

AGENDA - COUNCIL MEETING - TUESDAY - JANUARY 15, 2008 - 1:30 P. M.
COUNCIL CHAMBER - SECOND FLOOR - CITY HALL
901 BAGBY - HOUSTON, TEXAS

PRAYER AND PLEDGE OF ALLEGIANCE - Council Member Adams

1:30 P. M. - ROLL CALL

ADOPT MINUTES OF PREVIOUS MEETING

2:00 P. M. - PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting of this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office

5:00 P. M. - RECESS

RECONVENE

WEDNESDAY - JANUARY 16, 2008 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT - Police Initiatives

CONSENT AGENDA NUMBERS 1 through 33

MISCELLANEOUS - NUMBER 1

1. RECOMMENDATION from Mayor's Office of Government Affairs for renewal of Annual Membership in the **HOUSTON-GALVESTON AREA COUNCIL** - \$78,145.24 - General Fund

ACCEPT WORK - NUMBERS 2 through 5

2. RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$1,282,562.34 and acceptance of work on contract with **LEM CONSTRUCTION CO., INC** for Pressure Reducing Valve Station Improvements Package III, WBS S-000900-00A7-4 - 14.27% under the original contract amount - **DISTRICTS B - JOHNSON; E - SULLIVAN and I - RODRIGUEZ**
3. RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$4,568,516.63 payable to the **Surety, ST. PAUL FIRE AND MARINE INSURANCE COMPANY** on contract awarded to **CONTRACTOR TECHNOLOGY, LTD.** and acceptance of work for 30-inch and 48-inch water line along Alameda Road and Holcombe Boulevard from North MacGregor Way to South Braeswood Boulevard, WBS S-000900-0090-4 0.45% under the original contract amount - **DISTRICT D - ADAMS**
4. RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$1,051,223.71 and acceptance of work on contract with **BRH-GARVER, CONSTRUCTION, L.P.** for Construction of 24-inch water line along State Highway 6 from Barkers Point Lane to Grisby Street and Conrad Sauer Pig Launching/Receiving Station, WBS S-000900-0096-4 - 8.04% under the original contract amount - **DISTRICT A - LAWRENCE**
5. RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$1,924,071.53 and acceptance of work on contract with **TROY CONSTRUCTION, L.L.P.** for Water Distribution System Rehabilitation and Renewal, (WA 10873) 0.84% over the original contract amount

PROPERTY - NUMBER 6

6. RECOMMENDATION from City Attorney to deposit the amount of the Award of Special Commissioners, into the Registry of the Court, pay all costs of Court and withdraw objections to the award in connection with eminent domain proceeding styled City of Houston v. FYI Group, a California corporation, et al., Cause No. 899,129; for acquisition of Parcel AY6-045; for the **LONG POINT @ WIRT INTERSECTION IMPROVEMENTS PROJECT (Pine Chase - Johanna)**, WBS/CIP N-000674-0001-2 - **DISTRICT A - LAWRENCE**

PURCHASING AND TABULATION OF BIDS - NUMBERS 7 through 11A

7. **EQUIPMENT SUPPORT SERVICES, INC** for Forklift through the Interlocal Agreement for Cooperative Purchasing with Houston-Galveston Area Council for Houston Airport System \$60,130.00 - Enterprise Fund
8. **TENNANT SALES AND SERVICE COMPANY** for Riding Sweeper and Power Scrubbers from the State of Texas Procurement and Support Services Contract through the State of Texas Cooperative Purchasing Program for the Convention & Entertainment Facilities Department \$79,693.19 - Enterprise Fund
9. **LONE STAR UNIFORMS, INC** for Motorcycle and Mounted Patrol Apparel for Police Department \$426,880.00 - General Fund
10. ORDINANCE appropriating \$1,186,306.00 out of Water & Sewer System Consolidated Construction Fund for Emergency Replacement of 78" sanitary sewer line under Noble Street near the intersection with Gregg Street for the Public Works & Engineering Department, WBS R-000019-0042-4-01-01 - **DISTRICT H - GARCIA**
 - a. **BOYER, INC** for payment in the total amount of \$1,186,306.00 for Emergency Replacement of 78" sanitary sewer line for the Department of Public Works & Engineering - **DISTRICT H - GARCIA**

PURCHASING AND TABULATION OF BIDS - continued

11. ORDINANCE appropriating \$186,614.00 out of Water & Sewer System Consolidated Construction Fund for Emergency Replacement of 1,648 linear feet of sewer line in the 2900 block of Fairhope, 8400 block of Bluegate and 8200 block of Lorrie for the Public Works & Engineering Department, WBS R-000019-0045-4 - **DISTRICT C - CLUTTERBUCK**
- a. **TROY CONSTRUCTION, L.L.P.** for payment in the total amount of \$186,614.00 for Emergency Replacement of 1,648 linear feet of sewer line for Department of Public Works & Engineering **DISTRICT C - CLUTTERBUCK**

RESOLUTIONS AND ORDINANCES - NUMBERS 12 through 33

12. RESOLUTION approving and adopting a revised Investment Policy for the City of Houston
13. ORDINANCE **AMENDING VARIOUS SECTIONS OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to a reorganization of the functions of the Finance and Administration Department; creating a new Department of Finance and a new Department of Administration and Regulatory Affairs, abolishing the Department of Finance and Administration; authorizing the transfer of budgetary authority among certain departments and funds; redistributing authorized positions among certain departments and funds; containing other provisions relating to the foregoing subject; providing an effective date; providing for severability; and declaring an emergency
 - a. ORDINANCE amending Exhibit "A" of City of Houston Ordinance No. 90-1292 (as amended by City of Houston Ordinance No. 2007-390), to amend the Master classification ordinance to add, revise and/or delete certain classifications substituting the amended exhibits as part of the current master classification listing; providing for severability
 - b. REQUEST from Mayor for confirmation of the appointment of **MS. MICHELLE MITCHELL** as Director of the **FINANCE DEPARTMENT**
 - c. REQUEST from Mayor for confirmation of the appointment of **MR. ALFRED MORAN** as Director of the **ADMINISTRATION AND REGULATORY AFFAIRS DEPARTMENT**
14. ORDINANCE **AMENDING ARTICLE IX OF CHAPTER 45 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Parades
15. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of Redwood Street, from Palmetto Street to Rustic Lane (Parcel SY7-019); vacating and abandoning said parcel to Houston Community College System, the abutting owner, in consideration of its dedication back to the City of said parcel as a full-width utility easement, designated Parcel VY7-031; both parcels being out of the Pecan Park Replat and Extension, out of the Jacob Thomas Survey, Abstract 74, Houston, Harris County, Texas; its agreement to mitigate any potential traffic problems arising from the street's closing; and its payment of \$63,915.00 and other consideration to the City; approving and authorizing said agreement **DISTRICT I - RODRIGUEZ**
16. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of excess fee-owned East 11th Street right-of-way (Parcel SY7-045), being the remainder of Lot 2, Block 1, Norhill Addition, John Austin Survey, A-1, Houston, Harris County, Texas, containing 1,158 square feet (0.0266 acre) of land, more or less; vacating and abandoning said tract of land to Alexander A. Valdez and wife, Nancy L. Valdez, abutting owner, in consideration of owners' payment of \$28,950.00 and other consideration to the City - **DISTRICT H - GARCIA**

RESOLUTIONS AND ORDINANCES - continued

17. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 15-foot wide alley, located between Patterson Street and Fowler Street, located between Lots 1 through 5 and 8 through 12 and between Lot 6 and a portion of Lot 7, Block 56, Brunner Addition, John Austin Survey, A-1, Harris County, Texas, containing 3,750 square feet (0.0861 acre) of land, more or less; vacating and abandoning said tract of land to Washington 4500, L.P., the abutting owner, in consideration of owner's payment of \$150,000.00 and other consideration to the City - **DISTRICT H - GARCIA**
18. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 7-foot-wide sanitary sewer easement located between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, E. C. Crawford Addition; Parcel SY7-058; vacating and abandoning said parcel to Belle Meade Investment 2006 L.P., the abutting owner, in consideration of its conveyance to the City of a 15-foot-wide access easement, from the new terminus of the sanitary sewer line east along the southern boundary of Tract 1, Block 5, Kerr's Ferndale Annex to the Ferndale Place right of way; Parcel AY7-442; and its payment of \$300.00 (minimum fee) and other consideration to the City; the abandonment parcel and the conveyance parcel both out of the A. C. Reynolds Survey, A-61, Houston, Harris County, Texas - **DISTRICT C - CLUTTERBUCK**
19. ORDINANCE consenting to the creation of **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 505**
20. Omitted
21. ORDINANCE approving and authorizing contract between the City of Houston and **SERVICE OF THE EMERGENCY AID RESOURCE CENTER FOR THE HOMELESS, INC** to provide \$165,000.00 in Community Development Block Grant Funds and \$145,000.00 in General Funds to assist in the administration and operation of the Emergency Mobile Outreach Program **DISTRICT D - ADAMS**
22. ORDINANCE appropriating \$370,000.00 out of Public Health Consolidated Construction Fund and approving and authorizing Professional Services Contract between the City of Houston and **GILBANE BUILDING COMPANY** for Pre-Design Services of Consolidation of Three-Houston Health and Human Services Department Facilities, WBS H-000071-0001-3 - **DISTRICTS D - ADAMS and I - RODRIGUEZ**
23. ORDINANCE approving and authorizing contracts between the City of Houston and **TERRACON CONSULTANTS, INC** and **WESTON SOLUTIONS, INC** for Environmental Assessments in support of the Brownfields Redevelopment Program - Grant Fund
24. ORDINANCE approving and authorizing contract between the City of Houston and **GROUP 1 SOFTWARE, INC** for Software Licenses, Maintenance and Technical Support Services for the Utility Customer Service Branch of the Public Works & Engineering Department; providing a maximum contract amount - 3 Years with two one-year options - \$393,630.00 - Enterprise Fund
25. ORDINANCE awarding contract to **LIBERTY TIRE RECYCLING, LLC** for Used and Scrap Tire Disposal Services for Solid Waste Management Department; providing a maximum contract amount - 3 years with two one-year options - \$1,480,000.00 - General Fund

RESOLUTIONS AND ORDINANCES - continued

26. ORDINANCE finding and declaring public convenience and necessity for the acquisition of Fee Simple Title or easements for rights-of-way in connection with the public improvement project known as the Mercury Drive Paving Project, Segment 4 (from Herman Brown Park to Wallisville Road), authorizing the acquisition of certain real property interests within the right-of-way alignment and payment of the costs of such purchases and/or condemnations of such real property and associated costs for Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of Fee Simple or easements in, over, upon, under, and across 14 parcels of land situated in the Reels and Trobough Survey, Abstract No. 59, Harris County, Texas, and being more specifically situated along and abutting the east or west lines of Oates Road between U.S. Highway 90 and Wallisville Road in Houston, Harris County, Texas - **DISTRICT I - RODRIGUEZ**
27. ORDINANCE finding and declaring public convenience and necessity for the acquisition of easements for rights-of-way in connection with the public improvement project known as the Texas Avenue Lift Station and Force Main Project; authorizing the acquisition of certain real property interests within the right-of-way alignment and payment of the costs of such purchases and/or condemnations of such real property and associated costs for Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of easements in, over, upon, under, and across 7 parcels of land situated in the S. M. Williams Survey, Abstract No. 87, Harris County, Texas, and being more specifically situated out of property conveyed by instruments recorded in the Real Property Records of Harris County, Texas with File Numbers U955383, E651745, or in Volume 402, Page 602, and Volume 2367, Page 737, of the Deed Records, of Harris County, Texas - **DISTRICT H - GARCIA**
28. ORDINANCE appropriating \$165,000.00 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation for Professional Engineering Services Contract between the City of Houston and **CIVILTECH ENGINEERING, INC** for Design of Neighborhood Sewer System Improvements (Approved by Ordinance No. 04-0714), WBS R-002011-0043-3; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT D - ADAMS**
29. ORDINANCE appropriating \$5,000.00 out of Water & Sewer System Consolidated Construction Fund and approving and authorizing Professional Construction Management and Inspection Services Contract between the City of Houston and **TLC ENGINEERING, INC**, WBS S-000600-00B7-4 - **DISTRICTS A - LAWRENCE and B - JOHNSON**
30. ORDINANCE approving and authorizing amendment to Developer Participation Contract between the City of Houston and **4468 W. AIRPORT I LTD.**, for the construction of Water, Sanitary Sewer and Storm Sewer Lines to serve Section 1 of the Brentwood Village Subdivision - **DISTRICT D - ADAMS**
31. ORDINANCE appropriating \$101,252.00 (This amount includes \$96,430.00 estimated cost of pipeline and \$4,822.00 City Salary Recovery Costs.) out of the Street & Bridge Consolidated Construction Fund No. 4506 for the removal or relocation of pipelines for the Mesa Drive Reconstruction Project (N-000680-0002-4); approving a Reimbursement Agreement with **LONGHORN PARTNERS PIPELINE, L.P.** - **DISTRICT B - JOHNSON**
32. ORDINANCE granting to **CAPTAIN HOOK OF HOUSTON, LLC, a Texas Limited Liability Corporation**, the right, privilege and franchise to collect, haul and transport Solid Waste and Industrial Waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

RESOLUTIONS AND ORDINANCES - continued

33. ORDINANCE granting to **LEGACEE INTERNATIONAL ENVIRONMENTAL SERVICES, INC d/b/a TEXAS WASTE CARRIERS, a Texas Corporation**, the right, privilege and franchise to collect, haul and transport Solid Waste and Industrial Waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM THE CONSENT AGENDA

NON CONSENT AGENDA - NUMBERS 34 and 35

MISCELLANEOUS

34. MOTION to set a date not less than seven (7) days from January 16, 2008, to receive nominations for Positions 6 and 7 of the **LAND ASSEMBLAGE REDEVELOPMENT AUTHORITY** for terms to expire two years from appointment date
35. **SET A HEARING DATE** relative to proposed amendments to the Project and Financing Plan for TIRZ #16 (Uptown Zone) - **DISTRICT G - HOLM**
SUGGESTED HEARING DATE - WEDNESDAY - JANUARY 23, 2008 - 9:00 A.M.

MATTERS HELD - NUMBER 36

36. MOTION by Council Member Khan/Seconded by Council Member Garcia to adopt recommendation from Director Department of Public Works & Engineering for approval of final contract amount of \$6,465,461.02 and acceptance of work on contract with **TEXAS STERLING CONSTRUCTION, INC** for Neighborhood Street Reconstruction Project, Briargrove Subdivision Phase II, WBS N-000368-0002-4 (NSR436A) - 4.78% over the original contract amount
DISTRICT G - HOLM - TAGGED BY COUNCIL MEMBER HOLM
This was Item 4 on Agenda of January 9, 2008

MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Holm first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE - WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSTED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE 4 (HOUSTON CITY CODE §2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING

**NOTICE OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF HOUSTON**

NOTICE is hereby given that a Regular Meeting of the City Council of the City of Houston will be held **TUESDAY, JANUARY 15, 2008 at 1:30 p.m. and WEDNESDAY, JANUARY 16, 2008 at 9:00 a.m.** with the reading of the descriptions, captions or titles of the agenda items by the City Secretary to begin not earlier than 60 minutes before the scheduled commencement, in the Council Chamber, Second Floor, City Hall, 901 Bagby, for the purpose of conducting the regular business and affairs of the City of Houston listed on the attached Agenda.

WITNESS my official signature this the 11th day of JANUARY, 2008.

City Secretary

CERTIFICATE

I certify that the attached notice of meeting was posted on the Bulletin Board of the City Hall
of the City of Houston, Texas, on JANUARY 11, 2008 at : p.m.

by _____

for Anna Russell
City Secretary

***CITY COUNCIL CHAMBER – CITY HALL 2nd FLOOR – TUESDAY
JANUARY 15, 2008 -2:00 P.M.***

NON-AGENDA

<u>1MIN.</u>	<u>1MIN.</u>	<u>1MIN.</u>
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MR. BARRY REESE – 2118 Westgate – 77019 -713-429-1152 – B.A.R.C.

<u>2MIN.</u>	<u>2MIN.</u>	<u>2MIN.</u>
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MR. MIKE ESPINOZA – 9988 Windmill Lakes Blvd – 77075 – 832-277-3903 – Aramark Workers of Houston

<u>3MIN.</u>	<u>3MIN.</u>	<u>3MIN.</u>
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MS. MARGIE TAYLOR – 3923 Cheryl Lynn – 77045 – 713-721-2194 – Street opening

MS. SHARON ALEXANDER – 4331 Oxford – 77022 – 713-691-5871 – Issue with HPD

MS. CHERYL WILLIS – 8523 Cowart – 77029 – 281-455-7008 – Ticket. Unjust arrest

MR. JEFFERSON TOWN – 14422 Waterville Way – 77015 – 835-216-0880 – Incomprehensive Parking Meters

MS. JACKALINE Y. HICKMAN – 1600 Louisiana #509 – 77002 – 713-987-4046 – Homeless

MR> REYNALDO LOGGIN – 8158 Panay – 770333 – 832-373-6129 – Police harassment

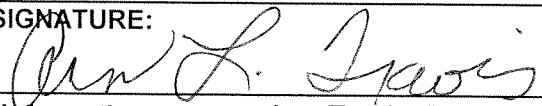
MS. ANNIE JOHNSON – 7015 Hopper Rd – 77016 – 281-590-7404 – Street lights


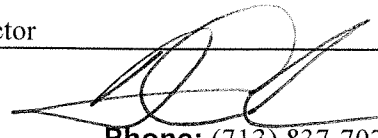
MR. MICHAEL MANUEL – 5755 Belmark – 77033- 832-392-9718 – Homeless problem

MR. WENDALL AMY – 2517 Binz – 77004 – 713-524-2904 – Aramark Workers of Houston

MS. MITZI FLOWERS – 1301 Travis #2000 – 77002 – 713-335-9812 – Invitation to Homes For Our Troops
Event

TO: Mayor via City Secretary **REQUEST FOR COUNCIL ACTION**

SUBJECT: Annual Membership Renewal in the Houston-Galveston Area Council		Category #	Page 1 of	Agenda Item # 1
FROM (Department or other point of origin): Ann Travis Director, Mayor's Office of Government Affairs		Origination Date 1-10-08	Agenda Date JAN 16 2008	
DIRECTOR'S SIGNATURE: 		Council District affected: All		
For additional information contact: Ann Travis, Director Government Affairs Phone: (713) 247-1520		Date and identification of prior authorizing Council action: 1/31/07 CM 2007-0098		
RECOMMENDATION: (Summary) Adopt motion approving renewal of membership in the Houston-Galveston Area Council.				
Amount of Funding: \$78,145.24		F & A Budget:		
SOURCE OF FUNDING: <input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other (Specify)				
SPECIFIC EXPLANATION: <p>The Houston-Galveston Area Council (H-GAC) was organized in 1966 by local leaders from Brazoria, Galveston and Harris counties and the cities of Galveston and Houston. H-GAC now covers a 13-county region made up of Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, and Wharton counties. H-GAC provides opportunities for local elected officials to work together to resolve significant public issues. The City of Houston has nearly 40 appointments held by elected officials and City staff to various committees covering issues such as transportation, criminal justice, homeland security, economic development and the environment.</p> <p>H-GAC is also an important funding resource for Houston. As a state Metropolitan Planning Organization, H-GAC made a number of important pass-through grants to the City of Houston in 2006-2007, including Transportation Improvement Program (TIP) funding of \$343,956,856 for various construction projects (including freeways and highways); \$1,737,330 for homeland security programs; and \$1,572,414 for Workforce Disaster Recovery Services. The City of Houston also benefits from participating in H-GAC's cooperative purchasing program, saving millions of dollars in the purchase of vehicles, fire trucks, ambulances, radios and construction equipment.</p> <p>Local government dues, state appropriations, and state and federal grants and contracts finance H-GAC activities to fulfill its mission to: (1) promote efficient and accountable use of local, state, and federal dollars, (2) serve as a problem-solving and information forum for local governments, and (3) help local governments, business, and civic organizations analyze trends and conditions affecting the area. Annual renewal for H-GAC membership in the amount of \$78,145.24 is the same as last year and is calculated using the City of Houston's population from the 2000 Census.</p>				
REQUIRED AUTHORIZATION				
F&A Director:	Other Authorization:		Other Authorization:	

SUBJECT Accept Work for Pressure Reducing Valve Station Improvements Package III. WBS No. S-000900-00A7-4.	Page 1 of 1	Agenda Item # 2
FROM (Department or other point of origin): Department of Public Works and Engineering	Origination Date 1/10/08	Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., DEE, Director	Council Districts affected: B, E, & I	
For additional information contact: J. Timothy Lincoln, P.E. Senior Assistant Director  Phone: (713) 837-7074	Date and Identification of prior authorizing Council Action: Ord. # 2005-1297 dated 11/22/2005	

RECOMMENDATION: (Summary) Pass a motion to approve the final Contract Amount of \$1,282,562.34 or 14.27% under the original Contract Amount, accept the Work, and authorize final payment.

Amount and Source of Funding: No additional funding required. Original appropriation of \$1,709,700.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund, Fund No. 755.	F&A Budget:
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SPECIFIC EXPLANATION:

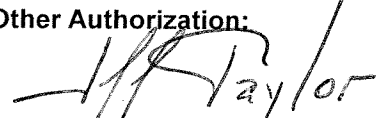

PROJECT NOTICE/JUSTIFICATION: This project was part of the Surface Water Transmission Program (SWTP) and it will help the City meet groundwater well withdrawal criteria mandated by the Harris/Galveston Coastal Subsidence District (HGCD) and water quality parameters issued by the United States Environmental Protection Agency (USEPA).

DESCRIPTION/SCOPE: The project consisted of rehabilitation of 20 pressure reducing valve (PRV) stations at various locations within the City of Houston's water distribution system. Rehabilitation included new pressure reducing valves and associated piping, equipment, and vault access upgrades. Lockwood, Andrews & Newnam, Inc. designed the project with 360 calendar days allowed for construction. The project was awarded to LEM Construction Co., Inc. with an original Contract Amount of \$1,496,126.00.

LOCATION: The project is located at the following PRV stations: Mykawa at Dixie, Scarsdale at Beamer, Conklin at Old Galveston, Genoa Red Bluff at Allen Genoa, Turtle Creek at Allen Genoa, 4200 Old Galveston, Meridian at Ogden, 2400 Old Galveston, 2400 Broadway, Forest Hill at Satsuma, Wayside at Lawndale, Milby between Polk and Bell, Crawford at Polk, Clinton at McCarty, Mississippi at Clinton, North Carolina at Clinton, Oates at IH-10 East, Currency at 610 N. Loop East, Gellhorn at 610 N. Loop East, Liberty at 610 N. Loop East, Chenevert at Polk. The project is located in the Key Map Grids 455-T, 493-Q, 494-S, 495-C, G, H, P, U, & Y, 534-C, D, & T, 535-F, P, & E, 536-T, 577-N & S and 616-G.

CONTRACT COMPLETION AND COST: The Contractor, LEM Construction Co., Inc. has completed the Work under subject Contract. The project was completed within the Contract Time with 90 additional days allowed by Changer Order Nos. 1 and 2. The final cost of the project including, overrun and underrun of estimated bid quantities and previously approved Change Order Nos. 1 through 3 is \$1,282,562.34, a decrease of \$213,563.66 or 14.27% under the original Contract Amount

The decreased cost is a result of the differences between planned and measured quantities. This decrease is primarily a result of an underrun in Base Unit Item No. 22 – Seal Vault with Chemical Grout (Labor), Base Unit Item No. 23 – Seal Vault with Chemical Grout (Material), Base Unit Item No. 24 – Remove and Replace Manhole and ring/cover on existing vault, Base Unit Item No. 29 – Flexible Base Course, Base Unit Item No. 30 – 2-inch Hot Mix Asphalt Concrete Pavement, Base Unit Item No. 54 – 14-inch Strainer and Pressure Gages only (No PRV), and Base Unit Item No. 65 – Temporary Plug Valve on 16-inch Diameter Water Line, and the Work not requiring most Extra Unit Items.

REQUIRED AUTHORIZATION		CUIC ID# 20MZQ003
F&A Director:	Other Authorization:  Jeff Taylor, Deputy Director Public Utilities Division	Other Authorization:  Daniel W. Krueger, P.E., Deputy Director Engineering and Construction Division

Date	SUBJECT: Accept Work for Pressure Reducing Valve Station Improvements Package III. WBS No. S-000900-00A7-4.	Originator's Initials	Page 2 of 2
<p data-bbox="50 218 1568 285"><u>M/WBE PARTICIPATION:</u> M/WBE goal for this project was 17%. According to Affirmative Action and Contract Compliance Division, the actual participation was 15.50 %. The Contractor achieved a "Satisfactory" rating for MWDBE Compliance.</p> <div data-bbox="175 296 342 352"></div> <p data-bbox="50 344 914 394">MSM:JTL:AR:PK:mq S:\E&C Construction\North Sector\PROJECT FOLDER\10658-03 (PRV #3)\21.0 Close-Out\RCA\RCA_CL-2-rev2.DOC</p> <p data-bbox="50 438 1437 470">c: Daniel W. Krueger, P.E. Velma Laws Michael Ho, P.E Craig Foster File No. 10658-03 - Closeout</p>			

Summary of MWDBE Activities

Project Description/#: Water #10658-03 - Pressure Reducing Valve Station Improvements Package III. S-000900-00A7-4. #4600004722

Prime Contractor: LEM Construction Company, Inc.

MWDBE Goal at award of contract: 17%

Amount of Contract: **\$1,496,126.00**

Change Orders: **\$(213,563.66)**

Final Contract Amount : **\$1,282,562.34**

Amount of MWDBE goal with change order:

\$218,035.60

MWDBE actual participation: 15.50%

Original MWDBEs listed on RCA & Letter of Intent

Brown Mechanical Services, Inc.

Work Zone Products, Inc.

El Dorado Paving Company, Inc.

MWDBEs Used:

Brown Mechanical Services, Inc.

Work Zone Products, Inc.

List of original MWDBE, that were not used:

El Dorado Paving Company, Inc.

If goal was not achieved, list the amount and percentage of shortage. Briefly state the reason given by prime why goal was not achieved and why the original MWDBEs listed in the RCA were not used:

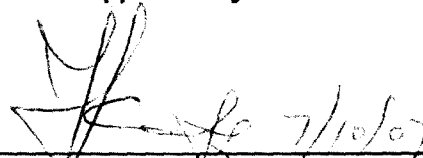
1. The prime contractor was short of the MWDBE goal by \$19,238.44 or 1.50%. 2. According to Larry Laird, III in a letter dated 2/13/2007, the changes in the scope of work reduced the need for paving. The contract was reduced by \$213,563.66 (14.27%), more than the amount originally allocated to paving. 3. This was verified by City of Houston Project Manager, Parmjit Kang.

Briefly state reason given by MWDBE why they were not used or not used to the full amount originally projected:

Approved by:



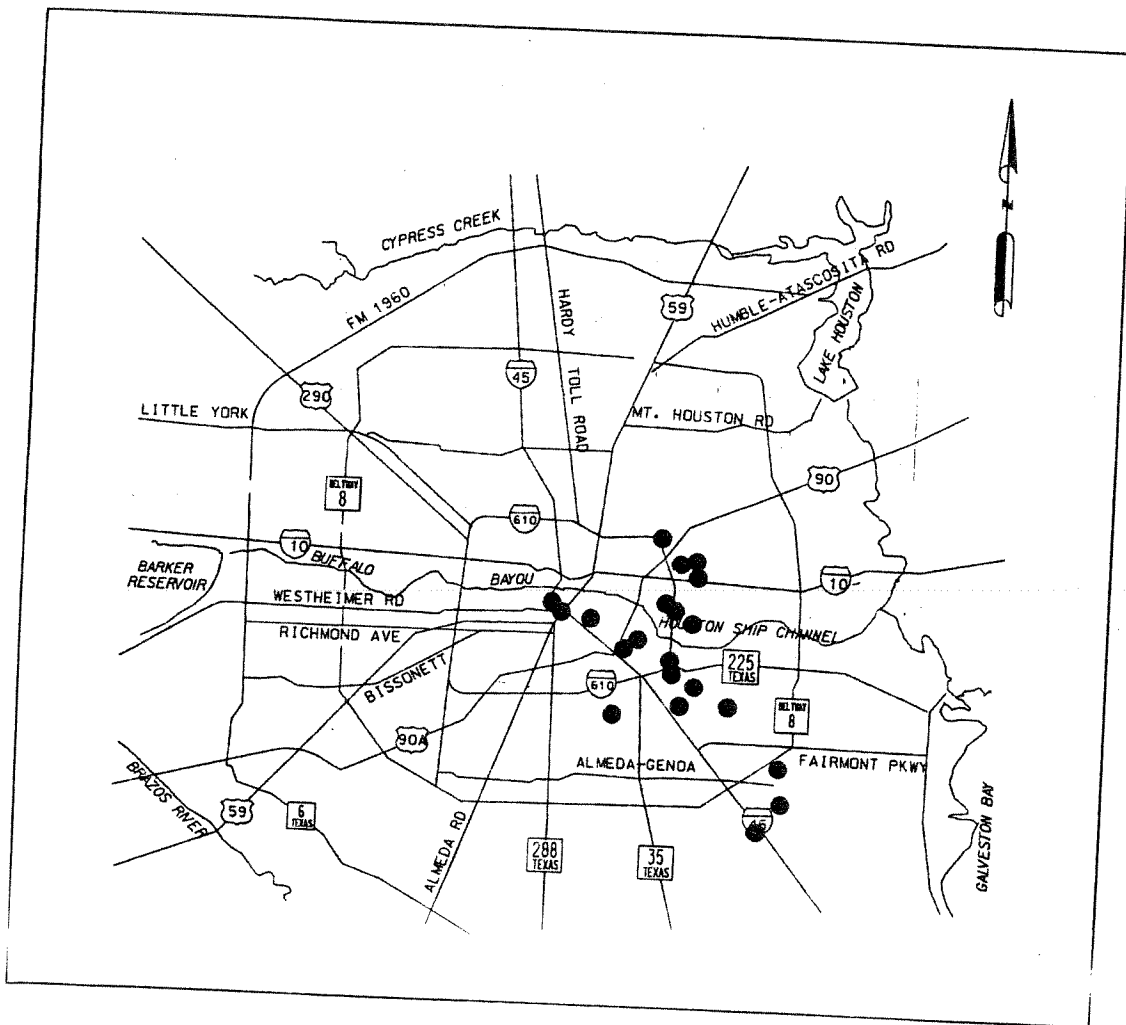
Jean Abercrombie
Contract Compliance Officer



Joseph Kurian, Division Manager
Contract Compliance Section

July 9, 2007
Date

S
G.



LOCATION MAP


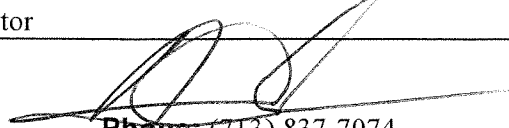
(SEE SHEET 2 FOR VICINITY MAP)

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DISTRICT D

SUBJECT Accept Work for 30-inch and 48-inch Water Line along Alameda Road and Holcombe Boulevard from North Macgregor Way to South Braeswood Boulevard. WBS. No. S-000900-0090-4.	Page 1 of 1	Agenda Item # 3
FROM (Department or other point of origin): Department of Public Works and Engineering	Origination Date 1/10/08	Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., DEE, Director	Council Districts affected: D 4	
For additional information contact: J. Timothy Lincoln, P.E. Senior Assistant Director  Phone: (713) 837-7074	Date and Identification of prior authorizing Council Action: Ord. # 2004-671 dated 06/23/2004	
RECOMMENDATION: (Summary) Pass a motion to approve the final Contract Amount of \$4,568,516.63 which is 0.45% under the original Contract Amount, accept the Work, and authorize final payment.		
Amount and Source of Funding: No additional funding required. Original appropriation of \$5,219,100.00 from Water and Sewer System Consolidated Construction Fund, Fund No. 755.		F&A Budget:

SPECIFIC EXPLANATION:

PROJECT NOTICE/JUSTIFICATION: The Surface Water Transmission Program (SWTP) consists of major improvements to distribution systems to convert from primarily groundwater to surface water in order to comply with the Harris-Galveston Coastal Subsidence District's (HGCSD) regulatory plan. The program includes transmission and distribution of surface water and associated consolidation of groundwater plants in the City.

DESCRIPTION/SCOPE: This project consisted of construction of 4,784 linear feet of 48-inch water line, 1,383 linear feet of 30-inch water line, and 5,307 linear feet of 12-inch water line with all related appurtenances. Nathelyne A. Kennedy & Associates designed the project with 250 calendar days allowed for construction. The project was awarded to Contractor Technology, Ltd. with an original Contract Amount of \$4,589,253.60

On June 23, 2005, the Contractor's voluntary Chapter 11 bankruptcy proceeding (reorganization) was converted to Chapter 7 (liquidation). The Legal Department advised the Department of Public Works and Engineering to close out this contract and pay the remaining contract balance to St. Paul Fire and Marine Insurance Company, the surety which bonded this project. On November 7, 2005 the takeover agreement between the City and surety company was fully executed. The surety company appointed Texas Sterling Construction, L.P. to complete the construction on this Contract.

LOCATION: The project is along Alameda Road and Holcombe Boulevard from North Macgregor Way to South Braeswood Boulevard. The project is located in Key Map grids 533-E & F.

CONTRACT COMPLETION AND COST: The surety company, St. Paul Fire and Marine Insurance Company has completed the Work under the subject contract. The project was completed within the Contract Time with 125 additional days approved by Change Order Nos. 1 through 6. The final cost of the project including, overrun and underrun of estimated bid quantities and previously approved Change Order Nos. 1 through 7 is \$4,568,516.63, a decrease of \$20,736.97 or 0.45% under the original Contract Amount.

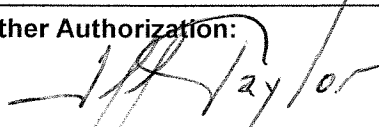

The decreased cost is primarily due to an underrun in Base Unit Item No. 26 – Lime, 6-inch Cement Stabilized Subgrade Base Course, Base Unit No. 27 – Type A Hot Mix Asphaltic Flexible Base Course, 10-inch thick, and Base Unit Item No. 28 - Type D Hot Mix Asphaltic Concrete Surfacing, 1-1/2-inch thick, which were not necessary to complete the Work.

M/WBE PARTICIPATION: M/WBE goal for this project was 17%. According to Affirmative Action and Contract Compliance Division, the actual participation was 13.78 %. The Contractor achieved a "Standard" rating for MWDDBE Compliance.

MSM:JTL:AR:JM:mq
S:\E&C Construction\North Sector\PROJECT FOLDER\S-0900-90-3\21.0 Closeouts\RCA\RCA_CL-2-rev11.DOC

C: Daniel W. Krueger, P.E. Velma Laws Michael Ho, P.E. Craig Foster File No. 10774 - Closeout

REQUIRED AUTHORIZATION**CUIC ID# 20MZQ013**

F&A Director:	Other Authorization:  Jeff Taylor, Deputy Director Public Utilities Division	Other Authorization:  Daniel W. Krueger, P.E., Deputy Director Engineering and Construction Division
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Summary of MWDBE Activities

Project Description/ #: Water #10774 - Water line along Alameda, and Holcombe Boulevard. S-000900-0090-4. #C-4600004661

Prime Contractor: st. Paul Fire & Marine Insurance Company/Texas Sterling Construction, L. P.

MWDBE Goal at award of contract: **17%**

Amount of Contract: **\$4,589,253.60**

Change Orders: **\$(20,737.00)**

Final Contract Amount : **\$4,568,516.63**

Amount of MWDBE goal with change order:

\$776,647.80

MWDBE actual participation: **13.78%**

Original MWDBEs listed on RCA & Letter of Intent

MWDBEs Used:

List of original MWDBE, that were not used:

Tandem Truck Service

Earth Material Services, LLC

GMJ Paving Company General Partnership

Texas Fluid Power Products, Inc.

El Dorado Paving Company, Inc.

The Houston Flaglady, Inc.

N. Garza Trucking

Work Zone Products, Inc.

Paradigm Outdoor Supply, LLC

GMJ Paving Company General Partnership

Tandem Truck Service

Texas Fluid Power Products, Inc.

The Houston Flaglady, Inc.

Work Zone Products, Inc.

If goal was not achieved, list the amount and percentage of shortage. Briefly state the reason given by prime why goal was not achieved and why the original MWDBEs listed in the RCA were not used:

Amount of shortage is \$147,104.80 or 3.22%. In his letter, Matt Binford, P. Manager, stated that the reason they were short of the goal is: Contract was originally awarded to Contractor Technology, Inc. (CTI, who filed bankruptcy), St. Paul Fire and Marine Insurance, the bonding company for CTI, completed the work using them as their Take Over Contractor. Since most of the work had already been performed by CTI, they were unable to utilize sufficient minority participation in order to meet the entire goal. Texas Sterling Construction did in fact a good faith effort using three (3) additional MWDBE subcontractors.

Briefly state reason given by MWDBE why they were not used or not used to the full amount originally projected:

Approved by:

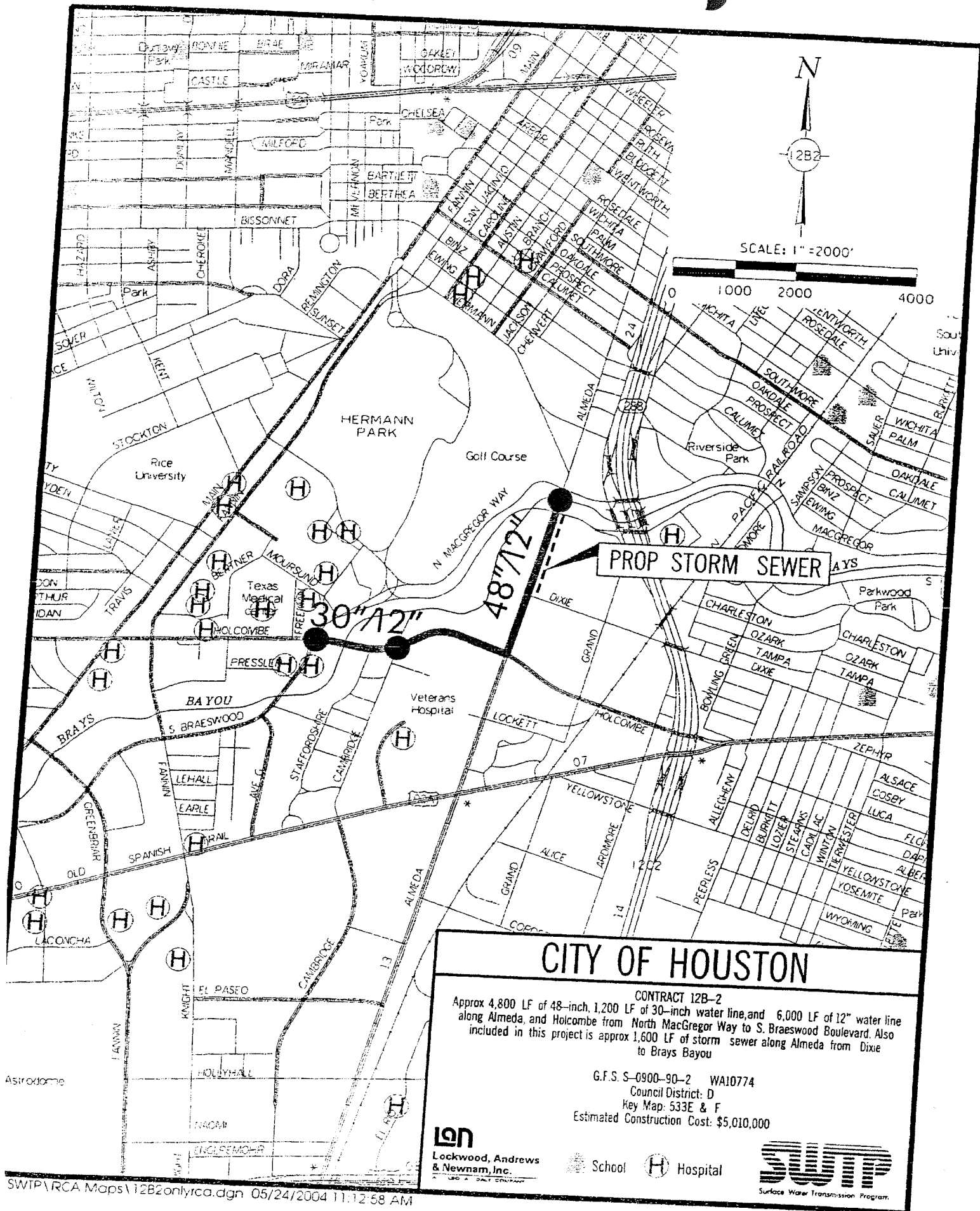
Siria Harbour


Contract Compliance Officer

Joseph Kurian, Division Manager
Contract Compliance Section

August 24, 2007

Date



SUBJECT Accept Work for Construction of 24-Inch Water Line along State Highway 6 from Barkers Point Lane to Grisby Street and Conrad Sauer Pig Launching/Receiving Station. WBS No. S-000900-0096-4.		Page 1 of 2	Agenda Item # 4
FROM (Department or other point of origin): Department of Public Works and Engineering		Origination Date 1-10-08	Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., DEE, Director		Council Districts affected: A	
For additional information contact: J. Timothy Lincoln, P.E. Senior Assistant Director		Date and Identification of prior authorizing Council Action: Ord. # 2005-254 dated 03/16/2005	
RECOMMENDATION: (Summary) Pass a motion to approve the final Contract Amount of \$1,051,223.71 or 8.04% under the original Contract Amount, accept the Work, and authorize final payment.			
Amount and Source of Funding: No additional funding required. Original appropriation of \$1,331,700.00 for construction and contingencies: \$157,264.08 from Water and Sewer Contributed Capital Fund, Fund No. 733 and \$1,174,435.92 from Water and Sewer System Consolidated Construction Fund, Fund No. 755.			F&A Budget:

SPECIFIC EXPLANATION:

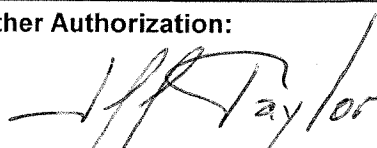

PROJECT NOTICE/JUSTIFICATION: The City had coordinated with TxDOT to relocate City-owned facilities located within the Old Katy Road right-of-way and TxDOT's State Highway 6 right-of way. TxDOT's IH-10 widening project also included the widening of State Highway 6 right-of-way. The widening of the State Highway 6 required the relocation of numerous utilities, including the City's 24-inch water line. Since the existing 24-inch water line was located within TxDOT's existing right-of-way, it was the City's responsibility to relocate this utility. Further, the proposed IH-10 widening also impacted the existing force main pig launching/receiving station located near the intersection of Wisterwood and Old Katy Road. This project was also part of the City's Accelerated Surface Water Transmission Program and was required to meet Harris-Galveston Coastal Subsidence District's (HGCSD) legislative mandate to regulate the withdrawal of groundwater.

DESCRIPTION/SCOPE: The project consisted of construction of 2,422 linear feet of 24-inch water line with valves and appurtenances. The project also included the construction of a 10-inch Force Main Pig Receiving Station and a 14-inch/16-inch Force Main Pig Launching/Receiving Station. Lockwood, Andrews, & Newnam, Inc. designed the project with 180 calendar days allowed for construction. The project was awarded to BRH-Garver Construction, L.P. with an original Contract Amount of \$1,143,169.50.

LOCATION: The project is located along State Highway 6 from Barkers Point Lane to Grisby Street and at the Conrad Sauer Storm Water Detention Facility located at 10150 Old Katy Road. The project is located in Key Map grids 488-A and 490-A.

CONTRACT COMPLETION AND COST: The Contractor, BRH-Garver Construction, L.P. has completed the Work under subject Contract. The project was completed within the Contract Time with 90 additional days allowed by Change Order Nos. 4 and 6. The final cost of the project including, overrun and underrun of estimated bid quantities and previously approved Change Order Nos. 1, 2, 3, 4, 5, 6, and 7 is \$1,051,223.71, a decrease of \$91,945.79 or 8.04% under the original Contract Amount.


REQUIRED AUTHORIZATION
CUIC ID# 20MZQ001

F&A Director:	Other Authorization:  Jeff Taylor, Deputy Director Public Utilities Division	Other Authorization:  Daniel W. Krueger, P.E., Deputy Director Engineering and Construction Division	NOT
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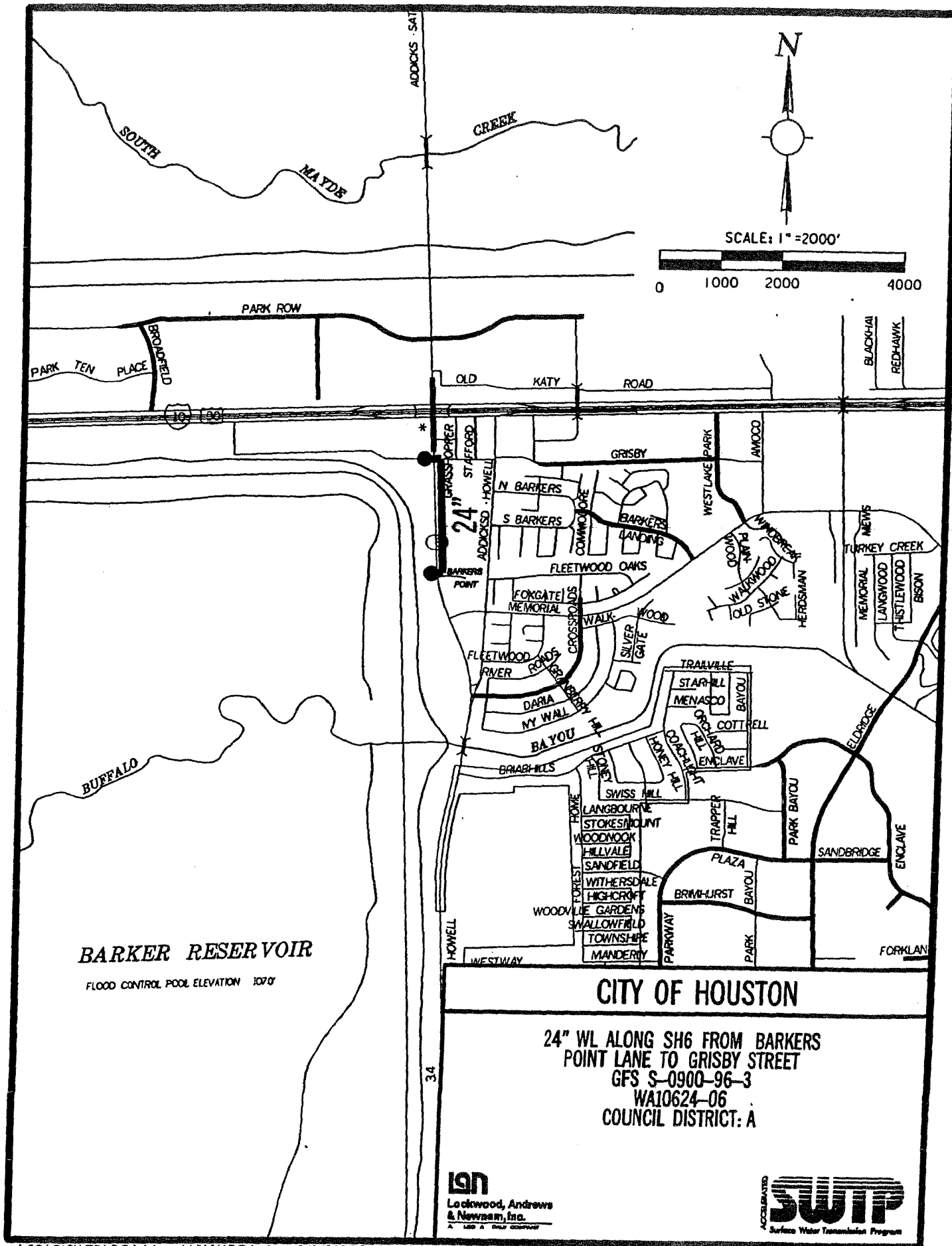
Date	SUBJECT: Accept Work for Construction of 24-Inch Water Line along State Highway 6 from Barkers Point Lane to Grisby Street and Conrad Sauer Pig Launching/Receiving Station. WBS No. S-000900-0096-4.	Originator's Initials	Page 2 of 2
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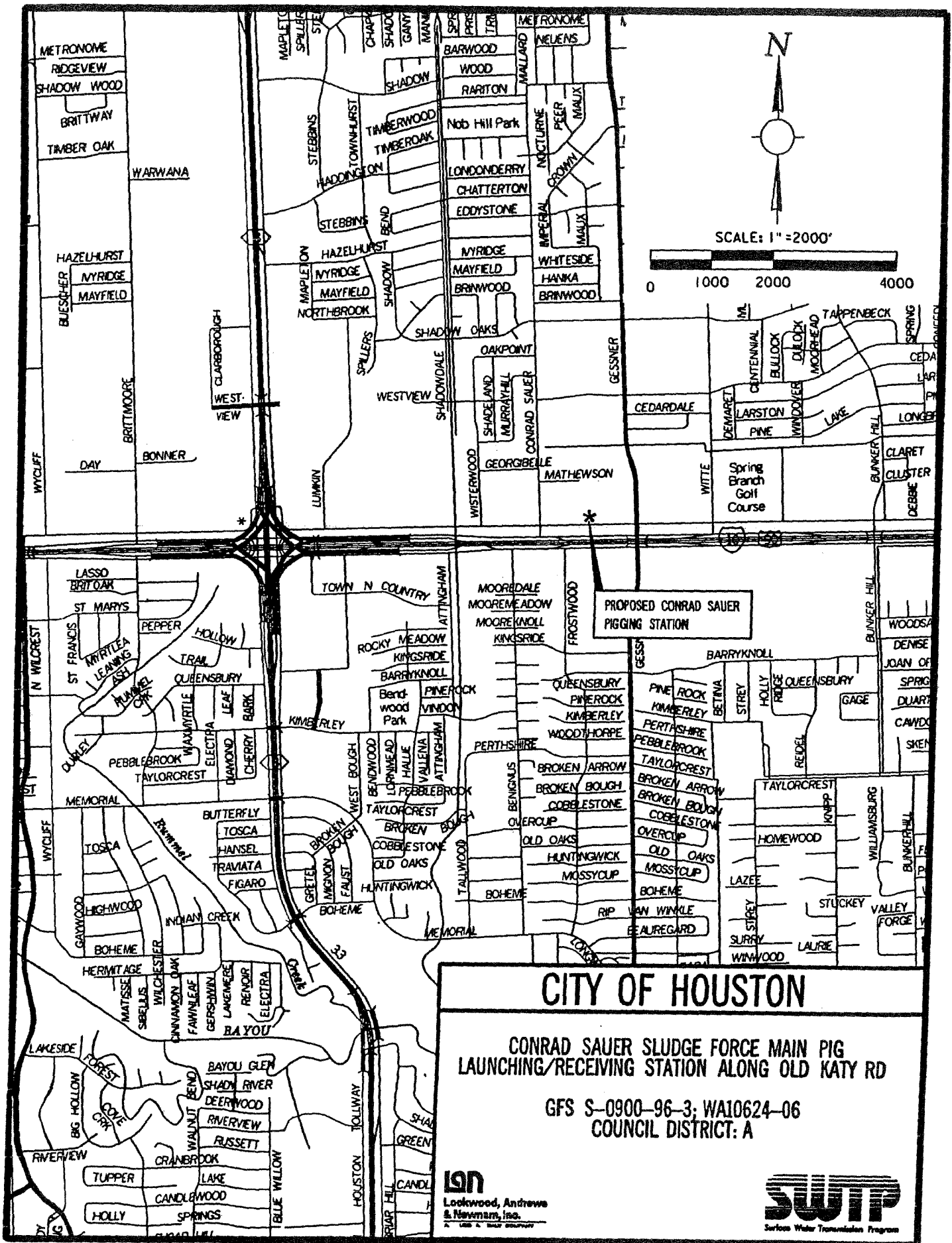
The decreased cost is a result of the differences between planned and measured quantities. This decrease is primarily a result of an underrun in Base Unit Item No. 9 – Groundwater Control for Open-cut Construction, Base Unit Item No. 38 – 8-inch Diameter Water Main by Augering, Extra Unit Item No. 52 – Demobilization/Remobilization for Work within Water Line Easement KY4-037, and Extra Unit Item No. 60 – Incentive Allowance, which were not necessary to complete the Work.

