrence, Johnson,
Clutterbuck, Adams, Sullivan, Khan, Rodriguez, Brown,
Lovell, Noriega, Green and Jones voting aye
Nays none
Council Member Holm absent

PASSED AND ADOPTED this 6th day of January, 2009.

Pursuant to Article VI, Section 6 of the City Charter, the effective date of the foregoing motion is January 12, 2009.


City Secretary



CITY OF HOUSTON

Office of the Mayor

18

Interoffice

Correspondence

JAN 07 2009

To: Anna Russell
City Secretary

From: Christina Cabral
Boards and Commissions

Date: December 31, 2008

Subject: Houston Galveston Area
Council Nominations

NON-CONSENT AGENDA

MISCELLANEOUS

Motion to set a date not less than seven (7) days or thereafter from January 7, 2009, to receive nominations for Positions One, Two and Two Alternate At-Large Positions of the Houston-Galveston Area Council Board of Directors, for one-year terms to expire December 31, 2009. Current members are:

| | |
|--------------------|---------------------|
| Position 1 | CM Anne Clutterbuck |
| Position 2 | CM Adrian Garcia |
| Alternate At-Large | CM Sue Lovell |
| Alternate At-Large | CM Pam Holm |

CC:jsk

cc: Ms. Marty Stein

RECEIVED
JAN 07 2009
CITY OF HOUSTON