M/WBE PARTICIPATION: M/WBE goal for this project was 17%. According to Affirmative Action and Contract Compliance Division, the actual participation was 17.01 %. The Contractor achieved a “Satisfactory” rating for MWDBE Compliance.


 MSM:JTL:AR:PK:mq
 S:\E&C Construction\North Sector\PROJECT FOLDER\10624-06\Closeout\RCA\RCA_CL~2-rev2.DOC

C: Daniel W. Krueger, P.E. Velma Laws Michael Ho, P.E. Craig Foster File No. 10624-06 - Closeout





SUBJECT: Accept Work for Water Distribution System Rehabilitation and Renewal File No. WA 10873		Category	Page 1 of <u>1</u>	Agenda Item # <u>5</u>
FROM (Department or other point of origin): Department of Public Works and Engineering		Origination Date 1 - 10 - 08		Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE: <i>Michael S. Marcotte</i> 15 08 Michael S. Marcotte, P.E., DEE		Council District affected: ALL		
For additional information contact: Jeff Taylor Deputy Director Phone: (713) 837-0448		Date and identification of prior authorizing Council action: 11/09/05, Ordinance No. 2005-1216		
RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$1,924,071.53, which is approximately 0.84% over the original contract amount, accept the work, and authorize final payment. No additional funding is required.				
Amount and Source of Funding: Original allocation of \$2,061,397.17 from the Combined Utility System Enterprise Fund No. 701. <i>RA 12-11-07</i>				F&A Budget:
SPECIFIC EXPLANATION: PROJECT NOTICE/JUSTIFICATION: This project was necessary to repair water lines up to 16-inches in diameter in the distribution system on an on-call, emergency basis throughout the City. DESCRIPTION/SCOPE: This project consisted of 175 water line repairs and 1,056.5 linear feet of water line installation on an on-call basis. The project was awarded to Troy Construction, L.L.P. with an original contract amount of \$1,907,997.30. The Notice to Proceed date was 11/21/05 and the project had 365 calendar days for completion. LOCATION: The project was located at various locations within all Council Districts. CONTRACT COMPLETION AND COST: The Contractor, Troy Construction, L.L.P., has completed the work under the subject contract within the required time. The final cost of the project, including overrun and underrun of estimated bid quantities and previously approved Change Order Nos. 1 and 2, is \$1,924,071.53, an increase of \$16,074.23 or 0.84% over the original contract amount. M/WBE PARTICIPATION: The M/WBE goal for this project was 17%. According to the Affirmative Action and Contract Compliance Division, the actual participation was 33.77%. The Contractor was awarded an Outstanding rating from Affirmative Action. <i>MSM:JT:AJM:JLS:RCM:rcm</i> Attachments xc: Marty Stein Velma Laws Craig Foster Joe L. Smith, P.E. Waynette Chan Gary Norman A. James Millage Carol Ellinger, P.E. John Sakolosky, P.E. Michael Ho, P.E. Judy Gray Johnson File No. WA 10873				
REQUIRED AUTHORIZATION CUIC ID# 20AJM189				
F&A Director:	Other Authorization: <i>A. James Millage</i> 11/30/07	Other Authorization: <i>Jeff Taylor</i> 12/10/07 Jeff Taylor, Deputy Director		

Troy Construction, L.L.P.
Work Orders Status Report
Water File No. 10873

Engineering Services Section

WPAG W.O. No.	IMS Work Order No.	IMS W.O. Date	Street No.	Street Name	Work Type	Issue Date	Repair Date	Concrete Or Asphalt Date	Landscape Date	Closing Date	Key Map	Council District
171	10704482	12/24/05	1115	Fleetwood Place Dr.	Main Line	12/27/05	12/29/05	None	Complete	01/04/06	488-E	A
211	10706824	12/31/05	303	Commodore	Main Line	01/03/06	01/04/06	None	Complete	01/16/06	488-B	A
266	10709912	01/09/06	851	Silvergate	Service Line	01/12/06	01/13/06	None	Complete	01/26/06	488-F	A
286	10712672	01/14/06	7726	Vernwood	Service Line	01/16/06	01/17/06	None	None	01/17/06	410-R	A
326	10714858	01/20/06	11523	Wickchester	Service Line	01/21/06	01/24/06	None	None	01/24/06	449-W	A
426	10720817	02/02/06	2215	Lamonte	Service Line	02/03/06	02/06/06	None	Complete	02/11/06	451-M	A
422	10720979	02/02/06	1300	Bunkerhill	Main Line	02/03/06	02/10/06	None	None	02/10/06	450-X	A
467	10727567	02/13/06	1906	De Milo	Main Line	02/14/06	02/16/06	None	Complete	03/07/06	452-E	A
540	10735966	02/26/06	10810	W. Little York Rd.	Main Line	02/27/06	03/03/06	None	Complete	03/08/06	409-U	A
543	10735997	02/26/06	5403	Manor Creek	Main Line	02/27/06	03/03/06	None	Complete	03/08/06	451-L	A
546	10736399	02/27/06	4721	Chrystell	Main Line	02/28/06	03/01/06	None	Complete	03/27/06	451-H	A
572	10738414	03/03/06	18823	Park Harbor Dr.	Service Line	03/03/06	03/20/06	03/28/06	Complete	03/28/06	446-Z	A
612	10738838	03/04/06	1503	Story	Main Line	03/09/06	03/20/06	03/31/06	Complete	03/31/06	451-Y	A
675	10746934	03/24/06	2607	Moss Hill	Service Line	03/27/06	03/31/06	None	Complete	04/17/06	450-N	A
746	10764749	05/07/06	10323	Eddystone	Main Line	05/07/06	05/15/06	None	Complete	05/18/06	499-Z	A
860	10778238	06/15/06	16900	Park Row	Main Line	06/23/06	07/07/06	07/19/06	Complete	07/19/06	447-X	A
871	10780747	06/23/06	5503	Saxon	Main Line	06/27/06	07/18/06	08/01/06	Complete	08/01/06	451-L	A
906	10782582	06/28/06	7227	Leaning Oak	Main Line	07/05/06	07/17/06	None	Complete	07/25/06	411-T	A
909	10784390	07/03/06	11615	Wickhollow Ln.	Service Line	07/06/06	07/14/06	None	Complete	07/19/06	449-W	A
910	10783053	06/29/06	9214	Renewood	Main Line	07/06/06	07/14/06	None	Complete	07/21/06	450-Q	A
911	10784520	07/04/06	4418	Fallbrook Dr.	Main Line	07/06/06	07/19/06	None	Complete	07/25/06	452-E	A
908	10784599	07/04/06	10207	Hibernia	Main Line	07/06/06	08/04/06	08/11/06	Complete	08/14/06	411-J	A
951	10787643	07/13/06	7810	Edgeway	Main Line	07/17/06	07/19/06	None	Complete	09/25/06	491-B	A
949	10787058	07/11/06	9555	Baythorne	Service Line	07/17/06	07/21/06	None	None	07/21/06	450-B	A
950	10787106	07/12/06	1433	Confederate	Main Line	07/17/06	07/21/06	None	Complete	07/31/06	450-X	A
952	10787669	07/13/06	1109	W. 15 1/2 St.	Service Line	07/17/06	07/25/06	None	None	07/25/06	452-Y	A
954	10788051	07/14/06	11698	Kilburn	Main Line	07/17/06	08/11/06	08/23/06	None	08/23/06	451-P	A
982	10797314	08/05/06	1524	Jacquelyn	Main Line	08/08/06	08/09/06	None	Complete	08/23/06	451-X	A
986	10797371	08/05/06	4333	Shingle Oak	Main Line	08/08/06	08/09/06	None	Complete	08/14/06	411-U	A
990	10797489	08/07/06	2310	Pomeran	Main Line	08/09/06	08/10/06	None	Complete	08/17/06	450-N	A
991	10796626	08/03/06	16285	Park Ten Place	Main Line	08/09/06	08/17/06	09/28/06	Complete	09/28/06	447-Y	A
998	10798981	08/10/06	2535	Anchor	Service Line	08/14/06	08/15/06	None	Complete	08/23/06	411-Z	A
1007	10801131	08/16/06	1212	Drury	Service Line	08/16/06	08/17/06	08/28/06	None	08/28/06	451-X	A

Troy Construction, L.L.P.
Work Orders Status Report
Water File No. 10873

Engineering Services Section

WPAG W.O. No.	IMS Work Order No.	IMS W.O. Date	Street No.	Street Name	Work Type	Issue Date	Repair Date	Concrete Or Asphalt Date	Landscape Date	Closing Date	Key Map	Council District
1013	10799818	08/14/06	5353	Deer Forest Dr.	Main Line	08/16/06	08/21/06	08/30/06	None	08/30/06	451-F	A
1016	10799969	08/14/06	5607	Council Grove Ct.	Service Line	08/17/06	08/18/06	None	None	08/18/06	411-U	A
1017	10801267	08/16/06	1721	Althea	Main Line	08/17/06	08/18/06	None	Complete	09/01/06	452-J	A
1044	10802642	08/20/06	600	N. Dairy Ashford	Service Line	08/21/06	09/01/06	09/07/06	None	09/07/06	448-Y	A
1045	10802699	08/20/06	4300	Windfern	Service Line	08/21/06	09/01/06	09/27/06	None	09/27/06	450-E	A
1083	10804913	08/25/06	7719	Log hollow	Main Line	08/26/06	08/30/06	None	None	08/30/06	410-M	A
1104	10801264	08/16/06	830	W. 43 Rd. St.	Main Line	08/31/06	09/06/06	09/19/06	None	09/19/06	453-J	A
1113	10807674	09/02/06	1300	Du Barry	Main Line	09/05/06	09/06/06	10/10/06	None	10/10/06	452-P	A
1112	10807262	09/01/06	10009	Alfred	Main Line	09/05/06	09/11/06	None	Complete	09/26/06	410-W	A
1137	10807717	09/02/06	2503	Brooktree	Main Line	09/06/06	09/14/06	None	Complete	09/27/06	452-S	A
1159	10809683	09/07/06	1108	Sue Barnett	Install Valve	09/09/06	09/25/06	None	Complete	10/06/06	452-L	A
1160	10809684	09/07/06	802	Lamonte	Replace Valve	09/09/06	09/25/06	None	Complete	10/05/06	452-L	A
1178	10810217	09/09/06	5036	Lido	Main Line	09/11/06	09/14/06	None	Complete	09/28/06	451-G	A
1242	10812186	09/14/06	2057	Harland	Main Line	09/18/06	09/28/06	None	Complete	10/04/06	451-T	A
1238	10812591	09/14/06	12990	Willow Chase Dr.	Main Line	09/18/06	09/29/06	None	Complete	10/07/06	369-M	A
1240	10812014	09/13/06	1915	Rainlily	Service Line	09/18/06	09/29/06	None	None	09/29/06	447-W	A
1255	10812015	09/13/06	17411	Chicory	Service Line	09/19/06	09/30/06	None	Complete	10/12/06	447-X	A
1274	10815376	09/22/06	5814	Anaqua	Main Line	09/25/06	09/28/06	None	Complete	10/03/06	451-A	A
170	10703336	12/20/05	5302	Kelford	Main Line	12/23/05	12/27/05	None	None	12/27/05	455-T	B
162	10701944	12/16/05	9221	Spaulding	Main Line	12/23/05	12/29/05	None	Complete	01/18/06	454-D	B
164	10702142	12/17/05	10807	Pandora	Main Line	12/23/05	01/10/06	None	Complete	01/19/06	456-S	B
225	10703710	12/21/05	3100	Green	Main Line	01/05/06	01/05/06	01/24/06	None	01/24/06	494-E	B
231	10708393	01/05/06	7918	Flintridge	Main Line	01/06/06	01/12/06	None	Complete	01/19/06	455-K	B
238	10709113	01/06/06	10445	Castleton	Main Line	01/07/06	01/10/06	None	Complete	02/09/06	414-Z	B
259	10709297	01/07/06	9213	Mirawood	Service Line	01/09/06	01/11/06	None	None	01/11/06	455-H	B
255	10709430	01/07/06	2500	Harrington	Main Line	01/09/06	01/12/06	None	None	01/12/06	494-E	B
256	10709429	01/07/06	3409	Rawley	Main Line	01/09/06	01/20/06	None	None	01/20/06	494-B	B
262	10709993	01/09/06	10800	Pandora	Repair Valve	01/09/06	01/21/06	None	Complete	01/30/06	456-S	B
290	10712682	01/14/06	1518	Armada	Main Line	01/16/06	01/18/06	None	None	01/18/06	452-B	B
322	10714564	01/19/06	7500	Bywood	Main Line	01/20/06	01/27/06	None	None	01/27/06	455-E	B
336	10715276	01/21/06	8610	Sandra	Main Line	01/22/06	01/23/06	None	None	01/23/06	454-G	B
337	10715293	01/21/06	2401	Hutton	Service Line	01/22/06	01/31/06	None	None	01/31/06	494-B	B
351	10715010	01/20/06	7300	Heath	Main Line	01/24/06	01/26/06	None	None	01/26/06	415-T	B

Troy Construction, L.L.P.
Work Orders Status Report
Water File No. 10873

Engineering Services Section

WPAG W.O. No.	IMS Work Order No.	IMS W.O. Date	Street No.	Street Name	Work Type	Issue Date	Repair Date	Concrete Or Asphalt Date	Landscape Date	Closing Date	Key Map	Council District
348	10712529	01/13/06	10614	Rebel	Main Line	01/24/06	01/27/06	01/31/06	Complete	01/31/06	415-W	B
347	10712497	01/13/06	5746	Schutz	Main Line	01/24/06	02/02/06	None	Complete	02/14/06	374-R	B
359	10714518	01/19/06	6198	Eastland	Main Line	01/26/06	02/02/06	None	None	02/02/06	455-P	B
361	10715495	01/21/06	8142	Chateau	Main Line	01/26/06	02/04/06	None	Complete	02/08/06	455-P	B
396	10718397	01/29/06	10411	Envoy	Main Line	01/30/06	02/03/06	None	Complete	02/11/06	414-Z	B
439	10723536	02/08/06	8004	Homestead Rd.	Main Line	02/09/06	02/13/06	02/17/06	None	02/17/06	454-H	B
445	10722599	02/07/06	2216	Semmes	Main Line	02/10/06	02/13/06	None	Complete	02/15/06	493-D	B
473	10722665	02/07/06	4301	Lavender	Service Line	02/14/06	02/15/06	None	Complete	03/07/06	454-Y	B
504	10732204	02/19/06	10518	Envoy	Main Line	02/21/06	02/22/06	None	Complete	02/28/06	414-Z	B
522	10733413	02/21/06	4326	Sumpter	Service Line	02/21/06	02/24/06	None	None	02/24/06	494-B	B
509	10731930	02/18/06	7025	Peyton	Main Line	02/21/06	02/27/06	None	Complete	03/08/06	454-R	B
513	10730728	02/17/06	7832	Green River Dr.	Main Line	02/21/06	02/28/06	None	Complete	03/08/06	455-K	B
512	10730955	02/17/06	330	W. Little York Rd.	Main Line	02/21/06	03/13/06	None	Complete	03/21/06	413-T	B
527	10733671	02/21/06	4805	LockWood Dr.	Main Line	02/23/06	02/27/06	None	Complete	03/08/06	454-U	B
593	10735956	02/25/06	16006	Green Manor Dr.	Main Line	03/07/06	03/10/06	None	Complete	03/28/06	375-N	B
610	10738975	03/05/06	6451	Lodgepole	Repair Valve	03/09/06	03/14/06	None	Complete	03/30/06	456-R	B
618	10741930	03/11/06	5000	Oates Rd.	Main Line	03/13/06	03/15/06	None	Complete	03/29/06	456-S	B
621	10741925	03/11/06	7806	Howton	Service Line	03/13/06	03/15/06	None	Complete	03/21/06	455-N	B
634	10743081	03/14/06	4200	Orange	Main Line	03/15/06	03/17/06	None	None	03/17/06	494-F	B
637	10743333	03/15/06	5118	Lee	Main Line	03/16/06	03/21/06	None	Complete	03/30/06	494-C	B
636	10743171	03/15/06	7617	Delavan	Main Line	03/16/06	03/22/06	None	None	03/22/06	455-J	B
652	10744233	03/18/06	8115	Record	Main Line	03/20/06	03/23/06	None	Complete	04/05/06	455-B	B
658	10744368	03/19/06	2920	Barksdale Dr.	Main Line	03/21/06	03/23/06	None	Complete	03/29/06	414-S	B
668	10744262	03/18/06	3118	Green	Main Line	03/24/06	03/28/06	04/07/06	Complete	04/07/06	494-E	B
679	10748161	03/28/06	4621	Falls	Main Line	03/28/06	03/31/06	None	Complete	04/17/06	454-T	B
699	10750659	04/03/06	1801	Sam Houston Pk.	Main Line	04/04/06	04/11/06	None	Complete	04/18/06	449-U	B
719	10755375	04/13/06	2308	Pannell	Main Line	04/17/06	04/17/06	None	None	04/17/06	494-B	B
754	10766569	05/12/06	3810	King	Main Line	05/14/06	05/18/06	05/24/06	Complete	05/24/06	454-P	B
761	10766738	05/14/06	7119	Orville	Service Line	05/15/06	05/19/06	None	None	05/19/06	454-M	B
770	10767201	05/16/06	12618	Frazier River	Service Line	05/17/06	06/05/06	None	None	06/05/06	415-E	B
807	10772421	05/30/06	4557	Benning	Main Line	06/06/06	06/08/06	None	Complete	06/21/06	571-D	B
813	10771599	05/26/06	6913	Hirsch	Main Line	06/07/06	06/12/06	06/13/06	None	06/13/06	454-P	B
892	10780004	06/21/06	3812	Sakowitz	Main Line	06/30/06	07/06/06	None	Complete	07/25/06	454-Y	B

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893	10780028	06/21/06	7517	N. Finch	Main Line	06/30/06	07/07/06	None	Complete	07/25/06	455-J	B
920	10779281	06/20/06	3700	Shadrack	Main Line	07/06/06	07/17/06	None	None	07/17/06	456-X	B
953	10788049	07/14/06	5625	Antoine	Main Line	07/17/06	07/25/06	07/31/06	None	07/31/06	451-C	B
958	10742461	03/13/06	5000	Homestead	Install Main	07/19/06	07/31/06	None	None	07/31/06	454-V	B
973	10796454	08/03/06	2627	Garwood	Main Line	08/07/06	08/08/06	None	Complete	08/14/06	411-Z	B
993	10798120	08/08/06	11555	Airline Dr.	Main Line	08/10/06	08/11/06	None	Complete	08/30/06	372-Z	B
992	10797937	08/08/06	8622	Valley Song	Main Line	08/10/06	08/16/06	None	Complete	08/23/06	456-B	B
997	10791218	07/22/06	9102	Monterrey	Main Line	08/14/06	08/14/06	None	None	08/14/06	455-H	B
996	10797890	08/08/06	1012	Grenshaw	Main Line	08/14/06	08/22/06	None	Pending	09/01/06	412-P	B
1027	10801213	08/16/06	8934	Valley Hollow	Main Line	08/18/06	08/24/06	None	Complete	09/01/06	456-A	B
1199	10809788	09/08/06	4800	Nichols	Main Line	09/12/06	09/20/06	None	Complete	09/27/06	494-C	B
1235	10812838	09/15/06	4700	Laura Koppe	Main Line	09/16/06	10/02/06	None	None	10/02/06	454-G	B
1243	10812896	09/15/06	8022	Claiborne	Service Line	09/18/06	09/19/06	10/18/06	None	10/18/06	455-B	B
1244	10812375	09/14/06	10019	Valley Park	Service Line	09/18/06	10/02/06	None	Complete	10/07/06	456-A	B
1260	10813157	09/16/06	5424	Minden	Main Line	09/19/06	09/30/06	10/19/06	Complete	10/19/06	454-U	B
1261	10813320	09/17/06	900	Pleasantville	Main Line	09/19/06	09/30/06	None	Complete	10/07/06	495-F	B
1262	10813726	09/19/06	3400	Gillespie	Main Line	09/19/06	10/02/06	None	Complete	10/19/06	494-J	B
11	10692847	11/20/05	4184	Meyerwood	Main Line	11/22/05	11/28/05	None	Complete	12/03/05	532-N	C
13	10692974	11/21/05	10911	Willowisp	Main Line	11/22/05	11/29/05	None	None	11/29/05	531-Y	C
17	10693788	11/22/05	2401	Glen Haven Bl.	Main Line	11/22/05	11/30/05	None	Complete	12/19/05	532-L	C
18	10692037	11/17/05	7819	S. Braeswood	Service Line	11/26/05	11/28/05	12/29/05	Complete	12/29/05	530-U	C
20	10693937	11/22/05	2415	Gramercy	Main Line	11/26/05	11/28/05	None	Complete	12/09/05	532-G	C
21	10693963	11/22/05	4058	Merrick	Main Line	11/26/05	11/28/05	None	Complete	01/11/06	532-J	C
22	10694604	11/25/05	2534	Maroneal	Main Line	11/28/05	11/29/05	None	Complete	12/03/05	532-G	C
23	10694612	11/25/05	3371	Bellefontaine	Main Line	11/28/05	11/30/05	None	Complete	12/14/05	532-F	C
24	10694616	11/25/05	1905	Swift	Main Line	11/28/05	12/01/05	None	None	12/01/05	532-H	C
27	10695003	11/27/05	3031	Oakwood	Main Line	11/29/05	11/30/05	None	Complete	12/08/05	532-K	C
26	10695002	11/27/05	3751	Durness	Main Line	11/29/05	12/01/05	None	Complete	12/08/05	532-J	C
28	10695010	11/27/05	3630	Tartan	Main Line	11/29/05	12/01/05	None	Complete	12/08/05	532-K	C
29	10694605	11/25/05	6900	Edloe	Main Line	11/29/05	11/29/05	None	Complete	12/09/05	532-F	C
25	10694331	11/23/05	6600	Greenbriar	Main Line	11/29/05	12/03/05	None	Complete	12/08/05	532-G	C
30	10694673	11/25/05	2401	Westridge	Main Line	11/30/05	12/01/05	12/09/05	Complete	12/09/05	532-Q	C
31	10695389	11/28/05	4314	Meyerwood	Main Line	11/30/05	12/02/05	None	Complete	12/15/05	531-R	C

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34	10696332	11/30/05	230	Odom	Main Line	12/02/05	12/02/05	None	Complete	12/09/05	532U	C
37	10694314	11/23/05	8731	West Loop S.	Main Line	12/02/05	12/02/05	None	Complete	12/08/05	531-Q	C
38	10696571	12/01/05	10595	Sam Houston Pk	Service Line	12/03/05	12/06/05	None	Complete	01/05/06	529-U	C
49	10697793	12/04/05	5219	Braesheather Dr.	Service Line	12/05/05	12/07/05	None	Complete	12/09/05	531-T	C
48	10697792	12/04/05	3837	Drummond	Service Line	12/05/05	12/08/05	None	None	12/08/05	532-J	C
50	10697810	12/04/05	4438	Wigton	Main Line	12/05/05	12/08/05	None	Complete	12/14/05	531-V	C
44	10697686	12/03/05	6102	Rollingbrook Dr.	Main Line	12/05/05	12/12/05	None	None	12/12/05	530-Z	C
51	10697848	12/04/05	10926	Braewick	Service Line	12/05/05	12/12/05	None	None	12/12/05	530-Z	C
52	10695560	11/29/05	5202	Jason	Main Line	12/06/05	12/06/05	None	Complete	12/08/05	531-P	C
71	10698782	12/06/05	2622	Sutton Ct.	Service Line	12/09/05	12/12/05	None	Complete	12/19/05	492-S	C
76	10697625	12/03/05	11619	Landsdowne	Service Line	12/09/05	12/13/05	None	Complete	12/20/05	571-A	C
85	10694874	11/27/05	4022	Colquitt	Main Line	12/09/05	12/13/05	None	Complete	01/02/06	492-S	C
88	10694777	11/26/05	3600	Wakeforest	Main Line	12/09/05	12/13/05	01/07/06	None	01/07/06	492-Y	C
97	10699254	12/08/05	9211	Marlive	Main Line	12/09/05	12/13/05	None	Complete	01/17/06	532-N	C
95	10697490	12/02/05	12006	N. Kensington	Service Line	12/09/05	12/15/05	12/28/05	Complete	12/28/05	569-D	C
91	10695393	11/28/05	7700	W. Airport Bl.	Main Line	12/09/05	12/27/05	None	Complete	01/04/06	570-G	C
77	10695541	11/28/05	1202	Banks	Main Line	12/09/05	12/28/05	None	Complete	01/07/06	493-W	C
106	10700064	12/11/05	2925	Richmond Av.	Main Line	12/12/05	12/13/05	None	Complete	01/19/06	492-X	C
103	10699907	12/10/05	2044	Addison	Service Line	12/12/05	12/15/05	None	Complete	12/28/05	532-H	C
104	10699972	12/11/05	3311	Bammel Ln.	Main Line	12/12/05	12/15/05	None	Complete	01/02/06	492-T	C
105	10700046	12/11/05	5302	Beechnut	Main Line	12/12/05	12/15/05	None	Complete	12/28/05	531-P	C
125	10699554	12/09/05	4403	Sanfrod	Service Line	12/12/05	12/21/05	None	Complete	01/04/06	531-Z	C
108	10699566	12/09/05	2135	Maroneal	Service Line	12/14/05	12/16/05	None	Complete	12/28/05	532-G	C
129	10700147	12/12/05	1825	Wroxton Rd.	Main Line	12/14/05	12/19/05	None	Complete	01/20/06	492-Z	C
116	10700630	12/13/05	3634	Aberdeen Way	Main Line	12/16/05	12/19/05	None	Complete	01/02/06	532-K	C
153	10702279	12/18/05	12027	Hillcroft	Service Line	12/19/05	12/22/05	None	Complete	01/04/06	571-A	C
154	10702331	12/18/05	11411	Landsdowne	Service Line	12/19/05	12/22/05	None	None	12/22/05	571-A	C
155	10702394	12/18/05	1320	Vassar	Main Line	12/19/05	12/22/05	None	Complete	01/02/06	492-W	C
157	10702619	12/19/05	2352	Albans Rd.	Main Line	12/19/05	01/04/06	01/11/06	Complete	01/11/06	532-C	C
176	10703420	12/21/05	3331	S. Braeswood	Service Line	12/27/05	12/28/05	None	None	12/28/05	532-K	C
181	10704493	12/24/05	5100	Mandell	Repair Valve	12/27/05	01/07/06	01/18/06	Complete	01/18/06	492-Z	C
190	10705158	12/27/05	5007	Montrose	Main Line	12/28/05	01/09/06	None	None	01/09/06	493-W	C
196	10705504	12/28/05	5022	Yarwell	Main Line	01/02/06	01/03/06	None	Complete	01/26/06	531-U	C

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201	10706737	12/31/05	1724	Bolsover	Service Line	01/02/06	01/03/06	None	None	01/03/06	532-D	C
203	10706710	12/31/05	6230	Yarwell	Main Line	01/02/06	01/03/06	None	None	01/03/06	530-V	C
194	10706878	12/31/05	5343	Richmond Av.	Service Line	01/02/06	01/04/06	None	Complete	01/18/06	491-Y	C
197	10705450	12/28/05	4184	Meyerwood	Main Line	01/02/06	01/05/06	None	Complete	02/04/06	532-N	C
195	10706637	12/30/05	2159	University Bl.	Main Line	01/02/06	01/06/06	None	None	01/06/06	532-D	C
202	10706730	12/31/05	4000	S. Braeswood	Main Line	01/02/06	01/10/06	None	Complete	01/20/06	532-N	C
236	10708193	01/05/06	54	Blooming Grove	Main Line	01/06/06	01/09/06	None	Complete	01/20/06	488-F	C
263	10706832	12/31/05	6516	Westheimer	Main Line	01/10/06	01/10/06	02/09/06	Complete	02/09/06	490-V	C
295	10712708	01/14/06	6371	Ivyknoll	Service Line	01/16/06	01/19/06	None	None	01/19/06	570-D	C
311	10712953	01/15/06	5343	Willowbend	Main Line	01/16/06	01/20/06	None	None	01/20/06	531-X	C
280	10712602	01/14/06	9702	Riddlewood	Main Line	01/16/06	01/23/06	None	Complete	02/01/06	532-S	C
378	10717482	01/26/06	6610	Imogene	Main Line	01/27/06	02/06/06	None	Complete	02/08/06	530-R	C
380	10717696	01/27/06	8430	Newcastle Dr.	Main Line	01/28/06	02/08/06	None	Complete	02/15/06	531-R	C
382	10717873	01/27/06	9203	Cliffwood	Service Line	01/28/06	02/06/06	None	None	02/06/06	530-R	C
385	10715956	01/23/06	2154	Southgate	Main Line	01/30/06	02/02/06	None	Complete	02/11/06	532-H	C
386	10715973	01/23/06	3703	S. Braeswood	Main Line	01/30/06	02/02/06	None	Complete	02/11/06	532-N	C
387	10717328	01/26/06	1525	Banks	Main Line	01/30/06	02/08/06	None	Complete	02/17/06	493-W	C
434	10721798	02/04/06	8115	S. Braeswood	Service Line	02/07/06	02/10/06	None	Complete	03/01/06	530-U	C
437	10723108	02/07/06	9002	Ilona	Main Line	02/09/06	02/15/06	None	Complete	02/22/06	532-N	C
441	10723923	02/08/06	5609	Flack	Service Line	02/09/06	02/15/06	None	Complete	02/18/06	531-J	C
458	10725821	02/11/06	5618	Warm Springs	Main Line	02/11/06	02/15/06	None	Complete	02/25/06	571-A	C
464	10726057	02/11/06	4800	Travis	Main Line	02/12/06	02/21/06	None	None	02/21/06	493-W	C
468	10727561	02/13/06	2820	N. Main	Main Line	02/14/06	02/18/06	None	Complete	02/25/06	495-R	C
477	10727703	02/14/06	2803	Colquitt	Main Line	02/15/06	02/22/06	None	Complete	02/28/06	492-Y	C
479	10727727	02/14/06	1201	Banks	Main Line	02/15/06	02/28/06	03/17/06	None	03/17/06	493-W	C
490	10729499	02/16/06	5534	Indigo	Main Line	02/17/06	02/21/06	None	Complete	02/28/06	531-N	C
491	10729597	02/16/06	2200	Swift	Repair Valve	02/17/06	02/23/06	None	Complete	02/28/06	532-C	C
517	10729650	02/16/06	3702	Blue Bonnet Bl.	Service Line	02/21/06	02/23/06	None	Complete	03/13/06	532-J	C
518	10729654	02/16/06	4058	Aberdeen Way	Main Line	02/21/06	02/28/06	None	Complete	03/13/06	532-J	C
525	10733161	02/21/06	10907	Willowisp	Main Line	02/23/06	02/24/06	None	Complete	02/28/06	531-Y	C
526	10733228	02/21/06	2107	Mc Clendon	Main Line	02/23/06	02/24/06	None	Complete	02/28/06	532-H	C
558	10737295	03/01/06	5341	Mc Culloch	Service Line	03/02/06	03/06/06	None	Complete	03/27/06	491-X	C
560	10730788	02/17/06	6103	Claridge	Main Line	03/02/06	03/06/06	03/13/06	Complete	03/13/06	530-Z	C

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562	10733564	02/21/06	3838	Norfolk	Main Line	03/02/06	03/09/06	03/30/06	Complete	03/30/06	492-W	C
559	10737082	03/01/06	6707	Kelvin	Main Line	03/02/06	03/15/06	None	Complete	03/22/06	532-G	C
578	10738167	03/03/06	12300	Shaftsbury	Main Line	03/04/06	03/07/06	None	Complete	03/10/06	569-H	C
583	10738831	03/04/06	10100	Sugar Branch	Main Line	03/06/06	03/07/06	None	Complete	03/17/06	529-V	C
613	10740300	03/08/06	10547	S. Post Oak Rd.	Main Line	03/09/06	03/20/06	None	None	03/20/06	531-Y	C
632	10741915	03/11/06	5425	Navarro	Service Line	03/14/06	03/16/06	None	None	03/16/06	491-T	C
669	10745826	03/22/06	3118	Gannett	Main Line	03/24/06	03/29/06	None	Complete	04/06/06	532-P	C
670	10746192	03/22/06	4946	Valkeith	Service Line	03/24/06	03/29/06	None	Complete	04/06/06	531-U	C
685	10748325	03/28/06	3315	Merrick	Main Line	03/31/06	04/05/06	None	Complete	04/14/06	532-K	C
694	10750331	04/01/06	7823	S. Braeswood	Service Line	04/03/06	04/05/06	None	Complete	04/17/06	530-U	C
697	10750517	04/02/06	8900	Fondren Rd.	Main Line	04/03/06	04/06/06	None	Complete	04/11/06	530-R	C
714	10755186	04/13/06	10500	Chimney Rock	Main Line	04/14/06	05/02/06	None	None	05/02/06	531-T	C
727	10758049	04/19/06	11518	Bedford	Main Line	04/20/06	04/25/06	None	Complete	04/28/06	569-D	C
733	10761029	04/26/06	9002	S. Braeswood	Main Line	04/26/06	05/03/06	None	Complete	05/09/06	530-S	C
737	10763004	05/02/06	1113	Old Spanish Trail	Main Line	05/03/06	05/04/06	None	Complete	05/09/06	532-L	C
738	10763009	05/02/06	2514	Dorrington	Service Line	05/03/06	05/04/06	None	None	05/04/06	532-G	C
744	10763344	05/03/06	9714	Chatfield	Main Line	05/04/06	05/08/06	None	Complete	05/11/06	532-P	C
753	10765629	05/10/06	3314	Branard	Main Line	05/12/06	05/12/06	05/26/06	None	05/26/06	492-T	C
804	10772351	05/30/06	2051	Addison	Main Line	06/05/06	06/08/06	None	Complete	06/22/06	532-H	C
806	10763523	05/03/06	2600	Post Oak Bl.	Main Line	06/06/06	06/06/06	None	None	06/06/06	491-U	C
830	10776557	06/12/06	2929	Unity Dr.	Service Line	06/14/06	06/16/06	None	None	06/16/06	490-V	C
833	10776742	06/12/06	12211	Chartwell	Service Line	06/15/06	06/28/06	None	None	06/28/06	569-D	C
839	10777237	06/13/06	6600	W. Airport Bl.	Main Line	06/20/06	06/21/06	07/25/06	None	07/25/06	570-H	C
841	10778646	06/17/06	5517	Holly	Service Line	06/20/06	06/22/06	None	None	06/22/06	531-J	C
840	10778640	06/17/06	10918	Villa Lea	Service Line	06/20/06	06/26/06	07/18/06	Complete	07/18/06	530-Y	C
843	10778650	06/17/06	8900	Frankway	Main Line	06/20/06	06/28/06	None	Complete	06/30/06	531-R	C
846	10778793	06/18/06	2628	North Bl.	Main Line	06/20/06	07/03/06	07/21/06	Complete	07/21/06	492-Y	C
842	10778770	06/18/06	5146	Jackwood	Main Line	06/20/06	07/08/06	07/27/06	Complete	07/27/06	531-Q	C
849	10779104	06/19/06	10810	Vickijohn Ct.	Main Line	06/22/06	07/10/06	None	Complete	07/13/06	530-Y	C
926	10786361	07/10/06	2600	Ferndale	Replace Valve	07/10/06	08/10/06	08/23/06	Complete	08/23/06	492-U	C
928	10786365	07/10/06	2600	Virginia	Replace Valve	07/10/06	08/10/06	08/23/06	Complete	08/23/06	492-U	C
930	10783893	06/30/06	5721	Gulfton Dr.	Main Line	07/12/06	07/14/06	07/28/06	None	07/28/06	531-B	C
939	10784011	07/01/06	10611	Kirkside	Main Line	07/15/06	07/19/06	None	Complete	07/25/06	531-W	C

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969	10795783	08/01/06	12145	Poulson	Service Line	08/03/06	08/07/06	None	None	08/07/06	570-A	C
978	10797175	08/04/06	11131	Pembridge	Service Line	08/07/06	08/15/06	None	Complete	08/30/06	530-Y	C
979	10797148	08/04/06	5918	Sanford	Service Line	08/07/06	08/15/06	None	Complete	08/30/06	530-Z	C
1006	10799886	08/14/06	5802	Warm Springs	Main Line	08/15/06	08/18/06	None	Complete	08/31/06	571-A	C
1035	10801189	08/16/06	5559	Carew	Main Line	08/21/06	08/21/06	None	Complete	08/28/06	531-N	C
1050	10802648	08/20/06	2335	Dunstan	Service Line	08/21/06	08/23/06	None	Complete	08/28/06	532-C	C
1034	10802420	08/18/06	3758	Drummond	Service Line	08/21/06	08/24/06	None	Complete	09/01/06	532-J	C
1051	10802646	08/20/06	9100	Lakeland Dr.	Main Line	08/21/06	08/25/06	09/01/06	Complete	09/21/06	532-N	C
1056	10802424	08/18/06	4910	Glenmeadow Dr.	Main Line	08/21/06	08/26/06	None	Complete	09/20/06	531-U	C
1033	10802256	08/18/06	1320	Vassar	Main Line	08/21/06	09/05/06	09/13/06	Complete	09/13/06	493-W	C
1060	10802843	08/21/06	11900	Landsdowne	Replace Valve	08/22/06	08/30/06	None	Complete	08/31/06	571-A	C
1072	10803505	08/22/06	5606	Fontenelle	Main Line	08/23/06	08/30/06	None	Complete	09/01/06	571-E	C
1102	10805829	08/29/06	2900	Kirby Dr.	Replace Valve	08/30/06	09/18/06	on W.O.1	Same Trench	10/14/06	492-U	C
1124	10807972	09/04/06	6481	Dawnridge Dr.	Main Line	09/05/06	09/09/06	None	Complete	09/27/06	570-D	C
1130	10807784	09/02/06	5026	Yarwell	Main Line	09/05/06	09/11/06	09/21/06	Complete	09/21/06	531-U	C
1131	10807996	09/04/06	5926	Vickijohn Dr.	Main Line	09/05/06	09/12/06	None	Complete	10/17/06	531-W	C
1123	10807892	09/03/06	12407	Rockampton	Main Line	09/05/06	09/13/06	None	Complete	09/22/06	570-A	C
1132	10807881	09/03/06	2515	Watts	Main Line	09/05/06	09/13/06	None	Complete	09/22/06	532-G	C
1139	10808181	09/05/06	5400	Wilton	Main Line	09/07/06	09/13/06	10/06/06	None	10/06/06	532-D	C
1141	10808170	09/05/06	2111	MacArthur	Main Line	09/07/06	09/13/06	None	Complete	09/20/06	532-H	C
1140	10808152	09/05/06	2111	Dunstan	Main Line	09/07/06	09/14/06	None	None	09/14/06	532-D	C
1143	10808121	09/05/06	4129	Woodfox	Main Line	09/07/06	09/15/06	None	Complete	09/20/06	532-W	C
1150	10808108	09/05/06	3919	Essex	Main Line	09/08/06	09/20/06	10/03/06	Complete	10/03/06	492-S	C
1163	10808027	09/04/06	5114	Willow Glen	Main Line	09/09/06	09/13/06	None	Complete	09/29/06	534-S	C
1174	10810339	09/09/06	4235	Richmond Av.	Main Line	09/11/06	09/13/06	None	Complete	09/28/06	492-W	C
1190	10810290	09/09/06	3615	Deal	Main Line	09/11/06	09/13/06	None	None	09/13/06	532-P	C
1169	10808965	09/06/06	5658	Cartagena Dr.	Main Line	09/11/06	09/16/06	10/18/06	Complete	10/18/06	571-A	C
1187	10810311	09/09/06	5911	S. Braeswood	Main Line	09/11/06	09/22/06	10/03/06	Complete	10/03/06	531-N	C
1193	10810412	09/10/06	9755	Ravensworth	Main Line	09/11/06	09/26/06	None	Complete	09/30/06	569-D	C
1186	10810453	09/10/06	6122	Claridge	Service Line	09/11/06	09/27/06	None	Complete	10/12/06	530-Z	C
1218	10810378	09/10/06	2335	Bolsover	Main Line	09/14/06	09/26/06	11/14/06	Complete	11/14/06	532-C	C
1219	10811236	09/12/06	11200	Ricecrest	Main Line	09/15/06	09/26/06	None	Complete	09/30/06	571-B	C
1220	10811459	09/13/06	8818	Covent Garden	Main Line	09/15/06	09/26/06	None	Complete	09/30/06	570-A	C

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1227	10812561	09/14/06	2425	Wordsworth	Main Line	09/16/06	09/16/06	None	Complete	09/22/06	532-G	C
1231	10812180	09/14/06	1938	Dryden	Main Line	09/16/06	09/27/06	None	Complete	10/03/06	532-H	C
1246	10812997	09/15/06	4435	Wigton	Main Line	09/18/06	09/28/06	None	Complete	10/03/06	531-V	C
1247	10812987	09/15/06	3767	Bellefontaine	Main Line	09/18/06	09/29/06	None	Complete	10/03/06	532-E	C
1248	10813030	09/15/06	12227	Millbanks	Service Line	09/18/06	10/03/06	None	None	10/03/06	569-D	C
1254	10810433	09/10/06	3856	Gramercy	Main Line	09/19/06	09/28/06	None	Complete	10/03/06	532-E	C
1257	10813337	09/17/06	3010	Conway	Main Line	09/19/06	09/29/06	None	Complete	10/03/06	532-L	C
1263	10814035	09/19/06	6800	Kirby Dr.	Replace Valve	09/20/06	09/25/06	BO Contrac	Related	09/30/06	532-G	C
1264	10814037	09/19/06	2555	W. Holcombe Bl.	Replace Valve	09/20/06	09/28/06	None	None	09/28/06	532-G	C
1265	10813235	09/16/06	4310	Meyerwood	Main Line	09/20/06	09/30/06	None	Complete	10/21/06	531-R	C
1272	10814551	09/20/06	10706	Ashcroft	Main Line	09/25/06	10/04/06	None	Complete	10/07/06	531-W	C
1281	10814649	09/21/06	2214	Dorrington	Main Line	09/25/06	10/04/06	None	Complete	10/19/06	532-G	C
1282	10815355	09/22/06	8502	Hatton	Main Line	09/25/06	10/04/06	None	Complete	10/07/06	532-P	C
1271	10815618	09/22/06	4807	Jason	Main Line	09/25/06	10/05/06	10/26/06	Complete	10/26/06	531-Q	C
1293	10817383	09/27/06	1602	South Bl.	Service Line	10/02/06	10/04/06	None	Complete	10/26/06	492-Z	C
1295	10817926	09/28/06	4038	Woodshire	Main Line	10/02/06	10/05/06	None	Complete	10/19/06	532-W	C
1311	10817882	09/28/06	9614	Chatfield	Service Line	10/03/06	10/05/06	None	Complete	10/07/06	532-P	C
1308	10818746	09/30/06	3750	Maroneal	Main Line	10/03/06	10/06/06	None	Complete	10/19/06	532-E	C
1312	10818799	09/30/06	6489	Dawnridge Dr.	Main Line	10/03/06	10/09/06	10/31/06	Complete	10/31/06	570-D	C
1313	10818382	09/29/06	12500	Sandpiper Dr.	Main Line	10/03/06	10/10/06	10/23/06	None	10/23/06	570-H	C
1310	10817843	09/28/06	4103	Levonshire	Main Line	10/03/06	10/12/06	None	Complete	10/19/06	532-N	C
1325	10820329	10/04/06	8700	W. Bellfort	Replace Valve	10/04/06	10/09/06	None	None	10/09/06	570-B	C
1326	10820325	10/04/06	2901	Kirby Dr.	Replace Valve	10/04/06	10/09/06	10/21/06	None	10/21/06	492-U	C
1341	10819740	10/03/06	11200	Ricecrest	Main Line	10/05/06	10/14/06	None	Complete	10/28/06	571-C	C
1340	10820038	10/04/06	9726	Beversbrook	Main Line	10/05/06	10/16/06	None	Complete	10/30/06	569-H	C
1349	10818542	09/29/06	3350	Mccue	Main Line	10/06/06	10/10/06	None	Complete	10/30/06	491-Y	C
1343	10819783	10/03/06	8035	W. Airport Bl.	Service Line	10/06/06	10/14/06	none	None	10/14/06	570-F	C
1379	10821898	10/08/06	3520	Tartan	Main Line	10/11/06	10/19/06	None	Complete	11/01/06	532-K	C
1380	10821909	10/08/06	3311	Drumond	Main Line	10/11/06	10/20/06	None	Complete	11/01/06	532-K	C
5	10691108	11/15/05	4902	Denoron	Repair Valve	11/21/05	11/22/05	None	Complete	11/30/05	573-H	D
4	10690684	11/14/05	7651	Belgard	Repair Valve	11/21/05	11/23/05	None	Complete	12/30/05	534-X	D
8	10692909	11/20/05	3634	Sunbeam	Main Line	11/21/05	11/23/05	None	Complete	11/23/05	573-C	D
7	10692297	11/18/05	10803	Long Gate	Repair Valve	11/21/05	11/29/05	None	Complete	12/03/05	573-G	D

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12	10692942	11/20/05	8110	Livingston	Main Line	11/22/05	11/28/05	None	Complete	12/03/05	533-T	D
35	10694853	11/26/05	4000	Canfield	Main Line	12/02/05	12/02/05	None	Complete	12/29/05	533-D	D
53	10696476	12/01/05	14611	Alkay	Main Line	12/07/05	12/08/05	None	Complete	12/12/05	572-P	D
55	10697034	12/01/05	4414	Ebbtide	Service Line	12/07/05	12/08/05	None	Complete	12/14/05	571-M	D
57	10697269	12/02/05	15839	Willbriar Ln.	Service Line	12/07/05	12/08/05	None	Complete	12/14/05	570-Z	D
58	10697707	12/03/05	3203	Ebbtide	Main Line	12/07/05	12/08/05	None	Complete	01/04/06	572-K	D
60	10697818	12/04/05	13403	Boonway	Main Line	12/07/05	12/08/05	None	Complete	01/04/06	572-K	D
62	10697822	12/04/05	3407	Wuthering Heights Dr.	Service Line	12/07/05	12/08/05	None	Complete	12/15/05	572-F	D
56	10697112	12/02/05	13800	Stanciff	Service Line	12/07/05	12/09/05	12/14/05	Complete	12/14/05	571-M	D
61	10697820	12/04/05	4402	Beran	Service Line	12/07/05	12/13/05	None	Complete	01/04/06	572-J	D
67	10699258	12/08/05	5610	Tiffany Dr.	Service Line	12/08/05	12/08/05	None	Complete	12/14/05	571-Q	D
74	10699124	12/07/05	2010	Rosewood	Service Line	12/09/05	12/10/05	None	Complete	12/14/05	493-X	D
75	10699335	12/08/05	2619	Yupon	Main Line	12/09/05	12/10/05	01/17/06	Complete	01/17/06	493-S	D
79	10699218	12/08/05	12927	Arnage	Main Line	12/09/05	12/12/05	None	Complete	01/05/06	571-L	D
83	10696077	11/30/05	2034	Lexington	Service Line	12/09/05	12/12/05	None	None	12/12/05	492-Z	D
90	10694754	11/26/05	4903	Cotton Ridge Trail	Service Line	12/09/05	12/12/05	None	Complete	12/20/05	611-C	D
80	10695092	11/28/05	14226	Gowland	Service Line	12/09/05	12/13/05	None	Complete	01/07/06	572-N	D
84	10699477	12/09/05	225	Westheimer	Main Line	12/09/05	12/14/05	None	None	12/14/05	493-T	D
92	10696133	11/30/05	15314	Timberlea Dr.	Service Line	12/09/05	12/14/05	01/07/06	Complete	01/07/06	570-V	D
78	10694686	11/25/05	12643	Monarch	Service Line	12/09/05	12/15/05	None	Complete	12/20/05	572-Q	D
94	10696832	12/01/05	12234	Ormandy	Service Line	12/09/05	12/15/05	None	None	12/15/05	570-M	D
82	10698995	12/07/05	16730	Quail Meadow Rd.	Main Line	12/09/05	12/16/05	None	Complete	12/28/05	610-C	D
81	10697552	12/02/05	15895	Ridgecroft	Main Line	12/09/05	12/22/05	None	Complete	01/04/06	611-D	D
98	10695959	11/29/05	6985	Chasewood Dr.	Main Line	12/12/05	12/16/05	None	Complete	01/04/06	571-S	D
128	10699909	12/10/05	7577	Cambridge	Main Line	12/12/05	12/27/05	01/11/06	None	01/11/06	533-J	D
111	10700264	12/12/05	1026	Swanson	Main Line	12/14/05	12/16/05	None	Complete	01/02/06	532-M	D
112	10700452	12/13/05	3203	Knotty Oaks Trail	Main Line	12/14/05	12/22/05	None	Complete	01/04/06	572-K	D
131	10700666	12/13/05	3600	W. Orem	Main Line	12/14/05	12/29/05	None	Complete	01/20/06	572-K	D
114	10699931	12/11/05	13402	Boonway	Repair Valve	12/16/05	12/19/05	None	Complete	12/28/05	572-K	D
140	10699602	12/09/05	1925	W. Mc Kinney	Main Line	12/19/05	12/20/05	None	Complete	01/02/06	493-J	D
139	10699308	12/08/05	1411	Fairview	Service Line	12/19/05	12/21/05	None	None	12/21/05	493-N	D
145	10700151	12/12/05	2117	Hazard	Service Line	12/19/05	12/21/05	None	None	12/21/05	492-V	D

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178	10703714	12/21/05	12821	Kylewick	Main Line	12/27/05	01/02/06	None	Complete	01/07/06	571-G	D
185	10703825	12/22/05	6400	New York	Main Line	12/28/05	12/30/05	None	None	12/30/05	533-M	D
186	10704546	12/25/05	8900	Ferdinand	Service Line	12/28/05	12/30/05	None	Complete	01/07/06	533-Y	D
200	10705001	12/27/05	1500	Wheeler	Main Line	01/02/06	01/04/06	None	None	01/04/06	493-X	D
214	10706980	01/01/06	1754	Colquitt	Service Line	01/03/06	01/04/06	None	Complete	01/25/06	492-V	D
220	10706708	12/31/05	6319	Berk Ridge Dr.	Service Line	01/04/06	01/07/06	None	Complete	01/20/06	571-X	D
217	10706025	12/29/05	3135	Knotty Oaks Trail	Main Line	01/04/06	01/10/06	None	Complete	02/11/06	572-K	D
221	10707234	01/02/06	14003	Amble	Main Line	01/04/06	01/10/06	None	Complete	01/27/06	571-Q	D
218	10706314	12/30/05	12619	Monarch	Main Line	01/04/06	01/11/06	None	Complete	01/20/06	572-R	D
219	10706398	12/30/05	3210	Boynton	Service Line	01/04/06	01/11/06	None	Complete	01/20/06	572-K	D
227	10704543	12/25/05	8000	Calhoun Rd.	Main Line	01/06/06	01/07/06	None	Complete	01/18/06	533-V	D
244	10707945	01/04/06	4609	Dewberry	Service Line	01/07/06	01/09/06	None	Complete	01/18/06	533-M	D
247	10708405	01/05/06	3410	Seabrook	Service Line	01/07/06	01/12/06	None	Complete	01/20/06	533-P	D
248	10706922	12/31/05	3648	Coder	Repair Valve	01/07/06	01/13/06	None	Complete	01/20/06	533-Q	D
249	10709505	01/07/06	5963	Southridge	Service Line	01/09/06	01/10/06	None	Complete	01/25/06	534-P	D
250	10709497	01/07/06	4675	Bellfort	Main Line	01/09/06	01/12/06	None	Complete	02/04/06	533-Z	D
272	10708402	01/05/06	6602	Conley	Main Line	01/12/06	01/13/06	01/28/06	Complete	01/28/06	533-M	D
273	10710854	01/10/06	5210	Praire Ridge Rd.	Main Line	01/14/06	01/16/06	None	Complete	01/28/06	611-C	D
275	10711010	01/10/06	5431	Regal Ridge Ln.	Main Line	01/14/06	01/18/06	None	Complete	01/28/06	611-C	D
283	10712645	01/14/06	2835	Holmes Dr.	Service Line	01/16/06	01/18/06	None	None	01/18/06	533-S	D
291	10712685	01/14/06	5726	Trafalgar	Service Line	01/16/06	01/18/06	None	Complete	01/28/06	571-Q	D
305	10712886	01/15/06	7646	Eight Willows Rd.	Service Line	01/16/06	01/19/06	None	Complete	02/01/06	570-R	D
310	10712929	01/15/06	3210	Louisiana	Main Line	01/16/06	01/24/06	None	Complete	02/01/06	493-T	D
332	10715259	01/21/06	2802	Wentworth	Main Line	01/22/06	01/24/06	None	None	01/24/06	533-C	D
334	10715403	01/21/06	13315	Innshire	Main Line	01/22/06	01/24/06	None	None	01/24/06	571-M	D
357	10715769	01/23/06	8415	Bird Meadow Ln.	Service Line	01/24/06	02/03/06	None	Complete	02/08/06	610-G	D
358	10716014	01/23/06	3411	Roseland	Main Line	01/24/06	02/08/06	02/17/06	None	02/17/06	493-S	D
360	10714662	01/19/06	2911	Coder	Service Line	01/26/06	02/07/06	None	None	02/07/06	533-J	D
370	10714458	01/19/06	1100	Kipling	Main Line	01/27/06	02/04/06	None	Complete	02/15/06	493-S	D
395	10718484	01/29/06	6814	River Bluff Dr.	Main Line	01/30/06	02/01/06	02/21/06	Complete	02/21/06	571-J	D
388	10718268	01/28/06	1922	Rosewood	Repair Valve	01/30/06	02/17/06	02/28/06	Complete	02/28/06	493-X	D
400	10719020	01/30/06	1114	Welch	Service Line	02/01/06	02/08/06	02/18/06	Complete	02/18/06	493-N	D
453	10723597	02/08/06	5938	Southford	Main Line	02/10/06	02/14/06	02/28/06	Complete	02/28/06	534-T	D

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456	10723551	02/08/06	5619	Denoron	Main Line	02/11/06	02/15/06	None	Complete	02/18/06	574-E	D
483	10728192	02/14/06	620	W. Alabama	Service Line	02/15/06	02/16/06	None	Complete	02/23/06	493-S	D
485	10723086	02/07/06	11306	Murr Way	Service Line	02/17/06	02/18/06	None	Complete	02/22/06	573-H	D
487	10728616	02/15/06	2603	Hopkins	Main Line	02/17/06	02/20/06	None	None	02/20/06	493-N	D
486	10724270	02/09/06	3826	Mt. Pleasant	Main Line	02/17/06	02/23/06	None	None	02/23/06	533-Q	D
494	10731659	02/18/06	431	Westmoreland	Service Line	02/19/06	02/21/06	None	Complete	02/25/06	493-S	D
496	10729554	02/16/06	8300	McLean	Main Line	02/20/06	02/20/06	None	Complete	03/03/06	533-U	D
498	10732873	02/20/06	8500	Ferdinand	Main Line	02/21/06	02/22/06	None	None	02/22/06	533-Y	D
507	10732094	02/19/06	2018	Vermont	Service Line	02/21/06	02/23/06	None	Complete	02/28/06	492-Q	D
519	10732412	02/19/06	5146	Porter Ridge Dr.	Service Line	02/21/06	02/23/06	None	Complete	02/25/06	611-C	D
530	10733981	02/22/06	4015	CloverBrook	Main Line	02/23/06	02/24/06	None	Complete	02/28/06	572-N	D
529	10733901	02/22/06	12000	Sandrock	Main Line	02/23/06	03/01/06	None	Complete	03/31/06	574-J	D
555	10736968	02/28/06	6600	Madrid	Main Line	03/01/06	03/08/06	None	Complete	03/13/06	533-R	D
551	10736658	02/28/06	3707	Prudence	Service Line	03/01/06	03/09/06	None	Complete	03/27/06	572-J	D
561	10729870	02/16/06	7327	Dunkirk	Main Line	03/02/06	03/02/06	None	None	03/02/06	533-V	D
563	10736338	02/27/06	4210	Gulf Frwy.	Main Line	03/02/06	03/06/06	None	None	03/06/06	494-W	D
573	10734385	02/23/06	6182	Ridgeway Dr.	Service Line	03/03/06	03/07/06	None	Complete	03/17/06	534-X	D
564	10737620	03/02/06	7026	Mc Cullum	Service Line	03/03/06	03/08/06	None	None	03/08/06	571-W	D
577	10738154	03/03/06	4822	CloverBrook	Service Line	03/04/06	03/08/06	None	Complete	03/17/06	533-Z	D
575	10738065	03/03/06	5203	Jackson	Service Line	03/04/06	03/07/06	None	None	03/07/06	493-X	D
579	10738210	03/03/06	3619	Reed Rd.	Service Line	03/04/06	03/09/06	None	Complete	03/22/06	533-X	D
589	10738993	03/05/06	5742	Oakham	Service Line	03/07/06	03/13/06	None	None	03/13/06	571-P	D
602	10739497	03/06/06	14611	Alkay	Main Line	03/07/06	03/13/06	None	Complete	03/22/06	572-P	D
594	10736060	02/26/06	4600	S. Ridgeway Dr.	Main Line	03/07/06	03/15/06	None	Complete	03/22/06	611-D	D
607	10737712	03/02/06	13210	Avonelle	Main Line	03/08/06	03/08/06	None	None	03/08/06	571-M	D
611	10739599	03/07/06	1200	Hermann Dr.	Main Line	03/09/06	03/10/06	03/13/06	Complete	03/13/06	533-A	D
614	10739368	03/06/06	4900	Simsbrook	Main Line	03/10/06	03/10/06	03/31/06	Complete	03/31/06	571-R	D
623	10741911	03/11/06	7350	Eisenhower	Service Line	03/13/06	03/27/06	None	Complete	03/31/06	533-V	D
629	10741864	03/10/06	6506	Kassarine Pass	Main Line	03/14/06	03/16/06	None	Complete	03/30/06	534-N	D
639	10743399	03/15/06	15926	Clarke Springs	Service Line	03/16/06	03/29/06	04/11/06	Complete	04/11/06	611-D	D
645	10742814	03/14/06	2412	Charleston	Main Line	03/17/06	03/17/06	None	None	03/17/06	533-F	D
649	10744181	03/17/06	3800	Tierwester	Main Line	03/20/06	03/21/06	None	Complete	03/31/06	533-D	D
664	10745615	03/21/06	3900	Jack	Service Line	03/23/06	03/24/06	None	Complete	04/05/06	493-S	D

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663	10745641	03/21/06	11510	Rockford	Main Line	03/23/06	03/28/06	03/30/06	Complete	03/30/06	574-J	D
672	10744052	03/17/06	4922	Malmedy	Main Line	03/26/06	03/30/06	None	None	03/30/06	534-N	D
691	10749706	03/30/06	12814	Southspring	Main Line	03/30/06	04/05/06	None	Complete	04/18/06	573-Q	D
689	10749624	03/30/06	4938	Burma	Service Line	03/31/06	04/13/06	04/25/06	Complete	04/25/06	533-R	D
703	10750960	04/03/06	3617	Seabrook	Main Line	04/04/06	04/12/06	None	None	04/12/06	533-Q	D
708	10752283	04/06/06	4651	Callery Creek Dr.	Service Line	04/06/06	04/14/06	None	Complete	04/25/06	571-Z	D
707	10752277	04/06/06	15814	Bitridge Ci.	Main Line	04/06/06	04/19/06	05/04/06	Complete	05/04/06	611-D	D
724	10757349	04/18/06	4829	Van Fleet	Main Line	04/19/06	04/25/06	None	Complete	04/28/06	533-V	D
725	10757376	04/18/06	2313	Wentworth	Service Line	04/19/06	04/25/06	None	Complete	04/28/06	493-X	D
721	10757121	04/18/06	4011	Yupon	Main Line	04/19/06	05/04/06	None	Complete	05/11/06	493-S	D
728	10758089	04/19/06	1318	Canterville	Service Line	04/20/06	04/26/06	05/03/06	Complete	05/03/06	572-R	D
749	10765912	05/10/06	4200	Larkspur	Main Line	05/11/06	05/16/06	None	None	05/16/06	533-Y	D
751	10766023	05/11/06	6603	Krause Dr.	Service Line	05/11/06	05/18/06	None	None	05/18/06	571-W	D
768	10767048	05/15/06	9538	Chesterfield Dr.	Service Line	05/16/06	05/24/06	None	None	05/24/06	573-B	D
771	10767239	05/16/06	3400	Smith	Main Line	05/17/06	05/19/06	None	Complete	05/24/06	493-T	D
781	10768303	05/18/06	1151	Brenfrod	Main Line	05/19/06	05/23/06	None	None	05/23/06	572-R	D
799	10771968	05/27/06	6121	Gehring	Main Line	05/30/06	06/08/06	None	Complete	06/22/06	533-F	D
802	10767964	05/17/06	2805	Arbor and Delano St.	Main Line	05/30/06	05/30/06	06/13/06	Complete	06/13/06	533-C	D
798	10771967	05/27/06	3127	Ebbtide	Main Line	05/30/06	06/06/06	None	Complete	06/15/06	572-K	D
800	10772083	05/28/06	14415	Hiram Clarke	Service Line	05/30/06	06/08/06	None	None	06/08/06	571-R	D
808	10773544	06/03/06	15606	Briar Spring Ct.	Service Line	06/06/06	06/08/06	None	None	06/08/06	571-W	D
809	10773437	06/03/06	4814	Raven Ridge Dr.	Service Line	06/06/06	06/09/06	None	Complete	06/28/06	611-C	D
815	10773711	06/04/06	14019	Question	Main Line	06/07/06	06/16/06	None	None	06/16/06	572-J	D
823	10772334	05/30/06	1304	S. Loop W.	Main Line	06/13/06	06/13/06	None	Complete	06/29/06	533-N	D
821	10774820	06/07/06	3338	Tiderwater	Main Line	06/13/06	06/14/06	None	Complete	06/21/06	572-K	D
822	10775566	06/09/06	4326	Ebbtide	Main Line	06/13/06	06/15/06	None	None	06/15/06	572-J	D
826	10776744	06/12/06	4806	Grapevine	Service Line	06/14/06	06/21/06	None	Complete	06/28/06	571-R	D
827	10776346	06/11/06	15111	Treaty Oaks	Main Line	06/14/06	06/21/06	None	Complete	06/28/06	571-U	D
828	10776182	06/10/06	3414	Knotty Oaks Trail	Service Line	06/14/06	06/22/06	None	Complete	06/30/06	572-K	D
835	10772602	05/31/06	6500	Almeda Rd.	Main Line	06/15/06	06/16/06	None	None	06/16/06	533-F	D
850	10779298	06/20/06	13206	Grantmor	Main Line	06/22/06	06/27/06	None	Complete	06/30/06	571-M	D
852	10779578	06/20/06	5327	Glen Rio	Main Line	06/22/06	06/27/06	None	Complete	06/28/06	571-L	D

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868	10776294	06/10/06	12300	Zavalla	Service Line	06/27/06	06/27/06	None	Complete	06/30/06	570-M	D
872	10776891	06/13/06	5811	Sheringham	Service Line	06/29/06	06/29/06	None	Complete	06/30/06	571-P	D
918	10783246	06/29/06	7900	N. Stadium Dr.	Main Line	07/06/06	07/14/06	None	None	07/14/06	532-L	D
914	10784748	07/05/06	1601	S. Shepherd Dr.	Service Line	07/06/06	07/18/06	None	Complete	07/25/06	492-Q	D
919	10781611	06/26/06	1411	Marshall	Main Line	07/06/06	07/18/06	None	Complete	07/25/06	493-S	D
937	10786058	07/09/06	307	W. Pierce	Main Line	07/12/06	07/14/06	None	Complete	07/25/06	493-P	D
938	10783258	06/29/06	7901	Cambridge	Main Line	07/12/06	07/20/06	07/27/06	None	07/27/06	533-N	D
967	10795814	08/01/06	3502	Wentworth	Service Line	08/03/06	08/07/06	None	None	08/07/06	533-C	D
972	10796618	08/03/06	13400	Townwood	Main Line	08/04/06	08/07/06	08/24/06	Complete	08/24/06	572-K	D
975	10796832	08/04/06	2918	Ruth	Main Line	08/07/06	08/08/06	None	None	08/08/06	533-C	D
980	10796955	08/04/06	6901	Martin Luther King Bl.	Main Line	08/07/06	08/08/06	08/17/06	None	08/17/06	534-S	D
981	10797021	08/04/06	7926	Sharondale	Service Line	08/07/06	08/08/06	None	Complete	08/21/06	534-W	D
989	10797955	08/08/06	1948	W. Lamar	Main Line	08/09/06	08/10/06	None	Complete	08/14/06	493-J	D
1014	10800376	08/15/06	3515	Goodhope	Main Line	08/16/06	08/18/06	09/01/06	Complete	09/01/06	533-P	D
1053	10802680	08/20/06	1906	W. Mc Kinney	Main Line	08/21/06	08/24/06	None	None	08/24/06	493-J	D
1062	10802756	08/20/06	10911	Duane	Main Line	08/22/06	08/25/06	08/30/06	Complete	08/30/06	573-H	D
1059	10802952	08/21/06	15230	Steeple Chase Rd.	Main Line	08/22/06	08/30/06	None	Complete	09/01/06	570-V	D
1063	10802710	08/20/06	16602	Bonny Ridge Ct.	Service Line	08/22/06	08/31/06	None	Complete	09/22/06	611-D	D
1073	10802757	08/20/06	4103	South Acres	Main Line	08/23/06	09/06/06	09/08/06	Complete	09/08/06	573-G	D
1077	10802647	08/20/06	5617	Southlea	Main Line	08/24/06	08/28/06	09/07/06	None	09/07/06	534-P	D
1074	10801550	08/17/06	4700	Beechaven Dr.	Main Line	08/24/06	08/29/06	09/07/06	None	09/07/06	571-Z	D
1094	10804741	08/24/06	4830	Ridge Harbor Dr.	Main Line	08/28/06	09/05/06	None	Complete	09/18/06	611-C	D
1097	10805546	08/28/06	7327	St. Lo,	Main Line	08/29/06	08/31/06	09/15/06	Complete	09/15/06	534-S	D
1099	10803446	08/22/06	15802	Bellis Ln.	Main Line	08/30/06	09/05/06	None	Complete	09/27/06	571-X	D
1108	10806252	08/29/06	1530	S. Richmonr Av.	Main Line	09/01/06	09/15/06	None	Complete	09/22/06	487-Z	D
1128	10807039	08/31/06	5743	Oakham	Main Line	09/05/06	09/12/06	09/28/06	Complete	09/28/06	571-P	D
1125	10807982	09/04/06	15230	Chaseridge Dr.	Service Line	09/05/06	09/13/06	None	Complete	09/22/06	570-V	D
1126	10807991	09/04/06	7631	Jonathon Ct.	Main Line	09/05/06	09/13/06	None	Complete	09/22/06	570-V	D
1133	10806518	08/30/06	2337	Naomi	Main Line	09/05/06	09/13/06	None	None	09/13/06	533-N	D
1148	10807774	09/02/06	11510	Lietrim	Service Line	09/07/06	09/11/06	09/28/06	Complete	09/28/06	573-L	D
1146	10808335	09/05/06	15903	Cardono Ln.	Main Line	09/07/06	09/19/06	None	Complete	09/22/06	571-W	D
1147	10807956	09/04/06	12907	Kingstonpoint Ln.	Service Line	09/07/06	09/13/06	None	None	09/13/06	572-Q	D

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1158	10808989	09/06/06	1100	Hawthorne	Main Line	09/08/06	09/09/06	09/25/06	None	09/25/06	493-S	D
1153	10809394	09/07/06	4110	Ebbtide	Main Line	09/08/06	09/14/06	None	Complete	09/22/06	572-J	D
1154	10809461	09/07/06	4302	Ebbtide	Main Line	09/08/06	09/15/06	09/22/06	Complete	09/28/06	572-J	D
1152	10809289	09/07/06	5562	Anderson Oaks	Main Line	09/08/06	09/20/06	None	Complete	09/22/06	571-U	D
1166	10809402	09/07/06	4918	Malmedy	Main Line	09/09/06	09/20/06	None	Complete	10/17/06	534-N	D
1195	10810234	09/09/06	5435	Castlecreek Ln.	Service Line	09/11/06	09/15/06	09/29/06	Complete	09/29/06	611-C	D
1173	10810152	09/08/06	1984	Indiana	Main Line	09/11/06	09/21/06	10/31/06	Complete	10/31/06	492-R	D
1183	10810276	09/09/06	8010	Martin Luther King Bl.	Service Line	09/11/06	09/21/06	None	Complete	09/29/06	534-W	D
1182	10810233	09/09/06	5943	Southridge	Main Line	09/11/06	09/22/06	None	None	09/22/06	534-P	D
1215	10808184	09/05/06	3702	Goodhope	Main Line	09/14/06	09/19/06	None	None	09/19/06	533-Q	D
1204	10808977	09/06/06	2608	Stanford	Main Line	09/14/06	09/20/06	None	Complete	09/28/06	493-N	D
1208	10810398	09/10/06	4561	Rosemont	Main Line	09/14/06	09/26/06	None	None	09/26/06	533-Y	D
1211	10810436	09/10/06	5807	Southwind	Service Line	09/14/06	09/26/06	None	Complete	10/03/06	534-S	D
1237	10812845	09/15/06	5100	Ingomar Way	Main Line	09/18/06	09/19/06	None	Complete	09/29/06	571-Z	D
1236	10813373	09/17/06	8406	Quail Crest Dr.	Main Line	09/18/06	09/22/06	10/03/06	Complete	10/03/06	610-C	D
1253	10810452	09/10/06	435	E. Anderson Rd.	Service Line	09/19/06	09/27/06	None	None	09/27/06	572-U	D
1273	10814998	09/21/06	15902	Chimney Rock Rd.	Main Line	09/25/06	10/03/06	11/15/06	Complete	11/15/06	571-X	D
1285	10815415	09/22/06	2222	Lawncrest	Main Line	09/26/06	10/06/06	None	Complete	10/21/06	570-Z	D
1289	10817527	09/28/06	3131	W. Holcombe	Main Line	09/29/06	10/09/06	10/31/06	Complete	10/31/06	533-F	D
1291	10816522	09/26/06	1700	Richmond Av.	Main Line	09/30/06	10/05/06	10/31/06	None	10/31/06	492-Z	D
1292	10817434	09/27/06	1907	Hawthorne	Service Line	10/02/06	10/04/06	None	Complete	10/31/06	492-V	D
1294	10817387	09/27/06	2034	Lexington	Service Line	10/02/06	10/04/06	None	None	10/04/06	492-Z	D
1296	10817176	09/27/06	15051	Blue Ridge Rd.	Service Line	10/02/06	10/09/06	None	Complete	10/21/06	571-S	D
1314	10818926	10/01/06	4107	Kelling	Main Line	10/03/06	10/11/06	None	Complete	10/31/06	572-J	D
1316	10818937	10/01/06	6119	Mckinstry	Main Line	10/03/06	10/11/06	None	None	10/11/06	571-P	D
1352	10819403	10/03/06	4000	Redbud	Main Line	10/07/06	10/14/06	none	None	10/14/06	533-U	D
1354	10821785	10/07/06	3869	Wheeler	Main Line	10/09/06	10/10/06	None	Complete	11/02/06	533-D	D
1357	10820122	10/04/06	5915	Pershing	Main Line	10/09/06	10/13/06	None	Complete	10/19/06	534-T	D
1362	10821674	10/07/06	5822	Ridgeway Dr.	Main Line	10/09/06	10/14/06	None	Complete	10/19/06	534-W	D
1382	10822254	10/09/06	13702	Hooper	Main Line	10/11/06	10/17/06	None	None	10/17/06	572-V	D
1393	10824352	10/14/06	4810	Malmedy	Main Line	10/17/06	10/17/06	None	Complete	10/21/06	533-R	D
1396	10827586	10/21/06	7300	Cullen	Main Line	11/03/06	11/03/06	None	Complete	11/18/06	533-R	D

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820	10774226	06/06/06	1000	W. Grey	Main Line	06/13/06	06/15/06	None	None	06/15/06	493-P	D
1300	10817528	09/28/06	14325	Dublin	Main Line	10/03/06	10/09/06	None	None	10/09/06	570-M	D
599	10739453	03/06/06	6817	Blue Ridge	Main Line	03/07/06	03/14/06	None	Complete	03/22/06	570-V	D
254	10709268	01/07/06	1314	Choate Ci.	Main Line	01/09/06	01/13/06	None	Complete	01/20/06	536-N	E
304	10712883	01/15/06	9902	Mango	Service Line	01/16/06	01/19/06	None	Complete	02/04/06	576-S	E
309	10712907	01/15/06	11427	Sagedowne	Service Line	01/16/06	01/30/06	02/09/06	None	02/09/06	576-Y	E
381	10717852	01/27/06	5619	Turtle Creek	Service Line	01/28/06	02/03/06	None	Complete	02/11/06	536-S	E
454	10723961	02/08/06	4800	Allendale Rd.	Main Line	02/10/06	02/15/06	None	None	02/15/06	535-V	E
502	10732644	02/19/06	10831	Sagemeadow Ln	Service Line	02/21/06	02/23/06	03/15/06	Complete	03/15/06	616-A	E
503	10732638	02/09/06	13109	Candlewick	Main Line	02/21/06	02/27/06	None	Complete	03/13/06	497-E	E
514	10730483	02/17/06	8415	Swiss	Service Line	02/21/06	02/27/06	None	Complete	03/13/06	575-Q	E
528	10734021	02/22/06	10223	Quiet Valley	Main Line	02/23/06	03/02/06	None	Complete	03/24/06	575-P	E
548	10736262	02/27/06	12800	Indianapolis	Main Line	02/28/06	03/03/06	None	Complete	03/21/06	496-D	E
556	10736985	02/28/06	10918	Sagewillow	Main Line	03/01/06	03/06/06	03/20/06	Complete	03/20/06	616-B	E
581	10738849	03/04/06	7800	Fuqua	Main Line	03/06/06	03/22/06	03/31/06	Complete	03/31/06	575-S	E
592	10734886	02/24/06	11903	Ryewater	Service Line	03/07/06	03/15/06	None	Complete	03/22/06	616-D	E
603	10739498	03/06/06	9506	Tree Bridge	Service Line	03/07/06	03/27/06	None	Complete	04/11/06	575-V	E
626	10742140	03/12/06	8200	Catalina	Main Line	03/14/06	03/28/06	None	None	03/28/06	575-T	E
627	10742138	03/12/06	7526	Red Robin	Service Line	03/14/06	03/28/06	None	None	03/28/06	575-N	E
638	10743339	03/15/06	675	Fawn Dr.	Main Line	03/16/06	03/21/06	None	Complete	03/24/06	496-D	E
673	10744309	03/18/06	12913	Barcus	Main Line	03/27/06	04/03/06	None	Complete	04/14/06	496-M	E
683	10744613	03/20/06	4800	Cripple Creek	Main Line	03/30/06	03/30/06	04/13/06	Complete	04/13/06	535-V	E
692	10742152	03/12/06	10922	Sagevale Ln.	Service Line	04/03/06	04/03/06	04/17/06	Complete	04/17/06	616-A	E
709	10752305	04/06/06	5735	Peacock	Main Line	04/06/06	04/11/06	None	Complete	04/14/06	574-E	E
710	10752452	04/06/06	11000	Mykawa	Main Line	04/06/06	04/11/06	None	None	04/11/06	574-R	E
715	10755201	04/13/06	11022	Sageberry	Main Line	04/14/06	04/18/06	04/28/06	Complete	04/28/06	616-B	E
812	10772062	05/28/06	10914	Sagepark	Main Line	06/07/06	06/07/06	06/22/06	Complete	06/22/06	616-B	E
1010	10800679	08/16/06	10814	Ballantine	Replace Valve	08/16/06	08/18/06	None	Complete	08/31/06	575-T	E
1009	10800276	08/15/06	8635	Gulf Frwy.	Main Line	08/16/06	08/24/06	08/29/06	None	08/29/06	535-Y	E
1043	10802823	08/21/06	948	Aubert	Main Line	08/21/06	08/24/06	09/01/06	Complete	09/20/06	536-N	E
1076	10802718	08/20/06	9442	Fuqua	Main Line	08/24/06	08/31/06	None	Complete	09/08/06	575-V	E
1096	10805412	08/28/06	9835	Mango	Service Line	08/29/06	09/05/06	None	Complete	09/27/06	576-S	E
1213	10810285	09/09/06	11019	Sagemeadow Ln.	Service Line	09/14/06	09/20/06	10/19/06	Complete	10/19/06	616-B	E

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1251	10812431	09/14/06	562	Barringer	Main Line	09/18/06	09/29/06	None	Complete	10/19/06	617-M	E
1370	10821873	10/08/06	5155	Cripple Creek	Main Line	10/10/06	10/13/06	None	Complete	10/31/06	535-V	E
1369	10818995	10/02/06	12119	Kirkholm	Main Line	10/10/06	10/17/06	None	Complete	10/31/06	576-Y	E
1390	10823193	10/11/06	10402	Alta Loma Wa,	Main Line	10/12/06	10/18/06	None	None	10/18/06	576-S	E
1388	10823189	10/11/06	5602	Winding Creek	Main Line	10/12/06	10/19/06	None	Complete	11/02/06	536-S	E
1392	10824124	10/13/06	5706	South Acres	Main Line	10/13/06	10/13/06	none	None	10/13/06	574-E	E
1012	10800676	08/16/06	10610	Daniella Dr.	Replace Valve	08/16/06	08/18/06	None	Complete	08/28/06	576-K	E
15	10693204	11/21/05	8414	Mobud	Main Line	11/22/05	11/28/05	None	Complete	12/05/05	530-F	F
32	10695449	11/28/05	7407	Shiner	Service Line	11/30/05	12/01/05	None	None	12/01/05	529-J	F
39	10696730	12/01/05	7111	Neff	Service Line	12/03/05	12/06/05	None	None	12/06/05	530-G	F
40	10697175	12/02/05	12518	Wellington Park	Service Line	12/03/05	12/06/05	None	Complete	12/09/05	528-R	F
47	10697775	12/04/05	9026	Concho	Service Line	12/05/05	12/09/05	None	Complete	12/19/05	529-M	F
43	10697671	12/03/05	8302	Sharpcrest	Main Line	12/05/05	12/10/05	12/19/05	Complete	12/19/05	530-K	F
45	10697698	12/03/05	7431	Grape	Main Line	12/05/05	12/10/05	01/07/06	Complete	01/07/06	530-Q	F
46	10697765	12/04/05	6326	Briar Glade	Service Line	12/05/05	12/12/05	01/17/06	Complete	01/17/06	529-G	F
42	10697630	12/03/05	11615	W. Bellfort	Main Line	12/05/05	12/20/05	None	Complete	01/07/06	529-X	F
63	10698320	12/05/05	7829	Sceptre	Main Line	12/07/05	12/08/05	None	None	12/08/05	529-J	F
64	10698386	12/05/05	12330	Ashiling	Service Line	12/07/05	12/09/05	None	None	12/09/05	529-W	F
66	10698783	12/06/05	7130	Hendon	Main Line	12/07/05	12/09/05	None	None	12/09/05	530-M	F
101	10699754	12/09/05	9315	Belle Glen Dr.	Main Line	12/12/05	12/13/05	01/04/06	Complete	01/04/06	529-J	F
102	10699783	12/10/05	8827	Hendon	Service Line	12/12/05	12/13/05	None	Complete	12/28/05	530-J	F
132	10700683	12/13/05	9707	S. Gessner Rd.	Main Line	12/15/05	12/19/05	01/12/06	Complete	01/12/06	530-T	F
115	10700505	12/13/05	12535	Hunting Brook	Service Line	12/16/05	12/19/05	12/28/05	Complete	12/28/05	528-V	F
117	10700635	12/13/05	6422	S. Briar Bayou Dr.	Service Line	12/16/05	12/19/05	None	Complete	12/28/05	528-G	F
121	10701329	12/15/05	11718	Evesborough	Service Line	12/16/05	12/20/05	01/11/06	Complete	01/11/06	529-S	F
119	10700957	12/14/05	11006	Langdon Ln.	Service Line	12/16/05	12/21/05	None	Complete	12/28/05	529-K	F
118	10700658	12/13/05	8902	Leader	Main Line	12/16/05	12/22/05	None	Complete	01/04/06	530-E	F
134	10701451	12/15/05	8800	Braeburn Valley	Main Line	12/16/05	12/27/05	01/20/06	None	01/20/06	530-Q	F
182	10700828	12/27/05	13302	Indian Blanket	Main Line	12/27/05	01/09/06	None	None	01/09/06	528-G	F
192	10705578	12/28/05	7910	Leader	Main Line	01/02/06	01/03/06	None	Complete	01/26/06	530-F	F
191	10705877	12/29/05	8500	Commerce Park Dr.	Main Line	01/02/06	01/04/06	None	Complete	01/07/06	530-N	F
226	10707568	01/03/06	7734	Romney	Main Line	01/05/06	01/05/06	None	Complete	01/12/06	530-K	F

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281	10712634	01/14/06	9475	Sam Houston Pk	Main Line	01/16/06	01/25/06	None	Complete	02/01/06	529-Q	F
274	10710982	01/10/06	8522	Dashwood Dr.	Main Line	01/14/06	01/18/06	None	Complete	01/25/06	530-F	F
287	10712674	01/14/06	7715	Barberton	Main Line	01/16/06	01/18/06	None	Complete	01/26/06	530-K	F
288	10712677	01/14/06	12800	High Star	Main Line	01/16/06	01/18/06	None	None	01/18/06	528-D	F
282	10712637	01/14/06	7615	Belle Park Dr.	Main Line	01/16/06	01/23/06	None	None	01/23/06	529-K	F
292	10712691	01/14/06	11314	Triola	Service Line	01/16/06	01/23/06	None	Complete	02/01/06	529-K	F
312	10706734	12/31/06	10503	Elmsworth	Main Line	01/17/06	01/17/06	None	Complete	02/08/06	532-N	F
331	10715000	01/20/06	10914	Sela Ln.	Main Line	01/21/06	01/25/06	None	Complete	02/04/06	529-L	F
329	10713809	01/17/06	7218	Troulon	Main Line	01/21/06	01/26/06	None	Complete	02/01/06	530-L	F
330	10714872	01/20/06	7298	Kings Gate Ci.	Repair Valve	01/21/06	01/26/06	None	Complete	02/08/06	530-Q	F
333	10715312	01/21/06	11622	Pine Knoll	Main Line	01/22/06	01/24/06	None	Complete	02/04/06	529-T	F
362	10716272	01/24/06	8823	Imogene	Main Line	01/26/06	02/06/06	None	Complete	02/11/06	530-P	F
369	10713231	01/16/06	6326	Briar Glade	Main Line	01/27/06	02/03/06	02/14/06	Complete	02/14/06	529-G	F
368	10712914	01/15/06	7906	Pella	Main Line	01/27/06	02/06/06	None	Complete	02/11/06	530-J	F
412	10720159	02/01/06	11345	Beechnut	Service Line	02/02/06	02/08/06	None	Complete	02/18/06	529-P	F
413	10720172	02/01/06	11734	Spring Grove Dr.	Main Line	02/02/06	02/09/06	None	Complete	02/18/06	529-T	F
446	10722810	02/07/06	11907	Firebird	Service Line	02/10/06	02/14/06	02/28/06	Complete	02/28/06	529-W	F
443	10722083	02/06/06	9375	Starfire	Service Line	02/10/06	02/17/06	None	Complete	02/24/06	529-R	F
481	10728157	02/14/06	7706	Harpers Glen	Main Line	02/15/06	02/17/06	None	Complete	02/25/06	528-L	F
482	10728169	02/14/06	11611	Bissonnet	Service Line	02/15/06	02/20/06	03/14/06	Complete	03/14/06	529-S	F
489	10729406	02/16/06	12300	Bear Ram Rd.	Main Line	02/17/06	02/21/06	None	Complete	02/28/06	529-J	F
541	10735967	02/26/06	6907	Osage	Main Line	02/27/06	03/01/06	03/20/06	Complete	03/20/06	530-F	F
542	10735980	02/26/06	11883	Plumpoint	Service Line	02/27/06	03/03/06	03/20/06	Complete	03/20/06	529-S	F
547	10736336	02/27/06	10715	Sharpview	Service Line	02/28/06	03/01/06	None	Complete	03/27/06	529-L	F
554	10736948	02/28/06	12327	Tambourine	Main Line	03/01/06	03/14/06	None	None	03/14/06	529-W	F
582	10738812	03/04/06	10010	Greenfork	Main Line	03/06/06	03/07/06	None	Complete	03/17/06	529-R	F
585	10739045	03/05/06	7826	Braeburn Valley	Repair Valve	03/07/06	03/10/06	None	Complete	03/22/06	530-U	F
600	10739476	03/06/06	12149	Alief Clodine Rd.	Service Line	03/07/06	03/13/06	None	None	03/13/06	529-A	F
622	10741916	03/11/06	12042	Huntington Park	Main Line	03/13/06	03/14/06	03/29/06	Complete	03/29/06	529-S	F
624	10741899	03/11/06	8802	Hazen	Main Line	03/13/06	03/14/06	None	Complete	03/24/06	530-J	F
617	10741931	03/11/06	11886	Fairpoint	Service Line	03/13/06	03/15/06	04/25/06	Complete	04/25/06	529-S	F
676	10746957	03/24/06	12542	Wellington Park	Main Line	03/27/06	04/06/06	None	Complete	04/12/06	528-R	F
690	10749697	03/30/06	8357	Wednesbury	Service Line	03/31/06	04/03/06	None	Complete	04/18/06	530-P	F

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696	10750432	04/02/06	7519	Jason	Main Line	04/03/06	04/04/06	None	Complete	04/11/06	530-Q	F
732	10753717	04/10/06	4717	Boone Rd.	Main Line	04/26/06	04/26/06	05/04/06	Complete	05/04/06	529-F	F
745	10761048	04/26/06	12500	Pebblestone	Main Line	05/04/06	05/10/06	None	Complete	05/16/06	528-M	F
748	10765908	05/10/06	5731	Gulfton Dr.	Main Line	05/11/06	05/24/06	None	None	05/24/06	531-B	F
764	10766781	05/14/06	7238	Troulon	Main Line	05/15/06	05/17/06	None	Complete	05/31/06	530-L	F
765	10766953	05/15/06	7310	Fondren Rd.	Service Line	05/16/06	05/26/06	None	None	05/26/06	530-G	F
767	10767045	05/15/06	10811	Umber Ct.	Service Line	05/16/06	05/26/06	None	None	05/26/06	529-W	F
773	10767576	05/16/06	4322	Bugle	Main Line	05/17/06	06/02/06	None	Complete	06/15/06	529-B	F
772	10767350	05/16/06	7731	Hollow Glen Ln.	Service Line	05/17/06	06/05/06	None	Complete	06/15/06	528-L	F
777	10768034	05/17/06	8919	Leader	Service Line	05/18/06	05/22/06	None	None	05/22/06	530-E	F
782	10768311	05/18/06	10010	Kinney	Service Line	05/19/06	05/24/06	None	None	05/24/06	529-T	F
785	10768623	05/18/06	9004	Imogene	Service Line	05/19/06	06/06/06	None	None	06/06/06	530-N	F
805	10773321	06/02/06	10115	Grove Glen	Service Line	06/05/06	06/09/06	None	Complete	06/16/06	529-S	F
816	10773285	06/02/06	5321	Elm	Service Line	06/08/06	06/09/06	06/22/06	Complete	06/22/06	531-B	F
817	10772376	05/30/06	9700	Bissonnet	Main Line	06/12/06	06/12/06	07/17/06	None	07/17/06	529-V	F
819	10773524	06/03/06	8415	Braes River	Main Line	06/13/06	06/13/06	None	Pending	07/17/06	530-Q	F
824	10776212	06/10/06	10913	Bexley	Main Line	06/13/06	06/13/06	None	Complete	06/16/06	529-Q	F
831	10776764	06/12/06	10426	Cook Rd.	Service Line	06/14/06	06/22/06	None	Complete	07/20/06	528-V	F
836	10776211	06/10/06	8640	Wilcrest Dr.	Main Line	06/15/06	06/15/06	None	Complete	07/20/06	529-Q	F
832	10777262	06/14/06	8647	Belle Park Dr.	Main Line	06/15/06	06/23/06	None	Pending	06/16/06	529-P	F
854	10779716	06/21/06	7255	Corprate Dr.	Main Line	06/22/06	06/28/06	None	Complete	06/30/06	529-H	F
848	10779080	06/19/06	6001	Gulfton Dr.	Main Line	06/22/06	07/08/06	07/20/06	None	07/20/06	531-A	F
851	10779557	06/20/06	12737	Leader	Main Line	06/22/06	07/10/06	None	Complete	07/25/06	528-H	F
864	10778637	06/17/06	10901	Village Bend	Main Line	06/23/06	06/23/06	None	Complete	06/30/06	529-L	F
895	10782734	06/28/06	11606	Chesswood Dr.	Main Line	06/30/06	07/12/06	07/21/06	Complete	07/21/06	529-B	F
900	10778775	06/18/06	11626	Langdon Ln.	Main Line	07/03/06	07/03/06	None	None	07/03/06	529-K	F
902	10783754	06/30/06	7214	Belle Glen	Main Line	07/05/06	07/10/06	07/21/06	Complete	07/21/06	529-E	F
907	10784967	07/05/06	4427	Belle Park Dr.	Install Valve	07/06/06	07/06/06	07/27/06	Complete	07/27/06	529-F	F
916	10784123	07/02/06	7046	Beechnut	Service Line	07/06/06	07/13/06	None	Complete	07/25/06	530-L	F
923	10778478	06/16/06	10738	Shannon Hills	Main Line	07/07/06	07/07/06	07/20/06	Complete	07/20/06	529-Q	F
924	10778755	06/18/06	7119	Treewater	Main Line	07/10/06	07/10/06	07/20/06	Complete	07/20/06	528-M	F
929	10778080	06/15/06	4367	Willow Beach	Main Line	07/11/06	07/11/06	None	Complete	07/25/06	529-F	F
934	10783794	06/30/06	12203	Sea Shore	Service Line	07/12/06	07/15/06	None	None	07/15/06	529-J	F

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946	10787101	07/12/06	9292	Imogene	Main Line	07/15/06	07/19/06	None	Complete	07/25/06	530-N	F
947	10787297	07/12/06	7327	Carew	Main Line	07/15/06	07/19/06	None	Complete	07/25/06	530-Q	F
955	10788329	07/16/06	6330	Gladewell	Service Line	07/17/06	07/20/06	None	Complete	09/25/06	529-C	F
956	10788340	07/16/06	10514	Golden Tee Ct.	Service Line	07/17/06	07/20/06	None	Complete	09/25/06	528-U	F
960	10793206	07/26/06	11400	Creekhurst	Main Line	08/01/06	08/01/06	08/30/06	Complete	08/30/06	529-X	F
964	10795702	08/01/06	6719	Westwick	Main Line	08/02/06	08/04/06	None	Complete	08/21/06	528-H	F
977	10797223	08/04/06	6501	Westline	Main Line	08/07/06	08/18/06	None	Complete	08/30/06	529-H	F
1005	10799868	08/14/06	11927	Firebird	Main Line	08/15/06	08/17/06	09/08/06	None	09/08/06	529-W	F
1041	10801946	08/17/06	11886	Fairpoint	Main Line	08/21/06	08/29/06	09/08/06	Complete	09/09/06	529-S	F
1054	10802687	08/20/06	6307	Gladewell	Service Line	08/21/06	08/29/06	None	Complete	09/01/06	529-C	F
1055	10802673	08/20/06	12200	Corona	Main Line	08/21/06	08/29/06	None	Complete	09/01/06	529-J	F
1065	10803008	08/21/06	12511	Corona	Service Line	08/22/06	08/31/06	None	Complete	09/13/06	528-M	F
1066	10803041	08/21/06	12369	Wellington Park	Service Line	08/22/06	09/01/06	None	Complete	09/13/06	528-R	F
1075	10802639	08/20/06	5700	Beechnut	Main Line	08/24/06	09/06/06	09/27/06	Complete	09/27/06	531-N	F
1087	10804797	08/25/06	11514	High Star	Main Line	08/26/06	09/05/06	None	Complete	09/19/06	529-B	F
1088	10804803	08/25/06	7303	Shiner	Main Line	08/26/06	09/06/06	None	Complete	09/21/06	529-J	F
1093	10805236	08/27/06	11422	Gondola	Service Line	08/28/06	09/10/06	09/15/06	Complete	09/15/06	529-W	F
1105	10805238	08/27/06	11810	Lamprey	Main Line	08/31/06	09/07/06	09/29/06	Complete	10/03/06	529-W	F
1110	10805457	08/28/06	12903	Brant Rock Dr.	Main Line	09/01/06	09/12/06	None	Complete	09/18/06	528-C	F
1121	10807902	09/03/06	11623	Larkdale	Main Line	09/05/06	09/08/06	None	Complete	09/28/06	529-T	F
1122	10807971	09/04/06	12307	Tambourine	Main Line	09/05/06	09/11/06	None	Complete	09/22/06	529-W	F
1129	10807840	09/03/06	9002	Troulon	Main Line	09/05/06	09/11/06	None	Complete	09/22/06	530-J	F
1120	10807925	09/04/06	12914	Bellaire Bl.	Service Line	09/05/06	09/12/06	None	None	09/12/06	528-G	F
1157	10807287	09/01/06	12843	Clarewood	Service Line	09/08/06	09/14/06	None	None	09/14/06	528-G	F
1185	10810242	09/09/06	7619	Lacy Hill	Main Line	09/11/06	09/23/06	None	Complete	09/27/05	530-J	F
1202	10810268	09/09/06	11702	Pompano	Main Line	09/12/06	09/22/06	None	None	09/22/06	529-K	F
1201	10810239	09/09/06	12510	Autumn Leaf	Main Line	09/12/06	09/23/06	None	Complete	10/03/06	528-M	F
1203	10810391	09/10/06	9500	Deering	Main Line	09/12/06	09/23/06	None	Complete	10/03/06	529-R	F
1200	10810397	09/10/06	6627	Westwick	Main Line	09/12/06	09/27/06	None	Complete	09/30/06	528-G	F
1206	10810283	09/09/06	12365	Wellington Park	Main Line	09/14/06	09/29/06	None	Complete	10/20/06	529-N	F
1225	10812606	09/14/06	8638	Wilcrest Dr.	Main Line	09/15/06	09/23/06	None	Complete	09/29/06	529-Q	F
1245	10812691	09/15/06	13023	Carvel	Main Line	09/18/06	09/28/06	None	Complete	10/03/06	528-L	F
1270	10815616	09/22/06	10806	Carvel	Main Line	09/25/06	10/05/06	None	None	10/05/06	529-L	F

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1299	10818681	09/29/06	10203	Grove Glen	Main Line	10/02/06	10/11/06	None	Complete	10/21/06	529-W	F
1306	10817567	09/28/06	5406	Elm	Service Line	10/03/06	10/10/06	None	Complete	10/21/06	531-B	F
1307	10817564	09/28/06	6600	Ferris	Main Line	10/03/06	10/10/06	None	None	10/10/06	531-F	F
1305	10819286	10/02/06	10503	Elmsworth	Main Line	10/03/06	10/11/06	None	None	10/11/06	529-Q	F
1317	10815570	09/22/06	6800	Fondren Rd.	Main Line	10/04/06	10/07/06	10/20/06	None	10/20/06	530-G	F
1322	10819235	10/02/06	8120	S. Gessner Rd.	Service Line	10/04/06	10/09/06	None	Complete	10/26/06	530-J	F
1356	10821515	10/06/06	7718	Baneway	Service Line	10/09/06	10/18/06	None	Complete	10/21/06	529-K	F
1378	10822366	10/09/06	7543	Jason	Service Line	10/11/06	10/23/06	None	None	10/23/06	530-Q	F
1394	10821639	10/06/06	6001	Gulfton	Main Line	10/20/06	10/20/06	11/15/06	None	11/15/06	531-A	F
945	10787649	07/13/06	9314	Belle Glen	Service Line	07/15/06	07/18/06	07/25/06	Complete	07/25/06	529-N	F
896	10781405	06/26/06	9314	Belle Glen	Main Line	06/30/06	07/18/06	07/25/06	Complete	07/25/06	529-N	F
794	10766719	05/14/06	8330	Triola	Main Line	05/22/06	05/22/06	05/26/06	Complete	05/31/06	530-J	F
16	10693323	11/21/05	8900	Beverly Hill	Replace Valve	11/22/05	11/30/05	None	Complete	12/09/05	490-Y	G
10	10690252	11/13/05	12600	Westpark	Main Line	11/22/05	11/22/05	12/09/05	None	12/09/05	489-Z	G
65	10698777	12/06/05	12720	Hollandale	Service Line	12/07/05	12/09/05	01/12/06	Complete	01/12/06	488-Y	G
70	10698020	12/05/05	3608	Wickersham	Main Line	12/09/05	12/12/05	None	Complete	01/02/06	492-T	G
87	10694785	11/26/05	2502	Locke Ln.	Main Line	12/09/05	12/12/05	None	None	12/12/05	492-U	G
89	10697633	12/03/05	5923	Burgoyne	Repair Valve	12/09/05	12/30/05	None	Complete	01/07/06	491-S	G
99	10696195	11/30/05	4711	Oakshire	Main Line	12/12/05	12/21/05	None	Complete	01/05/06	491-V	G
126	10699595	12/09/05	2327	Post Oak Bl.	Main Line	12/12/05	12/22/05	01/18/06	None	01/18/06	491-U	G
109	10700108	12/12/05	12306	Shadowpoint Dr.	Service Line	12/14/05	12/19/05	01/04/06	Complete	01/04/06	488-Z	G
130	10700600	12/13/05	2400	Stoney Brook Dr.	Main Line	12/14/05	12/19/05	None	Complete	01/04/06	490-V	G
122	10701333	12/15/05	2125	Augusta Dr.	Main Line	12/16/05	12/20/05	None	Complete	01/17/06	491-T	G
120	10701213	12/15/05	2723	Kimbelton Ct.	Service Line	12/16/05	12/21/05	None	None	12/21/05	488-U	G
123	10701366	12/15/05	2517	Maconda	Main Line	12/16/05	01/06/06	None	Complete	01/17/06	492-S	G
133	10700788	12/13/05	2400	Briarwest Bl.	Main Line	12/16/05	01/06/06	None	Complete	01/16/06	488-U	G
143	10701602	12/16/05	2607	Avalon Pl.	Main Line	12/19/05	12/19/05	12/23/05	Complete	01/02/06	492-Q	G
144	10700104	12/12/05	851	Myrtlea	Main Line	12/19/05	12/20/05	None	Complete	01/04/06	489-C	G
159	10702287	12/18/05	516	Longwoods	Main Line	12/19/05	12/20/05	None	Complete	01/20/06	491-E	G
137	10698780	12/06/05	5050	Feldwood	Main Line	12/19/05	12/21/05	None	Complete	01/24/06	491-Q	G
138	10699058	12/07/05	2117	Dickey Place	Repair Valve	12/19/05	12/21/05	None	Complete	01/02/06	492-Q	G
148	10701486	12/15/05	7525	Briar Rose	Service Line	12/19/05	12/21/05	None	Complete	01/20/06	490-R	G
158	10702436	12/18/05	5732	Shady River	Main Line	12/19/05	12/21/05	01/07/06	Complete	01/07/06	491-F	G

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160	10699935	12/11/05	19	Hibury	Main Line	12/21/05	12/23/05	None	Complete	01/04/06	490-N	G
173	10704553	12/25/05	5945	Shady River	Main Line	12/27/05	12/28/05	None	Complete	01/04/06	491-F	G
174	10704605	12/25/05	170	Warrenton	Main Line	12/27/05	12/28/05	None	Complete	01/04/06	490-J	G
172	10704495	12/24/05	10002	Green Tree	Main Line	12/27/05	12/29/05	None	Complete	01/11/06	489-M	G
187	10704844	12/27/05	8007	Beverly Hill	Main Line	12/28/05	12/30/05	None	Complete	01/18/06	490-Z	G
188	10704895	12/27/05	3421	Overbrook	Main Line	12/28/05	01/03/06	None	Complete	01/20/06	492-T	G
193	10706924	12/31/05	3660	Wickersham	Main Line	01/02/06	01/03/06	None	Complete	01/07/06	492-T	G
198	10705439	12/28/05	4422	Merwin	Main Line	01/02/06	01/03/06	None	Complete	01/18/06	491-Z	G
204	10705456	12/28/05	3814	Kingston Vale	Main Line	01/02/06	01/03/06	01/12/06	Complete	01/12/06	528-B	G
216	10706778	12/31/05	2679	Marilee	Main Line	01/03/06	01/03/06	01/25/06	Complete	01/25/06	490-V	G
207	10705836	12/29/05	11220	Forked Bough	Service Line	01/03/06	01/04/06	None	Complete	01/05/06	489-P	G
210	10706733	12/31/05	13802	Barryknoll	Main Line	01/03/06	01/04/06	None	Complete	01/26/06	489-A	G
205	10703423	12/21/05	10202	Holly Springs Dr.	Main Line	01/03/06	01/09/06	None	Complete	01/20/06	489-R	G
233	10706028	12/29/05	13715	Threadall Park Dr.	Service Line	01/06/06	01/09/06	02/04/06	Complete	02/04/06	488-F	G
234	10707170	01/02/06	13830	Kimberley	Main Line	01/06/06	01/10/06	None	Complete	01/20/06	489-B	G
235	10707757	01/04/06	5513	Russett	Main Line	01/06/06	01/11/06	None	Complete	01/25/06	491-K	G
229	10707841	01/04/06	3459	Meadow Lake Ln.	Repair Valve	01/06/06	01/12/06	None	Complete	01/20/06	492-P	G
245	10706806	12/31/05	3040	Jarvis	Main Line	01/07/06	01/09/06	None	Complete	01/25/06	490-X	G
242	10708832	01/06/06	5304	Longmont	Service Line	01/07/06	01/11/06	None	Complete	01/18/06	491-L	G
257	10709335	01/07/06	2500	Lakeside Estates Dr.	Main Line	01/09/06	01/12/06	None	Complete	01/25/06	489-U	G
258	10709312	01/07/06	12802	Sunset Dune	Service Line	01/09/06	01/17/06	None	Complete	01/25/06	488-Y	G
265	10709450	01/07/06	1703	Prairie Mark	Service Line	01/12/06	01/16/06	None	Complete	01/30/06	489-P	G
268	10709682	01/08/06	405	Longwoods	Service Line	01/12/06	01/16/06	None	None	01/16/06	491-E	G
269	10709987	01/09/06	800	Lakeside Estates Dr.	Main Line	01/12/06	01/16/06	None	Complete	02/04/06	489-L	G
264	10708275	01/05/06	13511	Tosca	Main Line	01/12/06	01/19/06	None	Complete	01/30/06	489-F	G
270	10710800	01/10/06	6134	San Felipe	Service Line	01/12/06	02/04/06	None	Complete	02/08/06	491-N	G
278	10712032	01/12/06	2119	Manor Green	Service Line	01/16/06	01/19/06	02/04/06	Complete	02/04/06	489-P	G
279	10712568	01/14/06	10618	Cedar Creek Dr.	Service Line	01/16/06	01/19/06	None	None	01/19/06	489-Q	G
299	10712796	01/14/06	707	Patchester	Main Line	01/16/06	01/20/06	None	Complete	02/01/06	489-F	G
284	10712648	01/14/06	6400	Woodway Dr.	Service Line	01/16/06	01/24/06	None	None	01/24/06	490-M	G
298	10712726	01/14/06	1101	Addicks Howell	Service Line	01/16/06	02/08/06	None	Complete	02/16/06	488-J	G

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289	10712681	01/14/06	4809	Rose	Main Line	01/16/06	01/24/06	None	Complete	02/04/06	492-G	G
320	10712945	01/15/06	4002	Osage	Main Line	01/18/06	01/18/06	None	None	01/18/06	490-X	G
316	10713082	01/16/06	13726	Wickersham	Service Line	01/18/06	01/20/06	None	Complete	01/30/06	488-T	G
314	10713577	01/17/06	3735	Del Monte	Main Line	01/18/06	01/23/06	None	Complete	01/24/06	492-N	G
325	10712783	01/14/06	2905	Midlane	Main Line	01/21/06	01/24/06	None	None	01/24/06	491-V	G
327	10715019	01/20/06	12719	Ashford Meadow	Service Line	01/21/06	02/01/06	None	Complete	02/11/06	488-V	G
346	10715480	01/21/06	14607	Kellywood	Main Line	01/24/06	01/26/06	02/11/06	Complete	02/11/06	488-H	G
341	10712785	01/14/06	13010	Binley Ct.	Service Line	01/24/06	01/31/06	None	None	01/31/06	488-U	G
342	10711999	01/12/06	12102	Wedgehill	Service Line	01/24/06	01/31/06	02/11/06	Complete	02/11/06	489-N	G
343	10715261	01/21/06	434	Hickory Post Ln.	Main Line	01/24/06	02/07/06	None	Complete	02/21/06	489-J	G
345	10715467	01/21/06	14326	Apple Tree	Main Line	01/24/06	02/08/06	None	Complete	02/11/06	489-E	G
350	10714914	01/20/06	6100	Westheimer	Main Line	01/24/06	02/10/06	02/14/06	Complete	02/14/06	491-S	G
371	10715074	01/20/06	9223	Kingsville	Main Line	01/27/06	02/01/06	02/20/06	None	02/20/06	490-T	G
375	10717318	01/26/06	12450	Mooredale	Repair Valve	01/27/06	02/01/06	None	None	02/01/06	489-D	G
372	10717141	01/26/06	10907	Holly Springs Dr.	Service Line	01/27/06	02/08/06	None	Complete	02/21/06	489-P	G
379	10717238	01/26/06	13139	Rummel Creek	Main Line	01/28/06	01/31/06	None	Complete	02/11/06	489-C	G
383	10717887	01/27/06	4414	Ingersoll	Service Line	01/28/06	02/09/06	None	None	02/09/06	491-V	G
394	10718420	01/29/06	507	Fall River	Main Line	01/30/06	02/11/06	None	Complete	02/17/06	491-F	G
392	10718383	01/29/06	2400	Citywest	Service Line	01/30/06	02/16/06	None	Complete	02/22/06	489-U	G
399	10718527	01/29/06	2131	Welch	Main Line	01/31/06	02/02/06	None	Complete	02/11/06	492-Q	G
401	10718703	01/30/06	11934	Queensbury	Main Line	02/01/06	02/08/06	None	None	02/08/06	490-B	G
409	10719977	02/01/06	3711	San Felipe	Replace Valve	02/01/06	02/25/06	None	Complete	03/14/06	492-N	G
424	10721091	02/02/06	14830	Bramblewood	Service Line	02/03/06	02/07/06	None	Complete	02/11/06	488-L	G
425	10721163	02/02/06	15014	Kimberley	Service Line	02/03/06	02/08/06	None	Complete	02/17/06	488-G	G
430	10721506	02/03/06	12228	Shady Downs Dr.	Service Line	02/04/06	02/21/06	03/07/06	Complete	03/07/06	528-D	G
433	10721435	02/03/06	5758	Indian Ci	Service Line	02/07/06	02/09/06	None	None	02/09/06	491-F	G
432	10720857	02/02/06	11902	Valley Vista Ct.	Main Line	02/07/06	02/15/06	None	Complete	02/28/06	489-N	G
447	10723122	02/07/06	10924	Westheimer	Service Line	02/10/06	02/21/06	None	None	02/21/06	489-U	G
450	10722339	02/06/06	7706	Fairdale	Repair Valve	02/10/06	02/22/06	None	None	02/22/06	490-Z	G
461	10726210	02/11/06	12831	Ashford Knoll	Main Line	02/11/06	02/16/06	None	Complete	03/02/06	488-U	G
478	10727714	02/14/06	806	West Forest	Main Line	02/15/06	02/16/06	None	Complete	02/25/06	449-W	G
474	10727579	02/14/06	6123	Crab Orchard	Service Line	02/15/06	02/21/06	None	Complete	02/28/06	491-J	G
475	10727663	02/14/06	2022	Wilcrest Dr.	Service Line	02/15/06	02/21/06	02/28/06	Complete	02/28/06	489-P	G

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493	10728984	02/15/06	7	Dolphin Ct	Main Line	02/18/06	02/21/06	None	None	02/21/06	490-B	G
492	10728554	02/15/06	4930	Post Oak Timber	Main Line	02/18/06	03/07/06	None	Complete	03/23/06	491-L	G
495	10716769	01/25/06	2501	Westerland	Main Line	02/20/06	02/20/06	02/24/06	None	02/24/06	490-T	G
523	10733568	02/21/06	333	W. Friar Tuck	Service Line	02/21/06	03/03/06	None	None	03/03/06	491-G	G
536	10734775	02/23/06	3711	San Felipe	Replace Valve	02/23/06	02/25/06	03/27/06	None	03/27/06	492-N	G
565	10737690	03/02/06	5725	Braxton	Main Line	03/03/06	03/08/06	None	Complete	03/17/06	530-D	G
580	10738455	03/03/06	9600	Memorial Dr.	Main Line	03/04/06	03/24/06	None	None	03/24/06	491-C	G
590	10738841	03/04/06	3739	Knollwood	Main Line	03/07/06	03/09/06	None	Complete	03/30/06	492-N	G
595	10739156	03/06/06	6109	Burgoyne	Service Line	03/07/06	03/17/06	None	Complete	03/23/06	491-S	G
591	10738807	03/04/06	12114	Waldemar	Service Line	03/07/06	03/22/06	None	Complete	04/05/06	489-N	G
646	10744134	03/17/06	700	Chimney Rock	Main Line	03/20/06	03/22/06	None	Complete	03/29/06	491-K	G
661	10741876	03/10/06	13100	Richmond Ave,	Main Line	03/22/06	03/22/06	03/30/06	None	03/30/06	488-Y	G
666	10744940	03/21/06	2100	Hayes	Main Line	03/23/06	03/28/06	None	Complete	04/06/06	489-T	G
674	10746914	03/24/06	5300	Woodway Dr.	Main Line	03/27/06	03/30/06	None	Complete	03/31/06	491-L	G
687	10749263	03/30/06	3415	Shadow Spring	Service Line	03/31/06	04/04/06	None	None	04/04/06	489-W	G
695	10750425	04/02/06	11003	Tupper Lake	Main Line	04/03/06	04/06/06	None	None	04/06/06	489-L	G
693	10750010	03/31/06	13514	Hollowgreen Ct.	Main Line	04/03/06	04/05/06	None	Complete	04/11/06	488-X	G
713	10754389	04/11/06	14551	Broadgreen Dr.	Service Line	04/13/06	04/27/06	None	None	04/27/06	488-H	G
729	10754522	04/12/06	2600	Briarbrook	Main Line	04/20/06	04/20/06	None	Complete	04/27/06	489-V	G
731	10760415	04/24/06	11907	Ashmead	Main Line	04/25/06	05/05/06	None	Complete	05/10/06	489-J	G
736	10758133	04/19/06	935	Bayou Pk.	Main Line	05/02/06	05/02/06	None	Complete	05/11/06	488-F	G
757	10766644	05/12/06	14203	Locke Ln.	Main Line	05/14/06	05/16/06	None	Complete	05/31/06	488-S	G
758	10766691	05/13/06	12900	Ashford Point	Service Line	05/15/06	05/24/06	None	Complete	05/31/06	528-C	G
774	10768116	05/17/06	610	Little John	Main Line	05/17/06	05/18/06	None	Complete	06/05/06	491-F	G
796	10767021	05/15/06	2211	Inwood Dr.	Service Line	05/25/06	05/25/06	None	None	05/25/06	492-Q	G
803	10769080	05/20/06	12118	Westmere Dr.	Main Line	06/01/06	06/01/06	06/23/06	None	06/23/06	489-N	G
811	10773932	06/05/06	2121	Fountainview	Service Line	06/06/06	06/21/06	None	Complete	07/12/06	491-S	G
810	10772742	06/01/06	4510	Briar Hollow Place	Main Line	06/06/06	06/26/06	06/30/06	None	06/30/06	491-R	G
845	10777664	06/14/06	1000	Potomac Dr.	Main Line	06/20/06	06/28/06	None	Complete	07/27/06	491-J	G
865	10778748	06/18/06	2228	Fulham Ct.	Main Line	06/23/06	06/26/06	06/30/06	None	06/30/06	490-V	G
859	10777463	06/14/06	324	Litchfield	Main Line	06/23/06	07/06/06	07/19/06	Complete	07/19/06	489-M	G
861	10778469	06/16/06	2700	Synott	Main Line	06/23/06	07/18/06	07/28/06	Complete	07/28/06	488-U	G
874	10778475	06/16/06	12969	Trail Hollow	Service Line	06/29/06	06/29/06	None	Complete	07/28/06	489-C	G

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899	10778466	06/16/06	830	West Forest	Main Line	06/30/06	06/30/06	None	Complete	07/17/06	489-B	G
898	10782750	06/28/06	12123	Burgoyne	Service Line	06/30/06	07/11/06	None	Complete	07/17/06	488-V	G
897	10781311	06/26/06	2238	Jamara Ln.	Main Line	06/30/06	07/12/06	None	Complete	07/28/06	488-U	G
894	10782356	06/28/06	12338	Shadow Island Dr.	Service Line	06/30/06	07/13/06	07/21/06	Complete	07/21/06	528-D	G
901	10781683	06/27/06	3203	Fondren Rd.	Service Line	07/03/06	07/17/06	07/24/06	None	07/24/06	490-Y	G
904	10784396	07/03/06	9242	Monsey	Main Line	07/05/06	07/17/06	07/24/06	None	07/24/06	490-X	G
922	10784083	07/02/06	2400	S. Kirkwood	Main Line	07/07/06	07/07/06	None	Complete	07/17/06	489-S	G
935	10786015	07/09/06	11610	Elm Estates	Service Line	07/12/06	07/18/06	None	Complete	07/28/06	489-P	G
936	10786007	07/09/06	8600	Oakford	Service Line	07/12/06	07/19/06	08/23/06	Complete	08/23/06	491-D	G
940	10786357	07/10/06	14758	Oak Bend	Main Line	07/15/06	07/17/06	None	Complete	07/21/06	488-M	G
941	10787587	07/13/06	13807	Birch Hollow	Service Line	07/15/06	07/17/06	None	Complete	07/21/06	488-X	G
942	10787778	07/14/06	13835	Sheri Hollow	Main Line	07/15/06	07/20/06	None	Complete	07/21/06	488-X	G
961	10794754	07/29/06	12816	Park Royal	Service Line	08/02/06	08/03/06	08/23/06	Complete	08/23/06	488-L	G
963	10795705	08/01/06	8102	Beverly Hill	Main Line	08/02/06	08/04/06	None	None	08/04/06	490-Z	G
971	10796424	08/03/06	1354	Beajolais	Main Line	08/04/06	08/07/06	08/14/06	Complete	08/14/06	489-J	G
983	10797469	08/07/06	7807	Wickersham	Main Line	08/08/06	08/09/06	None	Complete	08/14/06	490-V	G
984	10797394	08/06/06	5203	Pine Forest Rd.	Main Line	08/08/06	08/09/06	None	None	08/09/06	491-L	G
985	10797391	08/06/06	207	Detering	Main Line	08/08/06	08/09/06	None	Complete	08/14/06	492-L	G
987	10797506	08/07/06	12924	Village gate	Service Line	08/08/06	08/10/06	None	Complete	08/14/06	488-Y	G
988	10797536	08/07/06	3410	Truckee	Service Line	08/08/06	08/10/06	None	Complete	08/14/06	488-Y	G
999	10799425	08/11/06	13831	Birch Hollow	Main Line	08/14/06	08/15/06	None	Complete	08/30/06	488-X	G
1001	10800423	08/15/06	13803	Cherry Hollow	Replace Valve	08/15/06	08/16/06	None	Complete	08/30/06	488-X	G
1004	10799396	08/11/06	1111	Blue Willow	Main Line	08/15/06	08/24/06	None	None	08/24/06	489-Q	G
1000	10797385	08/06/06	2527	Del Monte	Main Line	08/15/06	08/26/06	09/12/06	Complete	09/12/06	492-Q	G
1018	10800287	08/15/06	170	Warrenton	Main Line	08/17/06	08/18/06	None	Complete	08/30/06	490-J	G
1019	10800317	08/15/06	12302	N. Shadow Cove Dr.	Service Line	08/17/06	08/23/06	None	Complete	08/30/06	528-D	G
1036	10800425	08/15/06	4515	W. Alabama	Service Line	08/21/06	08/24/06	None	Complete	08/30/06	491-V	G
1047	10802702	08/20/06	5528	Cranbrook Rd.	Service Line	08/21/06	08/25/06	None	Complete	09/14/06	491-K	G
1040	10802078	08/18/06	11020	Riverview Way	Main Line	08/21/06	08/28/06	None	None	08/28/06	489-L	G
1039	10802134	08/18/06	12727	Ashford Meadow	Service Line	08/21/06	08/29/06	None	Complete	08/31/06	488-V	G
1037	10802431	08/18/06	12931	Westmere	Main Line	08/21/06	08/30/06	None	Complete	08/31/06	488-Q	G
1038	10801828	08/17/06	12439	Piping Rock	Service Line	08/21/06	08/30/06	09/21/06	Complete	09/21/06	488-V	G

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1064	10802931	08/21/06	3818	Luton Park	Service Line	08/22/06	09/01/06	None	Complete	09/21/06	528-C	G
1067	10802297	08/18/06	2411	Chatham Creek	Main Line	08/23/06	08/25/06	None	None	08/25/06	488-T	G
1082	10803317	08/22/06	4	Shadder	Main Line	08/25/06	09/08/06	09/29/06	None	09/29/06	492-L	G
1085	10804988	08/25/06	2206	Cherry Bend	Service Line	08/26/06	09/06/06	09/27/06	Complete	09/27/06	489-S	G
1106	10806279	08/29/06	2918	Crest Park Dr.	Service Line	08/31/06	09/12/06	None	None	09/12/06	488-Y	G
1109	10806304	08/30/06	14523	Cindywood	Service Line	09/01/06	09/08/06	None	Complete	09/26/06	488-H	G
1116	10807954	09/04/06	3022	Ann Arbor	Main Line	09/05/06	09/08/06	None	Complete	09/20/06	490-Y	G
1118	10807591	09/01/06	6224	Chevy Chase	Service Line	09/05/06	09/12/06	None	None	09/12/06	491-N	G
1119	10807164	09/01/06	5639	Inwood Dr.	Service Line	09/05/06	09/12/06	None	Complete	09/21/06	491-P	G
1115	10807601	09/01/06	10405	#NAME?	Service Line	09/05/06	09/15/06	None	Complete	09/26/06	489-D	G
1117	10806573	08/30/06	6200	Woodway Dr.	Main Line	09/05/06	09/16/06	None	Complete	09/22/06	491-J	G
1136	10807835	09/03/06	5652	Green Tree	Main Line	09/06/06	09/06/06	None	Complete	09/08/06	491-K	G
1135	10808005	09/04/06	11410	Harwin	Main Line	09/06/06	09/15/06	None	None	09/15/06	529-B	G
1156	10808998	09/06/06	10226	Piping Rock	Service Line	09/08/06	09/19/06	None	None	09/19/06	489-V	G
1197	10810180	09/08/06	1334	Beaujolais	Main Line	09/11/06	09/20/06	None	Complete	09/28/06	489-J	G
1171	10810367	09/10/06	5464	Fieldwood	Main Line	09/11/06	09/25/06	09/30/06	Complete	10/24/06	491-Q	G
1214	10812585	09/14/06	5528	Cranbrook Rd.	Repair Meter	09/14/06	09/14/06	None	None	09/14/06	491-K	G
1217	10810368	09/10/06	12227	Rip Van Winkle	Service Line	09/14/06	09/28/06	None	Complete	10/10/06	490-E	G
1229	10811353	09/13/06	2200	Willowick	Main Line	09/16/06	09/21/06	None	Complete	09/29/06	492-S	G
1230	10811846	09/13/06	202	Arborway	Main Line	09/16/06	09/26/06	None	Complete	10/03/06	491-F	G
1233	10812305	09/14/06	7521	Pagewood	Service Line	09/16/06	10/02/06	None	Complete	10/19/06	490-Z	G
1280	10815043	09/21/06	12106	Olympia Dr.	Service Line	09/25/06	10/04/06	None	Complete	10/21/06	489-S	G
1278	10814359	09/20/06	2814	Ashford Trail	Main Line	09/25/06	10/05/06	None	Complete	10/21/06	488-U	G
1283	10816563	09/26/06	204	Arborway	Main Line	09/26/06	09/26/06	None	Complete	10/03/06	491-F	G
1290	10818071	09/28/06	3205	Jarvis	Main Line	09/30/06	10/02/06	None	Complete	10/07/06	490-X	G
1303	10819148	10/02/06	3079	Hazy Park Dr.	Service Line	10/03/06	10/07/06	None	Complete	10/21/06	488-X	G
1348	10820131	10/04/06	3702	Parkridge Glen	Main Line	10/06/06	10/11/06	10/21/06	Complete	10/21/06	528-C	G
1350	10821088	10/06/06	12134	Attlee	Main Line	10/07/06	10/11/06	None	Complete	10/26/06	489-N	G
1355	10821725	10/07/06	7600	Richmond Av.	Main Line	10/09/06	10/10/06	11/15/06	None	11/15/06	490-Z	G
1373	10821859	10/08/06	9533	Skline	Main Line	10/11/06	10/20/06	None	Complete	10/26/06	490-X	G
1374	10822325	10/09/06	7907	Fairdale	Service Line	10/11/06	10/23/06	None	Complete	10/30/06	490-Z	G
734	10758761	04/21/06	12521	Broken Bough Dr.	Main Line	04/27/06	04/27/06	None	None	04/27/06	489-H	G
206	10705431	12/28/05	89	Litchfield	Service Line	01/03/06	01/10/06	None	Complete	01/17/06	489-M	G

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113	10700885	12/14/05	3700	Ascot	Cut and Plug	12/14/05	12/20/05	None	Complete	01/17/06	452-S	H
142	10699748	12/09/05	2405	Shearn	Main Line	12/19/05	12/20/05	None	None	12/20/05	493-F	H
149	10701579	12/16/05	602	Omar	Main Line	12/19/05	12/20/05	None	None	12/20/05	493-B	H
146	10700786	12/13/05	4512	Dickson	Service Line	12/19/05	12/29/05	None	Complete	01/11/06	492-M	H
168	10702711	12/19/05	67	Burbank	Main Line	12/23/05	12/28/05	None	Complete	01/05/06	453-B	H
165	10702220	12/17/05	6300	Frisco	Main Line	12/23/05	01/02/06	None	Complete	01/18/06	453-R	H
167	10702423	12/18/05	4518	Robertson	Main Line	12/23/05	01/03/06	None	Complete	01/18/06	453-V	H
212	10704846	12/27/05	2400	Spring	Main Line	01/03/06	01/04/06	None	None	01/04/06	493-F	H
213	10706479	12/30/05	501	Barber	Main Line	01/03/06	01/04/06	None	Complete	01/26/06	492-M	H
223	10704598	12/25/05	700	Crosstimbers	Main Line	01/04/06	01/05/06	01/25/06	None	01/25/06	453-J	H
232	10708395	01/05/06	2835	Firnat	Service Line	01/06/06	01/12/06	None	None	01/12/06	454-E	H
239	10709081	01/06/06	1400	Gaines	Main Line	01/07/06	01/11/06	None	None	01/11/06	453-V	H
293	10712692	01/14/06	3506	Hinton	Main Line	01/16/06	01/17/06	01/25/06	Complete	01/25/06	453-P	H
294	10712694	01/14/06	806	E. 42 Nd. St.	Service Line	01/16/06	01/17/06	None	Complete	01/25/06	453-J	H
296	10712717	01/14/06	5715	North Frwy.	Service Line	01/16/06	01/18/06	None	None	01/18/06	453-A	H
297	10712722	01/14/06	200	Theron	Main Line	01/16/06	01/18/06	None	Complete	01/25/06	453-K	H
323	10714555	01/19/06	517	Comile	Service Line	01/20/06	01/27/06	None	None	01/27/06	453-Q	H
338	10715369	01/21/06	73	Reid	Main Line	01/22/06	01/27/06	None	None	01/27/06	453-Q	H
339	10715386	01/21/06	1100	Boswell	Main Line	01/22/06	01/30/06	None	None	01/30/06	453-Z	H
349	10714584	01/19/06	6511	Airline	Service Line	01/24/06	01/30/06	None	None	01/30/06	413-X	H
364	10716512	01/24/06	503	Shotwell	Main Line	01/26/06	01/27/06	None	None	01/27/06	494-C	H
377	10717440	01/26/06	435	W. 28th St.	Main Line	01/27/06	02/06/06	None	Complete	02/11/06	452-R	H
373	10717155	01/26/06	7915	Waxachie	Service Line	01/27/06	02/10/06	None	Complete	02/15/06	495-E	H
393	10718411	01/29/06	1015	Bonner	Service Line	01/30/06	02/07/06	None	None	02/07/06	492-H	H
398	10718424	01/29/06	500	Mckee	Main Line	01/31/06	02/08/06	None	None	02/08/06	493-M	H
415	10720320	02/01/06	5204	Cochran	Main Line	02/02/06	02/07/06	02/11/06	None	02/11/06	453-V	H
414	10720310	02/01/06	2601	Keene	Service Line	02/02/06	02/10/06	None	None	02/10/06	493-C	H
429	10718443	01/29/06	6800	Helmerts	Main Line	02/03/06	02/03/06	None	None	02/03/06	453-Q	H
440	10723639	02/08/06	8412	Helmerts	Main Line	02/09/06	02/13/06	None	Complete	02/18/06	453-G	H
449	10724341	02/09/06	2600	Gentry	Main Line	02/10/06	02/13/06	None	Complete	02/17/06	493-C	H
451	10724389	02/09/06	410	Kress	Main Line	02/10/06	02/13/06	None	Complete	02/17/06	494-D	H
462	10726338	02/11/06	700	E. 5 1/2 St.	Main Line	02/11/06	02/14/06	None	Complete	02/22/06	493-A	H

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463	10726369	02/11/06	934	E. Heights Hollow Ln.	Service Line	02/11/06	02/15/06	None	Complete	02/22/06	493-E	H
480	10727995	02/14/06	1214	E. 33 Rd. St.	Main Line	02/15/06	02/21/06	02/28/06	Complete	02/28/06	453-P	H
484	10729930	02/16/06	700	E. 8TH St.	Main Line	02/16/06	02/17/06	None	None	02/17/06	493-A	H
521	10733230	02/21/06	334	E. 24th St.	Main Line	02/21/06	02/27/06	None	Complete	03/08/06	453-S	H
534	10734479	02/23/06	806	Neyland	Service Line	02/23/06	03/01/06	None	None	03/01/06	453-J	H
549	10736570	02/28/06	4313	Delhi	Service Line	03/01/06	03/02/06	None	Complete	03/08/06	453-J	H
552	10736702	02/28/06	1712	Nicholson	Main Line	03/01/06	03/02/06	None	None	03/02/06	452-V	H
604	10739606	03/07/06	1622	Lawrence	Service Line	03/07/06	03/10/06	None	Complete	03/24/06	452-V	H
630	10741674	03/10/06	2711	Princeton	Repair Valve	03/14/06	03/21/06	None	Complete	04/05/06	453-S	H
631	10741579	03/10/06	3511	Cochran	Service Line	03/14/06	03/21/06	None	Complete	04/05/06	453-Z	H
640	10743516	03/15/06	215	Latham	Main Line	03/16/06	03/20/06	None	Complete	03/30/06	494-U	H
642	10743764	03/16/06	2602	Saltus	Main Line	03/17/06	03/22/06	None	Complete	03/30/06	494-N	H
643	10743759	03/16/06	3000	Harrisburg	Main Line	03/17/06	03/23/06	None	Complete	03/31/06	494-N	H
654	10744267	03/18/06	1299	Lockwood Dr.	Service Line	03/20/06	03/24/06	03/30/06	Complete	03/30/06	494-G	H
657	10744299	03/18/06	5210	Sherman	Service Line	03/20/06	03/24/06	None	None	03/24/06	494-T	H
716	10755357	04/13/06	300	Carl	Main Line	04/14/06	04/17/06	None	None	04/17/06	493-C	H
720	10755548	04/13/06	2415	Oxford	Main Line	04/18/06	04/18/06	None	None	04/18/06	453-S	H
735	10759909	04/23/06	600	E. 20th	Main Line	05/01/06	05/03/06	None	Complete	05/09/06	452-V	H
743	10763251	05/02/06	3710	Sherwood Ln.	Service Line	05/03/06	05/05/06	None	None	05/05/06	452-N	H
740	10763096	05/02/06	524	W. 12 Th. St.	Service Line	05/03/06	05/08/06	None	Complete	05/11/06	452-Z	H
756	10766576	05/12/06	5401	Karcher	Main Line	05/14/06	05/18/06	None	Complete	06/12/06	453-U	H
755	10766571	05/12/06	7926	Magna	Service Line	05/14/06	05/25/06	None	None	05/25/06	454-K	H
759	10766710	05/13/06	422	Foxglove	Main Line	05/15/06	05/16/06	None	None	05/16/06	453-A	H
762	10766748	05/14/06	310	N. St. Charles	Main Line	05/15/06	05/17/06	None	None	05/17/06	494-J	H
779	10767935	05/17/06	1715	W. 23rd St.	Service Line	05/18/06	05/22/06	None	None	05/22/06	452-T	H
780	10766709	05/13/06	6800	Della	Main Line	05/19/06	05/22/06	None	None	05/22/06	454-N	H
838	10766745	05/14/06	500	S. Lockwood Dr.	Main Line	06/16/06	06/22/06	06/30/06	None	06/30/06	494-T	H
891	10781613	06/26/06	624	Mcdaniel	Main Line	06/30/06	07/10/06	None	Complete	07/25/06	453-L	H
885	10779736	06/21/06	304	N. Sampson	Main Line	06/30/06	07/11/06	None	None	07/11/06	494-N	H
933	10785453	07/07/06	1133	Arlington	Main Line	07/12/06	07/19/06	None	Complete	07/25/06	453-W	H
970	10796253	08/02/06	1600	Alamo	Service Line	08/04/06	08/07/06	08/24/06	Complete	08/24/06	493-F	H
1002	10799322	08/11/06	1600	Spring	Main Line	08/15/06	08/17/06	None	Complete	08/30/06	493-G	H

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1026	10799794	08/14/06	1113	Griffin	Main Line	08/18/06	08/22/06	None	Complete	08/30/06	453-V	H
1049	10802592	08/19/06	701	N. Shepherd Dr.	Service Line	08/21/06	08/24/06	None	None	08/24/06	492-L	H
1046	10801502	08/17/06	114	Pecore	Main Line	08/21/06	08/25/06	08/30/06	None	08/30/06	453-Y	H
1084	10804946	08/25/06	2407	Airline Dr.	Service Line	08/26/06	09/08/06	10/10/06	None	10/10/06	453-T	H
1100	10804132	08/23/06	4100	Blossom	Service Line	08/30/06	09/05/06	None	Complete	09/09/06	492-H	H
1138	10807839	09/03/06	601	W. 27 Th. St.	Main Line	09/06/06	09/16/06	09/26/06	Complete	09/26/06	452-V	H
1234	10812831	09/15/06	1406	Caplin	Main Line	09/16/06	09/28/06	None	None	09/28/06	453-R	H
1304	10817506	09/27/06	1802	Nance	Main Line	10/03/06	10/11/06	10/31/06	None	10/31/06	493-M	H
2	10688872	11/09/05	6615	Reed Rd.	Service Line	11/21/05	11/29/05	None	Complete	12/09/05	534-Y	I
3	10690175	11/13/05	2419	Auburndale	Main Line	11/21/05	11/29/05	12/09/05	Complete	12/09/05	534-C	I
124	10696164	11/30/05	6301	Long Dr.	Main Line	11/30/05	12/30/05	01/07/06	Complete	01/07/06	534-Q	I
33	10696185	11/30/05	5602	Corl	Main Line	12/02/05	12/02/05	01/02/06	Complete	01/02/06	534-Q	I
36	10696167	11/30/05	5714	Tucker	Main Line	12/02/05	12/02/05	None	Complete	01/07/06	534-R	I
41	10696109	11/30/05	7100	Culmore Dr.	Main Line	12/05/05	12/05/05	None	Complete	01/02/06	534-R	I
86	10694771	11/26/05	1700	Mc Gowen	Main Line	12/09/05	12/15/05	None	None	12/15/05	493-U	I
73	10699123	12/07/05	3414	La Branch	Repair Valve	12/09/05	12/21/05	None	None	12/21/05	493-T	I
141	10699612	12/09/05	1400	W. Clay	Main Line	12/19/05	01/04/06	01/18/06	Complete	01/18/06	493-Q	I
161	10701933	12/16/05	8045	Ave C	Main Line	12/23/05	12/27/05	None	None	12/27/05	495-X	I
163	10702075	12/17/05	9834	Lanewell	Main Line	12/23/05	12/27/05	None	None	12/27/05	495-M	I
166	10702351	12/18/05	9614	San Carlos	Service Line	12/23/05	12/27/05	None	Complete	01/02/06	455-Z	I
169	10702877	12/19/05	1118	Jocelyn	Service Line	12/23/05	12/27/05	None	Complete	01/04/06	494-Y	I
189	10705000	12/27/05	3900	Alameda Rd.	Main Line	12/28/05	01/02/06	None	Complete	01/07/06	493-X	I
215	10707063	01/01/06	3510	St. Emanuel	Service Line	01/03/06	01/10/06	None	Complete	01/18/06	493-Y	I
230	10708310	01/05/06	7934	Canal	Main Line	01/06/06	01/24/06	None	Complete	01/30/06	495-X	I
237	10709169	01/06/06	778	Coolwood	Main Line	01/07/06	01/10/06	None	None	01/10/06	496-F	I
251	10709477	01/07/06	7300	La Paseo	Service Line	01/09/06	01/11/06	None	Complete	01/25/06	534-V	I
253	10709381	01/07/06	9200	E. Avenue S.	Main Line	01/09/06	01/21/06	None	None	01/21/06	535-D	I
303	10712855	01/15/06	7618	Thurrow	Service Line	01/16/06	01/17/06	None	Complete	01/30/06	535-J	I
300	10712825	01/15/06	3146	Golfcrest Bl.	Service Line	01/16/06	01/18/06	None	Complete	01/30/06	534-L	I
307	10712901	01/15/06	8547	Carlisle	Main Line	01/16/06	01/20/06	None	Complete	02/01/06	535-L	I
306	10712900	01/15/06	7708	Airport Bl.	Service Line	01/16/06	01/25/06	02/09/06	Complete	02/09/06	575-B	I
301	10712841	01/15/06	8300	La Porte Rd.	Service Line	01/16/06	01/30/06	None	Complete	02/08/06	535-B	I
319	10712307	01/13/06	2300	Capitol	Service Line	01/18/06	01/23/06	None	Complete	02/01/06	493-R	I

Troy Construction, L.L.P.
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WPAG W.O. No.	IMS Work Order No.	IMS W.O. Date	Street No.	Street Name	Work Type	Issue Date	Repair Date	Concrete Or Asphalt Date	Landscape Date	Closing Date	Key Map	Council District
353	10715462	01/21/06	109	Inlane	Main Line	01/24/06	01/26/06	None	Complete	02/01/06	495-W	I
355	10715537	01/22/06	2603	La Branch	Service Line	01/24/06	02/02/06	None	Complete	02/11/06	493-U	I
365	10716782	01/25/06	7900	Pecan Villas	Main Line	01/26/06	02/06/06	02/17/06	Complete	02/17/06	535-T	I
366	10716804	01/25/06	8502	Carlisle	Main Line	01/26/06	02/15/06	None	Complete	02/17/06	535-L	I
374	10717174	01/26/06	12221	Fleming Dr.	Main Line	01/27/06	02/04/06	None	None	02/04/06	496-G	I
390	10718375	01/29/06	7102	Ave N,	Main Line	01/30/06	02/01/06	None	Complete	02/02/06	495-S	I
391	10718379	01/29/06	2104	75 Th. St.	Main Line	01/30/06	02/01/06	None	Complete	02/08/06	495-S	I
389	10718370	01/29/06	1018	Zoe	Service Line	01/30/06	02/11/06	None	None	02/11/06	494-H	I
410	10709451	01/07/06	7231	Long Dr.	Service Line	02/01/06	02/01/06	02/09/06	None	02/09/06	534-R	I
404	10719728	01/31/06	7803	Ave H.	Service Line	02/01/06	02/03/06	02/21/06	None	02/21/06	495-X	I
406	10719646	01/31/06	7830	Ave. I	Main Line	02/01/06	02/03/06	None	Complete	02/11/06	495-S	I
408	10715238	01/20/06	7900	Market	Main Line	02/01/06	02/06/06	02/15/06	Complete	02/15/06	495-E	I
407	10719576	01/31/06	5135	Leeland	Main Line	02/01/06	02/07/06	02/23/06	Complete	02/23/06	494-X	I
411	10715396	01/21/06	5814	Northdale	Service Line	02/02/06	02/08/06	None	Complete	02/17/06	534-U	I
435	10721842	02/04/06	7342	Dixie Dr.	Main Line	02/07/06	02/22/06	03/10/06	Complete	03/10/06	535-S	I
438	10723480	02/08/06	1100	Rosalie	Main Line	02/09/06	02/25/06	None	Complete	02/28/06	493-T	I
442	10719043	01/30/06	3300	Clay	Main Line	02/10/06	02/14/06	None	Complete	02/17/06	493-V	I
452	10722780	02/07/06	7802	Bradford	Main Line	02/10/06	02/15/06	None	Complete	02/18/06	535-P	I
455	10724655	02/09/06	7900	Cargill	Main Line	02/10/06	02/16/06	None	Complete	02/22/06	495-N	I
470	10726588	02/12/06	7471	Lakehurst	Service Line	02/14/06	02/15/06	None	Complete	02/25/06	535-S	I
488	10729055	02/15/06	8253	Baker Dr.	Main Line	02/17/06	02/21/06	None	Complete	02/28/06	535-Q	I
500	10732653	02/19/06	7530	Canal	Service Line	02/21/06	02/22/06	None	None	02/22/06	495-S	I
505	10732159	02/19/06	3200	Polk	Main Line	02/21/06	02/22/06	None	None	02/22/06	493-V	I
506	10732122	02/19/06	4122	Dallas	Service Line	02/21/06	02/22/06	None	None	02/22/06	494-S	I
510	10731197	02/17/06	7200	Ave B.	Main Line	02/21/06	02/22/06	None	None	02/22/06	494-Z	I
511	10731186	02/17/06	7542	Cayton	Service Line	02/21/06	02/22/06	None	Complete	02/28/06	535-W	I
553	10736943	02/28/06	1949	Cullen	Repair Valve	03/01/06	03/07/06	None	Complete	03/24/06	494-W	I
574	10734442	02/23/06	4198	Meineke	Main Line	03/03/06	03/08/06	None	Complete	03/20/06	534-L	I
587	10739007	03/05/06	7115	Villa	Main Line	03/07/06	03/09/06	None	Complete	03/21/06	574-D	I
586	10739020	03/05/06	3700	San Pedro	Main Line	03/07/06	03/16/06	None	Complete	03/30/06	455-Z	I
597	10739302	03/06/06	8528	Concord	Main Line	03/07/06	03/16/06	None	Complete	03/31/06	535-L	I
608	10737131	03/01/06	7930	Airport Blvd	Main Line	03/09/06	03/21/06	None	Complete	03/31/06	575-B	I
615	10734190	02/22/06	5810	Hogue	Main Line	03/10/06	03/10/06	None	Complete	03/27/06	534-U	I

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WPAG W.O. No.	IMS Work Order No.	IMS W.O. Date	Street No.	Street Name	Work Type	Issue Date	Repair Date	Concrete Or Asphalt Date	Landscape Date	Closing Date	Key Map	Council District
616	10741938	03/11/06	7299	Woodridge	Main Line	03/13/06	03/17/06	None	Complete	03/30/06	535-E	I
625	10736472	02/27/06	5230	Hillman	Main Line	03/14/06	03/14/06	None	Complete	03/28/06	494-X	I
628	10742133	03/12/06	8120	Lockheed	Main Line	03/14/06	03/30/06	None	None	03/30/06	575-A	I
644	10738970	03/05/06	7734	Glenalta	Main Line	03/17/06	03/17/06	None	None	03/17/06	535-X	I
655	10744291	03/18/06	10135	Valencia	Main Line	03/20/06	03/22/06	None	Complete	03/30/06	495-H	I
656	10744292	03/18/06	630	Maxey Rd.	Service Line	03/20/06	03/22/06	None	None	03/22/06	496-C	I
647	10744148	03/17/06	331	Capitol St.	Main Line	03/20/06	03/23/06	None	Complete	03/31/06	493-L	I
651	10744191	03/17/06	3603	Bremond	Main Line	03/20/06	03/23/06	None	Complete	03/29/06	494-W	I
660	10744597	03/20/06	3917	Jefferson	Main Line	03/21/06	03/23/06	03/24/06	None	03/24/06	494-S	I
667	10738918	03/04/06	1214	Andrews	Main Line	03/23/06	03/23/06	03/30/06	None	03/30/06	493-P	I
678	10741570	03/10/06	6100	Telephone	Main Line	03/27/06	03/27/06	04/06/06	None	04/06/06	535-S	I
686	10749258	03/30/06	3000	Real	Main Line	03/31/06	04/05/06	None	Complete	04/14/06	534-L	I
717	10756286	04/15/06	8300	Travelair	Main Line	04/15/06	04/26/06	None	Complete	04/27/06	575-E	I
718	10756277	04/15/06	8402	Travelair	Main Line	04/15/06	04/26/06	None	Complete	04/27/06	575-E	I
741	10763223	05/02/06	7900	Manchester	Service Line	05/03/06	05/08/06	None	Complete	05/10/06	535-B	I
742	10763234	05/02/06	4034	Colgate	Main Line	05/03/06	05/08/06	None	None	05/08/06	535-P	I
750	10765979	05/11/06	11819	Wood Shadows	Main Line	05/11/06	05/15/06	None	Complete	05/31/06	496-F	I
766	10767017	05/15/06	2500	St. Emanuel	Main Line	05/16/06	05/24/06	None	Complete	05/31/06	493-U	I
786	10766836	05/15/06	2300	Knoblock	Main Line	05/19/06	05/19/06	None	Complete	05/24/06	534-B	I
795	10768592	05/18/06	8402	Travelair	Main Line	05/25/06	05/25/06	06/16/06	None	06/16/06	575-E	I
797	10769501	05/21/06	6970	Ashburn	Main Line	05/30/06	06/02/06	None	None	06/02/06	574-D	I
825	10777208	06/13/06	1601	Broadway	Main Line	06/13/06	06/15/06	06/30/06	None	06/30/06	535-F	I
858	10779957	06/21/06	2301	W. Alabama	Main Line	06/22/06	07/07/06	None	Complete	07/18/06	492-U	I
869	10781140	06/24/06	1140	W. Bell	Main Line	06/27/06	07/19/06	None	Complete	07/20/06	493-N	I
873	10781186	06/25/06	7747	Glenheath	Main Line	06/29/06	06/29/06	None	None	06/29/06	535-X	I
887	10781684	06/27/06	6332	Brookside Dr.	Main Line	06/30/06	07/08/06	None	Complete	07/15/06	494-Y	I
877	10782366	06/28/06	6910	Villa	Main Line	06/30/06	07/11/06	None	Complete	07/25/06	534-Z	I
884	10781745	06/27/06	2421	Wheeler	Service Line	06/30/06	07/13/06	None	Complete	07/15/06	493-X	I
888	10782694	06/28/06	2700	Fidelity	Main Line	06/30/06	07/13/06	07/25/06	Complete	07/25/06	495-R	I
889	10781043	06/24/06	7313	Sherman	Main Line	06/30/06	07/13/06	07/31/06	Complete	07/31/06	495-W	I
883	10782840	06/28/06	3310	St. Emanuel	Main Line	06/30/06	07/14/06	None	None	07/14/06	493-U	I
890	10782839	06/28/06	11819	Wood Shadows	Main Line	06/30/06	07/17/06	None	Complete	07/25/06	496-F	I
944	10787752	07/13/06	1702	Tuam	Service Line	07/15/06	07/19/06	None	Complete	07/25/06	493-U	I

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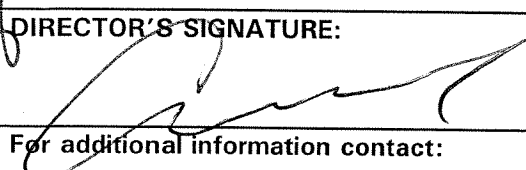
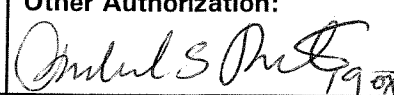

WPAG W.O. No.	IMS Work Order No.	IMS W.O. Date	Street No.	Street Name	Work Type	Issue Date	Repair Date	Concrete Or Asphalt Date	Landscape Date	Closing Date	Key Map	Council District
959	10787426	07/13/06	2000	St. Joseph Pk.	Main Line	07/20/06	07/20/06	None	Complete	07/31/06	493-U	I
965	10795841	08/02/06	3100	Austin	Replace Valve	08/02/06	08/07/06	08/28/06	Complete	08/28/06	493-T	I
976	10794867	07/30/06	1205	W. Pierce	Service Line	08/07/06	08/17/06	None	Complete	08/24/06	493-N	I
994	10798095	08/08/06	300	Navigation	Main Line	08/10/06	08/11/06	08/31/06	Complete	08/31/06	495-X	I
995	10795711	08/01/06	9038	Clearwood	Main Line	08/11/06	08/21/06	08/30/06	None	08/30/06	576-E	I
1003	10799919	08/14/06	2900	McKinney	Replace Valve	08/15/06	08/24/06	08/30/06	None	08/30/06	493-R	I
1008	10800407	08/15/06	7800	Bayless	Main Line	08/16/06	08/18/06	None	Complete	08/23/06	535-K	I
1020	10801844	08/17/06	2500	McKinney	Replace Valve	08/17/06	08/24/06	08/30/06	None	08/30/06	494-S	I
1021	10801847	08/17/06	2800	McKinney	Replace Valve	08/17/06	08/24/06	08/30/06	Complete	08/30/06	493-W	I
1022	10801840	08/17/06	3100	McKinney	Replace Valve	08/17/06	08/25/06	08/30/06	Complete	08/30/06	494-S	I
1058	10802517	08/19/06	3500	Bremond	Main Line	08/22/06	08/25/06	None	None	08/25/06	493-Z	I
1071	10802670	08/20/06	910	Redwood	Main Line	08/23/06	08/28/06	None	Complete	08/31/06	535-A	I
1098	10806080	08/29/06	7506	Greenstone	Main Line	08/29/06	09/02/06	None	Complete	09/09/06	535-N	I
1101	10805617	08/28/06	9053	Intervale	Service Line	08/30/06	09/08/06	None	Complete	09/22/06	575-L	I
1103	10806004	08/29/06	1820	Broadway	Replace Valve	08/30/06	09/14/06	None	Complete	09/21/06	535-F	I
1111	10807767	09/02/06	8130	Dover	Main Line	09/05/06	09/07/06	09/28/06	Complete	09/28/06	535-T	I
1134	10807822	09/03/06	1335	W. Bell	Main Line	09/05/06	09/19/06	09/30/06	Complete	09/30/06	493-Q	I
1164	10809109	09/07/06	3610	Florine	Main Line	09/09/06	09/13/06	None	Complete	09/28/06	534-L	I
1168	10808141	09/05/06	8035	Brockton	Main Line	09/09/06	09/14/06	09/28/06	None	09/28/06	535-K	I
1170	10810111	09/08/06	1412	Live Oak	Service Line	09/11/06	09/14/06	None	None	09/14/06	493-V	I
1179	10810181	09/08/06	4910	Curtin	Main Line	09/11/06	09/16/06	None	Complete	09/27/06	494-T	I
1180	10810224	09/09/06	5314	Leeland	Main Line	09/11/06	09/18/06	10/20/06	Complete	10/20/06	494-Y	I
1191	10810273	09/09/06	7802	Joplin	Service Line	09/11/06	09/20/06	09/29/06	Complete	09/29/06	535-N	I
1192	10810259	09/09/06	7710	Glenalta	Main Line	09/11/06	09/21/06	11/15/06	Complete	11/15/06	535-X	I
1177	10810295	09/09/06	2505	Austin	Main Line	09/11/06	09/23/06	09/29/06	None	09/29/06	493-U	I
1184	10810241	09/09/06	1610	Fennell	Main Line	09/11/06	09/23/06	None	None	09/23/06	535-F	I
1196	10810262	09/09/06	12943	Harvey	Main Line	09/11/06	09/26/06	None	Complete	10/12/06	456-Y	I
1209	10810461	09/10/06	3515	Slumber Ln.	Main Line	09/14/06	09/16/06	None	Complete	09/27/06	534-G	I
1210	10810610	09/11/06	2224	Marlo	Main Line	09/14/06	09/26/06	None	Complete	09/29/06	534-H	I
1212	10811498	09/13/06	8000	Hansen	Main Line	09/14/06	09/27/06	10/25/06	None	10/25/06	575-C	I
1223	10811783	09/13/06	8205	Woodruff	Service Line	09/15/06	09/27/06	None	Complete	10/03/06	535-F	I
1252	10810227	09/09/06	8609	Findlay	Main Line	09/19/06	09/26/06	None	Complete	09/29/06	535-L	I
1315	10815751	09/23/06	6600	Ave L.	Main Line	10/03/06	10/06/06	None	Complete	10/06/06	494-V	I

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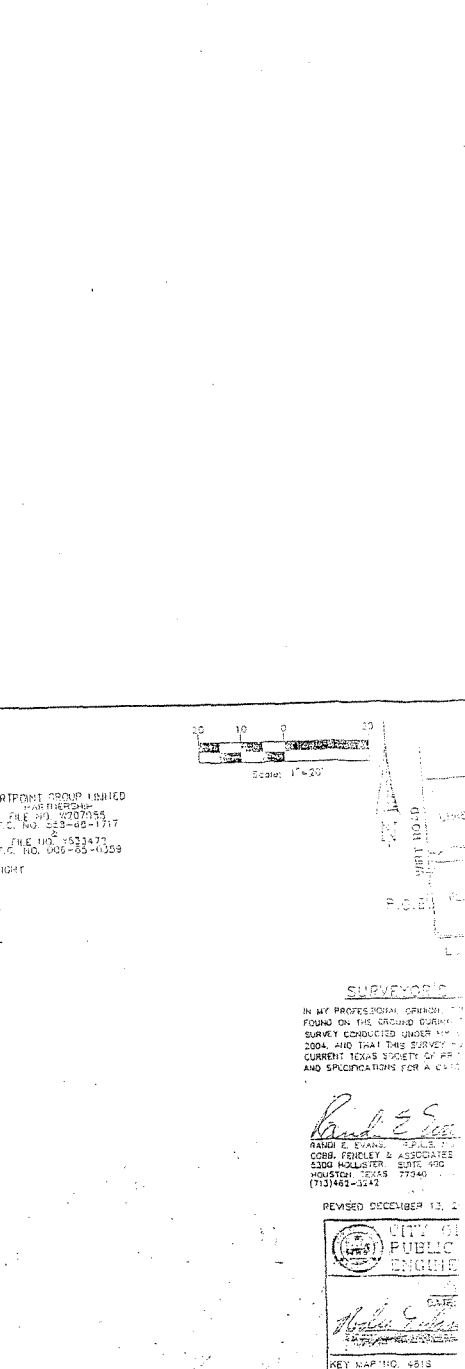
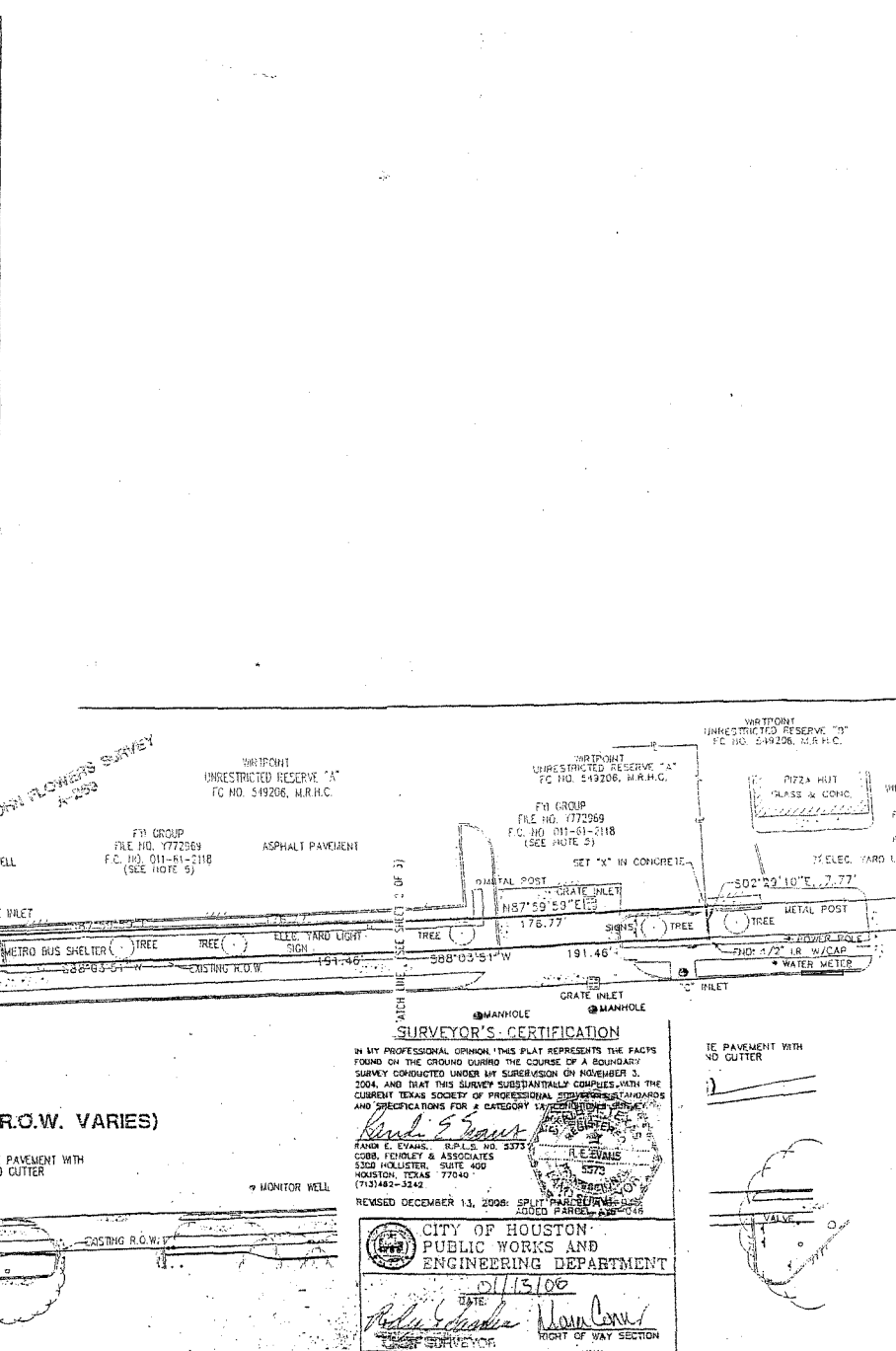
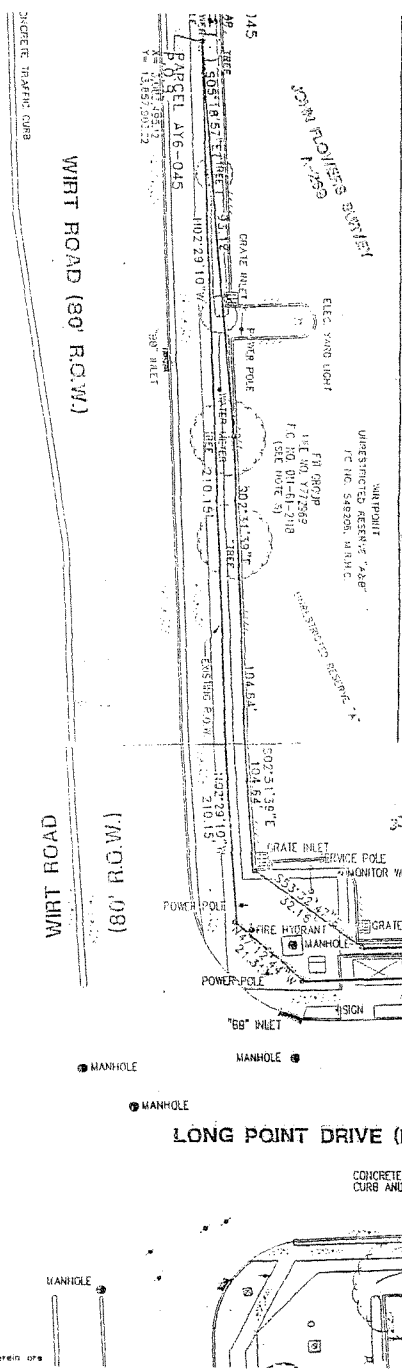
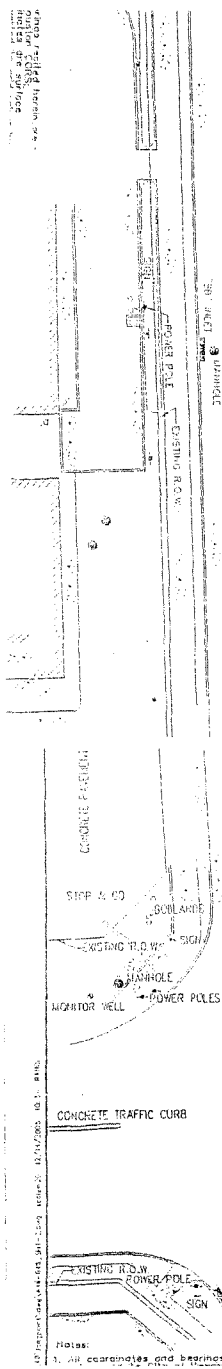
Engineering Services Section

WPAG W.O. No.	IMS Work Order No.	IMS W.O. Date	Street No.	Street Name	Work Type	Issue Date	Repair Date	Concrete Or Asphalt Date	Landscape Date	Closing Date	Key Map	Council District
1364	10821704	10/07/06	9400	Manchester	Main Line	10/09/06	10/12/06	None	None	10/12/06	535-C	I
1386	10822472	10/09/06	8118	Detroit	Main Line	10/12/06	10/18/06	10/24/06	None	10/24/06	535-K	I
1395	10823565	10/12/06	8909	Hinman	Main Line	10/20/06	10/24/06	None	Complete	11/08/06	575-C	I

REQUEST FOR COUNCIL ACTION

SUBJECT: Parcel AY6-045; <i>City of Houston v. FYI Group, a California corporation, et al.</i> , Cause No. 899,129; Long Point @ Wirt Intersection Improvements Project (Pine Chase - Johanna) WBS/CIP No. N-000674-0001-2; L.D. File No. 052-9500007-071		Category #	Page 1 of 1	Agenda Item # 6
FROM (Department or other point of origin): Legal Department, Real Estate Division Arturo G. Michel, City Attorney		Origination Date 10/19/07	Agenda Date JAN 16 2008	
DIRECTOR'S SIGNATURE: 		Council District affected: "A" Toni Lawrence, K.M. # 451T		
For additional information contact: Joseph N. Quintana Phone: 713 437-6748 (alternatively Russell G. Richardson @ 713 437-6750)		Date and identification of prior authorizing Council action: Ord.#2006-523, psd. 05/24/06 BAO#2005-397, psd. 4/20/05		
RECOMMENDATION: (Summary) That the City Attorney be authorized, by Motion, to deposit the amount of the Award of Special Commissioners into the registry of the Court, pay all costs of Court and withdraw the City's objections to the Award. Funding will be provided by a previously approved blanket Appropriation Ordinance.				
Amount of Funding: \$203,312.00; No appropriation needed as funding will be provided by a previously approved blanket Appropriation Ordinance.		F & A Budget:		
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund Street and Bridge Consolidated Construction Fund No. 437; SAP Fund No. 4506 <input type="checkbox"/> Other (Specify) Blanket Appropriation Ordinance No. 2005-397, psd. 4/20/05				
SPECIFIC EXPLANATION: The Long Point @ Wirt Intersection Improvements Project (Pine Chase - Johanna) will improve access and traffic flow. The project will provide for the reconstruction of Long Point in multiple phases. The initial phases will include redesign of the intersections at Antoine, Wirt, and Bingle. This eminent domain proceeding involves the fee simple acquisition of 2,511 square feet (0.0576 acre) of land located at 7846 Long Point. The property is owned by FYI Group, a California corporation and is under a long term lease to Wachovia Bank. The Legal Department initiated eminent domain proceedings against the property after efforts to purchase the property were unsuccessful. Prior to the commencement of the Special Commissioners' Hearing, the parties were able to reconcile their differences and arrive at a proposed settlement, subject to City Council's approval. The Special Commissioners returned an agreed Award for \$200,000.00. The Legal Department filed objections to the Award to preserve the City's legal options pending Council's consideration of the matter. The " Costs of Court " are as follows, to wit: \$167.00 Filing fee; \$445.00 Service of process fee; \$900.00 Special Commissioners' fees (i.e. \$300.00 x 3); \$1,800.00 Appraiser's fee; Total: \$3,312.00 . These "costs of court" account for the monetary difference between the amount of the Award and the total funds needed. We recommend that the City Attorney be authorized, by Motion, to deposit the amount of the Award of Special Commissioners into the registry of the Court, pay all costs of Court and withdraw the City's objections to the Award. Funding will be provided by a previously approved blanket Appropriation Ordinance.				
h:\mark\fyirca.wpd		REQUIRED AUTHORIZATION		
F&A Director:	Other Authorization: 	Other Authorization:  Andrew F. Icken, Deputy Director, Planning and Development Services Division		

1. All coordinates and bearings herein are based on the 1983 NAD 83 datum.

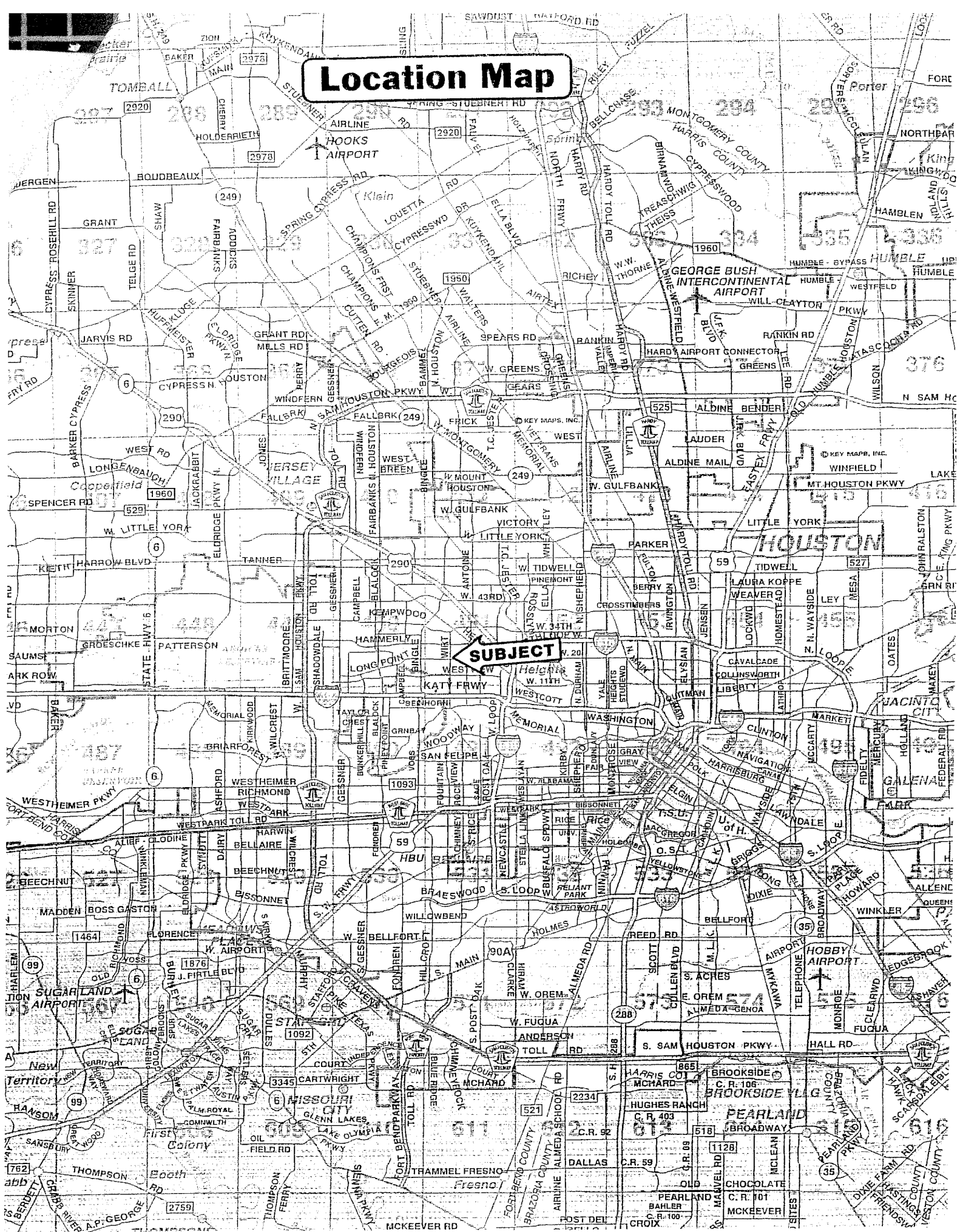


Notes:
1. All coordinates and bearings herein are based on the 1983 NAD 83 datum.

SURVEYOR'S CERTIFICATION
 IN MY PROFESSIONAL OPINION THIS PLAT REPRESENTS THE FACTS FOUND ON THE GROUND DURING THE COURSE OF A BOUNDARY SURVEY CONDUCTED UNDER MY SUPERVISION ON NOVEMBER 3, 2004, AND THAT THIS SURVEY SUBSTANTIALLY COMPLETES WITHIN THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS FOR A CATEGORY 1A SURVEY.
 R. E. EVANS, S.P.L.S. NO. 5373
 COBB, FENLEY & ASSOCIATES
 5300 HOLLISTER, SUITE 400
 HOUSTON, TEXAS 77040
 (713) 482-3242
 REVISED DECEMBER 13, 2008: SPLIT PARALLEL DRIVE
 CITY OF HOUSTON
 PUBLIC WORKS AND
 ENGINEERING DEPARTMENT
 DATE: 01/15/09
 SIGNATURE: [Signature]
 RIGHT OF WAY SECTION
 SURVEYOR

SURVEYOR'S
 IN MY PROFESSIONAL OPINION, I HAVE FOUND ON THE GROUND DURING THE COURSE OF A BOUNDARY SURVEY CONDUCTED UNDER MY SUPERVISION ON NOVEMBER 3, 2004, AND THAT THIS SURVEY SUBSTANTIALLY COMPLETES WITHIN THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS FOR A CATEGORY 1A SURVEY.
 R. E. EVANS, S.P.L.S. NO. 5373
 COBB, FENLEY & ASSOCIATES
 5300 HOLLISTER, SUITE 400
 HOUSTON, TEXAS 77040
 (713) 482-3242
 REVISED DECEMBER 13, 2008: SPLIT PARALLEL DRIVE
 CITY OF HOUSTON
 PUBLIC WORKS AND
 ENGINEERING DEPARTMENT
 DATE: 01/15/09
 SIGNATURE: [Signature]
 RIGHT OF WAY SECTION
 SURVEYOR
 KEY MAP NO. 4919

Location Map



REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 7733

Subject: Purchase of a Forklift Through the Houston-Galveston Area Council for the Houston Airport System
S33-N22722-H

Category #
4

Page 1 of 1

Agenda Item
7

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance and Administration Department

Origination Date

December 13, 2007

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE

Calvin D. Wells

Council District(s) affected

1

For additional information contact:

Richard Hrachovy Phone: (281) 230-8002
Ray DuRousseau Phone: (713) 247-1735

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve the purchase of a forklift through the Houston-Galveston Area Council (H-GAC) in the amount of \$60,130.00 for the Houston Airport System.

Award Amount: \$60,130.00

F & A Budget

\$60,130.00 - HAS - HAS-AIF Capital Outlay Fund (8012)

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve the purchase of an all-terrain, 8,000-lb. lift capacity, diesel-powered forklift through the Interlocal Agreement for Cooperative Purchasing with H-GAC in the amount of \$60,130.00 for the Houston Airport System, and that authorization be given to issue a purchase order to the H-GAC contractor, Equipment Support Services, Inc. This forklift will be used by the Department's Airfield & Grounds personnel at the William P. Hobby Airport to unload materials and equipment from delivery trucks and move equipment and salvage items in warehouse bay areas and the outside storage yard.

This new forklift will come with full warranties of one-year/unlimited hours on the forklift unit and two-years/2,000 hours on the forklift's power train, and the life expectancy is 10 years. It will replace Shop No. 09387, an existing 23-year-old unit that has exceeded its life expectancy and will be sent to auction for disposition. This new forklift will meet the EPA's current emission standards for equipment with diesel engines.

Buyer: Conley Jackson
PR No. 10029625

REQUIRED AUTHORIZATION

F&A Director:

Other Authorization:

Other Authorization:

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 7701

Subject: Purchase of a Riding Sweeper and Power Scrubbers from the State of Texas Procurement and Support Services Contract for the Convention & Entertainment Facilities Department S34-N22682-S

Category #
4

Page 1 of 2

Agenda Item

8

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance and Administration Department

Origination Date

December 28, 2007

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE

For additional information contact:

Stephen Lewis Phone: (713) 853-8888
Ray DuRousseau Phone: (713) 247-1735

Council District(s) affected

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve the purchase of a riding sweeper and power scrubbers from the State of Texas Procurement and Support Services Contract (TPASS) in the amount of \$79,693.19 for the Convention & Entertainment Facilities Department.

Award Amount: \$79,693.19

F & A Budget

\$79,693.19 - Civic Center Facility Revenue Fund (Fund 8601)

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve the purchase of a riding power sweeper, a walk-behind power scrubber, and a riding power scrubber from the TPASS contract through the State of Texas Cooperative Purchasing Program in the amount of \$79,693.19 for the Convention & Entertainment Facilities Department, and that authorization be given to issue a purchase order to the State contract supplier, Tennant Sales and Service Company. This equipment will be used by Department personnel to maintain the Theater District parking garage and tunnel system at 511 Rusk.

The riding power sweeper will come with warranties of four years/2,800 hours for parts and six months for labor for the sweeper unit, and five years/3,000 hours for parts and six months for labor on the sweeper engine. The walk-behind power scrubber will come with a warranty of three years for parts and labor, and the riding power scrubber will come with a warranty of three years for parts and two years for labor. The life expectancy of this equipment is ten years.

As detailed in the Equipment Usage Summary on Page 2 of 2, the riding scrubber is an addition to the Department's fleet inventory, and the sweeper and walk-behind scrubber are replacing existing units that are too small for the Theater District parking garage and tunnel system and will be transferred to the new Convention District garage under Discovery Green Park, which is a smaller facility.

Sections 271.081 through 271.083 of the Texas Local Government Code provide the legal authority for local governments to participate in the State of Texas Purchasing Program.

REQUIRED AUTHORIZATION

F&A Director:

Other Authorization:

Other Authorization:

MDT

Date: 12/28/2007	Subject: Purchase of a Riding Sweeper and Power Scrubbers from the State of Texas Procurement and Support Services Contract for the Convention & Entertainment Facilities Department S34-N22682-S	Originator's Initials LB	Page 2 of 2
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EQUIPMENT USAGE SUMMARY

Requisition No.	Qty	Description	Department Fleet Usage	Equipment Replacement
10036913	1	Riding Power Sweeper	Convention & Entertainment Facilities Department This unit will be used to maintain the Theater District parking garages at 511 Rusk.	<u>Shop No.</u> <u>Age(Yrs.)</u> *WV30513 6 *Will be transferred to the Convention District garage under Discovery Green Park.
10036913	1	Walk-Behind Power Scrubber	Convention & Entertainment Facilities Department This unit will be used to maintain the Theater District tunnel system at 511 Rusk.	<u>Shop No.</u> <u>Age(Yrs.)</u> *WV32423 6 *Will be transferred to the Convention District garage under Discovery Green Park.
10036913	1	Riding Power Scrubber	Convention & Entertainment Facilities Department This unit will be used to maintain the Theater District tunnel system at 511 Rusk.	This unit is an addition to the Department's fleet inventory.

Buyer: Larry Benka

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 7708

Subject: Sole Bid Received for Apparel, Motorcycle Patrol for the Police Department
S32-S22453

Category #
4

Page 1 of 1

Agenda Item

9

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance and Administration Department

Origination Date

December 19, 2007

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE

Calvin D. Wells

Council District(s) affected

All

For additional information contact:

Joseph Fenninger Phone: (713) 308-1708
Desiree Heath Phone: (713) 247-1722

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve an award to Lone Star Uniforms, Inc. on its sole bid in an amount not to exceed \$426,880.00 for motorcycle patrol apparel for the Police Department.

Estimated Spending Authority: \$426,880.00

F & A Budget

\$426,880.00 General Fund (1000)

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an award to Lone Star Uniforms, Inc. on its sole bid in an amount not to exceed \$426,880.00 for motorcycle patrol apparel. It is further requested that authorization be given to make purchases, as needed, for a 60-month period. This award consists of approximately 740 mounted patrol deluxe riding and 1,768 motorcycle breeches for summer and winter which will be used by officers in the Department's Motorcycle and Mounted Patrol Division. Custom fitted breeches are needed to maintain standard of dress, appearance and comfort for the City's policemen.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Forty-four prospective bidders viewed the solicitation document on SPD's e-bidding website, and one bid was received. Only one bid was received due to limited competition. These are custom-made breeches with very detailed specifications and drawings.

Buyer: Veronica Douglas, CPPB

Attachment: M/WBE zero-percent goal document approved by the Affirmative Action Division

Estimated Spending Authority:

DEPARTMENT	FY 2008	OUT YEARS	SUB-TOTAL
POLICE	\$49,802.67	\$377,077.33	\$426,880.00

REQUIRED AUTHORIZATION

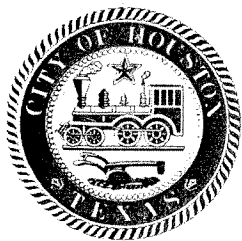
F&A Director:

Other Authorization:

Other Authorization:

NOT

9 DEH



CITY OF HOUSTON

Interoffice

Finance & Administration Department
Strategic Purchasing Division (SPD)

Correspondence

To: Kevin M. Coleman, C.P.M.
Assistant Purchasing Agent

From: Veronica Douglas, CPPB

Date: 4/17/07

Subject: MWBE Participation Form

I am requesting a **waiver** of the MWBE Goal: Yes ☒ No ☐ Type of Solicitation: Bid ☒ Proposal ☐

I am **requesting** a MWBE goal below 11% (To be completed by SPD, and prior to advertisement): Yes ☒ No ☐

I am requesting a **revision** of the MWBE Goal: Yes ☐ No ☐ Original Goal: _____ New Goal: _____

If requesting a revision, how many solicitations were received: _____

Solicitation Number: S22453 Estimated Dollar Amount: \$260,000.00

Anticipated Advertisement Date: 5/11/2007 Solicitation Due Date: 5/31/2007

Goal On Last Contract: 0% Was Goal met: Yes ☒ No ☐

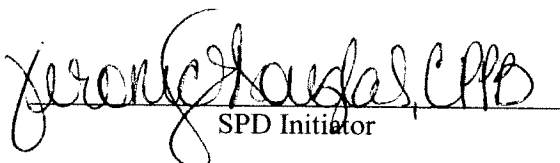
If goal was not met, what did the vendor achieve: _____

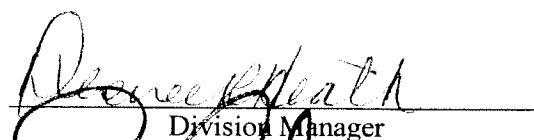
Name and Intent of this Solicitation:
Apparel, Motorcycle Patrol for HPD

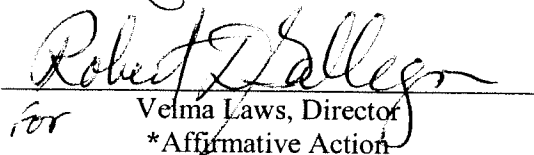
Rationale for requesting a Waiver or Revision (Zero percent goal or revision after advertisement):
(To be completed by SPD)

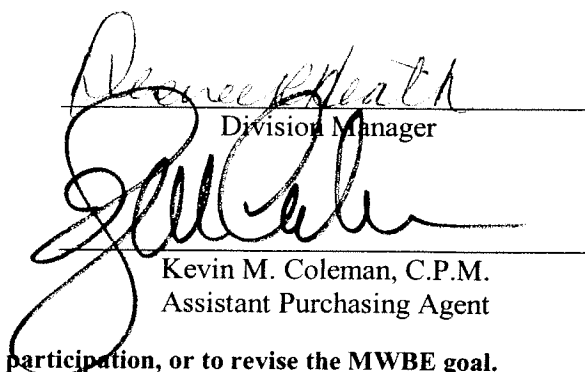
There is limited opportunity to meet a M/WBE goal on this contract due to the breeches being custom made at the factory and shipped directly to the City of Houston.

Concurrence:


SPD Initiator


Division Manager


for Velma Laws, Director
*Affirmative Action


Kevin M. Coleman, C.P.M.
Assistant Purchasing Agent

* Signature is required, if the request is for zero percent MWBE participation, or to revise the MWBE goal.

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 7705

Subject: Emergency Replacement of a 78" Sanitary Sewer Line for the Public Works & Engineering Department
S25-C22690

Category #
1 & 4

Page 1 of 1

Agenda Item

10-10A

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance and Administration Department

Origination Date

December 05, 2007

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE

For additional information contact:

David Guernsey

Phone: (713) 238-5241

Ray DuRousseau

Phone: (713) 247-1735

Council District(s) affected
H

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve an ordinance authorizing the appropriation of \$1,186,306.00 out of the Water & Sewer System Consolidated Construction Fund (Fund 8500) and approve payment to Boyer, Inc. in the total amount of \$1,186,306.00 for the emergency replacement of a 78" sanitary sewer line for the Public Works & Engineering Department.

Payment Amount: \$1,186,306.00

104 12/6/07

F & A Budget

\$1,186,306.00 Water & Sewer System Consolidated Construction Fund (8500) WBS R-00019-0042-4-01-01

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an ordinance authorizing the appropriation of \$1,186,306.00 out of the Water & Sewer System Consolidated Construction Fund (Fund 8500). It is further recommended that City Council approve payment to Boyer, Inc. in the total amount of \$1,186,306.00 for the emergency replacement of a 78" sanitary sewer line for the Public Works & Engineering Department.

On August 7, 2007, the 78" sanitary sewer line under Noble Street near the intersection of Gregg Street collapsed causing a cave-in of approximately 20' x 10'. The Strategic Purchasing Division issued a purchase order to address the emergency.

Informal bids were taken in accordance with the requirements of Administrative Procedures 5-2 and 5-4 and four bids were received as itemized below:

<u>Company</u>	<u>Total Amount</u>
1. Boyer, Inc.	\$1,186,306.00
2. George Construction, Inc.	\$1,188,950.00
3. Troy Construction, L.L.P.	\$1,414,750.00
4. BRH Garver Construction	\$1,652,200.00

The scope of work required the contractor to provide all labor, materials, equipment, permits, insurance, bonds, supervision and transportation necessary to remove 430 cubic yards of debris, install 1,274 lineal feet of 69" slip lining, replace three existing manholes, and remove and replace 329 square yards of asphaltic concrete. The work included backfilling and restoration of the disturbed property.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements.

Buyer: Tom Smyer

REQUIRED AUTHORIZATION

F&A Director:

Other Authorization:

Other Authorization:

65CDW2821

NOT

12/14/07

1604

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 7665

Subject: Emergency Replacement of 1,648 Linear Feet of Sewer Line for the Public Works & Engineering Department
S25-C22662

Category #
1 & 4

Page 1 of 1

Agenda Item

11-11A

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance and Administration Department

Origination Date

November 30, 2007

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE

Calvin D. Wells

Council District(s) affected

C

For additional information contact:

David Guernsey
Ray DuRousseau

Phone: (713) 238-5241
Phone: (713) 247-1735

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve an ordinance authorizing the appropriation of \$186,614.00 out of the Water & Sewer System Consolidated Construction Fund (Fund 8500) and approve payment to Troy Construction, L.L.P. in the total amount of \$186,614.00 for the emergency replacement of 1,648 linear feet of sewer line for the Public Works & Engineering Department.

Payment Amount: \$186,614.00

KE 12/6/07

F & A Budget

\$186,614.00 Water & Sewer System Consolidated Construction Fund (8500) WBS R-000019-0045-4

12/14/07

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an ordinance authorizing the appropriation of \$186,614.00 out of the Water & Sewer System Consolidated Construction Fund (Fund 8500). It is further recommended that City Council approve payment to Troy Construction, L.L.P. in the total amount of \$186,614.00 for the emergency replacement of a 1,648 linear feet of sewer line for the Public Works & Engineering Department.

On May 25, 2007, the sanitary sewer lines in the 2900 block of Fairhope, the 8400 block of Bluegate and the 8200 block of Lorrie over-flowed, causing a public health and safety hazard to citizens in the area. The Strategic Purchasing Division issued a purchase order to address the emergency.

The scope of work required the contractor to provide all labor, materials, equipment, permits, supervision and transportation necessary to replace 1,290 linear feet of 10" and 358 linear feet of 8" sewer line using the pipe bursting system. The work included pre-cleaning and televising the sewer lines and providing 17 service-reconnects and landscape restoration.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements.

Buyer: Tom Smyer

REQUIRED AUTHORIZATION

F&A Director:

Other Authorization:

1/12/08 Taylor

Other Authorization:

65CDW2820
12/14/07

NOT

12/14/07

SUBJECT: Resolution approving a revised Investment Policy for the City of Houston.	Category #	Page 1 of 1	Agenda Item # <i>12</i>
FROM (Department or other point of origin): Controller's Office	Origination Date 1/03/08	Agenda Date JAN 16 2008	
DIRECTOR'S SIGNATURE: <i>Annise D. Parker</i>	Council District Affected: All		
For Additional Information Contact: Jim Moncur Phone: 713 247-2950	Date and Identification of Prior Authorizing Council Action Resolution no. 2007-0004		

RECOMMENDATION:

Council to approve a resolution approving a revised Investment Policy for the City of Houston.

Amount and Source of Funding: N/A

F&A Budget

SPECIFIC EXPLANATION:

The Controller's Office is requesting a resolution approving and adopting a revised Investment Policy for the City of Houston. Revisions to that policy were requested by the City's Investment Committee (see below) at their meeting on October 24, 2007. A summary of the revisions is as follows:

1. Change the maximum exposure to any one commercial paper issuer from a fixed dollar amount to a % of assets (3%).
2. Clarify section 4.3 to specify that the authority of the Investment Committee is limited to imposing guidelines that are stricter than is required by the policy, but in no case shall recommend investments or guidelines not allowed by this policy.

These revisions were reviewed and approved by the Fiscal Affairs Committee at their December 4, 2007 meeting.

State law and the City Investment Policy require that the governing body of an investing entity review its investment policy not less than annually, and shall evidence by resolution that it has conducted such review.

Investment Committee Members

Annise D. Parker	Chairperson
Jim Moncur	Deputy City Controller
Han Au	Investment Manager
Judy Gray Johnson	Mayor's appointee
Drew Masterson	Private Sector appointee, First Southwest Securities
Ron Stapleton	Private Sector appointee, Partners Investment Advisors
Suresh Raghavan	Private Sector appointee, Stavis Margolis Advisory Services

REQUIRED AUTHORIZATION

F&A Director:	Other Authorization:	Other Authorization:
--------------------------	-----------------------------	-----------------------------

12
JAN 16 2008

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City of Houston Resolution No. 2008-_____

A RESOLUTION APPROVING AND ADOPTING A REVISED INVESTMENT POLICY FOR THE CITY OF HOUSTON AND MAKING VARIOUS PROVISIONS RELATED TO THE SUBJECT.

* * *

WHEREAS, the Public Funds Investment Act, Texas Government Code Ann., Chapter 2256 (the "Act"), provides that the governing body of an investment entity shall adopt a written investment policy regarding the investment of its funds; and

WHEREAS, pursuant to the Act and the provisions of the Investment Policy of the City of Houston, Texas (the "City"), the City Council of the City is required to review the Investment Policy annually; and

WHEREAS, in connection with such review the City Council must approve any amendments to such Investment Policy; and

WHEREAS, upon the recommendation of the City's Investment Committee, the City Council desires to adopt certain amendments to the City's Investment Policy; and

WHEREAS, the written Investment Policy, as revised, will further protect City assets by identifying investment objectives, addressing the issues of investment risks versus rewards, and providing the framework for the establishment of controls, limitations and responsibilities of City employees in the performance of their fiduciary responsibilities;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the City Council hereby approves and adopts the revised Investment Policy attached hereto as Exhibit A and made a part hereof by this reference.

Section 2. This Resolution shall be passed finally on the date of its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Resolution within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

PASSED and ADOPTED this _____ day of _____, 2008.

APPROVED this _____ day of _____, 2008.

Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Resolution is _____.

City Secretary

(Prepared by Legal Department

GLW:ps 01.10.08)

Requested by James Moncur, Deputy Controller

L. D. File No. 0070700011001)



Sr. Assistant City Attorney

Note: This Investment Policy was approved by City Council by resolution on January 16, 2008. Revisions are noted by the bolded text in sections 4.0, 9.8, and 17.

1.0 PURPOSE:

It is the policy of the City of Houston, Texas (the City) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. This policy sets forth the investment program of the City and the guidelines to be followed in achieving its objectives.

2.0 SCOPE:

This policy is applicable to all investment activities and all funds of the City except employee pension funds, trustee funds, or escrow funds - any of which is set up and administered separately and whose investment activities are conducted by third parties in accordance with instructions provided in ordinances, contracts, or escrow agreements.

2.1 Funds covered by this policy:

- 2.1.1 **General Fund** - used to account for all financial resources relating to general government operation except those required to be accounted for in other funds. The General Fund is the City's operating fund.
- 2.1.2 **Special Revenue Funds** - used to account for the proceeds of specific revenue sources which are restricted to expenditures for specific purposes.
- 2.1.3 **General Debt Service Funds** - used to account for the payment of interest and principal on all general long-term debt other than debt issued for and serviced by Enterprise Funds.
- 2.1.4 **Capital Project Funds** - used to account for all resources used for the acquisition and/or construction of capital facilities by the City, except those financed by Enterprise Funds.
- 2.1.5 **Enterprise Funds** - used to account for the acquisition, operation and maintenance of governmental facilities and services that are entirely or predominantly self-supporting through user charges.
- 2.1.6 **Trust and Agency Funds** - used to account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.
- 2.1.7 Other funds maintained by the City, unless specifically exempted.

Exhibit A

3.0 OBJECTIVE:

Investment of the funds covered by this policy shall be governed by the following investment objectives, in order of priority:

- 3.1 **Safety:** Safety of principal is the primary objective of the investment program. Investment of the City's funds shall be undertaken in a manner that seeks to ensure the preservation of capital for the overall portfolio. To attain this objective, **diversification** is required in order that exposure to individual sectors of the market will not have an undue impact on the entire portfolio (see Section 17.0 "Diversification and Maximum Maturities").
- 3.2 **Liquidity:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated.
- 3.3 **Return on Investments:** The City's investment portfolio shall be designed with the objective of attaining the best feasible rate of return, throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment, although important, is subordinate to the safety and liquidity objectives described above.
- 3.4 **Legal Requirements:** The investment yield on certain funds may be restricted from time to time due to state or federal laws regarding arbitrage earnings. The City's investment portfolio shall be designed with the objective of meeting all legal requirements including yield restrictions.

4.0 INVESTMENT COMMITTEE:

The City Controller is charged by the City Charter with the supervision of the fiscal affairs of the City of Houston, which includes the investment of the City's funds. To assist the City Controller in this function, an Investment Committee has been established. The Committee is chaired by the City Controller with members including the Deputy Controller – Treasury Division, the Investment Manager, up to two other persons appointed by the Controller, up to three persons appointed by the Mayor, and up to three non-City employees recommended by the Investment Committee and appointed by the City Controller. The Committee will be supported, as needed, by the staff of the Internal Audit Division, Finance Division, and the Legal Department. The Committee meets quarterly, upon written notice, or as called for by the City Controller.

The major responsibilities of the Committee are to:

- 1) Monitor investment results and compliance with this policy
- 2) Recommend and monitor investment and accounting controls and procedures in accordance with this policy.
- 3) Recommend investment strategies The Committee may, in its consideration of investment strategies, impose maturity, diversification or liquidity limits, or other investment guidelines, in addition to those required by this policy. ***In setting investment strategy the Committee may impose guidelines that are stricter than is required by this policy, but in no case shall recommend investments or guidelines not allowed by this policy.***
- 4) Review and approve revisions to this policy.
- 5) Review, revise, and adopt, at least annually a list of qualified broker/dealers that are authorized to engage in investment transactions with the City.

5.0 DELEGATION OF AUTHORITY:

Authority to manage the City's investment program is derived from State statutes and applicable City ordinances and resolutions. Day to day management responsibility for the investment program is delegated by the City Controller, as the City's investment officer, to one or more investment managers, who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to:

- a) Safekeeping of investments
- b) Collateral/Depository agreements
- c) Wire Transfer agreements
- d) Master Repurchase agreements
- e) Securities Lending agreement

Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Manager. The Investment Manager shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Investment Manager shall possess sufficient working knowledge of investment economics and the technical aspects of securities and markets, as well as the supervisory experience and judgment necessary to carry out the responsibilities outlined in this policy.

6.0 INVESTMENT TRAINING:

The City Controller, as the investment officer, and all employees who have been delegated the authority to engage in investment transactions (investment officials) shall attend at least one training session relating to their responsibilities under this policy within 12 months after taking office or assuming duties; and attend an investment training session not less than once in a two-year period and receive not less than 10 hours of investment instruction from an independent source approved by the Investment Committee. Training must include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

7.0 ETHICS AND CONFLICTS OF INTEREST:

Officers and employees involved in the investment process shall not engage in personal business activity that conflicts with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials and employees who are directly involved with the investment function shall disclose to the City Controller, or the Investment Committee, any financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any personal financial/investment positions that could be related to the performance of the City's portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity and shall subordinate their personal investment transactions to those of the City's, particularly with regard to the timing of purchases and sales.

Officers and employees involved in the investment process must file a disclosure statement with the Texas Ethics Commission and the City Secretary, acting on behalf of the governing body of the City of Houston, if:

- a) The officer or employee has a personal business relationship with a business organization offering to engage in an investment transaction with the City; or
- b) The officer or employee is related within the second degree, by affinity or consanguinity, to an individual seeking to transact investment business with the City.
- c) The officer or employee owns 10 percent or more of the voting stock or shares of the business or owns \$5,000 or more of the fair market value of the business organization;
- d) Funds received by the investment officer from the business organization exceed 10 percent of the officer's or employee gross income for the previous year; or
- e) The officer or employee has acquired from the business organization during the previous year an investment with a book value of \$2,500 or more for the personal account of the officer or employee.

8.0 PRUDENCE:

Investments shall be made with judgment and care--under investment and economic circumstances then prevailing--which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

- 8.1 The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio under prevailing economic conditions at the moment of investment commitments. Investment officials, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

- 8.2 In determining whether an investment official has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds over which the official had responsibility rather than a consideration as to the prudence of a single investment and, whether the investment decision was consistent with the written investment policy of the entity.

9.0 AUTHORIZED AND SUITABLE INVESTMENTS:

Investments described below are authorized by the Public Funds Investment Act and considered suitable by the Investment Committee. Section 12 of this Policy describes those investments that are specifically prohibited by the Act. In addition, the purchase of specific investments may at times be restricted or prohibited by the City Controller, as the investment officer, due to current market conditions. Securities that were authorized investments at the time of purchase are not required to be liquidated. Except as provided above, City funds governed by this Policy may be invested in:

- 9.1 Obligations of the United States of America or its agencies and instrumentalities.
- 9.2 Direct obligations of the State of Texas or its agencies and instrumentalities.
- 9.3 Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities.
- 9.4 Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent.
- 9.5 Fully-collateralized Certificates of Deposit that are issued by a City Council-approved state, national, or savings bank, domiciled in this state, and are:
 - a) Guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or
 - b) Secured by obligations that are described by 9.1 above, which have a market value of not less than the principal amount of the certificates, but excluding those securities prohibited by the Public Funds Investment Act and this policy; or
 - c) Secured in any other manner and amount provided by law for deposits of the City.

Certificates of Deposit may be transacted with approved public depositories provided the City has on file a signed Security Agreement that complies with the Public Funds Collateral Act and details:

- a) Eligible collateral;
- b) Collateralization ratios for the various types of eligible collateral;
- c) Standards for collateral custody and control;
- d) Collateral valuation; and
- e) Conditions for agreement termination.

- 9.6 Fully collateralized repurchase agreements having a defined termination date, placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this state, and secured by obligations described by 9.1 above, pledged to the City, held in the City's name, and deposited at the time the investment is made with the entity or with a third party selected and approved by the City, and having a market value at the time the funds are disbursed of no less than the principal amount of the funds disbursed. Repurchase Agreements may be transacted with primary dealers and financial institutions provided the City has on file a signed Master Repurchase Agreement which details:

- a) Acceptable types of collateral;
- b) Standards for collateral custody and control;
- c) Collateral valuation and initial margin, accrued interest, marking to market, and margin calls;
- d) Method for transmitting security income;
- e) Condition for agreement termination;
- f) Acceptable methods for delivery of securities and collateral.

- 9.6.1 Reverse repurchase agreements are authorized investments if the term of the agreement does not exceed 90 days; and the maturity of the investment acquired with the proceeds of the reverse repurchase agreement does not exceed the expiration date of the reverse repurchase agreement. Reverse repurchase agreements may be transacted with primary dealers and financial institutions provided the City has on file a signed Master Repurchase Agreement.

- 9.7 Prime Domestic Bankers' Acceptances with stated maturities of 270 days or less from the date of issuance that will be, in accordance with stated terms, liquidated in full at maturity, that are eligible for collateral for borrowing from a Federal Reserve Bank, and that are accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1, or an equivalent rating by at least one nationally recognized credit rating agency.

- 9.8 Commercial Paper with a stated maturity of 270 days or less from the date of its issuance that is rated not less than A-1 or P-1 or an equivalent rating by at least:
- a) Two nationally recognized credit rating agencies; or
 - b) One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

The maximum exposure to any one issuer is limited to the lesser of 3% of the market value of the investment pool at the time of purchase or 10% of the issuer's commercial paper program, provided, however, that at no time will the City hold more than 1.5% of the market value of the investment pool in Commercial Paper from a single issuer with a maturity date beyond 90 days. Prior to investing any funds, the Investment Manager will evaluate programs. Individual issuers will be monitored as to credit quality and events that may have an effect on the credit quality. Adverse developments will cause the issuer to be excluded from consideration and existing positions to be liquidated as practical.

- 9.9 SEC registered and regulated no-load money market mutual funds with a dollar-weighted average stated maturity of 90 days or less, whose investment objectives include the maintenance of a stable net asset value of \$1 for each share, and provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.) The City may not invest more than 80% of its monthly average fund balance, excluding bond proceeds, reserves and other funds held for debt service, in money market mutual funds and the City's investment in any one money market mutual fund shall not exceed 10% of the total assets of the money market mutual fund. The City has a sweep relationship with the main depository bank that sweeps the overnight funds into a money market mutual fund. This relationship is subject to the same limits as any other mutual fund relationship, as previously stated.
- 9.10 SEC registered and regulated bonds issued as the direct obligations of the State of Israel.
- 9.11 Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States, subject to the provisions of Section 12.0.

- 9.12 Investment Pools that function as a money market mutual fund. To be eligible to receive and invest funds on behalf of the City of Houston, the investment pool functioning as a money market mutual fund must mark its portfolio to market daily, to the extent reasonably possible stabilize at a \$1 net asset value, have an advisory board, must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service, and have a weighted average maturity of no longer than 90 days. The City may not invest more than 80% of its monthly average fund balance, excluding bond proceeds, reserves and other funds held for debt service, in investment pools that function as money market mutual funds, and the City's investment in any one investment pool that functions as a money market fund shall not exceed 10% of total assets of that investment pool.

10.0 SECURITIES LENDING:

The City may enter into a securities lending program with an authorized broker/dealer or financial institution in order to enhance investment return. The City may administer a securities lending program directly or, if conditions warrant, use an outside agent. Should an agent be used, one will be recommended by the Investment Committee using appropriate criteria. Securities lending will only be transacted with a written agreement, approved by the City Attorney, which details:

- a) Acceptable types of collateral;
- b) Standards for collateral custody and control;
- c) Collateral valuation and initial margin, accrued interest, marking to market, and margin calls;
- d) Method for transmitting security income; and
- e) Acceptable methods for delivery of securities and collateral.

11.0 SECURITIES SWAPS:

The City may take advantage of security swap opportunities to improve portfolio yield. A swap that improves portfolio yield may be selected, even if the transaction results in a current accounting loss, as long as the break-even date occurs within the horizon of the swap.

12.0 PROHIBITED INVESTMENTS:

Under the Public Funds Investment Act, the following are not authorized investments, regardless of any other law to the contrary:

- 12.1 Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal. (Commonly referred to as IOs)
- 12.2 Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest. (Commonly referred to as POs)
- 12.3 Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- 12.4 Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

13.0 EFFECT OF LOSS OF REQUIRED RATING:

An investment that requires a minimum rating under this subchapter does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating.

14.0 COLLATERALIZATION:

All deposits of City funds, repurchase agreements and securities lending agreements, including any accrued interest will be fully collateralized by securities permitted under this policy. Collateral securities shall have a market value of not less than 102% of the amount of the deposits, secured thereby, adjusted by the insurance coverage provided those deposits by the Federal Deposit Insurance Corporation. Collateral will always be held by an independent third party with whom the City has a current custodial agreement. A clearly marked evidence of ownership (safekeeping or trust receipt) must be supplied to the City and retained. Determination of market value on collateral shall be made on a weekly basis. All collateral relationships will comply with the terms of the Public Funds Collateral Act.

15.0 SAFEKEEPING AND CUSTODY:

All security transactions, including collateral for repurchase and securities lending agreements but with the exception of money market transactions, entered into by the City shall be conducted on a **delivery-versus-payment (DVP) basis**. Securities will be held by a third party custodian, designated by the Controller, and held in the City's name as evidenced by safekeeping or trust receipts of the bank with which the securities are deposited. The custodian will provide listings of the securities that are held in the name of the City on a periodic basis.

16.0 INVESTMENT STRATEGY:

The City's investment program uses a "pooled" investment strategy where all monies of all funds covered by this policy are combined and invested in a portfolio that is stratified by various levels of maturities to meet the requirements of all working capital, construction and debt service funds. In some cases, one or more separate pools of funds may be established to meet specific requirements or yield restrictions for certain funds. By combining the net cash flows of all funds, the pooled investment strategy maximizes return on investment without sacrificing safety and liquidity because economies of scale can be taken advantage of to obtain better prices and reduce transaction and administrative costs.

- 16.1 **General Pool Strategy:** The General Pool consists of those working capital, construction and debt service funds which are not subject to yield restriction under IRS arbitrage regulations. The City combines a variation on the traditional **laddered maturity strategy** that matches assets and liabilities, with more active management strategies, such as yield curve analysis, to achieve the best feasible rate of return while fulfilling the investment objectives of this policy.

The core of the General Pool strategy is a ladder in which investment maturities are matched to monthly cash requirements for the next 12-18 months. When investments mature, the proceeds are used to pay bills or re-invested. New cash from bond proceeds, taxes, or other revenues can be invested at the long end of the ladder to take advantage of higher yields or to fill other cash requirements. The ladder may be extended for longer-term funds to take advantage of matching long-term assets against long-term liabilities. At times, some investments might be placed shorter or longer, based on the interest rate outlook.

In order to ensure the ability of the City to meet obligations and to minimize potential liquidation losses, the dollar-weighted average stated maturity of the General Pool shall not exceed 2.5 years.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

- 16.2 **Tax-Exempt Pool Strategy:** The Tax-Exempt Pool consists of those funds which are subject to yield restriction and arbitrage regulation under the 1986 Tax Reform Act. This pool was created to:

- a) Demonstrate compliance with IRS regulations regarding arbitrage;
- b) Maximize the amount of interest earned and retained by the City from the investment of funds subject to the regulations;
- c) Minimize the amount of the rebate liability; and
- d) Minimize the cost of administering the arbitrage tracking program.

Due to the nature of municipal bonds (more risk, less liquidity), the strategy for the Tax-Exempt Pool is, generally, to purchase at least AA rated, insured or pre-refunded municipals with short maturities (generally less than 1 year) if the yield is reasonably higher than that of tax-exempt money market mutual funds. Otherwise, funds in this pool will be invested in one or more tax-exempt money market mutual funds that meet the requirements of IRS arbitrage regulations and the liquidity needs of this pool.

In order to ensure the ability of the City to meet obligations and to minimize potential liquidation losses, the average dollar-weighted stated maturity of the Tax-Exempt Pool shall not exceed 1 year.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

- 16.3 **Housing Department Pool Strategy:** This pool was created to comply with the U.S. Department of Housing and Urban Development (HUD) which requires separate custodial accounts for funds received under federal HUD programs. The strategy for this portfolio is to purchase U. S. Treasury Bills with maturities less than 6 months; targeted to meet the cash needs of the City of Houston Housing and Community Development Department (HCDD)'s HUD program cash outflows. A deposit account with an approved depository institution (see section 20.2) will contain all funds pending disbursement as well as a minimal reserve, generally under \$20,000. All securities are available for sale to meet liquidity needs.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

- 16.4 **All Other Special Purpose Pools:** As deemed appropriate, the City Controller has created pools for special purposes, including capital projects, special revenue funds and debt service reserves. Each special purpose is limited in duration and has estimatable cash outflows, although the outflows may change over time, especially in the case of capital projects. In all cases, the City uses a traditional **laddered maturity strategy** that matches assets with projected cash outflows. The City may, on occasion, utilize more active management strategies, such as yield curve analysis, to achieve better rates of return while fulfilling the investment objectives of this policy and the purposes for which the pools were created.

The core of the strategy for each special purpose pool is a maturity ladder in which investment maturities are matched to periodic cash requirements for the expected life of the pool. As investments mature, the proceeds are disbursed according to the needs of the project or re-invested. New monies added to the pool will be invested to fill new cash requirements. At times, some investments might be placed shorter or longer, based on the interest rate outlook. As cash flow projections are revised, the portfolio ladder may be adjusted to reflect these changes, either through maturities or sales of securities.

The weighted average stated maturity of each special purpose pool shall not exceed the weighted average cash outflows for the project. This will be considered to have been accomplished by laddering the cash flows to the planned outflows.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

17.0 DIVERSIFICATION AND MAXIMUM MATURITIES:

In consultation with the Investment Committee, the City Controller will set explicit asset mix and diversification constraints within which the Investment Manager is to manage the City's portfolios. The asset mix is stated in terms of a maximum or minimum commitment to each asset category rather than ranges or targets so as to allow the Investment Manager flexibility in implementing investment decisions within the framework of this policy. The Investment Manager may set the commitments anywhere from zero (or the minimum), to the maximum level, based upon the Manager's outlook for the market. All securities must conform to the rules on Authorized and Suitable Investments in Section 9.0 of this policy.

Notwithstanding the limits in this section, for investment pools initially created for funds with limited investment horizons, especially construction projects and other capital project funds, the maximum commitments to each asset category will not apply when the pool has declined to 10% of the original funds deposited to the pool. At that time, the pool is permitted to invest up to a maximum of 100% of the remaining proceeds in money market mutual funds, US Treasuries, or US Agencies and Instrumentalities; and up to a maximum of 50% of the remaining proceeds in commercial paper with a stated maturity of one month or less, or any combination thereof. All other restrictions within this policy are still applicable, including, but not limited to, maturity, credit ratings, and any other specific concentration limitations as discussed in Section 9.

	Percentage of Total Pool		Maximum Maturity ^(a)
	Minimum	Maximum	
General Pool and All Other Pools Excluding Tax-Exempt, Trust and Agency Pools			

Money Market Mutual Funds	0%	15%	N/A
Repurchase Agreements	0%	15%	6 months
Reverse Repurchase Agreements	0%	15%	90 days
Securities Lending Agreements	0%	50%	90 days
Certificates of Deposit	0%	15%	2 years
Commercial Paper and BA's	0%	15%	270 days (b)
Municipal Notes and Bonds	0%	15%	5 years
U.S. Agencies and Instrumentalities	0%	85 % (c)	5 years
Mortgage Pass-through Securities & CMOs	0%	20% (d)	15 years (c)
U.S. Treasuries	15%	100%	5 years
Callable Agency Securities	0%	15%	5 years

Tax-Exempt Pool

Tax Exempt Money Market Mutual Funds	0%	100%	N/A
Tax Exempt Municipal Notes and Bonds	0%	100%	5 years

Trust and Agency Pools

U.S. Treasury and Agency Securities as Permitted under Trust and Agency Regulations

- (a) Investments with maturities greater than the maximum maturity must be specifically approved by the City Controller or the Investment Committee.
- (b) The maximum exposure to any one CP issuer is limited to the lesser of 3% of a pool's market value or 10% of the issuer's commercial paper program, of which 1.5% of a pool's market value can have a maturity beyond 90 days.
- (c) The maximum exposure to any one Agency issuer is 35% of the investment pool.
- (d) The maximum maturity of CMOs is limited to 10 years under this policy. CMOs are further limited to 5% of the total investment portfolio.

18.0 SALE OF SECURITIES:

Securities shall not be sold prior to maturity except under the following circumstances:

- a) A decline in the credit quality of the issuer;
- b) A security swap designed to improve the quality, yield, or target duration in the portfolio under the conditions of section 11.0 of this policy; or
- c) Liquidity needs require that a security be sold; or
- d) Diversification limits in section 17.0 of this policy require the reduced concentration in a particular sector.

19.0 COMPETITIVE BIDDING:

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for those transactions with money market mutual funds (which are deemed to be made at prevailing market rates), government securities purchased at issue through an approved broker/dealer or financial institution, or commercial paper and banker's acceptances purchased either directly from the issuer or on the secondary market (verification of competitive market levels must be documented). At least three broker/dealers must be contacted in all other transactions involving individual securities. Competitive bidding for security swaps is required.

20.0 AUTHORIZED BROKER/DEALERS AND FINANCIAL INSTITUTIONS:

- 20.1 Broker/Dealers - The City Controller will maintain a list of approved broker/dealers and financial institutions that have been approved by the Investment Committee and are authorized to provide investment services in the State of Texas. Investments shall only be made with those firms who qualify under **Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule)** and who have:

- a) Provided audited financial statements;
- b) Completed the City's Broker/Dealer Questionnaire;
- c) Acknowledged, in writing, that the policy has been thoroughly reviewed by qualified representatives dealing directly with the City's account and that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization depends on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards; and
- d) Met the qualifications and standards recommended and approved by the Investment Committee.

An annual review of the financial condition and registrations of authorized broker/dealers and financial institutions providing investment services will be conducted by the City Controller. In addition, the quantity of transactions conducted with each approved broker/dealer will be reviewed at least semi-annually for the prior six-month period. Broker/dealers that have less than three transactions shall be sent a letter informing them of their status, and be given thirty days to respond in writing. The results of this review and the related recommendations shall be submitted to the Investment Committee. The Investment Committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity.

20.2 Depositories - The City Controller will maintain a list of **qualified public depositories** that are authorized to hold City funds. Deposits will only be placed with those institutions that have:

- a) Provided audited financial statements;
- b) Completed the City's Authorized Depository application;
- c) Been designated by City Council as an authorized depository;
- d) Signed the City's Security Agreement; and
- e) Provided collateral as set forth in Sections 9.5 and 14.0 of this policy.

An annual review of the financial condition of each depository holding City funds will be conducted by the City Controller.

A current audited financial statement is required to be on file for each broker/dealer and financial institution that transacts any investment activities with the City.

21.0 INTERNAL CONTROL:

In conjunction with its annual financial audit, the City shall cause to be performed a compliance audit of management controls on investments, adherence to the City's established investment policies and the quarterly reports prepared by the investment manager. The results of the review shall be reported to the Investment Committee.

22.0 REPORTING:

- 22.1 Investment performance is continually monitored and evaluated by the Investment Manager. As requested by the City Controller, but not less than quarterly, the Investment Manager will prepare and submit to the Investment Committee, investment reports which demonstrate conformance to the requirements and objectives of this policy.

In addition, the Investment Manager will prepare and submit to the Mayor and City Council, not less than quarterly, a written report of investment transactions for all funds covered by this policy for the preceding reporting period. The report must:

- a) Describe in detail the investment position of the City on the date of the report;
- b) Be prepared jointly by all investment officers of the entity;
- c) Be signed by each investment officer of the entity;
- d) Contain a summary statement, prepared in compliance with generally accepted accounting principles, of each **pool fund group** that states the beginning market value during the period, additions and changes to the market value during the period, ending market value for the period, and fully accrued interest for the reporting period;
- e) State the book value and market value of each **separately invested asset** at the beginning and end of the reporting period by the type of asset and fund type invested;
- f) State the maturity date of each separately invested asset that has a maturity date;
- g) State the account or fund or pooled group fund for which each individual investment was acquired; and
- h) State the compliance of the investment portfolio as it relates to the Public Funds Investment Act of the State of Texas and the investment strategy expressed in this policy.

- 22.2 The City will utilize the following 3 tier approach for valuing securities:

- a) **Interactive Data Corporation (IDC)** will be the primary source for valuing securities. IDC receives input from multiple dealers when generating a valuation.
- b) As a backup for securities that are not priced using IDC, **Bloomberg, L.P.** will provide a secondary source for values.
- c) Investment Committee approved **primary government security dealers** will offer a final backup for those securities not valued by the previous two sources.

23.0 PERFORMANCE STANDARDS:

Subject to the investment objectives set forth in section 3.0 of this policy, the investment portfolios shall be designed with the objective of attaining the best feasible rate of return, throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs of the portfolio. The overriding objectives of portfolio management are to preserve the capital invested and to meet the liquidity and debt service needs of the City. These objectives supercede the importance of achieving any performance Benchmarks set by this policy.

- 23.1 **Market Yield (Benchmark):** The City's selection of portfolio management is active as opposed to passive. Active management uses investment strategies designed to increase portfolio value by exceeding average rates of return normally achieved using passive management. The basis used by the City Controller to determine whether market returns are being achieved shall be a benchmark recommended by the Investment Committee. The Investment Committee may revise this benchmark if liquidity and debt service needs alter the desired composition of the portfolio.

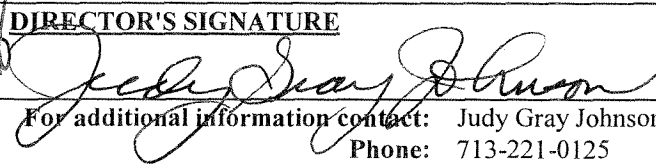
24.0 INVESTMENT POLICY ADOPTION:

The City's investment policy shall be adopted by resolution of City Council. The policy shall be reviewed at least annually by the Investment Committee and the City Council, and any modifications made to such policy must be approved by City Council. The City Council shall evidence by resolution that it has conducted such review. Any modifications made to such policy must be approved by City Council and reflected in such resolution.

REQUEST FOR COUNCIL ACTION**TO:** Mayor via City Secretary

Subject: Ordinance approving the reorganization of the Finance & Administration Department (F&A) by abolishing F&A and creating two new departments--the Finance Department and the Administration and Regulatory Affairs Department.	Category #	Page 1 of 1	Agenda Item 13
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FROM (Department or other point of origin): Judy Gray Johnson Director, Finance & Administration Department	Origination Date: December 14, 2007	Agenda Date JAN 16 2008
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DIRECTOR'S SIGNATURE 	Council District(s) affected: All
For additional information contact: Judy Gray Johnson Phone: 713-221-0125	Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)
Adopt an ordinance approving the reorganization of the Finance & Administration Department (F&A) by abolishing F&A and creating two new departments, (1) the Finance Department and (2) the Administration and Regulatory Affairs Department.

Amount of Funding: \$413,254 (FY08 Budget Transfer)	F&A Budget:
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SOURCE OF FUNDING: ☒ General Fund ☐ Grant Fund ☐ Enterprise Fund ☐ Other – Special Revenue

SPECIFIC EXPLANATION:

The Mayor announced in a Press Release on December 14, 2007 that Judy Gray Johnson, the Director of Finance & Administration will resign from the city. The Mayor further announced that the Finance and Administration Department would be reorganized into two separate and distinct departments; (1) the Finance Department, and (2) the Administration and Regulatory Affairs Department. He has appointed Assistant Director, Michelle Mitchell as Director of the Finance Department and Deputy Director, Alfred Moran as Director of the Administration and Regulatory Affairs Department, subject to City Council approval by separate action.

To further streamline the management of these two key functions, the projected departmental responsibilities will be allocated as follows:

- Functions of the new Finance Department will be Budget, Tax Assessor and Collector, Long-Range Financial Forecasting, Public Finance, Accounting, Internal Control, Deferred Compensation, Econometrics, CIP and EAF Review, Pension Oversight, Grants Management, Economic Development and Tax Increment Reinvestment Zones.
- Functions of the Administrative and Regulatory Affairs Department will be Regulatory Affairs (Franchise, Taxicab, and Limousine Regulation, Commercial Permitting), Strategic Purchasing, Central Payroll, Business Services, Intra-Governmental Policy Analysis, City Council Administration, Strategic Alliance Management and Records Management.
- Jointly, the departments will be responsible for Setting Priorities and Management of the new Intra-Government Policy division to develop policies and procedures. The Administration and Regulatory Affairs Department will manage the day-to-day activity.

The ordinance allocates the full fiscal year FY2008 budget and personnel of the former Finance and Administration Department between the two new departments and approves the transfer of 19 Enterprise Resource Planning staff and the associated budget of \$1.8 million from the Finance and Administration Department to the Information Technology Department. The function of ERP is more appropriately managed by the Information Technology Department.

The ordinance also approves a budget transfer of \$413,254 from the Contingency/Reserve Account in General Government to the Administration and Regulatory Affairs Department to address the increased budget and responsibilities of the new department.

Attached to this Request for Council Action are three Exhibits as follows:

- A. Proposed Functional Organization Chart
- B. Proposed Finance Department Budget
- C. Proposed Administration and Regulatory Affairs Department Budget

cc: Agenda Office
Legal Department

F&A Director:	Other Authorization:	Other Authorization:
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13

City of Houston, Texas, Ordinance No. 2008-_____ **JAN 16 2008**

AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, RELATING TO A REORGANIZATION OF THE FUNCTIONS OF THE FINANCE AND ADMINISTRATION DEPARTMENT; CREATING A NEW DEPARTMENT OF FINANCE AND A NEW DEPARTMENT OF ADMINISTRATION AND REGULATORY AFFAIRS, ABOLISHING THE DEPARTMENT OF FINANCE AND ADMINISTRATION; AUTHORIZING THE TRANSFER OF BUDGETARY AUTHORITY AMONG CERTAIN DEPARTMENTS AND FUNDS; REDISTRIBUTING AUTHORIZED POSITIONS AMONG CERTAIN DEPARTMENTS AND FUNDS; PROVIDING AN EFFECTIVE DATE; CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That Article III of Chapter 2 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"ARTICLE III. DEPARTMENT OF FINANCE ~~AND ADMINISTRATION~~

Sec. 2-~~49~~51. Created.

There is hereby created a department to be designated the department of finance ~~and administration~~.

Sec. 2-~~50~~52. Director--Position created; appointment.

There is hereby created the position of director of the department of finance ~~and administration~~, who shall be appointed by the mayor and confirmed by the city council. Except as provided or limited by the City Charter, the director of the department of finance shall mean the director or his designee.

Sec. 2-~~51~~53. Same--Powers and duties.

The director of the department of finance ~~and administration~~ shall perform all duties and have all the responsibilities required and imposed by the laws of the United States and the state, the City Charter and ordinances of the city, and such other functions, duties and powers as may be assigned

January 15, 2008 (5:47pm)

REDLINE

by the mayor. In addition to the foregoing duties, functions, powers and responsibilities, the director of the department of finance and administration, subject to the direction and supervision of the mayor, shall:

- ~~(1)~~ ~~Be known as the chief administrative officer of the city and shall, as directed by the mayor, coordinate the activities of and exercise administrative oversight over the departments of the city, except the 'mayor and councilmember's office' created by article I of this chapter, the office of the city controller, and the legal department.~~
- ~~(2)~~ (1) Be executive head of the department of finance and administration, and as such, shall have control, supervision and authority over all officers and employees therein.
- ~~(3)~~ (2) Be designated as the tax assessor and collector of the city and have all of the powers and duties provided by law for such office or designate in writing a qualified individual who will perform the duties of the tax assessor and collector of the city with the same legal authority as the director of finance and administration as provided in section 2-5557 of this Code.
- ~~(4)~~ (3) Exercise and perform or cause to be exercised or performed all duties and functions assigned to the department of finance and administration.
- ~~(5)~~ (4) Be designated as and perform the duties of the city treasurer and all functions usually and customarily appertaining to such office, including all statutory duties and functions, or designate in writing an individual who will perform the duties of the city treasurer with the same legal authority as the director of finance and administration as provided in section 2-5557 of this Code.
- ~~(6)~~ (5) Be the chief custodian of all city personal property, ~~both real and personal~~, except property that is assigned by law or by directive of the mayor to the custody of another city officer or department. Following the conclusion of each city fiscal year, the director shall provide the mayor with a full annual inventory of all property within his custody.
- ~~(7)~~ (6) Recommend such legislation as may be necessary to more efficiently operate and maintain the department of finance and administration.

Sec. 2-5254. Duties of department.

The department of finance ~~and administration~~ and such employees of the department as are assigned to it shall be charged with the following duties:

- (1) ~~Prepare~~ Preparation of the mayor's annual operating budget as prescribed by the City Charter and ordinances of the city and all related operational plans.
- (2) ~~Prepare~~ Preparation of the mayor's annual capital improvement budget and all related financial plans.
- (3) ~~Prepare~~ Preparation of all the mayor's special funds budgets in the manner required by law.
- (4) Supervision and administration the duties imposed by ~~the~~ this Code, ordinances, the City Charter and state law of relating to the all city-funded pension programs.
- ~~(5) Supervise and administer the city's requirements for insurance by establishing a risk management program. In addition, supervise and administer fidelity bonds and notary public commissions.~~
- ~~(6)~~ (5) Supervision of all actions necessary to and enforce ordinances pertaining to the collection of revenue due and owing to the city.
- ~~(7)~~ (6) Supervision and be responsibility for the prompt collection of all ad valorem taxes levied, assessed, due, or becoming due to the city.
- ~~(8)~~ (7) Supervision and be responsibility for the preparation of a property tax list and inventory and the appraisal of all the taxable property within the city to the extent provided by law or contract.
- (98) Supervision, be responsibility for, and performance of all of the applicable duties prescribed and specified by law pertaining to the rendition, assessment and collection of moneys and the giving of a receipt therefor in the collection of ad valorem taxes by the city.

- (109) Review of revenue-producing activities of the city; recommendation of methods of improving the efficiency of those departments of the city involved in such activities, recommend and assist in implementing methods and procedures designed to increase the revenues and efficiency of the city; and recommendation of new sources of revenue for the city.
- (110) Establishment of a system of management control and improvement through management reports to insure effective use of budgeted funds, personnel and facilities.
- (111) Establishment of a system of internal control and improvement through management analysis of operations of city departments.
- (12) Development, implementation, and management of policies and procedures under the direction of the mayor.
- ~~(13) Supervise the establishment and implementation of a system of administrative procedures to improve city operations.~~
- ~~(14) Supervise and administer the duties and responsibilities of the city as provided by ordinance, Charter and state law in relation to its regulation of public utilities.~~
- ~~(15) In the event of an application by a utility for a change in rates, to develop a recommendation and sponsor the city's case in the ensuing hearing.~~
- ~~(16) Supervise, administer and enforce the franchises granted by the city.~~
- ~~(17) To take all other steps necessary to improve the service rendered the public by the utilities and to assure fair and reasonable rates.~~
- (13) Management of the city's ~~real~~ and personal property within the custody of the director, ~~including surplus city personal property, and maintain a perpetual inventory thereof. Surplus city personal property, which means supplies, materials and equipment, excluding vehicles, that are obsolete or in excess of the city's requirements,~~

~~may be sold, disposed of or destroyed in accordance with the following procedures:~~

- ~~a. Items that have an estimated market value of \$25.00, or less, as determined by the director, may be donated to a nonprofit corporation or governmental entity in accordance with a policy developed by the director and approved by the mayor for use in providing services benefitting the residents of the city, or may be destroyed. An item that has a market value of \$25.00, or less, may be donated or destroyed only if, in the reasonable opinion of the director the cost of maintaining the item in inventory and the probable cost of attempting to sell the item exceed the market value of the item.~~
- ~~b. Items that are not disposed of or donated in accordance with part a. that have an estimated market value of \$5000.00, or less, each as determined by the director, may be sold by informal bid, auction, negotiated sale or any other lawful method that in the opinion of the director will result in the best return to the city, taking into consideration storage and sale costs. The director shall provide at least one week's notice prior to such disposition. The notice may include any of the following: Internet; public posting; municipal channel advertisement; or any other reasonable public notice as determined by the director.~~
- ~~c. Items that have an estimated market value of more than \$5000.00, as determined by the director, may be sold only at a publicly advertised auction, provided that if any such item does not sell at auction, then it may be disposed of as provided in part b. above.~~
- ~~(19) Plan, oversee and monitor energy conservation programs for all city properties other than buildings.~~
- ~~(20) Develop standard vehicle and equipment specifications and coordinate procurement.~~
- ~~(21) Be responsible for provision of office services and reproduction management.~~

- ~~a. Pick up and deliver mail of city departments.~~
- ~~b. Provide printing and graphics services to city departments.~~
- ~~c. Coordinate acquisition and leasing of all types of reproduction equipment.~~
- ~~(22) Be responsible for materials management:~~
 - ~~a. Procure supplies, equipment, and services needed for use of the city in the manner provided by law.~~
 - ~~b. Coordinate planning of material requirements for all city departments.~~
 - ~~c. Plan for, implement and manage centralized distribution centers (stores).~~
 - ~~d. Develop and monitor implementation of citywide policies, regulations, procedures and standards for procurement, materials requirement planning, warehousing and distribution.~~
 - ~~e. Review and recommend procurement legislation.~~
- ~~Procurements relating to the construction, maintenance, furnishing and management of city buildings other than on aviation department property shall be coordinated with the general services department.~~
- ~~(23) Support municipal, public, and educational access channels on Houston's cable television systems and operate the city's access studio.~~

Sec. 2-5355. Designation of temporary director.

The director of finance and administration shall designate, with the approval of the mayor, an employee who, during the temporary absence or incapacity of the director, shall have and perform all of the powers and duties of the director of finance and administration. Such appointee will serve in such capacity at the pleasure of the mayor and shall receive no additional compensation by reason of such appointment.

Sec. 2-5456. Authority of director to function in other capacities.

Whenever any provision of this Code or any other city ordinance provides for the taking of any action or the performance of any function by any of the city treasurer, the director of the treasury, the department of treasury, the tax assessor and collector, or the director of the tax department, ~~the director of the public service department, the public service director, the director of the purchasing department, the purchasing agent, the director of general services, or the chief energy conservation officer,~~ then the director of the department of finance and administration shall be authorized to take such action or perform such function, or to cause the same to be taken or performed. Provided, however, if the director of the department of finance and administration has elected to designate another person as the city treasurer or tax assessor and collector of the city as authorized in section 2-5557 of this Code, then the person so designated shall perform any duty devolving upon that office.

Sec. 2-5557. Designation of city treasurer or tax assessor and collector of the city.

The director of finance and administration is hereby authorized to delegate the performance of the duties of city treasurer or tax assessor and collector of the city to a qualified individual by filing in the office of the city secretary a memorandum designating the person who shall perform each of such functions. In the event that such a delegation is made the person so delegated shall perform all duties devolving by law upon said office. Any designation shall remain in force and effect until a document shall be filed in the office of the city secretary revoking such designation or appointing another person to perform such function.

Secs. 2-5658 -- 2-60. Reserved."

Section 2. That Section 2-114 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 2-114. Designation of records management officer.

The director of the department of administration and regulatory affairs ~~finance and administration~~ shall be the city's records management officer and shall be responsible for city-wide files management and the direction and control of the city's records disposition program."

Section 3. That Section 2-202 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 2-202. Execution of bills of sale for city property.

In any case where the city council has authorized the sale of improvements, chattels or fixtures appertaining to land owned by the city or has authorized the sale of any personal property owned by the city, the director of public works and engineering, or the director of ~~finance and administration~~ and regulatory affairs, is hereby authorized to execute for and on behalf of the city a bill of sale embodying the terms and provisions of the sale as authorized by the city council, and the city secretary is hereby authorized to attest such bills of sale and affix the corporate seal of the city thereto."

Section 4. That Section 2-364 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 2-364. Assistance by certain city departments.

The directors of the departments of libraries, planning and development, health and human services, ~~and finance, and administration~~ and regulatory affairs, and their staffs shall provide requested assistance to the READ Commission. The city attorney and his staff shall provide legal services and representation to the READ Commission."

Section 5. That Section 2-435 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 2-435. Coordination.

The director shall coordinate the work of the department with the directors of the ~~finance and administration~~ department, public works and engineering department and other departments that have concurrent functions, and the various directors shall develop operating guidelines as necessary to ensure coordination of work and delivery of services."

Section 6. That Chapter 2 of the Code of Ordinances, Houston, Texas, is hereby amended by adding Article XVI to read as follows:

**"ARTICLE XVI. DEPARTMENT OF ADMINISTRATION AND
REGULATORY AFFAIRS**

DIVISION 1. GENERALLY

Sec. 2-501. Created.

There is hereby created a department to be designated the department of administration and regulatory affairs.

Sec. 2-502. Director--Position created; appointment.

There is hereby created the position of director of the department of administration and regulatory affairs, who shall be appointed by the mayor and confirmed by the city council. Except as provided or limited by the City Charter, the director of the department of administration and regulatory affairs shall mean the director or his designee.

Sec. 2-503. Same--Powers and duties.

The director of the department of administration and regulatory affairs shall perform all duties and have all the responsibilities required and imposed by the laws of the United States and the state, the City Charter and ordinances of the city, and such other functions, duties and powers as may be assigned by the mayor. In addition to the foregoing duties, functions, powers and responsibilities, the director of the department of administration and regulatory affairs, subject to the direction and supervision of the mayor, shall:

- (1) Be executive head of the department of administration and regulatory affairs, and as such, shall have control, supervision and authority over all officers and employees therein.
- (2) Exercise and perform or cause to be exercised or performed all duties and functions assigned to the department of administration and regulatory affairs.
- (3) Recommend such legislation as may be necessary to more efficiently operate and maintain the department of finance and administration.

Secs. 2-504 -- 2-520. Reserved.

DIVISION 2. REGULATORY AFFAIRS

Secs. 2-504 524. Duties.

The department of administration and regulatory affairs and such employees of the department section as are assigned to it shall be charged with the following duties:

- (1) Oversight and administration of the city's central payroll function.
- (2) Oversight and administration of the city's records management.
- (3) Administration of ordinances related to regulatory services, including utilities, vehicles for hire, certain permits for alcohol-related businesses, franchise fees, and other licenses and permits.
- (4) Development, implementation, and management of citywide policies and procedures for the strategic purchasing of goods and services.
- (5) Management Performance of the central administrative, budgeting, and personnel duties of the office of city council to ensure it serves to administer the duties set forth in the City Charter.
- (6) Oversight and administration of the city's strategic alliance management division functions.
- (7) Supervision and administration of the city's requirements for insurance by establishing a risk management program, and supervision and administration of fidelity bonds and notary public commissions.
- (8) Supervision of the establishment and implementation of a system of administrative procedures to improve city operations.
- (9) Supervision and administration of the duties and responsibilities of the city as provided by this Code or other ordinance, the City Charter and state law in relation to its regulation of public utilities.

- (10) In the event of an application by a utility for a change in rates, development of a recommendation and sponsorship of the city's case in the ensuing hearing.
- (11) Responsibility for all actions necessary to ensure the delivery of services required of public utilities and charging of fair and reasonable rates for such services.
- (12) Responsibility for provision of office services and reproduction management, including, but not limited to:
 - a. Pick-up and delivery of mail for all city departments.
 - b. Provision of printing and graphics services to city departments.
 - c. Coordination of acquisition and leasing of all types of reproduction equipment.
- (13) Responsibility for the development and implementation of citywide policies, regulations, procedures and standards for procurement, materials requirement planning, warehousing and distribution, except that procurements relating to the construction, maintenance, furnishing and management of city buildings other than on aviation department property shall be coordinated with the general services department.
- (14) Management of surplus city personal property and maintenance of a perpetual inventory thereof. ~~Surplus city personal property, which means supplies, materials and equipment, excluding vehicles, that are obsolete or in excess of the city's requirements, may be sold, disposed of or destroyed in accordance with the following procedures:~~
 - ~~a. Items that have an estimated market value of \$25.00, or less, as determined by the director, may be donated to a nonprofit corporation or governmental entity in accordance with a policy developed by the director and approved by the mayor for use in providing services benefitting the residents of the city, or may be destroyed. Such items may be donated or destroyed only if, in the reasonable opinion of the director the cost of maintaining the item in inventory and the probable~~

cost of attempting to sell the item exceed the market value of the item.

~~b. Items that are not disposed of or donated in accordance with part a. that have an estimated market value of \$5000.00 or less, each as determined by the director, may be sold by informal bid, auction, negotiated sale or any other lawful method that in the opinion of the director will result in the best return to the city, taking into consideration storage and sale costs. The director shall provide at least one week's notice prior to such disposition. The notice may include any of the following: Internet; public posting; municipal channel advertisement; or any other reasonable public notice as determined by the director.~~

~~c. Items that have an estimated market value of more than \$5000.00, as determined by the director, may be sold only at a publicly advertised auction, provided that if any such item does not sell at auction, then it may be disposed of as provided in part b. above.~~

(15) Supervision, administration, and enforcement of the franchises granted by the city.

Sec. 2-505. Designation of temporary director.

The director of administration and regulatory affairs shall designate, with the approval of the mayor, an employee who, during the temporary absence or incapacity of the director, shall have and perform all of the powers and duties of the director of administration and regulatory affairs. Such appointee will serve in such capacity at the pleasure of the mayor and shall receive no additional compensation by reason of such appointment.

Sec. 2-506. Authority of director to function in other capacities.

Whenever any provision of this Code or any other city ordinance provides for the taking of any action or the performance of any function by any of the city treasurer, the director of the treasury, the tax assessor and collector, the director of the tax department, the director of the public service department, the public service director, the director of the purchasing department, or the purchasing agent, the director of general services, or the chief energy conservation officer, then the director of the department of administration and regulatory affairs finance and administration shall be

authorized to take such action or perform such function, or to cause the same to be taken or performed. ~~Provided, however, if the director of the department of finance and administration has elected to designate another person as the city treasurer or tax assessor and collector of the city as authorized in section 2-55 of this Code, then the person so designated shall perform any duty devolving upon that office.~~

Sec. 2-507. Management of surplus city personal property.

(a) The following words, terms, and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except when the context clearly indicates a different meaning:

Director means the director of administration and regulatory affairs.

Surplus city personal property, means supplies, materials and equipment, excluding vehicles, that are obsolete or in excess of the city's requirements.

(b) Surplus city personal property may be sold, disposed of or destroyed in accordance with the following procedures:

- (1) Items that have an estimated market value of \$25.00, or less, as determined by the director, may be donated to a nonprofit corporation or governmental entity in accordance with a policy developed by the director and approved by the mayor for use in providing services benefitting the residents of the city, or may be destroyed. Such items may be donated or destroyed only if, in the reasonable opinion of the director the cost of maintaining the item in inventory and the probable cost of attempting to sell the item exceed the market value of the item.
- (2) Items that are not disposed of or donated in accordance with item (1) of this subsection that have an estimated market value of \$5000.00 or less, each as determined by the director, may be sold by informal bid, auction, negotiated sale or any other lawful method that in the opinion of the director will result in the best return to the city, taking into consideration storage and sale costs. The director shall provide at least one week's notice prior to such disposition. The notice may include any of the following: Internet; public posting; municipal channel advertisement; or any other reasonable public notice as determined by the director.

- (3) Items that have an estimated market value of more than \$5000.00, as determined by the director, may be sold only at a publicly advertised auction, provided that if any such item does not sell at auction, then it may be disposed of as provided in item (2) of this subsection.

Secs. 2-508 -- 2-520. Reserved.

DIVISION 2. PURCHASING FUNCTIONS

Sec. 2-521. Method of making purchases.

(a) Except for certain categories of high technology procurement as provided by state law, the department of administration and regulatory affairs shall contract for and purchase all supplies, merchandise, and articles of every description needed for the use of the city, subject to the provisions of all applicable laws regulating such purchases, and subject to the direction of the mayor and city council. In making purchases, such department, its agents, and employees shall use their best efforts to purchase the same at the least cost to the city. So far as practicable, and except as otherwise provided in this Code or by state law, all such supplies, merchandise and articles contracted for and purchased by the department shall be let or made upon competitive bids or proposals. Contracts for supplies for current use shall be limited as prescribed by the City Charter or this Code.

(b) It is hereby declared to be the policy of the city that all purchases and expenditures not exceeding the city council approval requirement limitation amount established pursuant to article II, section 19a of the City Charter may be based on informal bids, except where the department determines that the taking of informal bids would be impracticable (e.g., sole source, emergency, etc.); provided, however, all purchases or expenditures greater than the city council approval requirement limitation amount established pursuant to article II, section 19a of the City Charter shall be authorized by resolution, motion or ordinance of the city council.

(c) As used in this division, the taking of 'formal bids' means procurement which complies with the procedural steps prescribed by applicable state laws regarding the taking of competitive bids or proposals. The taking of 'informal bids' means competitive procurement by means of any other process, otherwise compliant with this Code.

Sec. 2-522. Necessity for appropriation before purchase.

Before granting any requisition for or contracting for or accepting any bid or purchasing any supplies, merchandise, or articles, the director of the department of administration and regulatory affairs of finance and administration shall cause an inquiry to be made as to whether or not there is an appropriation therefor out of which payment for same can be made, and if there is not, then the director shall refuse to grant such requisition or to contract for or accept such bids or purchase such supplies, merchandise, or articles.

Sec. 2-523. Rental of office equipment on a month-to-month basis.

(a) The department of administration and regulatory affairs may rent office equipment on a month-to-month basis without taking formal bids when the monthly rental does not exceed the city council approval requirement limitation amount established pursuant to article II, section 19a of the City Charter pursuant to the following policy and standards:

- (1) Office equipment shall be deemed to include, without limitation, the following:
 - a. Copy machines.
 - b. Typewriters.
 - c. Furniture.
 - d. Personal computers.
 - e. Miscellaneous office equipment.
- (2) Each department shall establish its requirements for items of office equipment which it desires to rent on a month-to-month basis. Such requirements shall be furnished in writing to the department of administration and regulatory affairs. Several machines shall be examined or inspected to determine which one best suits the specific requirements of a department. In addition to a machine's functional features, operational costs shall be taken into consideration.

On the basis of which machine best serves the requirements for which it is to be used, and with costs given a weighted value, a selection shall be made. In making a selection under this provision, the department of administration and regulatory affairs shall determine the capability of the lessor to provide maintenance to the item of office equipment on short notice, and the

availability of trained technicians who are fully familiar with the machine so that servicing and repairs will be made in a good and workmanlike manner.

(b) The department of administration and regulatory affairs may rent office equipment on a month-to-month basis without taking formal bids when the monthly rental does not exceed the city council approval requirement limitation amount established pursuant to article II, section 19a of the City Charter.

(c) Contract charges shall be paid monthly by the city upon receipt of an invoice therefor from the contractor.

(d) Rental and maintenance agreements for items of office equipment are hereby authorized when the obligations therefor are governed by the laws of the state and the obligations of the city do not exceed that of a bailee for hire, and all such lease agreements shall provide that the city shall have the option to terminate such lease agreement upon 30 days' written notice.

(e) If any price increase raises the monthly rental to more than the city council approval requirement limitation amount established pursuant to article II, section 19a of the City Charter, the department of administration and regulatory affairs shall immediately submit the rental to competitive bids or proposals as required by state law."

Section 7. That Subsections (a), (e), and (f) of Section 3-4 of the Code of Ordinances, City of Houston, Texas, are hereby amended to read as follows:

"(a) In accordance with section 109.331 of the T.A.B.C., the city, through approval by city council following a recommendation from the director of ~~finance and administration~~ and regulatory affairs or on its own motion, may create 300-foot alcohol-free zones surrounding day-care centers or child-care facilities. As used in this section, *applicant* means the owner of a day-care center or child-care facility.

An application for the creation of an alcohol-free zone within 300 feet of a day-care center or child-care facility may be submitted to the director of ~~finance and administration~~ and regulatory affairs by the owner of such day-care center or child-care facility. As soon as practicable following receipt of such an application, the director of ~~finance and administration~~ and regulatory affairs shall submit his recommendation for approval of the application for an alcohol-free zone to the city council. An application for the creation of an alcohol-free zone shall be recommended for approval by the director of ~~finance and administration~~ and regulatory affairs only if the day-care center

or child-care facility is located in a residential area as defined in this subsection. Designations of alcohol-free zones pursuant to this section may be made by city council motion. An alcohol-free zone designation shall continue for as long as the child-care center or day-care facility remains under the same ownership and retains its license, certification or registration from the state.

As used in this section, *alcohol-free zone* means the area within 300 feet of a day-care center or child-care facility.

As used in this section, *residential area* means an area in which 75 percent or more of the tracts within a circular area, as described herein, are residential in character; the radius of such circular area shall be 1,500 feet, and the center of such circular area shall correspond to the midpoint of a line joining the two most distant points on the boundary of the tract on which the dealer's premises are located; multifamily tracts shall be counted as multiple residential tracts based upon the tax records acreage of the multifamily tract according to the following formula: each one-eighth acre of land or fraction thereof shall be equivalent to one residential tract; for purposes of this calculation a residential tract or multifamily tract shall be considered to be in the circular area in its entirety if any portion of it lies within the circular area."

"(e) The director of ~~finance and~~ administration and regulatory affairs may require the sign to be both in English and in a language other than English if it is likely that a substantial number of the residents and property owners in the vicinity of the day-care center or child-care center speak a language other than English as their familiar language."

"(f) In the event that the creation of an alcohol-free zone is initiated by action of city council, the director of ~~finance and~~ administration and regulatory affairs shall cause mail notice of such action to be mailed to each owner, as shown on the most recently approved tax rolls of the city, of property within 300 feet of the day-care center or child-care facility."

Section 8. That Item (2) of Subsection (d) of Section 3-4 of the Code of Ordinances, City of Houston, Texas, are hereby amended to read as follows:

"(2) The applicant has, for a minimum of thirty days, placed signs (at least 24 inches by 36 inches in size) that provide notification and information specifically stating '300-FOOT ALCOHOL-FREE ZONE PENDING,' identifying the address of the day-care center or child-care facility, and containing the notation: 'For further information, contact the Director of the Department of ~~Finance and~~ Administration

and Regulatory Affairs of the City of Houston.' All lettering on the signs must be at least one and one-half inches by two inches in size for each letter on the sign. It shall be the duty of each applicant as to each particular application to erect at least one such sign along each of the property's public road or highway frontages so as to be clearly visible from the public road or highway. If a property does not have a public road or highway frontage, then signs shall be placed upon the property at a point visible from the nearest public right-of-way. Said signs shall be checked daily by the applicant and reposted as required to ensure that they remain posted until the application has been approved or denied; and"

Section 9. That Section 4-7 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 4-7. Vehicle inspections.

The health officer shall cause all emergency ambulances, including those operated by the fire department, to be inspected before being placed in service and thereafter annually, as well as on a spot inspection basis. In the event an emergency ambulance fails to pass inspection, the health officer shall notify the emergency ambulance operator or the chief of the fire department to correct the defects noted in the inspection and, after such notification, the health officer shall cause such ambulance to be reinspected for compliance. If, upon such reinspection, the defects noted in the original inspection have not been corrected, the vehicle decals shall be removed from the ambulance by the health officer and shall only be replaced upon such ambulance after the defects have been corrected. Inspections provided for herein may also be made by any police officer of the city ~~and by or any~~ authorized employee of the department of ~~finance and administration and~~ regulatory affairs of the city."

Section 10. That Section 4-16 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 4-16. Fees for operator's permit, decals; term of decals.

The fee for the ambulance operator's permit required pursuant to section 4-15 of this Code shall be \$500.00, and all permits issued under this chapter shall be valid for one year from the date of issuance. Such permits may be renewed after the termination date of the initial permit and during that same year by paying a permit fee of \$200.00. The charge for decals

required pursuant to section 4-8 of this Code shall be \$160.00 per pair of decals for each pair issued, renewed or replaced. Decals expire concurrently with the ambulance operator's permit under which they are issued. Such fees and charges shall be collected by the department of health and human services and transferred to the ~~finance and administration~~ department of administration and regulatory affairs, together with an accounting of the permits and pairs of decals for which same were collected."

Section 11. That Section 5-27 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 5-27. Application.

To obtain a permit for the operation of a carnival, the applicant shall file an application therefor with the ~~tax assessor and collector~~ department of administration and regulatory affairs on a form furnished by the ~~city department~~ for that purpose. The application information shall include:

- (1) The name and address of the person or persons under whose control the carnival will be operated.
- (2) The street address of the site on which the carnival is to be operated.
- (3) The number and types of amusement rides which will be operated at that location.
- (4) Whether there will be any temporary electrical, gas, water or sewer connections to any equipment or fixtures associated with the carnival and a description of the connections that will be made.
- (5) Whether there will be any food offered for sale as part of or in association with the carnival.
- (6) Whether there will be any tents and the dimensions thereof.
- (7) The date on which the carnival will be placed on the property and the date it will be removed therefrom.
- (8) The date on which the carnival will be first operated on the property and the last date the carnival will be operated at that location.

- (9) The name of the owner of the real property upon which the carnival will be operated; if the applicant is not the owner thereof he shall attach a lease or other written evidence of his authority to use the property to the application."

Section 12. That Section 5-28 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 5-28. Issuance.

Upon the filing of an application pursuant to this division and the payment of the permit fee, the ~~tax-assessor-collector~~ director of administration and regulatory affairs or his designee shall issue a permit for the operation of the carnival at the location and for the dates specified in the application. Upon issuance of a permit for a carnival, the ~~tax-assessor-collector~~ director of administration and regulatory affairs or his designee shall notify the fire marshal, the building official, the planning official, and the health officer thereof."

Section 13. That the introductory paragraph and Item (9) of Subsection (a) of Section 5-72 of the Code of Ordinances, Houston, Texas are hereby amended, respectively, to read as follows:

"(a) Any person desiring a license to operate a dance hall shall file with the ~~tax-assessor-collector~~ department of administration and regulatory affairs a written, sworn application for such license on a form prescribed and furnished by the ~~tax-assessor-collector~~ department of administration and regulatory affairs for such purpose. Such application shall state:"

- "(9) Such other and additional information as may be reasonably requested by the ~~tax-assessor-collector~~ department of administration and regulatory affairs for the review and processing of the application."

Section 14. That Section 5-78 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 5-78. Issuance.

A license applied for under this division shall be issued by the ~~tax assessor-collector~~ director of administration and regulatory affairs or his designee when the conditions of this article have been complied with and the application has been approved in accord with this division."

Section 15. That Section 5-79 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 5-79. Contents.

A license issued under this division shall state on its face to whom it is issued, the date it will expire, the address and location of such dance hall, and whether the licensee is authorized to operate and conduct a Class A, B, C, D or E dance hall. It shall be signed ~~and sealed~~ by the director of administration and regulatory affairs ~~tax assessor-collector~~."

Section 16. That Section 5-84 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 5-84. Appeal from denial.

In the event the ~~tax assessor-collector~~ director of administration and regulatory affairs shall refuse to grant a license to any applicant under this division notice of such denial shall immediately be provided to the applicant in writing and, his such action ~~in so refusing~~ shall become final; unless the applicant shall, within ten days after the refusal to grant such license, file with the city secretary a written appeal addressed to the city council requesting a hearing by the council upon the question as to whether or not his application shall be granted. In the event such appeal is filed, the director of administration and regulatory affairs ~~tax assessor-collector~~ shall provide the council with a record of all proceedings ~~theretofore~~ had with reference to the application in question, including the written application; together with the action of the director of administration and regulatory affairs ~~tax assessor-collector~~ and the reason for such action. The city council shall, within 30 days, grant a hearing thereon to determine the correctness of the action of the ~~tax assessor-collector~~ director of administration and regulatory affairs and such action as the city council may take thereon shall be final and conclusive."

Section 17. That Subsections (b) and (c) of Section 5-85 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"(b) Prior to revocation, the police chief shall give written notice to the licensee setting forth:

- (1) The grounds upon which the city will seek revocation of the license.
- (2) The specific violations of this article and/or any federal or state law or laws upon which the city will rely in seeking revocation of the license or the specific convictions of the licensee or any person required to be listed on the application for the license.
- (3) That a hearing will be held before the ~~tax assessor-collector~~ director of administration and regulatory affairs or his designee ~~designated agents~~.
- (4) The date, time and place of such hearing.
- (5) A statement that the licensee ~~shall~~ may appear in person, ~~and/or~~ be represented by counsel, ~~may~~ present testimony, and ~~may~~ cross-examine all witnesses.

Such notice shall be served by personal delivery or by certified mail, return receipt requested."

"(c) All hearings shall be ~~held~~ conducted by the ~~tax assessor-collector~~ director of administration and regulatory affairs or his designee ~~designated representative~~. Such official shall be referred to as the hearing officer. The ~~tax assessor-collector~~ director of administration and regulatory affairs shall not designate any person or persons to perform the duties of hearing officer under this section who has ~~had~~ any prior knowledge of the allegations or circumstances upon which revocation is sought, except ~~such person designated as~~ hearing officer may ~~shall~~, prior to the hearing, receive ~~be provided~~ a copy of the notice given to the licensee.

A representative of the legal department shall be present at each ~~such~~ hearing to advise the hearing officer as to procedural matters; ~~such attorney~~ but shall not ~~partake~~ take part in any determination of the facts.

All hearings shall be conducted under rules consistent with the nature of the proceedings; provided, however, the following rules shall apply to such hearings:

- (1) All parties shall have the right to representation by a licensed attorney though an attorney is not required.

- (2) Each party may present witnesses on his own behalf.
- (3) Each party has the right to cross-examine all witnesses.
- (4) Only evidence presented before the hearing officer at such hearing may be considered in rendering the order hearing officer's final decision."

Section 18. That Section 5-173 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 5-173. Grounds for denial, revocation or suspension.

(a) The ~~tax-assessor-collector~~ director of administration and regulatory affairs shall forward each application received under this division to the chief of police for an investigation as to whether the applicant has been convicted of an applicable offense as specified in section 1-10 of this Code. If it appears that the applicant has been convicted of such an offense, the ~~tax-assessor-collector~~ director of administration and regulatory affairs shall follow the procedures set forth in section 1-9 of this Code.

(b) A license issued under this division shall be subject to revocation by the ~~tax-assessor-collector~~ director of administration and regulatory affairs pursuant to the applicable provisions of sections 1-9 and 1-10 of this Code."

Section 19. That Section 5-174 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 5-174. Same--Payment; receipt constitutes license; approval of chief of police prior to issuance of receipt.

The license fee provided for in section 5-172 shall be paid to the director of administration and regulatory affairs ~~tax-assessor-collector~~, who, upon receipt of such fee and subject to the following terms hereof, shall give a receipt therefor to the taxpayer in the name of the city, signed by the director collector, which receipt shall be a license for the operation of the game rooms set out in this division until the thirty-first day of December of the year in which the license was issued."

Section 20. That Subsections (c), (e), (f), and (j) of Section 7-1 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"(c) *Application for license.* To obtain a license under this section, the applicant shall file an application therefor in writing to the ~~tax assessor-collector~~ director of administration and regulatory affairs on a form provided for that purpose. On the application, the applicant shall provide the following information:

- (1) The full name and mailing address of each owner and operator of the business;
- (2) Whether any owner or operator is an individual, partnership, corporation, or other legal entity;
- (3) If any owner or operator is a corporation, all officers of the corporation; and if there are fewer than five shareholders, the names of all shareholders;
- (4) If any owner or operator is a partnership, the type of partnership and names and addresses of all general partners;
- (5) If any owner or operator is an unincorporated association, the names and addresses of all officers of such association;
- (6) The location where the business will be conducted;
- (7) The time period or periods during which the business will be conducted.

Such application form shall be accompanied by an affidavit of the applicant that neither he nor any business partner, nor, in the case of a corporation, any corporate officer, has had a license under this chapter or any preceding city ordinance governing the businesses described herein revoked.

Upon receipt of such application, the director of administration and regulatory affairs ~~the tax assessor-collector or his designated agents or his designee~~ shall investigate the items sworn to by affidavit. If neither the applicant, his business partners, nor any corporate officers have had a license revoked as described above, the director of administration and regulatory affairs ~~tax assessor-collector~~ shall issue a license to the applicant upon payment of the license fee.

If the director of administration and regulatory affairs ~~tax assessor-collector~~ rejects the application he shall give written notice by certified mail to the applicant at the address stated in the application. The written notice shall specifically set forth the reasons for the rejection. A rejection shall be

subject to appeal in the same manner provided in section 7-18 of this Code for an antique dealer's license."

"(e) *License valid for one location; change of address charge.* A license issued pursuant to this section shall be valid only for the location set out in the application. However, a license issued pursuant to this section is valid for the purchase, trade or other receipt of any of the items regulated by this section.

Should any person licensed under this section move his place of business from the place designated in such license to a new address, he shall give prior written notice of such relocation to the director of administration and regulatory affairs ~~tax-assessor-collector~~ and have the change noted on his license. A fee of \$2.00 payable to the director of administration and regulatory affairs ~~tax-assessor-collector~~ is hereby levied for such a change."

"(f) *Records to be kept.* Every person engaged in the business of buying, trading or otherwise receiving used jewelry, used tableware, or other used items made of precious stones or precious metals shall keep at his place of business within this city a consecutively numbered ticket or record book in a form approved by the chief of police in which he enters each such item received on the day the item was received. The ticket or record book shall contain the following information:

- (1) An accurate description of the property;
- (2) The name, address and driver's license or Texas personal identification certificate number of the person from whom such items were acquired;
- (3) The date and hour of acquisition;
- (4) The motor vehicle license number of the vehicle in which such items were delivered, if delivered by motor vehicle.

The licensee, his agents or employees shall obtain a receipt from the seller or transferor of the property. Such receipt shall be dated on the actual date of the transaction and such receipts shall list the items sold or otherwise transferred.

All entries in the record book or on the tickets shall be written in ink and made legibly. Each person required to keep records under this section shall, upon request, submit and exhibit all tickets, record books, and

business records connected with the receipt of goods regulated by this section for inspection and copying to any police officer of the city or authorized inspector of the department of administration and regulatory affairs tax assessor-collector's office at any time during regular business hours. Such records shall be retained for a period of not less than one year after the last transaction entered therein.

Any licensee ~~which that~~ ceases to maintain a place of business within this city shall deliver the records kept pursuant to this section to the chief of police within 24 hours of the time he ceases to maintain a place of business within the city."

"(j) *Revocation of license.* A license issued pursuant to this section may be revoked if the licensee, his agent or employees, have, since the license was granted, violated the provisions of this chapter, or any state or federal statute involving the criminal offense of theft, or the provisions of sections 37.09 or 37.10 of the Texas Penal Code, or that the licensee falsified his original application for a license.

Prior to revocation, written notice shall be given to the licensee or person in charge. Such notice shall set forth:

- (1) The grounds upon which the city will seek revocation of the license;
- (2) The specific acts upon which the city will rely in seeking revocation of the license;
- (3) That a hearing will be held before the ~~tax assessor-collector~~ director of administration and regulatory affairs or his designee ~~designated agent~~;
- (4) The date, time and place of such hearing;
- (5) That the licensee may appear in person, ~~and/or~~ be represented by counsel, ~~may~~ present testimony and ~~may~~ cross-examine all witnesses.

All hearings shall be held by the director of administration and regulatory affairs tax assessor-collector or his designee, who designated representative. ~~Such official~~ shall be referred to as the hearing officer. However, the director of administration and regulatory affairs tax assessor-collector shall not designate any person to perform the duties of hearing officer who has participated in or supervised any investigation of the

licensee's place of business or investigation of the charges under which the city is seeking revocation of the license. ~~Nevertheless, however,~~ the person designated as hearing officer may, prior to the hearing, receive a copy of the notice given to the licensee or person in charge.

All hearings shall be conducted under rules consistent with the nature of the proceedings and only evidence presented before the hearing officer at such hearing may be considered in rendering the order.

If the licensee fails to appear at the hearing at the time, place and date specified, the city shall present sufficient evidence to establish a prima facie case showing that there are grounds for revocation of the license.

After completion of the hearing, the hearing officer shall make written findings as to whether or not grounds exist for revocation of the license. If the hearing officer finds that grounds do exist for revocation of the license, he shall revoke it. The decision of the hearing officer shall be final.

A copy of the written findings shall be served on the licensee. If the address of the licensee is unknown or if such findings have been sent certified mail, return receipt requested, and return undelivered, such findings shall be served on the person in charge of the business or on an agent or employee of the licensee.

Any notice provided for in this section may be served by personal delivery or by certified mail, return receipt requested.

In the event a license is revoked, the city shall not be liable to the licensee for any refund of any part of the license fee."

Section 21. That Section 7-18 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 7-18. Application for and issuance or refusal of license.

(a) Any person desiring a license required by this article shall make application therefor in writing to the director of administration and regulatory affairs ~~tax assessor-collector~~ on an application form provided for that purpose, stating where the business is to be located and the residence address of the owner or manager. Such application form shall be accompanied by an affidavit, sworn to by the applicant, that neither he nor any business partner, nor, in the case of a corporation, any corporate officer,

has had a license revoked under this chapter or any preceding city ordinance governing the business described herein ~~revoked~~.

(b) Upon receipt of such application, the director of administration and regulatory affairs tax-assessor-collector or his ~~designated deputy~~ designee shall investigate the items sworn to by affidavit. If neither the applicant, his business partners, nor any corporate officers have had a license revoked as described above, the director of administration and regulatory affairs tax-assessor-collector shall issue a license to the applicant upon payment of the license fee.

(c) If the director of administration and regulatory affairs tax-assessor-collector rejects the application, he shall give written notice by personal delivery or certified mail, return receipt requested to the applicant at the address stated in the application. The written notice shall specifically set forth the reasons for the rejection."

Section 22. That Subsection (c) of Section 7-20 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(c) The licensee, his agents or employees shall ~~obtain~~ provide a receipt ~~from~~ to the seller or transferor of the property. ~~Such~~ Each receipt shall be consecutively numbered and shall be dated on the actual date of the transaction and shall list the items sold or otherwise transferred. An accurate copy or record of receipts obtained shall be retained for a period of not less than three years, and shall be available for inspection upon request during business hours by any peace officer or authorized inspector of the department of administration and regulatory affairs tax-assessor-collector's office."

Section 23. That Section 7-21 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 7-21. Stock to be open for examination.

The stock or inventory of any antique dealer that is openly displayed and available to the public shall at any time during ordinary business hours be accessible for examination by any peace officer or authorized inspector of the department of administration and regulatory affairs tax-assessor-collector's office. Failure to permit an examination when requested shall be a misdemeanor."

Section 24. That Section 7-24 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 7-24. Change in business address.

Should any person licensed under this article move his permanent place of business from the place designated in such license to a new address, he shall immediately give written notice to the director of administration and regulatory affairs ~~tax-assessor-collector~~ and have the change noted on his license. A fee of \$2.00 payable to the director of administration and regulatory affairs ~~tax-assessor-collector~~ is hereby levied for such a change."

Section 25. That Subsections (a), (b), (c), (d), and (e) of Section 7-25 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"(a) Upon written verified complaint filed by any person with the director of administration and regulatory affairs ~~tax-assessor-collector~~ setting out facts alleging that any licensee under this article has, since the license was granted, violated the provisions of this chapter, or any state or federal statute involving the criminal offense of theft, or the provisions of section 37.09 or 37.10 of the Texas Penal Code or that the licensee falsified his original application for a license, the director of administration and regulatory affairs ~~tax-assessor-collector~~ shall cause the allegations to be investigated."

"(b) If just cause exists for a hearing on revocation of a license herein, the director of administration and regulatory affairs ~~tax-assessor-collector~~ shall notify the licensee in writing by certified mail, return receipt requested, that a revocation hearing will be conducted at a specified time and place with reference to such complaint. A copy of the verified complaint shall be included, notifying the licensee of the allegations against him."

"(c) At the hearing conducted by the director of administration and regulatory affairs ~~tax-assessor-collector~~ or his authorized agent designee, all parties may present evidence, and may be represented by licensed attorneys, ~~and. All parties may~~ question opposing witnesses."

"(d) Based on a preponderance of the evidence, the director of administration and regulatory affairs ~~tax-assessor-collector~~ or his authorized agent designee shall determine, whether the license should be revoked. A written copy of the decision shall be sent to all parties by certified mail, return

receipt requested, as soon after the conclusion of the hearing as practicable but in no event more than 30 days thereafter."

"(e) In the event that the licensee's license is revoked, such licensee may appeal the revocation to the city council by notifying the city secretary in writing within 14 days after the revocation. A hearing before the city council shall be set as soon as practicable. Failure to appeal within 14 days shall render the ~~tax assessor-collector's decision~~ of the director of administration and regulatory affairs final."

Section 26. That Section 7-51 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* to read as follows:

"*Director* means the director of the ~~finance and administration~~ department of administration and regulatory affairs or his designee."

Section 27. That Subsection (a) of Section 7-66 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) It shall be unlawful for any metal recycling entity or secondhand metal dealer, his agents or employees to purchase or receive an item of property, including but not limited to street signs, traffic signals, manhole covers, road and bridge guard rails, street light poles and fixtures, on which are written or affixed the words 'Property of the City of Houston' or other words or markings demonstrating ownership by the city except in the following circumstances:

- (1) Where the person offering such property for sale is an employee of the city authorized by the director to make such a sale and provides the metal recycling entity or secondhand metal dealer, his agents or employees, his agents or employees with a written authorization from the ~~city treasurer~~ director of administration and regulatory affairs for the sale of such property; or
- (2) Where the person offering such property for sale presents at the time of such offer a valid receipt from the director evidencing the purchase of such property by the person offering such property."

Section 28. That Subsection (a) of Section 7-75 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) *Grounds for rejection, refusal to renew or revocation.* The director may reject an original application, or an application for a renewal of any existing license, if, as a result of inspections by the police department, the ~~finance and administration department~~ administration and regulatory affairs, or other city department, it appears that the applicants' place of business is not in compliance with or violates any provision of this article. Failure to comply with any provisions of this Code shall be grounds for the rejection of an original application, renewal or revocation of any license required of a metal recycling entity, secondhand metal dealer or secondhand dealer under this article. Any person violating any provision of this article shall be punished as provided by section 1-6 of this Code."

Section 29. That Section 7-102 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 7-102. License required; display of licenses.

No person shall own or operate a common market unless he has a valid license issued by the director of administration and regulatory affairs ~~tax assessor-collector~~. Any person who owns or operates a common market at more than one location must obtain a license for each separate location. In the event the person who operates a common market is not the owner thereof, both the owner and the operator shall be co-licensees. Each license required under this article shall be conspicuously posted upon the licensed premises."

Section 30. That Subsection (a) of Section 7-103 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) To obtain a license to own or operate a common market, the applicant shall submit an application therefor in writing to the director of administration and regulatory affairs ~~tax assessor-collector~~ on a form furnished by the city department for that purpose. The applicant shall set forth:

- (1) The name and address of the common market.

- (2) The name and address of the persons who will operate the common market.
- (3) If the owner or operator is a corporation, all officers of the corporation; and if there are fewer than five shareholders, the names of all shareholders.
- (4) If the owner or operator is a partnership, the names and addresses of all partners.
- (5) If the owner or operator is an association, the names and addresses of all officers of such association.
- (6) The street address where the common market is located.
- (7) The legal description of the property on which the common market is located.
- (8) Whether or not any person required to be listed on the application has had a license revoked under this article at any time."

Section 31. That Section 7-104 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 7-104. License issuance; notification upon rejection.

The director of administration and regulatory affairs ~~tax-assessor-collector~~ shall issue a license upon submission of an application in accordance with this article and payment of the license fee, unless he finds the applicant cannot be granted a license under section 7-105 of this Code.

If the director of administration and regulatory affairs ~~tax-assessor-collector~~ rejects the application, he shall give written notice by certified mail, return receipt requested, to the applicant stating the reasons for such rejection. If an application is rejected on a finding that the applicant cannot be granted a license under section 7-105 of this Code, no portion of the license fee shall be refunded."

Section 32. That Subsection (b) of Section 7-109 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) The licensee shall maintain the records so described in a record book which has a carbon copy, the original being the city police department's copy and the carbon being for the licensee's records. The licensee's copies shall be available for inspection by any peace officer or authorized inspector of the department of administration and regulatory affairs ~~tax assessor-collector's office~~ during regular business hours. The licensee shall maintain his copies of such records for six months after the dates the persons listed were permitted to use such space, booth or room and shall maintain the originals for the same period unless the police department has taken custody of the originals prior to the expiration of that time. It will be the responsibility of the police department to pick up the original copies of the records."

Section 33. That Sections 7-112 and 7-113 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"Sec. 7-112. Investigation of facts prior to revocation of license; notice to licensee of possible revocation.

Whenever the director of administration and regulatory affairs ~~tax collector-assessor~~ receives reliable information that grounds for revocation of a license exists, he shall investigate the facts. If he finds that there are probable grounds for revocation of a license, he shall give written notice to the licensee by personal service or by certified mail, return receipt requested. Such notice shall set forth:

- (a~~1~~) The specific grounds upon which the license in question may be revoked.
- (b~~2~~) That there will be a hearing before the ~~tax assessor-collector~~ director of administration and regulatory affairs or his ~~designated representative~~ designee in which the city will seek the revocation of the license.
- (c~~3~~) The date, time and place of such hearing.
- (d~~4~~) That the licensee may appear in person and/or be represented by an attorney and may present testimony and may examine all witnesses.

In the event the address of the licensee is unknown or notice which has been mailed is returned undelivered, service upon any agent of the licensee at the common market shall be deemed service upon the licensee.

Sec. 7-113. Hearing on license revocation.

(a) All hearings shall be held by the director of administration and regulatory affairs ~~tax assessor-collector~~ or his ~~designated representative designee~~. Such officer shall be referred to as the hearing officer. However, the ~~tax assessor-collector~~ director of administration and regulatory affairs shall not designate any person ~~or persons~~ to perform the duties of hearing officer under this section who has participated in the investigation or has prior knowledge of the allegations or circumstances discovered in the course of said investigation except those set forth in the notice given pursuant to section 7-112 of this Code.

(b) All hearings shall be conducted under rules consistent with the nature of the proceedings, and only evidence presented ~~before the tax assessor-collector~~ at such hearing may be considered in rendering the final order."

Section 34. That Item (1) of Subsection (d) of Section 8-123 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(1) A rate review for auto wreckers, including heavy-duty wreckers, shall be initiated by the director of ~~finance and~~ administration and regulatory affairs during calendar years ending with the digits three or eight. The rate review shall be conducted in accordance with procedures established for that purpose by the director. Without limitation, the director may select a representative group of auto wrecker owners and request that they provide verified financial data and vehicle-operating data regarding their operating costs and return on investment for use as a basis in conducting the review. Following receipt and review of the required data, the director shall make a recommendation to city council whether any rate change is justified, and, if so, the amount of the recommended increase or decrease. If a rate change is recommended to the city council, then the city council or a committee of city council shall conduct a hearing before adopting any increase or decrease. The increase or decrease may be adopted by motion and shall be effective on the first day of the next calendar year."

Section 35. That the second paragraph of Subsection (a) of Section 8-143 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"In the event of a proposed suspension or termination for cause, the storage facility operator shall be afforded an opportunity for a hearing before the director of ~~finance and administration~~ and regulatory affairs or his designee ('the hearing officer') prior to suspension or termination of the agreement. The hearing officer shall render his decision at the conclusion of the hearing, which decision shall not be effective until the time for filing an appeal has expired. Each hearing before the hearing officer shall be video recorded by the police department. In the event that the hearing officer finds that the agreement should be suspended or terminated for cause, the storage facility operator may file a written appeal of that decision with the hearing officer within three days following rendition of the hearing officer's decision. The appeal shall be decided by the automotive board within 30 days of the filing of a written request therefor with the hearing officer or as soon thereafter as the board is able to convene a meeting. The timely filing of an appeal shall stay the action of the hearing officer for a period of ten days from the date of filing of the appeal. Unless additional information is requested in the manner provided below, the appeal shall be decided on the basis of the video record and any documents filed at the hearing before the hearing officer, a copy of which shall be made available to each member of the automotive board as soon as practicable after the filing of the appeal. The board may take additional evidence if five or more members of the board request that additional information be furnished. Any such request shall specifically state the person(s) or document(s) to be presented and the names of the five or more board members who requested that the information be provided. The notice shall be delivered in writing by the chairman of the board to the police chief and to the appellant at least 72 hours prior to the commencement of the board meeting at which the appeal will be considered. The police chief and the appellant shall make every reasonable effort to present the person(s) or document(s) requested to the extent that the person(s) are within their ability to control or the document(s) are within their possession or control. If the board fails to decide the matter within the 30-day stay period, then on the 31st day, the hearing officer's decision shall be reinstated and shall be effective until the board decides the matter."

Section 36. That Subsection (a) of Section 8-203 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) It shall be the duty of each person who holds an authorization to operate a private storage lot under this article to furnish to the director of ~~finance and administration~~ and regulatory affairs, on forms provided by the director, a quarterly report summary for each private storage lot disclosing full information on operations for each calendar year quarter. The data

furnished shall include data on reasonably incurred expenditures, including salaries, administrative costs, accounting and legal fees, insurance, licenses, taxes, utilities, maintenance, depreciation and any other information reasonably required and requested by the director in order to accurately determine private storage lot operating costs. Such reports shall be delivered on or before the twentieth day of May, August, November and February of each year, and shall cover operations for the preceding calendar quarter. Such report shall be sworn to before a notary public."

Section 37. That Section 9-51 of the Code of Ordinances, Houston, Texas, is hereby amended by deleting the definition of the term *finance director* set forth therein.

Section 38. That the caption and Subsections (a), (d), (e), (g), and (h) of Section 9-58 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"Sec. 9-58. Scheduled ground transportation licenses issued by the ~~finance and administration~~ department of administration and regulatory affairs."

"(a) *In general.* SGT licenses issued by the ~~finance~~ director of administration and regulatory affairs pursuant to this section shall be sufficient authorization for SGT vehicles to operate on the streets, roads, and highways of the city while en route to or from an airport. An SGT license is not required for vehicles operated in compliance with another chapter of this Code, or state or federal laws, governing vehicles for hire and use of streets, roads, and highways. An SGT license, or another regulatory approval, is required in addition to an airport use permit in the circumstances described in section 9-52 of this Code."

"(d) *Applications.* Applications for SGT licenses shall be submitted on forms furnished by the ~~finance~~ director of administration and regulatory affairs and shall provide the following information:

- (1) Name and form of business under which the service will be operated.
- (2) The mailing address and telephone number of the applicant.
- (3) A list showing the model, type, and make of each vehicle applicant desires to place into operation.

- (4) A description of the service proposed to be provided. If the service is contract service authorized by section 9-54 of this Code, a copy of the contract is a sufficient description.
- (5) Written proof that the applicant has an airport use permit for each vehicle in question or has applied for such a permit."

"(e) *Issuance.* Upon verification of the material submitted by the applicant pursuant to subsection (d) of this section and payment of the required license fee (which shall be prorated in cases where a supplemental application is filed to add a vehicle for only part of the term of an existing license), the ~~finance~~ director of administration and regulatory affairs shall issue an SGT license to the applicant covering each vehicle specified in the application."

"(g) *Substitute vehicles.* Licensees may substitute a vehicle for a vehicle covered by an SGT license, provided the ~~finance~~ director of administration and regulatory affairs is notified in advance."

"(h) *Revocation or suspension; appeals.* The ~~finance~~ director of administration and regulatory affairs may revoke or suspend any SGT license, in whole or in part, for failure to comply with this section, provided that:

- (1) The licensee is given notice and an opportunity to be heard prior to the action; and
- (2) No such action is effective until the licensee is notified in writing, which notice must include a statement of the reason for the action.

Within 15 days following receipt of such a notice, and if the license is wholly or partially suspended for 16 days or more or revoked, the licensee may appeal the action to the city council by delivering a written notice of appeal to the city secretary. Upon timely receipt of such appeal, a date will be set by the city council for a hearing thereon, subject to the councils general rules. The city council may affirm, modify, or reverse the action of the ~~finance~~ director of administration and regulatory affairs."

Section 39. That Subsection (b) of Section 14-4 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) No paymaster, treasurer, director of administration and regulatory affairs, or other officer or agent of the city shall willfully pay, or be in any manner concerned in paying any person any salary or wages for services as an officer or employee of the city, unless such person is occupying an office or place of employment according to the provisions of the Charter and ordinances of the city and is entitled to payment therefor."

Section 40. That Exhibit A to Rule 11, Division 11, entitled "Layoffs," of the Civil Service Rules for municipal employees, which appears following Section 14-145 in the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"EXHIBIT A
CITY DEPARTMENTS

Administration and Regulatory Affairs

City Controller

City Council

City Secretary

Convention and Entertainment Facilities

Finance ~~and Administration~~

Fire

General Services

Health and Human Services

Housing and Community Development

Houston Airport System

Houston Public Library System

Human Resources

Information Technology

Legal

Mayor's Office--311

Mayor's Office--Administration

Mayor's Office--Affirmative Action

Mayor's Office--Citizens' Assistance

Mayor's Office--Houston Emergency Center

Municipal Courts--Administration

Municipal Courts--Judicial

Parks and Recreation

Planning and Development

Police

Public Works and Engineering

Solid Waste Management"

Section 41. That Section 14-210 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 14-210. Automated payroll system.

(a) The ~~finance and administration~~ and regulatory affairs department, central payroll division, has authority for maintaining the automated payroll system and for maintaining the integrity of data therein. However, no payroll transaction that is made necessary by the hiring, terminating, or change in the rate of pay for an employee, when such transaction is used to generate payroll warrants for employees of the city shall be entered into the payroll data base unless and until the transaction has been audited by the controller and delivered to the ~~finance and administration~~ and regulatory affairs department, central payroll division, signifying that such audit has been conducted.

(b) The ~~finance and administration and regulatory affairs~~ department, central payroll division, has authority for preparing all necessary payroll system reports, including payroll warrants. However, the city controller and the director of ~~finance and administration and regulatory affairs~~ shall not issue any warrant or order in payment of any salary or compensation to any person for filing or holding a classified position unless either the payroll, warrant, or check for that work bears the certification of the commission, that the persons named thereon are correctly named and titled, at the legal rate of pay, and were appointed or employed in accordance with the provisions of these rules and regulations. Subsequent to such certification and upon receipt of the payroll warrants, the city controller has exclusive authority for verifying, signing, and distributing the warrants to department directors and their designees."

Section 42. That Subsection (a) of Section 15-3 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) Bids shall be opened and read at a public meeting conducted by the city secretary, or an assistant city secretary, with the assistance of representatives of the department of ~~finance and administration and regulatory affairs~~, the department of general services and the department of public works and engineering."

Section 43. That Subsection (d) of Section 15-83 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(d) The bidding documents and the contract documents for goal-oriented contracts for which an MBE/WBE participation level has been established shall contain a provision detailing the purposes and objectives of the city's MBE/WBE ordinance and shall incorporate by reference this article and the then-current motion establishing MBE and WBE annual goals. Regulated contracts which are determined to have significant subcontracting potential for which an MBE/WBE participation level has been established shall contain contractual provisions (and proposal provisions if submitted for proposals or for bids) requiring the contractor to meet or exceed the determined MBE/WBE participation level for that contract, or to establish that it has made good-faith efforts to do so, and that notwithstanding such efforts, was unable to meet or exceed the determined participation levels. The directors of the ~~finance and administration and regulatory affairs~~, general services and public works and engineering departments will establish procedures defining good-faith efforts. These procedures will be reviewed

and approved by the affirmative action division, the mayor and the city attorney."

Section 44. That Subsection (b) of Section 15-123 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) No entity named in subsection (a) of this section shall be deemed a qualifying entity until the director of ~~finance and administration~~ and regulatory affairs has certified that such entity has implemented a policy or administrative procedure consistent with the purpose of this article."

Section 45. That Subsection (b) of Section 15-125 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) A hearing under subsection (a) shall be conducted by a three-member panel consisting of the director of ~~finance and administration~~ and regulatory affairs, the city secretary and the initiating director, or their designees, within five business days following the initiating director's receipt of a written request for such hearing. Notice of the three-member panel's decision in an appeal shall be given to the initiating director and affected contracting entity in writing by deposit in the U. S. mail within five business days after such decision."

Section 46. That Items (2) and (3) of Subsection (c) and Subsection (d), all off Section 16-8 of the Code of Ordinances, Houston, Texas, are hereby amended, respectively, to read as follows:

"(2) The ~~director of finance and administration~~ chief of police or his designee shall annually designate a period during which applications will be received from public, parochial or private elementary or secondary schools for funding of school crossing guard services contracts during the next school year. Notice shall be provided by mailing a copy to the superintendent's office of each public school district having one or more schools in the city, by mailing a copy to each private and parochial school in the city that has its name and address available through a listing provided to the public by the Texas Education Agency and by publishing notice one time in a newspaper of general circulation. In the notice, the ~~director of finance and administration~~ chief of police or his designee shall specify a date for the receipt of applications and specify the place where information

may be obtained regarding the form in which they shall be provided. The ~~director of finance and administration~~ chief of police may issue rules and regulations for the submission of applications and the determination of allowable service costs for personnel and equipment reimbursements hereunder."

- "(3) It is the policy of the city council to rely upon the traffic safety recommendations of school districts for public schools and school administrators for other schools in determining the need for school crossing guard services. Each application shall include justification for funding of each crossing location that is requested therein, including a description of street conditions, traffic levels, street use, expected student crossing use and related safety data, which shall be provided by the chief traffic safety official of school districts and by the principal of schools not operated by school districts. Subject to the priorities of funding set forth in item (4), below, the ~~director of finance and administration~~ chief of police or his designee shall recommend each application that is timely filed in proper form for the issuance of a funding contract by the city council. In the event that the city council questions the appropriateness of a recommendation, then the matter may be referred by city council to the traffic engineer."

"(d) All funding for school crossing guards for public schools under this section shall be made available through the school district that operates the school. Private and parochial schools funding shall be provided to the school. Funding shall be made available in quarterly reimbursements upon contracts and a schedule to be established by the ~~director of finance and administration~~ chief of police, who may require proof that the services were or are being actually provided. All expenditures of the city under this section for contracts issued or other obligations assumed shall be expressly limited to the monies available in the fund."

Section 47. That Subsection (d) of Section 18-16 of the Code of Ordinances,

Houston, Texas, is hereby amended to read as follows:

"(d) Upon the sworn complaint of any person the committee shall, and upon its own initiative or an unsworn or anonymous complaint, the committee may, review alleged acts of impropriety on the part of city officials and candidates for city office. At least once each calendar year the ~~director of finance and administration~~ and regulatory affairs shall cause to be distributed to each city employee in his or her regular pay envelope a notice setting forth the functions and duties of the committee and the procedures for filing complaints, and periodically such notices shall be posted in

prominent places in city-owned facilities. The notices shall set forth a city office and telephone number that may be contacted for further assistance or information."

Section 48. That Section 18-89 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 18-89. Notice.

At least once each calendar year in conjunction with the notice to city employees required by section 18-16(d) of this Code, the director of ~~finance and administration and regulatory affairs~~ shall cause to be distributed to each city official a notice regarding the provisions of section 18-88 of this Code. Each new city official shall be furnished the notice at the time of hiring, appointment or election. However, the failure of any city official to receive a notice shall not excuse compliance with section 18-88 of this Code."

Section 49. That Section 27-3 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 27-3. License application and issuance.

(a) Any person desiring a license required by this chapter shall make application therefor in writing to the ~~tax-assessor-collector~~ director of administration and regulatory affairs on a form provided by the ~~city~~ director for that purpose stating where the business is to be located and the residential addresses of the owner and the operator. Such application shall be subscribed and sworn to before an officer authorized to administer oaths. Such application shall state that neither the applicant nor any business partner, nor, in the case of a corporation, any corporate officer, have had a license revoked under any city ordinance governing the business described herein.

(b) Upon the receipt of such application, the ~~tax-assessor-collector~~ director of administration and regulatory affairs shall investigate the items in the application. If neither the applicant, his business partners, nor any corporate officers have had a license revoked as described above, the ~~tax assessor-collector~~ director of administration and regulatory affairs shall notify the applicant that it has been approved and shall issue a license to the applicant upon payment of the license fee.

(c) If the ~~city tax assessor-collector~~ director of administration and regulatory affairs rejects the application, ~~he shall give~~ written notice, by certified mail, return receipt requested, shall be given to the applicant at the address stated in the application. The applicant shall have 30 days from the date of mailing thereof to appeal the rejection of his application to the city council by filing written notice of such appeal with the city secretary. Upon receipt of such notice, the city council shall hear evidence regarding the rejection of the application and shall, based upon the preponderance of the evidence, sustain or overrule such rejection. The city council shall give written notice of its action within ten days of its decision and such decision shall be final."

Section 50. That Section 27-5 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 27-5. Records required.

Every person licensed as a mini-warehouse operator shall cause to be kept at his place of business a record of each rental or lease transaction, listing the date, the number of the unit rented, the name and address of the lessee, and the lessee's driver's license number. The record shall be written legibly in ink and shall be kept neat and clean. All records provided for in this section shall be retained for three years and shall be available and open for inspection during regular business hours by any police officer of the city or by any authorized representative of the ~~city tax assessor-collector~~ director of administration and regulatory affairs. It shall be unlawful for any person coming within the terms of this section to fail to keep or display the records as provided."

Section 51. That Subsections (a), (b), (c), (d), (e), and (f) of Section 27-6 of the Code of Ordinances, Houston, Texas, are hereby amended, respectively, to read as follows:

"(a) Upon written verified complaint filed by any person with the ~~tax assessor-collector~~ director of administration and regulatory affairs setting out facts alleging that any licensee under this chapter has, since the license was granted, violated the provisions of this chapter, or any state or federal statute involving the criminal offense of theft, or violated the provisions of section 37.09 or 37.10 of the Texas Penal Code, or that the licensee falsified his original application for a license, the ~~tax assessor-collector~~ director of administration and regulatory affairs shall investigate the allegations."

"(b) Based on his investigation, the ~~tax-assessor-collector~~ director of administration and regulatory affairs shall determine whether just cause exists for a hearing on revocation.

"(c) If just cause exists for a hearing on revocation of a license herein, the ~~tax-assessor-collector~~ director of administration and regulatory affairs shall notify the licensee in writing by certified mail, return receipt requested, that a revocation hearing will be conducted at a specified time and place with reference to such complaint. A copy of the verified complaint shall be included, notifying the licensee of the allegations against him."

"(d) At the hearing conducted by the ~~tax-assessor-collector~~ director of administration and regulatory affairs or his ~~authorized agent~~ designee, all parties may present evidence and may be represented by licensed attorneys. All parties may question opposing witnesses."

"(e) Based on a preponderance of the evidence, the ~~tax-assessor-collector~~ director of administration and regulatory affairs or his ~~authorized agent~~ designee shall determine, whether the license should be revoked. A written copy of the decision shall be sent to all parties by certified mail, return receipt requested, as soon after the conclusion of the hearing as practicable but in no event more than 30 days."

"(f) In the event that the licensee's license is revoked, such licensee may appeal the revocation to city council by notifying the city secretary in writing within 14 days after the revocation. A hearing before the city council shall be set as soon as practicable. Failure to appeal within 14 days shall render the ~~tax-assessor-collector's~~ decision of the director of administration and regulatory affairs final."

Section 52. That Item (2) of Subsection (c) of Section 28-34 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(2) Subject to compliance with other applicable laws, including chapters 7 and 8 of this Code as applicable, a special permit may be transferred to another owner. Application shall be made to the department responsible for issuing the permit, whether the police department or the ~~finance and~~ administration and regulatory affairs department, and shall be executed by both the transferor and the transferee. In the event that the use of the premises is ~~ceased~~ suspended at any time for a period of 90 or more consecutive days, then the special permit shall expire, and this provision shall not be construed to allow the transfer of a special permit that has so expired.

A special permit may be revoked for failure to comply with any applicable law, regulation, or statute relating to the licensing or other regulation of the business."

Section 53. That Subsection (d) of Section 29-119 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(d) The licensee shall maintain or ensure that an agent maintains a register showing:

- (1) The names of all persons staying in or residing in the park showing the manufactured home lot on which they are staying or residing.
- (2) The serial number of each manufactured home which is located in the park; whether the vehicle is a manufactured home as defined in Article 5221f of Vernon's Texas Civil Statutes, a HUD-Code manufactured home, a recreational vehicle connected to the park's utilities, a self-contained recreational vehicle not connected to the park's utilities, or a dependent recreational vehicle; the make, manufacturer, length and width of the vehicle, the license number of the vehicle if it is a recreational vehicle, and the lot on which each such vehicle is located.
- (3) The date each manufactured home is placed in the park and the date it is moved from the park.
- (4) The date each recreational vehicle is placed in the park and the date it is moved from the park.

The register shall be available for inspection by the building official, any person designated by the director of ~~finance and administration~~ and regulatory affairs, and any person designated by the director of public health to inspect such records in the course of their official duties."

Section 54. That Section 32-203 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 32-203. Assistance by certain city departments.

The directors of the departments of planning and development, finance, ~~and administration and regulatory affairs~~, public works and engineering, general services and parks and recreation and their staffs shall provide requested assistance to the parks board. The city attorney and his staff shall provide legal services and representation to the parks board."

Section 55. That Section 34-40 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 34-40. Use of police training services by outside agencies.

Priority shall be given in all training courses conducted by the police department to peace officers and peace officer candidates of the city. To the extent that any excess capacity may exist in any class or training course after city needs have been accommodated the police department may allow persons who are employed as peace officers or peace officer candidates by other jurisdictions to attend the class or training course. The chief of police may adopt administrative regulations regarding the offering of training to persons from other jurisdictions. The police chief or such member of the police department as the chief may designate shall establish training fees, registration fees, lab fees, printing fees, and other related fees for any training furnished to persons from other jurisdictions. The fees shall be payable for each person other than a city peace officer or candidate attending each class. The fees shall be based upon the city's cost of providing the services and shall be remitted to the city treasury. All fees shall be subject to the approval of the director of ~~finance and administration and~~ regulatory affairs."

Section 56. That Subsection (a) of Section 34-172 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) The chief of police shall promulgate procedures to investigate ownership of property, to provide notice to potential claimants of, and to request disposition of property of undetermined ownership in a manner consistent with this article, to transfer property determined to be abandoned property under section 34-175 of this Code to the director of the department of ~~finance and administration and~~ regulatory affairs for notice and disposition procedures consistent with Article 18.17 of the Code of Criminal Procedure, to request that any abandoned property originally seized by the police department be converted to the use of the city, and to dispose of property or goods in the manner authorized by subsection (b) of this section."

Section 57. That Subsection (b) of Section 34-175(b) of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) The director of the department of ~~finance and administration~~ and regulatory affairs is authorized to act as the person designated by a municipality under Article 18.17 of the Code of Criminal Procedure, to take the actions authorized under that article with respect to the disposition of abandoned property."

Section 58. That Section 36-71 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of the department of ~~finance and administration~~ and regulatory affairs of the city or any individual employed by such department that he shall designate to perform any of his functions specified in this article."

Section 59. That Item (2) of Subsection (a) of Section 37-1 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of ~~finance and administration~~ and regulatory affairs or his designee(s)."

Section 60. That Item (1) of Section 37-24 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(1) Routine inquiries initiated by the ~~finance and administration~~ and regulatory affairs department or other city agencies and departments."

Section 61. That Subsection (b) of Section 37-201 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of the department of ~~finance and administration~~ and regulatory affairs or the director's designee."

Section 62. That Subsection (b) of Section 38-3 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) When a railroad company applies to renew a franchise to cover existing track or tracks, including tracks which cross a street or streets, the city engineer, with the concurrence of the director of the department of ~~finance and administration~~ and regulatory affairs, may waive the requirement for filing a profile of the grades along or across the streets named in the application by filing a written recommendation with the city council to be attached to said application, provided that the railroad company shall furnish said profile upon the request of the city engineer."

Section 63. That Subsection (g) of Section 38-4 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(g) Any railroad company that disagrees with any decision made by the traffic engineer under this section shall have ten days from the date it was notified of that decision by the traffic engineer to appeal such decision to a three-member board to be known as the grade crossing review board. Such board shall be composed of the directors of the departments of public works and engineering, ~~finance and administration~~ and regulatory affairs, and planning and development or their designees. The director of the department of public works and engineering or designee shall serve as chairman of the grade crossing review board and notify the appealing railroad company in writing of the time and place for hearing such appeal."

Section 64. That Subsection (h) of Section 38-6 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(h) The company shall not, wholly or in part, transfer, assign or otherwise dispose of the franchise, or its rights thereunder, without the express written consent of the city having been first obtained. To obtain the city's consent, the company must file its request therefor, together with a true copy of the proposed instrument of transfer, with the director of ~~finance and administration~~ and regulatory affairs, who shall make a recommendation thereon to the city council. Upon consent by the city to the transfer or assignment, each provision of the franchise shall be binding upon, and inure to the benefit of, the transferee or assignee of the company."

Section 65. That Section 39-111 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director or the director's designee of the city's department of ~~finance and administration~~ and regulatory affairs ~~or its successor department.~~"

Section 66. That Subsection (h) of Section 40-27 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(h) *Disposition of fees.* All costs recovered in relation to the provision of city security control and traffic control services shall be allocated to the city's general fund administered by the department of finance and administration ~~department.~~"

Section 67. That Item (1) of Subsection (b) of Section 40-200 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(1) No permit shall issue for the use or occupancy of the city right-of-way until the director of ~~finance and administration~~ and regulatory affairs shall certify to the public necessity of such use, occupancy and maintenance for a public transportation structure."

Section 68. That Subsection (n) of Section 40-234 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(n) *Enforcement.* The city attorney or his/~~her~~ designee shall have the right to enforce all legal rights and obligations under the permit ordinance without further authorization. Permittee shall provide to the director, ~~finance~~ director of administration and regulatory affairs ~~and/or~~ city attorney documents and records that the director, ~~finance~~ director of administration and regulatory affairs ~~and/or~~ city attorney deems reasonably necessary to determine permittee's compliance with the permit, with the exception of those documents made privileged and/or confidential by federal or state law or regulation or any documents that would be privileged under the Texas Rules of Civil Procedure."

Section 69. That Subsections (p) and (q) of Section 40-234 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"(p) *Insurance*. Permittee shall provide and maintain in full force and effect during the term of its permit ordinance at least the following insurance:

- (1) Worker's compensation at statutory limits;
- (2) Employer's liability, including bodily injury by accident and by disease, for \$500,000.00 combined single limit per occurrence and a 12-month aggregate policy limit of \$1,000,000.00;
- (3) Commercial general liability coverage, including blanket contractual liability, products and completed operations, personal injury, bodily injury, broad form property damage, operations hazard, pollution, explosion, collapse and underground hazards for \$5,000,000.00 per occurrence and a 12-month aggregate policy limit of \$10,000,000.00; and
- (4) Automobile liability insurance (for automobiles used by the permittee in the course of its performance under the permit, including employer's non-ownership and hired auto coverage) for \$2,000,000.00 combined single limit per occurrence.

The ~~finance~~ director of administration and regulatory affairs shall adjust the above minimum liability limits every five years during the term to compensate for the effects of inflation and with the objective to reestablish the value of coverage required as of the effective date.

Each policy or an endorsement thereto, except those for worker's compensation and employer's liability, shall name the city and its officers, employees and agents as additional insured parties, but limited to risks indemnified pursuant to subsection (o) of this section. If any such policy is written as 'claims made' coverage and the city is required to be carried as an additional insured, then permittee shall purchase policy period extensions so as to provide coverage to the city for a period of at least two years after the last date that the permit ordinance is in effect. No deductible shall exceed ten percent of the minimum limits of liability or one percent of the consolidated net worth of permittee and its permitted affiliates, whichever is greater.

Permittee shall assume and bear any claims or losses to the extent of deductible amounts and waives any claim it may ever have for the same against the city and its officers, agents or employees in respect of any covered event.

All such policies and certificates shall contain an agreement that the insurer shall notify the ~~finance~~ director of administration and regulatory affairs

in writing not less than 30 days before any material change, reduction in coverage or cancellation of any policy. Permittee shall give written notice to the ~~finance~~ director of administration and regulatory affairs within five days of the date upon which total claims by any party against permittee reduce the aggregate amount of coverage below the amounts required by the permit.

Each policy must contain an endorsement to the effect that the issuer waives any claim or right in the nature of subrogation to recover against the city, its officers, agents or employees.

Each policy must contain an endorsement that such policy is primary insurance to any other insurance available to the city as an additional insured with respect to claims arising thereunder.

Permittee shall be entitled to purchase and maintain the insurance required under this subsection under so-called 'blanket policies, provided the coverage thereunder is at least at the levels contained herein and is otherwise adequate in keeping with prudent underwriting standards.

At the time of application, and at the ~~finance~~ director of administration and regulatory affairs' request, permittee shall provide certificates of insurance reflecting that the terms of this subsection have been met. Notwithstanding the proof of insurance requirements set forth in this subsection, permittee, throughout the term of its permit, continuously and without interruption, shall maintain in force the required insurance coverages set forth in this subsection.

In lieu of maintaining policies of insurance described in this subsection, permittee may elect to self-insure against the risks described in this subsection, provided that permittee submits to the director documents showing either (i) self-insurance reserves or other assets sufficient to pay judgments equal to the minimum limits of liability set forth in this subsection, or (ii) a net worth that exceeds ten times the aggregate minimum limits of liability set forth in this subsection. If, during the term of a permit ordinance, any such self-insurance program ceases or the self-insured's assets, reserves or net worth are no longer adequate to provide the above coverages, permittee shall immediately notify the city of such lapse of coverage and obtain or cause to be obtained commercial insurance in accordance with the requirements of this subsection within 30 days. If permittee self-insures, permittee has a duty to defend the city in the same manner as a permittee with insurance in any suit seeking damages against the city in connection with permittee's pipeline, and permittee will pay all costs and expenses of such defense or reimburse the city for all costs and expenses incurred by the city for such defense."

"(q) *Events of termination.* A permit ordinance issued under this article shall, at the option of the city council, terminate (as to the affected pipeline or portion thereof only in the event of an occurrence under ~~subsections~~ items (1), (5) or (6) ~~below of this subsection~~) upon the occurrence of any one or more of the events described below (collectively referred to herein as 'events of termination'). Each event of termination is a separate and independent basis for termination of the permit (or application thereof to the affected pipeline or portion thereof, as applicable). The events of termination are as follows:

- (1) The city council, in its legislative discretion, determines that the existence or operation of a pipeline, or any part thereof, constitutes a hazard, nuisance or other threat to the public health, safety or welfare or that the existence or continued operation of the pipeline, or any part thereof, interferes with the current or prospective use of a street. Termination under this subsection shall be by ordinance and become effective after permittee has been given 180 days' notice of such termination, unless circumstances comprising a bona fide emergency and an imperative public necessity warrant more immediate termination.
- (2) Expiration of the term of the permit ordinance.
- (3) Permittee fails to timely pay any of the fees herein provided for or is delinquent in the payment of any charges due under the permit ordinance.
- (4) Permittee fails to maintain at any time the insurance as required in this article.
- (5) Permittee fails to commence or thereafter to diligently prosecute to completion any required maintenance, repair or other work required by this article to be done by permittee within 30 days after being notified of such required action by the director. In the event of an emergency, notice shall be deemed given and received after telephone contact with an authorized officer or director of permittee, and permittee shall commence the requested repairs within 24 hours.
- (6) Permittee abandons the pipeline.

- (7) Permittee fails to file a written acceptance of the permit ordinance within the time and in the manner prescribed in this article.
- (8) Permittee fails to comply with any of the terms, conditions or provisions of the permit ordinance or this article.
- (9) Permittee commences dissolution or some other similar proceeding that would impair, modify, alter, extinguish or significantly change permittee's ability to perform permittee's obligations under the permit ordinance.

Upon the occurrence of an event of termination described in ~~subsections~~ item (1) or (2) of this subsection, such an event of termination may not be cured by permittee and the permit ordinance shall terminate (only as to the affected pipeline in the event of termination pursuant to item (1), (5), or (6) above of this subsection) in the manner and in accordance with the applicable provisions of said subsections and the permit ordinance. Upon the occurrence of one or more of the events of termination other than in ~~subsections~~ item (1) or (2) of this subsection, the director or ~~finance~~ director of administration and regulatory affairs shall so notify permittee in the manner provided in the permit ordinance. After such notice, permittee shall have 30 days in which to cure the event of termination. Should permittee fail or refuse to cure the event of termination within the 30-day time period prescribed, city council may terminate the permit ordinance (only as to the affected pipeline or portion thereof in the event of termination pursuant to item (5) or (6) of this subsection; provided that if permittee commences efforts to cure such event of termination within 30 days after receipt of such written notice and thereafter prosecutes such efforts with reasonable diligence in the sole determination of city council until such event of termination is cured, then such event of termination shall cease to exist and no action to terminate the permit ordinance or an application thereof will be taken. Failure of the city to enforce its rights and remedies under this section with respect to one event of termination shall not operate as a waiver of the city's right to thereafter enforce its rights and remedies with respect to any such continuing event of termination or another event of termination. Termination of the permit ordinance or an application thereof shall not waive, release or satisfy any duty, covenant or obligation of permittee under this article or the permit ordinance which permittee has not fully performed as of the time of termination."

Section 70. That Section 40-252 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 40-252. Reduction of excess assessment--Amount.

The personal obligation of the owner of an eligible unrestricted residence homestead property for payment of the excess assessment levied against such property may be reduced and cancelled by one-tenth of the amount of such excess assessment for each year of occupancy in which the owner has received an exemption from the H. C. A. D. and furnishes proof thereof to the ~~finance and administration~~ department of finance ~~the city~~."

Section 71. That Section 40-253 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"Sec. 40-253. Same--Procedure.

An owner desiring to reduce and cancel the amount of the excess assessment on eligible unrestricted residence homestead property shall:

- (1) Apply to the ~~finance and administration~~ department of the city for the reduction and cancellation of the excess assessment;
- (2) Furnish with such application proof satisfactory to the finance ~~and administration~~ department that the eligible unrestricted residence homestead property was occupied by the owner at the time the initiation ordinance for the paving improvement was passed;
- (3) Furnish proof the owner had received an exemption from the H. C. A. D. for the year in which the initiation ordinance was adopted; and
- (4) Annually furnish proof to the finance ~~and administration~~ department of the city that the H. C. A. D. has continued to grant an exemption for such eligible residence homestead property so long as the owner remains qualified to claim a reduction or cancellation of the excess assessment as herein provided."

Section 72. That Subsection (c) of Section 40-265 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(c) In the event that the director determines that an application should be denied, the applicant shall be given notice in writing of the reasons

for the denial. An applicant may appeal the decision of the director regarding such denial by filing a written request for a hearing with the director within ten days after he is given notice of such denial. The director's decision on the application shall be final unless an appeal is timely filed. An appeal shall not stay the director's decision on the issuance of a permit. The applicant's written request for a hearing shall set forth the grounds on which the denial is challenged. The hearing shall be conducted by the city's director of ~~finance and administration~~ and regulatory affairs or his designee who shall act as the hearing official under this article. The hearing official shall not have participated in any investigation or decision relating to the denial of the permit. At the hearing, the hearing official shall receive oral and written evidence regarding the application. Hearings shall be conducted under rules issued by the director of ~~finance and administration~~ and regulatory affairs which shall be consistent with the nature of the proceedings and shall ensure that each party may present evidence, cross-examine witnesses, and be represented by legal counsel."

Section 73. That Subsection (b) of Section 40-266 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) Prior to revocation of a permit, the director shall investigate the grounds alleged to determine whether probable cause for revocation may exist and, if so, shall notify the permittee in writing of reasons for the proposed revocation and grant such permittee the opportunity to appear before a hearing official to be designated by the director of ~~finance and administration~~ and regulatory affairs at a time and place specified within such notice. The hearing official designated shall not have participated in any investigation of the alleged grounds for the revocation. Such hearing shall be held not less than ten days after the notice is given. Hearings shall be conducted under rules issued by the director of ~~finance and administration~~ and regulatory affairs. Such rules shall be consistent with the nature of the proceedings and shall ensure that each party may present evidence, cross-examine witnesses, and be represented by legal counsel. If, after the hearing, the hearing official finds that the permit should be revoked, he shall issue a written order revoking such permit which shall be effective on the third day after notice thereof is given to the permittee. The written decision of the hearing official shall be final."

Section 74. That Section 40-331 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of the city's department of ~~finance and administration and regulatory affairs~~, or another person such director may designate."

Section 75. That Subsection (c) of Section 40-336 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(c) *Permit fees included in line fee.* In addition to the portion of line fees intended to compensate the city for a grantee's use of the public ways, a portion of the line fee payments due hereunder constitutes compensation to the city for the cost of permits and inspections, or other similar approvals or submissions required by a grantee for its work in the public ways authorized by an appropriate right-of-way ordinance. As a result, no additional fees shall be charged to the grantee therefor. On at least an annual basis, the directors of the departments of ~~finance and administration and regulatory affairs~~ and public works and engineering shall determine the amount of the customary fees that would have been charged to other persons for such activities and transfer the amount from the fund receiving the line fees into the proper fund from which such activities were provided. This subsection shall not be construed to waive any requirement relating to permitting, inspections or similar approvals or submissions other than the payment of separate fees therefor."

Section 76. That Subsections (a) through (g) of Section 44-5 of the Code of Ordinances, City of Houston, are hereby amended to read as follows:

"(a) The city council may, by ordinance, grant tax relief in the form of an exemption from ad valorem taxation to any 'historic site,' which for purposes of this section means a structure that has been designated as a landmark or as a contributing structure or a potentially contributing structure in a historic district pursuant to article VII of chapter 33 of this Code. The historic site must meet the first of the following qualifications, and, in the case of any historic site that is designated as a potentially contributing structure, the second qualification:

- (1) At any time following the designation of the historic site by the city council pursuant to article VII of chapter 33 of this Code, the owner must perform restoration or preservation of the historic site to encourage its preservation. The work performed must be at a cost of at least 50 percent of the assessed value of the historic structure or improvements, not including the value of any land associated with the historic site. The required

expenditure shall be determined by the director of finance ~~and administration~~, based upon the assessed value of the historic structure or improvements not including the value of any land associated with the historic site prior to the work ('the base value'). Only expenditures made for work performed either following or within five years of the designation of the property by the city council pursuant to article VII of chapter 33 of this Code may be applied.

- (2) For a potentially contributing structure, the restoration or preservation made or proposed to be made must have the effect of reversing incompatible alterations or deteriorating conditions of the structure, as evidenced by a certificate of appropriateness issued by the Houston Archaeological and Historical Commission.

The denial of any application for a certificate of appropriateness under article VII of chapter 33 of this Code shall be grounds for denial or revocation of any tax exemption authorized by this ordinance.

(b) Each historic site for which a tax exemption is sought must meet the applicable qualifications set out in subsection (a) hereof. The historic site must not be or have been the subject of a certificate of appropriateness, as defined in section 33-201 of this Code, issued pursuant to sections 33-247 or 33-250 of this Code, which shall be grounds for denial or revocation of the exemption. Each owner desiring the tax exemption must make sworn application to the director of finance ~~and administration~~ of the city. The application shall be in a form approved by the director of finance ~~and administration~~ and shall set forth facts sufficient to show that the historic site is eligible for tax relief hereunder.

(c) An exemption granted hereunder by the city council shall exempt the historic structure or improvements not including the value of any land associated with this historic site from ad valorem taxation on the basis of qualifying expenditures made for bona fide restoration or preservation, as determined by the director of finance ~~and administration~~ upon demonstration by the owner. The exemption shall be computed on the following basis:

- (1) If the said qualifying expenditures are at least 50 percent but less than 100 percent of the base value, then the exemption for each tax year on the assessed value of the structure shall be equal to the amount of the qualifying expenditures; or

- (2) If the said qualifying expenditures are 100 percent or more of the base value of the improvements, then the exemption for each tax year shall be one hundred percent of the assessed value of the historic structure or improvements not including the value of any land associated with this historic site.

In any event, however, the exemption granted to any historic site pursuant to this section shall be subject to a limitation in the form of a maximum dollar amount. The maximum dollar amount shall be the assessed value of the historic structure in the year following demonstration of completion of the restoration or preservation work and demonstration of the qualifying expenditures to the director of finance and administration. The amount of the exemption allowed on a historic structure shall not exceed the aforesaid maximum dollar amount in any tax year for the duration of the exemption period.

The duration of the aforesaid exemption shall be for a period of 15 years if the restoration project receives no financial incentive from the city funded by municipal hotel occupancy taxes, or ten years if the restoration project receives a financial incentive from the city funded by municipal hotel occupancy taxes. The exemption shall begin on January 1 of the year following the date that the director of finance and administration makes the determination that the owner of the historic site has met all of the requirements of this section for an exemption.

The director of finance and administration, in consultation with the planning official, shall establish and promulgate written procedures for the implementation of the exemption provided herein and the review of applications, and the said officials shall jointly make a recommendation to the city council regarding each application that is duly submitted for consideration.

(d) An exemption granted under this section shall be effective as of January 1 of the year following demonstration of completion of the restoration or preservation work and demonstration of the making of the qualifying expenditures to the director of finance and administration. If sufficient restoration work on a designated historic site has not been completed to satisfy either subdivision one or two of subsection (c) above within five years of the passage of a historic site tax exemption ordinance, then said ordinance shall expire. After the expiration of any such ordinance under the terms of this provision, upon a showing of good cause for the delay, the owner of the historic site may apply for a new tax exemption ordinance.

(e) The exemption shall be automatically continued as of January 1 of each year succeeding the year the exemption was first granted for the duration of the ten or 15 year period. The exemption shall be continued in the event of a transfer of an ownership interest or a portion of an ownership interest in the historic structure during such ten or 15 year period. However, the exemption shall be terminated in the event of a second transfer of an ownership interest or a portion of an ownership interest in a historic structure, other than a single-family property containing no more than four residential units, during such ten or 15 year period. In the case of a condominium or other multi-family residential building, the second transfer of an ownership interest or a portion of an ownership interest in an individual unit shall cause the termination of the exemption pertaining to that particular unit. As used in this section, a 'transfer' of an ownership interest or portion of an ownership interest shall not include such transfers as a lease, a mortgage, a transfer by inheritance, a creation of a trust for the benefit of the owner, or other transaction not ordinarily regarded as a 'sale' of property.

A person who has an ownership interest in property that has been granted a historic site exemption from ad valorem taxation shall record a copy of the ordinance providing for such exemption in the real property records of the county in which the property is located. Failure on the part of the applicant to deliver a copy of such recorded ordinance, showing the date of recordation in the appropriate real property records, to the director of finance and administration within 90 days of the date of passage of the ordinance providing for a tax exemption shall cause the expiration of the exemption at the end of such 90-day period.

(f) The director of finance and administration shall conduct an annual review of each property granted an exemption hereunder, and, if he finds that any city taxes assessed on the subject property are delinquent, the historic site has deteriorated, has been demolished or destroyed, or has been the subject of a certificate of appropriateness issued pursuant to sections 33-247 or 33-250 of this Code, then the changed condition shall constitute grounds for revocation of the exemption.

(g) Tax receipts and tax certificates issued for any historic site receiving tax relief pursuant to this section shall be clearly marked: 'Historic site--Subject to recapture of additional taxes under Code of Ordinances.' Each year during which the property is granted tax relief, the director of finance and administration shall note on his records the valuation which would have been made and the taxes that would have been due had the historic site not qualified for tax relief under this section. If the historic site is subsequently damaged, demolished, or destroyed, or if a certificate of appropriateness is issued for the historic site pursuant to sections 33-247 or

33-250 of this Code, then the property shall be subject to a recapture of taxes and subject to penalties and interest calculated under pertinent provisions of the Texas Tax Code. The additional tax shall be equal to the difference between taxes paid or payable hereunder and the amount of the tax payable for the preceding fifteen years had the property not been granted tax relief. Such additional taxes shall be deposited in a segregated account, the use of which shall be established by city council by a subsequent ordinance. Until paid, there shall be a lien for additional taxes, penalty, and interest on the property granted tax relief under the provisions of this section. An obligation to pay recaptured taxes is extinguished by operation of force majeure. Force Majeure means: fires, floods, hurricanes, tornadoes, ice storms and other natural disasters, explosions, war, terrorist acts, riots, and the acts of superior governmental or military authority, and which the affected party is unable to prevent by the exercise of reasonable diligence. The term does not include any changes in general economic conditions such as inflation, interest rates, economic downturn or other factors of general application, bankruptcy or an event that merely makes performance more difficult, expensive or impractical."

Section 77. That Subsection (b) of Section 44-20 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) In any instance in which it is made to appear to the finance ~~and administration~~ director of the city or to the mayor that any paving assessment owned or held by the city has been paid in full, they and either of them are hereby also authorized to execute, acknowledge and deliver such a release, being also entitled to rely for their assurance that the assessment has been paid in full, upon a written request therefor by the city controller, the city engineer, the city attorney or a responsible assistant to him, or a responsible assistant to the tax assessor-collector."

Section 78. That Subsections (b), (c), (e) and (f) of Section 44-29 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"(b) For purposes of this section, any property that meets the criteria in subsection (a) is a significant historic structure. Each significant historic structure must obtain a 75% approval of the members of the Houston Archeological and Historical Commission present at a regularly scheduled meeting. The Houston Archeological and Historical Commission shall review the applications for tax relief for significant historic structures on an annual basis to determine whether the eligibility standards of subsection (a) are met. Each owner desiring the tax exemption must make sworn application to the

director of finance and administration of the city. The application shall be in a form approved by the director of finance and administration and shall set forth facts sufficient to show that the significant historic structure is eligible for tax relief as described in this section."

"(c) An exemption granted by city council upon recommendation of the Houston Archeological and Historical Commission shall exempt from ad valorem taxation the significant historic structure, improvements and land associated with this significant historic structure from ad valorem taxation. The exemption shall be computed on the following basis:

100 percent of the appraised value of the structure, improvements and the land necessary for access to and use of the significant historic structure per year may be exempt from ad valorem taxation. If the significant historic structure is owned by more than one owner, then the total tax reduction shall be pro-rated among the various multiple owners, in proportion to the appraised value of each owner's respective ownership interest in the structure to the total appraised value of all the owners' ownership interests in the structure. Under no circumstances may the exemption for any one structure result in a tax reduction of greater than \$30,000.00 for any tax year.

City council from time to time may, by ordinance, exempt properties from the maximum limit established above so long as the properties meet the criteria required for this exemption. The duration of the aforesaid exemption shall be for the duration of compliance with subsection (a) of this section. The exemption shall begin on January 1 of the year following the date that the exemption is granted by city council.

The director of finance and administration, in consultation with the planning official, shall establish and promulgate written procedures for the implementation of the exemption and the annual review of applications, and these officials shall jointly make a recommendation and submit the recommendation of the Houston Archeological and Historical Commission to the city council regarding each application that is duly submitted for consideration."

"(e) The director of finance and administration shall conduct an annual review of each property granted an exemption as a significant historic structure, and, if he finds that:

- (1) Any city taxes assessed on the subject property are delinquent;

- (2) The owner or, in the case of multiple owners, any of the multiple owners is delinquent on city taxes on any other property;
- (3) The significant historic structure has deteriorated, has been relocated, demolished or destroyed; or
- (4) The site no longer meets the requirements of section (a) of this ordinance;

then the changed condition shall constitute grounds for revocation of the exemption.

The director of finance ~~and administration~~ shall give a 90-day notice to the owner of a significant historic structure prior to any revocation of the exemption granted pursuant to this section. The purpose of such notice shall be to allow the owner an opportunity to correct the changed condition."

"(f) Tax certificates issued for any significant historic structure receiving tax relief pursuant to this section shall be clearly marked: Significant Historic Structure --Subject to recapture of taxes under Code of Ordinances.(Each year during which the property is granted tax relief, the director of finance ~~and administration~~ shall note on his or her records the valuation that would have been made and the taxes that would have been due had the significant historic structure not qualified for tax relief under this section. If the property has a changed condition described under subsection (e) of this section or no longer meets the requirements of subsection (a) of this section, then the property shall be subject to a recapture of taxes and subject to penalties and interest calculated under pertinent provisions of the Texas Tax Code. The additional tax shall be equal to the amount of the tax payable for the preceding fifteen years had the property not been granted tax relief. Such additional taxes shall be deposited in a segregated account, the use of which shall be established by city council by a subsequent ordinance. Until paid, there shall be a lien for additional taxes, penalty, and interest on the property granted tax relief under the provisions of this section. An obligation to pay recaptured taxes is extinguished by operation of force majeure. Force Majeure means: fires, floods, hurricanes, tornadoes, ice storms and other natural disasters, explosions, war, terrorist acts, riots, and the acts of superior governmental or military authority, and which the affected party is unable to prevent by the exercise of reasonable diligence. The term does not include any changes in general economic conditions such as inflation, interest rates, economic downturn or other factors of general application, bankruptcy or an event that merely makes performance more difficult, expensive or impractical."

Section 79. That Section 44-101 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of the finance ~~and administration~~ department."

Section 80. That Subsection (h) of Section 45-232 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(h) All costs recovered in relation to the provision of city security control and traffic control services shall be allocated to the city's general fund administered by the finance ~~and administration~~ department."

Section 81. That Subsection (b) of Section 45-453 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) The initial fee for the issuance of a traffic control permit shall be \$100.00. The fee shall be reviewed and approved by the director of finance ~~and administration~~ and regulatory affairs on an annual basis and adjusted to fully recover the city's costs, taking into account permit issuance and renewal costs, inspection and oversight services that may be required, and equipment and resource utilization, provided that no fee increase in excess of 15 percent shall be implemented without prior approval of the city council."

Section 82. That Section 46-16 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of the department of finance ~~and administration~~ and regulatory affairs and his duly authorized representatives."

Section 83. That Subsection (a) of Section 46-65 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) Applications for permits may be filed on or before December 1 of each permit year in which permits are determined to be available pursuant to section 46-63 of this Code. Each applicant shall utilize forms promulgated by the director and shall submit any information requested in accordance with instructions that shall be promulgated by the director. Without limitation

of other information that the director may require in order to determine compliance with this Code and other applicable laws, the applicant shall set forth and provide under oath:

- (1) The applicant's name, mailing address (and street address if different), and telephone number.
- (2) Evidence of the type of business enterprise that the applicant utilizes, e.g. proprietorship, partnership, or corporation, together with the identity and address of each principal.
- (3) Criminal history information for every principal as required by the director to determine compliance with section 1-10 of this Code.
- (4) Evidence that the applicant has a place of business within the metropolitan area from which the applicant's taxicab business is or will be operated and that use of the proposed location is in compliance with any applicable deed restrictions.
- (5) A statement indicating the number of permits requested by a new entrant applicant or an other applicant.
- (6) A statement indicating whether the applicant is a new entrant applicant or an other applicant.
- (7) For new entrant applicants, evidence that the applicant's operator has within the preceding period of ten years had at least five years active and practical taxicab business experience, with at least two of those years in the city.
- (8) For other applicants, the identity of the permittee as defined in section 46-16 of this Code on whose behalf the application is filed.
- (9) Evidence that the operator is either a United States citizen or an alien legally residing in the United States with the legal right to engage in employment in the United States.

Each application shall be accompanied by a filing fee. The filing fee shall be an amount established by city council by motion upon recommendation of the director of ~~finance and administration~~ and regulatory affairs. In addition to the filing fee, the applicant shall provide funding to the director in a form and manner specified by the director for criminal history

checks to be performed by state and federal agencies, as applicable under subsection (b) below."

Section 84. That Subsection (a) of Section 46-68 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) The annual fee for a permit under this division shall be \$400.00 for each taxicab. In the event a permit is issued for a period of time less than eight months, the fee shall be \$50.00 per month or fraction of a month. A replacement fee of \$15.00 shall be charged for reissuance of each medallion that is lost, mutilated or otherwise rendered unusable.

The annual permit fee shall be paid in advance in three installments at the offices of the city's department of ~~finance and administration~~ and regulatory affairs as follows: \$150.00 paid on or before April 1 of each calendar year, \$125.00 paid on or before May 1 of each calendar year, and \$125.00 paid on or before June 15 of each calendar year. Failure to pay permit fees when due shall be grounds for taxicab permit revocation."

Section 85. That Subsection (e) of Section 46-72 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(e) Except as provided in this subsection, a new permit may not be transferred in any manner or by any means, whether at law, by contract or otherwise, and may only be held by the person with the same principals named as the applicant in the application filed under section 46-65 of this Code. Any alienation of a new permit or use of any taxicab operated thereunder other than in the business owned and operated by the lawful holder of the new permit shall render the permit void.

A new permit shall constitute a privilege to which no property interests or rights of any kind or character shall appertain. However, in the case of the death, disability, or unavailability of any new permittee or principal thereof or for other good cause, the city council may, by motion, upon request duly filed with the city secretary, authorize the reassignment of the new permit to a spouse, child, or other close relative of the new permittee who will carry on the business. The proposed transfer shall be first referred by the city secretary to the director of ~~finance and administration~~ and regulatory affairs for a determination that the proposed transferee is qualified to receive the transfer of the new permit under the applicable provisions of this Code. A new permit shall be subject to revocation and shall be unlawful to possess to the extent that it is used in contravention of this subsection. The new

permittee shall be entitled to notice and a hearing in the same manner as provided in this article for revocation of permits for other grounds."

Section 86. That Item (1) of Section 46-136 of the Code of Ordinances is hereby amended to read as follows:

"(1) *Director* shall mean the director of ~~finance and administration~~ and regulatory affairs or his designee(s)."

Section 87. That Section 46-191 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* shall mean the director of ~~finance and administration~~ and regulatory affairs or his designee(s)."

Section 88. That Subsection (a) of Section 46-211 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) *Fees.* The annual fee for a license under this division shall be \$400.00 for each sightseeing or charter vehicle, payable to the department of ~~finance and administration~~ and regulatory affairs in two installments as follows: \$200.00 paid on or before January 1st of each year, and \$200.00 paid on or before June 1st of each year. In the event the license is issued for a period of time less than one year, the fee shall be \$50.00 per month or fraction thereof remaining in the calendar year, not to exceed \$400.00. A replacement fee of \$15.00. shall be charged for reissuance of each medallion that is lost, mutilated, or otherwise rendered unusable. Failure to pay the license fees when due shall result in termination of the license as provided in section 46-215 of this Code."

Section 89. That Subsection (a) of Section 46-232 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) *Required.* The annual fee for a license under this division shall be \$400.00 for each limousine, payable to the department of ~~finance and administration~~ and regulatory affairs in two installments as follows: \$200.00 paid on or before January 1st of each year and \$200.00 paid on or before June 1st of each year. In the event the license is issued for a period of time less than one year, the fee shall be \$50.00 per month or fraction thereof remaining in the calendar year, not to exceed \$400.00. A replacement fee

of \$15.00 shall be charged for reissuance of each medallion that is lost, mutilated, or otherwise rendered unusable. Failure to pay the license fees when due shall result in license revocation, as provided in section 46-244(d) of this Code."

Section 90. That Subsection (c) of Section 46-243 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(c) No limousine driver shall operate a limousine upon the property of any city airport except for the purpose of discharging passengers whose trips originated elsewhere or for the purpose of rendering service to deplaning passengers who wish to be transported from the airports. No limousine driver shall park or stand his limousine upon airport property except for the purpose of actually loading or unloading passengers in accordance with an instrument executed under subsection (a), nor shall any limousine driver enter or remain upon airport property unless his limousine has permanently affixed on the windshield an automatic vehicle identification tag in accordance with policies and procedures promulgated by the director of aviation. It shall be the duty of each driver to present a copy of the instrument required under subsection (a) to any aviation department employee, ~~finance and~~ administration and regulatory affairs department employee, or peace officer upon request to evidence compliance with this section. If the driver fails to produce the instrument evidencing compliance, it shall be presumed in any prosecution under this subsection that the driver's presence upon the airport property was unlawful."

Section 91. That Section 46-276 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of ~~finance and~~ administration and regulatory affairs or his designee."

Section 92. That Section 46-321 of the Code of Ordinances, Houston, Texas, is hereby amended by amending the definition of the term *director* therein to read as follows:

"*Director* means the director of ~~finance and~~ administration and regulatory affairs or his designee."

Section 93. That Item (2) of Subsection (d) of Section 47-352 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

- "(2) Issued by a financial institution which meets the qualifications prescribed by the director of the department of finance ~~and administration~~; and"

Section 94. That the City Council hereby approves and authorizes the transfer within the General Fund from the FY 2008 adopted Finance and Administration Department budget the annual revenues and budget authority set out in Exhibit A hereto to the newly created Finance Department budget, and the annual revenues and budget authority set out in Exhibit B hereto to the newly created Administration and Regulatory Affairs Department budget, which departments are successors to the duties and responsibilities of the former Finance and Administration Department. The 5% limitation on the Mayor's authority to transfer funds between department budgets within a Fund as set out in Ordinance No. 2007-732 shall not apply to transfers between the newly created Finance Department budget and the newly created Administration and Regulatory Affairs Department budget during the remainder of FY 2008. All other applicable provisions of Ordinance No. 2007-732 shall apply to the transferred funds and positions as though the newly created department budgets were included in the FY 2008 General Fund Budget *ab initio*. The Director of the Finance Department, the Director of the Administration and Regulatory Affairs Department, the City Controller and others as appropriate shall consult and coordinate to facilitate the implementation of the reorganization of the former Finance and Administration Department as set out in this ordinance including, without limitation, addressing the most efficient and appropriate means of implementation in the financial management system, contract management issues and other operational and systems

issues in order to ensure the continued efficient performance of the responsibilities of the former Finance and Administration Department.

Section 95. That the City Council hereby approves and authorizes for FY 2008 the transfer of positions as set out on Exhibit C hereto to the newly created Finance Department, and the transfer of positions as set out on Exhibit D hereto to the newly created Administration and Regulatory Affairs Department.

Section 96. That the City Council hereby approves and authorizes the transfer within the General Fund budget from the FY 2008 adopted Finance and Administration Department budget \$1,852,658 to the Information Technology Department budget, and approves and authorizes the transfer of the positions set out Exhibit E hereto from the Finance and Administration Department budget to the Information Technology budget.

Section 97. That any reference to the Director of the Finance and Administration Department found in a City contract shall be treated by the City as a reference to either the Director of the Finance Department or the Director of the Administration and Regulatory Affairs Department as appropriate depending upon the responsibilities assigned to each by this ordinance.

Section 98. That the City Council hereby approves and authorizes the transfer of \$413,254 from the General Fund-General Government Contingency account to the newly created Administration and Regulatory Affairs Department expenditure budget.

Section 99. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions

of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 100. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect at 12:01 a.m. on January 26, 2008.

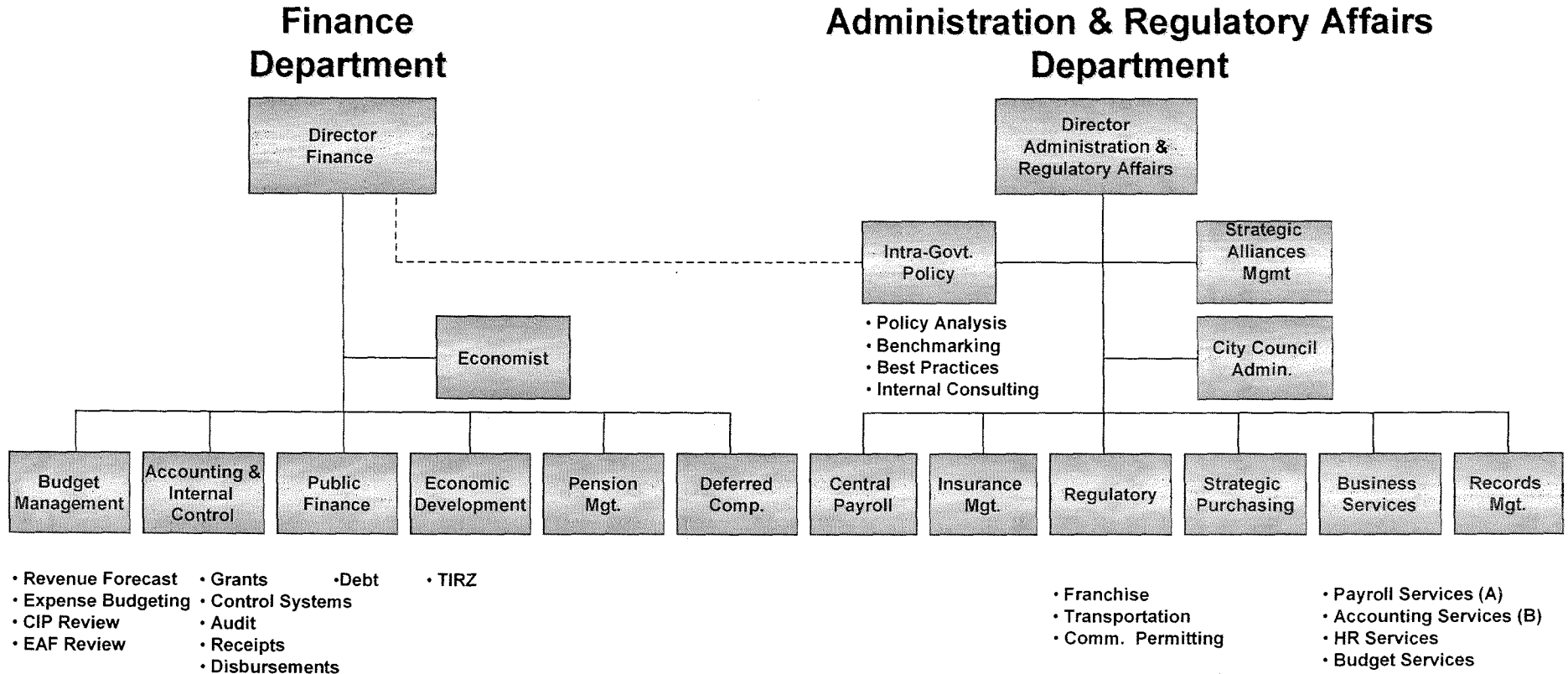
PASSED AND APPROVED this ____ day of _____, 2008.

Mayor of the City of Houston

Prepared by Legal Dept. _____
YC:asw 01/14/2008 Assistant City Attorney
Requested by Judy Gray Johnson, Director of Finance and Administration
L.D. File No. 0420700126001



Finance Department and Administration & Regulatory Affairs Department Proposed Functional Organizations After Split



- (A)
- F&A
 - Planning
 - HR
 - GSD
 - AA
 - Mayor

- (B)
- F&A
 - Mayor
 - ITD
 - Gen. Govt.

Proposed Finance Department Budget

Exhibit B

Commit Item	Description	Amount
Revenues		
411020	Current Property Tax	\$ 741,613,668
411030	Current Year Delinquent Property Tax	52,809,332
411040	Delinquent Property Tax - Prior Years	1,396,182
411090	Prior Year Delinquent Property Tax-1996	25,102
411100	Prior Year Delinquent Property Tax-1997	185,077
411110	Prior Year Delinquent Property Tax-1998	212,510
411120	Prior Year Delinquent Property Tax-1999	245,991
411130	Prior Year Delinquent Property Tax-2000	322,729
411140	Prior Year Delinquent Property Tax-2001	492,091
411150	Prior Year Delinquent Property Tax-2002	736,324
411160	Prior Year Delinquent Property Tax-2003	1,063,121
411170	Prior Year Delinquent Property Tax-2004	1,909,657
411171	Prior Year Delinquent Property Tax-2005	3,660,684
411172	Prior Year Delinquent Property Tax-2006	11,126,532
411180	Curr Delinq-P & I	4,800,251
411190	Penalty&Interest-Delinq. Property Tax	9,550,749
411210	Property Tax Rebates	(407,000)
412010	Sales Tax	482,957,323
413010	Mixed Beverage Tax	9,874,389
414010	Bingo Tax	289,000
415010	Industrial District Assessment	15,700,000
422040	Federal Emergency Mgmt Agency Grants	667,086
424150	Interfund Auditing Services-601	208,208
428060	Other Interest Income	613,229
432010	Interest on Pooled Investments	11,950,000
452020	Recoveries & Refunds	1,786,857
Grand Total Revenues		\$ 1,353,789,092
Expenditures		
500010	Salary-Base-Civilian	\$ 3,423,738
500030	Salary-P/T-Civilian	18,768
500110	Bilingual Pay-Civilian	903
501070	Pension-Civilian	529,925
501160	Vehicle Allow-Civilian	4,216
502010	FICA-Civilian	257,175
503010	Hlth/Life Ins-Act Civ	239,175
503060	Long Term Disability	8,009
503090	Workers Comp-Civs-Adm	13,214
504030	Unemployment Claims	1,923
Total Personnel Services		4,497,046

Proposed Finance Department Budget

Exhibit B

Commit Item	Description	Amount
511045	Computer Supplies	3,265
511050	Paper & Printing Sply	3,650
511055	Pub & Printed Matrls.	2,300
511060	Postage	1,000
511070	Misc Office Supplies	15,800
511110	Fuel	400
511150	Misc Parts & Supplies	1,200
Total	Supplies	27,615
520100	Temp Personnel Svcs	45,000
520105	Acctg & Auditing Svcs	1,725,000
520110	Mgmt Consulting Svcs	165,120
520119	Computer Eq/SW Mnt	3,650
520121	IT Application Svcs	8,473
520136	Billing & Collection Svc	750,000
520510	Mail/Delivery Svcs	500
520515	Print Shop Svcs	23,711
520520	Printing & Reprd Svc	550
520605	Advertising Services	23,000
520765	Membership & Pro Fees	5,792
520805	Education & Training	5,479
520905	Travel-Training	1,238
520910	Travel-Nontraining	2,167
521605	Data Services	15,554
521610	Voice Services	17,308
521620	Voice Equipment	2,880
521625	Voice Labor	326
521715	Office Equip Rental	16,971
521725	Other Rental Fees	100
521730	Parking Space Rental	15,000
522430	Misc Othr Svcs & Chrg	2,100
Total	Other Services and Charges	2,829,919
551010	Non-Cap Ofc Furn	844
551015	Non-Cap Comp Equip	945
Total	Non-Capital Equipment	1,789
Grand Total Expenditures		\$ 7,356,369

Proposed Administration Department Budget

Exhibit C

Commit Item	Description	Amount
Revenues		
416010	Electricity Franchise Tax	\$ 96,562,000
417010	Telephone Franchise Tax	49,150,000
418010	Natural Gas Franchise Tax	21,506,802
419010	Cable TV Franchise Tax	12,846,300
419020	Limousine Franchise Tax	590,000
419030	Charter Tours & Sight Franchise Tax	175,000
419040	Solid Waste Hauler Franchise Fee	4,664,000
419050	Spur Track Franchise Fee	21,420
419060	Pipeline & Conduits Franchise Fee	160,000
419070	Fiber Optics Franchise Fee	323,568
421100	Occupation Licenses	143,000
421130	Decals for Coin-Op. Amusement Machine	350,000
421140	Dance Licenses	75,000
421150	Liquor Licenses	925,000
421220	School Bus Licenses & Permits	15,000
421230	Taxicab Licenses & Permits	992,000
421280	Other Licenses & Permits	30,000
424040	Interfund 311	1,702,000
426090	Demolition Fees	1,147,000
426120	Weed Cutting Fees	1,350,000
426240	Limousine Inspection Fees	38,000
426290	Other Service Charges	110,000
428030	Release of Liens	125,000
428080	Returned Check Charges	300
434150	Streets & Bridges Assessments	230,000
434205	Sale of Scrap Metal	15,000
434225	Sale of Non-Capital Equip. & Merchandise	240,000
443130	Pay Phone Concessions	650,000
452030	Miscellaneous Revenue	126,950
Grand Total Revenues		\$ 194,263,340
Expenditures		
500010	Salary-Base-Civilian	\$ 12,358,334
500030	Salary-P/T-Civilian	113,906
500060	Overtime-Civilian	75,409
500090	Prem Pay-Civilian	59,000
500110	Bilingual Pay-Civilian	49,219
500180	Temporary Employees	38,572
501050	Employee Awards	35,500
501070	Pension-Civilian	1,958,124
501120	Term Pay-Civilian	213,523
501160	Vehicle Allow-Civilian	16,828

Proposed Administration Department Budget

Exhibit C

Commit Item	Description	Amount
502010	FICA-Civilian	944,705
503010	Hlth/Life Ins-Act Civ	1,436,253
503060	Long Term Disability	35,996
503090	Workers Comp-Civs-Adm	64,364
503100	Workers Comp-Civs-Clm	7,540
504030	Unemployment Claims	9,537
Total	Personnel Services	17,416,810
511015	Cleaning & Sanit. Spl	300
511020	Construction Materls.	1,000
511025	Elect Hdwr & Parts	2,000
511030	Mech Hdwr & Parts	2,000
511040	Audiovisual Supplies	25,016
511045	Computer Supplies	17,203
511050	Paper & Printing Sply	13,650
511055	Pub & Printed Matrls.	3,950
511060	Postage	28,950
511070	Misc Office Supplies	99,200
511090	Med & Surgical Sply	20,430
511110	Fuel	24,900
511115	Veh Rep & Maint Supl	2,600
511120	Clothing	3,300
511125	Food Supplies	5,600
511145	Sml Tool & Minor Eqp	8,000
511150	Misc Parts & Supplies	59,005
Total	Supplies	317,104
520100	Temp Personnel Svcs	123,031
520101	Janitorial Services	5,000
520102	Security Services	9,300
520107	Computer Info/Contr	25,000
520109	Med Dental & Lab Svcs	300
520110	Mgmt Consulting Svcs	253,483
520113	Photographic Svcs	1,100
520114	Misc Support Svcs	238,110
520115	Real Estate Rental	54,100
520118	Refuse Disposal	17,000
520119	Computer Eq/SW Mnt	22,400
520120	Commun Equip Svcs	5,000
520121	IT Application Svcs	57,130
520122	Ofc Equip Svcs	2,150
520123	Veh & Motor Equip Svc	41,809
520510	Mail/Delivery Svcs	3,950
520515	Print Shop Svcs	23,909

Proposed Administration Department Budget

Exhibit C

Commit Item	Description	Amount
520520	Printing & Reprd Svc	40,973
520605	Advertising Services	26,700
520705	Insurance Fees	10,781
520765	Membership & Pro Fees	10,638
520805	Education & Training	35,071
520905	Travel-Training	30,762
520910	Travel-Nontraining	30,433
521405	Bldg Maint Svcs	38,321
521410	Sewer Svcs	450
521415	Land & Grounds Maint	4,200
521505	Electricity	21,542
521510	Natural Gas	801
521605	Data Services	87,583
521610	Voice Services	217,540
521615	Radio Communications	6,000
521620	Voice Equipment	39,266
521705	Veh/Equip Rental/lease	9,000
521715	Office Equip Rental	84,369
521725	Other Rental Fees	40,825
521730	Parking Space Rental	122,693
522305	Freight Charges	1,000
522410	Cashier Shortages	200
522430	Misc Othr Svcs & Chrg	93,814
522735	Intfd Comm Eq Repair	7,300
Total Other Services and Charges		1,843,034
Grand Total Expenditure		\$ 19,576,948

SUBJECT: Revisions to the Master Classification Ordinance for City Employees		Category # 3	Page 1 of 3	Agenda Item # 13A										
FROM (Department or other point of origin): Human Resources Department		Origination Date January 7, 2008	Agenda Date JAN 16 2008											
DIRECTOR'S SIGNATURE: <i>CC Aldridge</i>		Council District affected: ALL												
For additional information contact: Candy Clarke Aldridge or Janet McCown Phone: (713) 837-9333 (713) 837-9325		Date and identification of prior authorizing Council action: Rev. to Ord. 90-1292 as amended by Ord. 2007-390												
RECOMMENDATION: (Summary) Approve the proposed revisions to the Master Classification Ordinance and to add, revise and delete certain job classifications.														
Amount of Funding None			F & A Budget:											
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other (Specify)														
SPECIFIC EXPLANATION: The Human Resources Department recommends the following additions, revisions and deletion to the civilian Master Classification Listing. The additions, revisions and deletion, which are summarized below, are primarily in response to input from client departments regarding their workforce needs. A. New Job Classifications <table border="0"> <thead> <tr> <th><u>Proposed Job Title</u></th> <th><u>Proposed Pay Grade</u></th> </tr> </thead> <tbody> <tr> <td>Administration & Regulatory Affairs Director</td> <td>37</td> </tr> <tr> <td>Finance Director</td> <td>37</td> </tr> </tbody> </table> <p>It is recommended to create these classifications that will direct the proposed Administration & Regulatory Affairs Department and Finance Department, respectively.</p> <table border="0"> <thead> <tr> <th><u>Proposed Job Title</u></th> <th><u>Proposed Pay Grade</u></th> </tr> </thead> <tbody> <tr> <td>Database Analyst</td> <td>22</td> </tr> </tbody> </table> <p>It is recommended to create this classification that will design, analyze and maintain database structures to ensure efficient database performance.</p>					<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>	Administration & Regulatory Affairs Director	37	Finance Director	37	<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>	Database Analyst	22
<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>													
Administration & Regulatory Affairs Director	37													
Finance Director	37													
<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>													
Database Analyst	22													
REQUIRED AUTHORIZATION														
F & A Director:		Other Authorization:		Other Authorization:										

A. New Job Classifications (continued)

<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>
Evidence Technician	11
Senior Evidence Technician	15
Evidence Technician Supervisor	22

It is recommended to create this job family that will receive and maintain custody and control of the evidence and property in the Police Department's Property Room.

<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>
Assistant Real Estate Analyst	17
Real Estate Analyst	20
Senior Real Estate Analyst	24
Assistant Real Estate Manager	26
Real Estate Manager	29

It is recommended to create this job family that will perform real estate activities involving the disposition of City property interests, encroachments and leases, and acquisition of land/property rights for public/private projects.

<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>
9-1-1 PSAP Supervisor – Fire/EMS	23

It is recommended to create this job that will supervise and train the 9-1-1 telecommunicators responding to Fire/EMS calls. Certifications in emergency management services will be needed to perform this job.

<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>
Technical Instructor	15

It is recommended to create this job classification that will develop and conduct technical instruction programs to train employees in the installation, programming, proper usage, safety, maintenance and repair of machinery, equipment and software applications.

B. Job Classification Revisions

<u>Current Job Title</u>	<u>Proposed Job Title</u>
Building Services Director	General Services Director
Database Administrator	Senior Data Base Analyst
Deputy Director-Finance & Administration (Executive Level)	Deputy Director-Finance/Administration (Executive Level)

It is recommended to change the job titles to better reflect the responsibilities and/or nature of the job duties.

<u>Current Job Title</u>	<u>Current Pay Grade</u>	<u>Proposed Pay Grade</u>
Criminal Intelligence Analyst	20	21
Right-of-Way Appraiser	16	17

It is recommended to increase the pay grades based on the reevaluations of these jobs using the City's quantitative job evaluation system.

C. Delete

<u>Job Title</u>	<u>Pay Grade</u>
Finance and Administration Director	37
Property Agent	17
Real Estate Supervisor	21
Senior Property Agent	19

It is recommended to delete these classifications as a result of the new classifications.



BILL WHITE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

13B
JAN 16 2008

COPY TO EACH MEMBER OF COUNCIL:

CITY SECRETARY: 1-10-08

DATE

COUNCIL MEMBER: _____

January 10, 2008

The Honorable City Council
City of Houston, Texas

Dear Council Members:

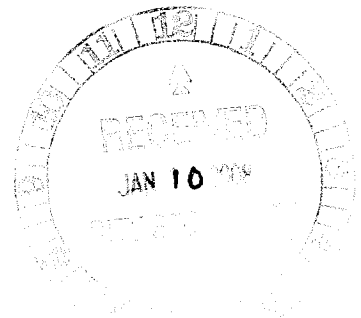
On the January 16, 2008 agenda I will be requesting Council approval to divide the Finance and Administration Department into two new departments, the Finance Department and the Administration and Regulatory Affairs Department. I am pleased to appoint Ms. Michelle Mitchell as Director of the Finance Department, subject to confirmation by City Council. Her resume is attached.

Sincerely,

Bill White

Bill White
Mayor

attachment





BILL WHITE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

13C
JAN 16 2008

COPY TO EACH MEMBER OF COUNCIL:
CITY SECRETARY: 1-10-08

DATE

COUNCIL MEMBER:

January 10, 2008

The Honorable City Council
City of Houston, Texas

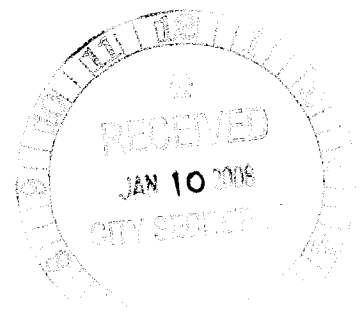
Dear Council Members:

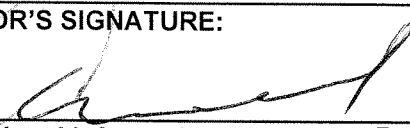
On the January 16, 2008 agenda I will be requesting Council approval to divide the Finance and Administration Department into two new departments, the Finance Department and the Administration and Regulatory Affairs Department. I am pleased to appoint Mr. Alfred Moran as Director of the Administration and Regulatory Affairs Department, subject to confirmation by City Council. His resume is attached.

Sincerely,


Bill White
Mayor

attachment



SUBJECT: Ordinance amending Article IX of Chapter 45 of the Code of Ordinances, Houston, Texas, relating to parades		Category #	Page 1 of 2	Agenda Item # 14
FROM (Department or other point of origin): Legal Department		Origination Date 1-10-08	Agenda Date JAN 16 2008	
DIRECTOR'S SIGNATURE: 		Council District affected: All		
For additional information contact: Rashaad V. Gambrell Phone: 713.247.1481		Date and identification of prior authorizing Council action: N/A		
RECOMMENDATION: (Summary) That City Council pass an ordinance amending Article IX of Chapter 45 of the Code of Ordinances, Houston, Texas, relating to the receipt, administration, and issuance of parade permits.				
Amount of Funding: N/A		F & A Budget:		
SOURCE OF FUNDING: <input type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund				
<input type="checkbox"/> Other (Specify)				
SPECIFIC EXPLANATION: The outcome of recent litigation challenging the constitutionality of various provisions of the City of Houston parade ordinance has demonstrated that the city has in place a parade permit application process that best serves the interest of the citizenry and the interests of individuals and organizations who wish to engage in such activities. Nevertheless, the court suggests that further amendments to the City's parade ordinance would be prudent in advancing the City's efforts to balance the interests of the general citizenry while preserving the interests of individuals and organizations who wish to conduct a parade upon a city street, road, highway, or any combination thereof. Additionally, the Mayor's Office of Special Events ("MOSE") has proposed amendments which provide greater flexibility regarding the acceptance and processing of parade permit applications. In sum, the proposed ordinance: <ul style="list-style-type: none"> • amends the definitions of the terms "revenue-generating parades" and "non-revenue-generating parades" by removing from consideration an applicant's receipt of "in-kind donations" and "gifts" when declaring one's status as a revenue generating or non-revenue generating parade • amends the time a parade may be conducted outside of the downtown area on a day other than a Saturday, Sunday, holiday, or special event holiday • removes the requirement that parade permit applications be sworn before an officer authorized to administer oaths • amends the conditions a non-revenue generating parade applicant must satisfy when demonstrating that 				
REQUIRED AUTHORIZATION				
F&A Director:		Other Authorization:		Other Authorization:

Date	Subject: Ordinance amending Article IX of Chapter 45 of the Code of Ordinances, Houston, Texas, relating to parades	Originator's Initials	Page <u>2</u> of <u>2</u>
<p>they are unable to pay the full amount of the parade permit application fee</p> <ul style="list-style-type: none"> • removes one's change in status from a non-revenue generating parade to a revenue-generating parade as a reason for revoking a duly authorized parade permit • requires that the organizer of a parade exempt from the permitting process provide MOSE written notice of the time, day , and place of the parade not less than 10 business days prior to its commencement <p>It is recommended that the City Council adopt the aforementioned proposed amendments effecting various provisions of Article IX of the Chapter 45 of the City of Houston Code of Ordinances.</p>			

Chapter 45

TRAFFIC

* * *

ARTICLE IX. PARADES AND PROCESSIONS

DIVISION 1. GENERALLY

Sec. 45-231. Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Civilian traffic controllers has the meaning ascribed in section 40-27 of this Code.

Conditional permit means a permit subject to the satisfaction of conditions that if not satisfied within the time allotted shall result in the automatic revocation of such permit.

Director means the director of the public works and engineering department or the director's designee.

Disbanding area means the area where parade participants, floats, vehicles, and animals disband following a parade.

Downtown area has the meaning ascribed to the term *central business district* in section 42-1 of this Code.

Final permit means a permit issued upon the satisfaction of all requirements of this division.

Holiday means any day officially recognized by the city as a holiday for its employees observed by the general closure of city offices.

Mayor's office of special events (MOSE) has the meaning ascribed in section 40-27 of this Code.

Non-revenue-generating parade means any parade for which no participation fee is charged or for which no cash is accepted or collected ~~or in-kind donations, gifts, or as sponsorship or in support of the proposed parade, are or will be accepted or collected.~~

Parade means a procession of pedestrians, vehicles, or animals, or any combination thereof, traveling in unison along or upon a street, road, or highway, organized and conducted for the purposes of attracting the attention of the general public and/or expressing or celebrating views or ideas by use of verbal, visual, literary, or auditory means of communication. A parade shall not mean a procession of vehicles operated in compliance with ordinary traffic laws or a procession of pedestrians along or upon public sidewalks or private property.

Police chief has the meaning ascribed in section 40-27 of this Code.

Revenue-generating parade means any parade for which a participation fee is charged or for which any cash is accepted or collected as ~~or in-kind donations, gifts, or sponsorship~~ or in support of the proposed parade, ~~are or will be accepted or collected.~~

Security control plan has the meaning ascribed in section 40-27 of this Code.

Security control services means the use of the appropriate number of law enforcement officers certified under the laws of this State or civilian traffic controllers necessary to monitor and maintain public security and crowd control during a parade.

Special event holiday means any holiday proclaimed by the mayor as a special community celebration.

Special events manager ("SEM") has the meaning ascribed in section 40-27 of this Code.

Staging area means the area where parade participants, floats, vehicles, and animals assemble prior to a parade.

Traffic control plan has the meaning ascribed in section 40-27 of this Code.

Traffic control services has the meaning ascribed in section 40-27 of this Code.

Sec. 45-232. Permit required; security and traffic control.

(a) It shall be unlawful for any number of persons, delegations, or associations of persons, or for any company, circus, or group to conduct a parade along or upon the streets of the city without first obtaining a permit to do so.

(b) It shall be unlawful for any number of persons, delegations, or associations of persons, or for any company, circus, or group to conduct a parade upon any esplanade,

median, median strip, or traffic island designed for the purpose of separating or directing vehicular traffic. No permit shall be required for the use of the sidewalks of the city for any procession or parade.

(c) Upon receipt of a permit, any number of persons, delegations, or associations of persons or any company, circus, or group may conduct a parade along or upon the streets of the city subject to the provisions of this division and other applicable laws.

(d) In no event shall the city provide security control services or traffic control services for more than two parades on the same calendar day.

(e) The use of city security and traffic control services shall be provided on a first-come, first-served basis based upon the parade permit applicant's declaration as required by item (12) of section 45-236 of this Code.

(f) If a parade permit applicant requests the use of city security and traffic control services along a parade route, and the city has the necessary resources available to provide the requisite security and traffic control services, such services shall be provided as follows:

- (1) At no cost for the first 15 intersections along the proposed parade route.
- (2) For each intersection thereafter along the proposed parade route, a fee of \$1,000.00 per intersection.

(g) In the event that the city is unable to provide traffic control services for the proposed parade or the applicant elects to provide its own traffic control services, the use of non-city personnel to perform traffic control services shall require the submission of a traffic control plan prepared in conformance with the Texas Manual on Traffic Control Devices. The submitted traffic control plan shall be subject to the review and written approval of the director. The use of non-city personnel to provide public security control during a parade shall require the submission of a security control plan subject to the review and written approval of the police chief.

(h) All costs recovered in relation to the provision of city security control and traffic control services shall be allocated to the city's general fund administered by the finance and administration department.

Sec. 45-233. Parade route restrictions in downtown area.

(a) For purposes of this division, "intersection" means the junction of any two streets within the parade route, but shall not include any staging or disbanding area.

(b) Applicants for permits for parades to be held in the downtown area may design

their own parade routes, subject to the approval of the SEM and the director, with the following restrictions:

- (1) A parade held on a Saturday, Sunday, holiday, or special event holiday may include no more than 25 street intersections and must be completed in no more than three hours.
- (2) A parade held on a day other than a Saturday, Sunday, holiday, or special event holiday may include no more than 10 street intersections, must be completed in no more than one hour, and must begin at either 10:00 a.m. or 2:00 p.m.
- (3) The parade must be conducted in such a manner that to the extent that the route includes any entrances to or exits from off-street vehicle parking, loading, or customer service facilities, whether public or private, the width of the parade procession shall be controlled at those facilities so that at least one lane of the street may safely be left open for vehicular access to each vehicle facility from the nearest cross street.
- (4) A parade route may not include any streets or portions of streets that are located west of Bagby Street, south of Jefferson Street, east of Chartres Street, or north of Congress Street.
- (5) A parade route must in its entirety be located either:
 - a. On Fannin Street or other streets or portions of streets located to the east of Fannin Street; or
 - b. On Travis Street or other streets or portions of streets located to the west of Travis Street.

Sec. 45-234. Parades outside of downtown area.

(a) Permits for parades outside of the downtown area shall be issued in conformance with all the provisions of this division. No permit shall be issued for a parade that includes streets located both inside and outside the downtown area.

(b) Applicants for parade permits for parades to be held outside the downtown area may design their own parade routes with the following restrictions:

- (1) The route may not exceed one and one-half miles in length and may not include more than twenty-five intersections, whichever is less.
- (2) The maximum time necessary for completion of the parade may not exceed

three hours.

- (3) ~~A If the parade is to be held on a day other than a Saturday, Sunday, holiday, or special event holiday, must be completed in no more than one hour, and must begin at 10:00 a.m., 2:00 p.m., or 7:00 p.m. it shall not be held between the hours of 7:00 a.m. and 9:00 a.m., or between the hours of 11:00 a.m. and 1:00 p.m., or between the hours of 3:30 p.m. and 7:00 p.m.~~
- (4) If more than one parade is to be held on the same calendar day and time, the parade routes and staging and disbanding areas of each parade may not be within five miles of one another.
- (5) No parade route shall contain any portion of the following streets, roads, or highways:
 - a. Interstate Highway 610 Loop, including its service roads.
 - b. U.S. Highway 59, including its service roads.
 - c. Interstate Highway 45, including its service roads.
 - d. U.S. Highway 290, including its service roads.
 - e. Interstate Highway 10, including its service roads.
 - f. State Highway 288, including its service roads.
 - g. Controlled access portions of U.S. Highways 90 and 90-A, including their service roads.
 - h. The Hardy Toll Road, including its service roads.
 - i. Beltway 8, including those portions known as the Sam Houston Toll Road, and its service roads.
 - j. State Highway 225, including its service roads.
 - k. Controlled access portions of State Highway 249, including its service roads.
 - l. State Highway Spur 5, including its service roads.
 - m. Westpark Toll Road.

This provision shall not be construed to prohibit a parade route from crossing one of the listed streets, roads, or highways while traveling along or upon a non-listed street, road, or highway.

Sec. 45-235. Permit application generally; issuance, etc.

(a) An application for a parade permit shall be submitted on a form supplied by the SEM, signed by the applicant or, if the applicant is other than an individual, a person authorized for that purpose by the applicant, ~~sworn to before an officer authorized to administer oaths~~, and filed with MOSE.

(b) An application for a parade permit shall be submitted not less than 10 business days prior to the proposed parade date. An application for a parade permit that requires the closure of a freeway entrance or exit ramp or any portion of a state-owned controlled access highway shall be filed not less than 90 days prior to the proposed parade date.

(c) The SEM shall review each application to ensure that the time, place, and manner of the proposed parade complies with the provisions of this division. Not later than the tenth business day after receipt of the application, the SEM shall:

- (1) Notify the applicant of the denial of the application if it is found to conflict with another parade already permitted for the same time, location, and date, or to be incomplete or to violate any provision of this Code, which notice shall set forth the reasons for the denial;
- (2) Issue a final permit as provided in section 45-243 of this Code if the applicant has satisfied all requirements of this division for the proposed parade; or
- (3) Issue a conditional permit, if additional requirements are to be satisfied in the future but within the time allotted by this division.

(d) The issuance of a conditional permit shall not authorize a parade applicant to conduct a parade at the requested time, place, or date and shall serve only to reserve the time, place, and date of the proposed parade route pending the applicant's timely satisfaction of all other requirements of this division applicable to the parade requested, including but not limited to the provision of required insurance, the payment of security and traffic control costs, or any other requirement.

(e) Each application for a parade permit must be accompanied by a non-refundable fee of \$250. All tendered fees must be in the form of a cashier's check or money order payable to the city.

(f) If at the time of submitting the parade application, a non-revenue-generating parade applicant is unable to pay the full amount of the permit application fee pursuant to

subsection (e), the fee shall be reduced to that amount the applicant is able to pay, provided the applicant submits a sworn affidavit, on a form provided by the city attorney, containing the following information:

- (1) A statement that the applicant and the group or organization on whose behalf the application is made are unable to pay the full amount of the permit fee for the parade; and
- (2) ~~A statement that the applicant and the group or organization on whose behalf the application is made have made diligent efforts to raise money to pay the permit fee; and~~
- (3) A statement of the exact amount the applicant and the group or organization on whose behalf the application is made are able to pay for the permit fee at the time the application is delivered to MOSE.

(g) Applications for parade permits shall be delivered to MOSE and may be delivered between the hours of 8:00 a.m. and 5:00 p.m. except on Saturdays, Sundays, and holidays.

(h) Applications for parade permits may be filed no earlier than the 365th day prior to the date of the requested parade, provided that if the 365th day falls on a Saturday, Sunday, or holiday, then the application may be filed no earlier than the next day that is not a Saturday, Sunday, or holiday. Prematurely filed applications, or applications that do not meet all requirements of this section, shall be of no force and effect and shall be returned to the applicant.

(i) The numbers of parade permits that may be issued shall be subject to the following limitations:

- (1) Only one permit shall be issued for a parade to be conducted in the downtown area on the same day;
- (2) Only four permits may be issued for parades to be conducted on the same calendar day in the city limits; and
- (3) Permits may not be issued for conflicting times. For purposes of this provision, parades are considered to be conflicting if their starting times are less than four hours apart; provided, however, the director, in conjunction with the police chief, may exercise professional judgment by waiving the aforementioned four-hour provision provided:
 - a. The proposed parades will not substantially disrupt the use of any street in and around the parade route's respective locations; and

b. The director and police chief:

- [1] Determine that their respective departments have the appropriate amount of city personnel and resources available to monitor the parades based upon the estimated number of parade participants; or
- [2] Approve a parade permit applicant's submitted security control and traffic control plans to hire and pay all personnel necessary to deploy security control and traffic control devices and services along the proposed parade routes.

(j) Parade permits shall be issued in the order in which completed applications that comply with all applicable requirements of this division are received by MOSE.

Sec. 45-236. Application information.

The application for a parade permit shall contain the following information:

- (1) The name, address, and telephone number of the applicant, as well as the name, address, and telephone number of the individual who will be on-site and in charge of conducting the parade for the applicant and will be responsible to city officials for ensuring that the parade is conducted in compliance with this division and other applicable laws.
- (2) The date requested for the parade and the time of day requested.
- (3) The estimated duration of the parade and proposed route thereof.
- (4) The estimated number of animals that will be used in the parade.
- (5) The estimated number of individual persons who will participate in the parade.
- (6) The estimated number, if any, of animals and riders, animal-drawn vehicles, floats, motor vehicles, motorized displays, and marching units or organizations, such as bands, color guards, and drill teams that will participate in the parade.
- (7) A statement that the individual submitting the application is fully authorized to act and contract for the applicant, together with documents satisfactory to the SEM showing the authority of such individual.
- (8) A provision, in a form approved by the city attorney, whereby the applicant

contracts and agrees to indemnify and hold the city harmless against liability for any and all claims, judgments, and associated expenses, for damage to property or injury to or death of persons arising out of or resulting from conduct of the parade proximately caused by or resulting from the acts or omissions of the applicant, association, organization, firm or corporation on whose behalf the application is made, or any person under their control, insofar as permitted by law.

- (9) If required by section 45-242 of this Code, either proof of the required insurance or a declaration that proof of insurance will be provided within the time set forth in that section.
- (10) A provision whereby the applicant and any other persons, associations, organizations, firms, or corporations on whose behalf the application is made agree to comply with any special or unusual requirements that may be imposed or created by virtue of the proposed nature or size of the parade.
- (11) A declaration as to the status of the parade as a revenue-generating or non-revenue-generating parade.
- (12) A declaration that the person conducting a parade prefers to either:
 - a. Provide all necessary security and traffic control services with non-city personnel; or
 - b. Reimburse the city for the provision of security and traffic control services as provided in section 45-232 of this Code.

Such declaration by the parade organizer shall be final.

- (13) A provision whereby the applicant agrees to modify the proposed parade route, subject to the review and written approval of the director and police chief, if:
 - a. The director and police chief determine that the time, route, or size of the proposed parade will substantially disrupt the use of any street that is ordinarily subject to significant traffic congestion;
 - b. The SEM is unable to secure the requisite approval of the use of any freeway entrance and/or exit ramps or any portion of a state-owned highway or road included in the proposed parade route; and/or
 - c. The director and police chief determine that the proposed parade will substantially affect the city's ability to deliver police, fire, and medical

emergency services to the proposed parade location and in the vicinity of the proposed parade location.

The applicant shall provide the requisite modified parade route not more than two calendar days after receipt of notice from the SEM.

- (14) A statement that the applicant agrees to provide any other information required by the SEM.

Sec. 45-237. When application for parade permit is deemed complete.

An application for a parade permit is deemed completed when the applicant has provided all of the information required in section 45-236 of this Code including proof of insurance and any additional information required by the SEM pursuant to items (9) and (14) of section 45-236 of this Code and paid any fees or reimbursements due to the city pursuant to this or any previous permit from the city.

Sec. 45-238. Reasons for denial of a parade permit.

(a) The SEM may deny a parade permit if the applicant has failed to meet all of the requirements for submitting an application for a parade permit.

(b) Notwithstanding the provisions of subsection (a), the SEM may deny a parade permit if, after reviewing the applicants' application:

- (1) The applicant demonstrates an inability or unwillingness to conduct a parade pursuant to the terms and conditions of this division;
- (2) The applicant demonstrates an inability or unwillingness to conduct a parade pursuant to the terms and conditions set forth in the parade permit application;
- (3) The applicant has failed to submit a timely parade permit application in accordance with section 45-235(b) of this Code;
- (4) The parade will significantly affect the ability of the city to render necessary services to its residents, based upon its equipment and personnel resources and other ongoing functions and responsibilities of its affected departments, including the police, fire, and public works and engineering departments; or
- (5) The applicant has been informed that the proposed parade route must be modified in accordance with item (13) of section 45-236 of this Code and the applicant fails to or refuses to modify the proposed parade route.

Sec. 45-239. Procedure upon permit denial.

The SEM shall notify the applicant of any permit denial, and the reasons therefore, by placing such notice in the United States mail, certified, return receipt requested within 10 working days of the date of the receipt of the application.

Such letter shall be addressed to the applicant at the address stated on the application. Any failure to give such notice of denial within the time limits prescribed in this section shall be deemed a granting of the permit as requested.

Sec. 45-240. Revocation of permit.

(a) A permit may be revoked if the SEM determines that:

- (1) A violation of any condition of the permit exists, including failure to obtain written approval for any security or other plans required under this Code or to implement any such plans;
- (2) The event poses an immediate threat to health or safety;
- (3) The event organizer or any person associated with the event has failed to obtain any other permit required pursuant to this Code or other applicable law;
- (4) The permit was issued in error or contrary to law;
- (5) The parade has changed from a parade that does not require insurance ~~non-insurance~~ to a parade ~~one~~ that requires insurance ~~or a non-revenue generating to a revenue-generating parade~~; or
- (6) The applicant demonstrates an inability or unwillingness to conduct a parade pursuant to the terms and conditions set forth in the parade permit application.

(b) Except as provided in subsection (c) of this section, notice of revocation shall be in writing and set forth specifically the reasons for the revocation.

(c) Any threat to health or safety requiring immediate revocation of a permit shall authorize the SEM or any other person authorized by the city to notify the event organizer verbally of such revocation.

(d) The appeal of a revocation shall be handled in the same manner and under the same time requirements as denials of permits.

Sec. 45-241. Appeal from permit denial.

(a) The decision of the SEM is final unless appealed under this section. An applicant may appeal the denial or revocation of a permit by filing a written request for a hearing with the SEM within 10 working days of the date of such denial. A hearing shall be conducted within 10 working days of the receipt of such request before a hearing committee, consisting of the director, the police chief, and the fire chief or the fire chief's designee. The city attorney or the city attorney's designee shall be present, in a non-voting capacity, to advise on any legal issue. It shall be the duty of the SEM to defend the decision during the hearing. Evidence on the matter shall be received in accordance with Rule 12 of section 2-2 of this Code. The hearing committee shall render a written decision on the matter within five working days of the date of the hearing and immediately provide a copy of such decision to the applicant.

(b) Upon receipt of the hearing committee's decision, the applicant may appeal such decision by giving written notice to the city secretary within five working days of the date of such decision. The city secretary and city agenda director shall arrange a date for the matter to be reviewed by the city council, at the next regularly-scheduled council meeting at which it is possible to give lawful prior notice of the matter after the receipt of the hearing committee's decision and the record required by Rule 12 of section 2-2 of this Code. The city secretary shall give written notice thereof to the applicant. The city council shall consider the appeal under the provisions of Rule 12. At the conclusion of the city council's review of the matter, the city council shall render a decision to grant or deny the requested permit, and such decision shall be final and exhaust the applicant's administrative remedies. If the foregoing time requirements appear inadequate to resolve the appeal prior to the date scheduled for the event, the burden shall be upon the applicant to expedite any filings required and to request a special city council meeting, which shall be granted if reasonable under the circumstances.

Sec. 45-242. Insurance.

(a) No final parade permit shall be issued by the SEM for a parade to include any number of animals, floats, or motorized vehicles unless the applicants shall have delivered to the SEM proof that the insurance required by this section has been obtained by the applicant. Proof of insurance required for a parade to include any number of animals, floats, or motorized vehicles shall be delivered to the SEM not less than 10 business days before the proposed parade date.

(b) Any applicant for a parade permit who fails to provide the requisite proof of insurance not less than 10 business days before the proposed parade date shall not be granted a final parade permit. Any conditional parade permit which may have been previously issued shall be revoked by operation of law.

(c) The proof of insurance required by this section for a parade to include any

number of animals, floats or motorized vehicles not subject to state safety responsibility laws shall consist of a current policy of commercial general liability insurance to include designated premises of the parade route, staging area, and disbanding area. The policy shall bear an endorsement for the contractually assumed liability as set forth in item (8) of section 45-236 of this Code. The required policy shall name the city as an additional insured and be issued by a carrier authorized or eligible to transact business in Texas. Each policy shall contain an endorsement that the issuer waives any claim or right of subrogation to recover against the city, its officers, agents, or employees.

The insurance shall contain policy limits of not less than the following:

- (1) Commercial general liability insurance with a minimum limit of:
 - a. For property damage, \$1,000,000.00 for each occurrence; and
 - b. For bodily injury or death, \$1,000,000.00 for each occurrence.
- (2) Automobile liability insurance, covering all owned, hired and non-owned vehicles with a minimum limit of bodily injury and property damage of \$1,000,000.00 combined single limit.

(d) The proof of insurance required by this section for a parade to include motorized vehicles subject to state safety responsibility laws may be in the form provided in subsection (c) or alternatively consist of proof of compliance with state safety responsibility laws for each vehicle.

Sec. 45-243. Final permit.

A final permit shall be issued only when the applicant has provided all information, including proof of insurance and any additional information, required pursuant to section 45-236 of this Code.

Sec. 45-244. Parades exempt from permits.

(a) Notwithstanding the provisions of this division, no permit shall be required for a parade that meets all of the following restrictions:

- (1) The parade shall not contain more than 250 individuals nor more than 12 vehicles or animals.
- (2) The parade shall not contain any number of animals or vehicles that are not licensed to travel on public streets.
- (3) The parade route shall not exceed one mile in length, shall contain no

portion of a major thoroughfare or major collector street and may contain no streets located within the downtown area.

(4) The parade shall comply with the time restrictions contained in subsection (b)(3) of section 45-234 of this Code, and shall take no longer than one hour to complete.

(5) The parade sponsors shall provide necessary traffic control.

(b) The individual or group of individuals who intend to conduct a parade under this section shall provide written notice of the time, day, and place of the parade to the SEM by hand delivering the notice or by mailing the notice by certified mail to be received by MOSE not less than 10 ~~three~~ business days before the parade.

(c) The city shall not be responsible for providing police officers or other city employees to perform traffic control functions during a parade held under authority of this section.

Sec. 45-245. Staging and disbanding areas; other uses of public streets and sidewalks.

Consistent with traffic mobility and access considerations, the director and the SEM, in consultation with the chief of police, or the police chief's designee, may allow public streets to be used by parade permit holders as staging and disbanding areas for parades. The use of public streets and sidewalks for purposes other than staging or disbanding are subject to the regulations set forth in section 40-27 and sections 40-361 through 40-378 of this Code. The closure of freeway ramps associated with a parade requires the submission to the director of a signed and sealed traffic control plan and proof of compliance with all insurance requirements at least 90 days prior to the scheduled parade date.

Sec. 45-246. Regulations.

Consistent with the provisions of this division and other applicable laws, the SEM may issue regulations governing the issuance of parade permits and the conduct of parades. The regulations shall be subject to the approval of the city attorney. A copy of any regulations so promulgated shall be made available upon request in the SEM's office for inspection and for purchase at the copy fee provided by law.

Secs. 45-247--45-250. Reserved.

City of Houston, Texas, Ordinance No. 2008-_____

AN ORDINANCE AMENDING ARTICLE IX OF CHAPTER 45 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, RELATING TO PARADES; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

* * * * *

WHEREAS, on June 6, 2007, City Council took action by amending the City's parade regulations to better serve the interests of the citizenry while preserving the interests of individuals and organizations who wish to engage in such activities; and

WHEREAS, recent litigation has demonstrated that many of the City's Code of Ordinance provisions concerning the receipt and processing of parade permit applications are content-neutral, time, place, and manner regulations that are narrowly tailored to serve a significant government interest yet leave open ample alternative channels of communication; and

WHEREAS, the outcome of recent litigation suggests that the City's parade regulations should be further amended to better afford those citizens and organizations who wish to engage in such activities the opportunity to do so while ensuring that all provisions necessary for the successful administration of parade permit applications are narrowly tailored to serve a significant governmental interest containing reasonably specific and objective standards equally applicable to all those who wish to apply for a parade permit; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as a part of this Ordinance.

Section 2. That the definitions of the terms *non-revenue-generating parade* and *revenue generating parade* in Section 45-231 of the Code of Ordinances, Houston, Texas, are hereby amended to read as follows:

"Non-revenue-generating parade means any parade for which no participation fee is charged or for which no cash is accepted or collected as sponsorship or in support of the proposed parade."

"Revenue-generating parade means any parade for which a participation fee is charged or for which any cash is accepted or collected as sponsorship or in support of the proposed parade."

Section 3. That Item (3) of Subsection (b) of Section 45-234 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(3) A parade held on a day other than a Saturday, Sunday, holiday, or special event holiday, must be completed in no more than one hour, and must begin at 10:00 a.m., 2:00 p.m., or 7:00 p.m."

Section 4. That Subsection (a) of Section 45-235 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(a) An application for a parade permit shall be submitted on a form supplied by the SEM, signed by the applicant or, if the applicant is other than an individual, a person authorized for that purpose by the applicant, and filed with MOSE."

Section 5. That Subsection (f) of Section 45-235 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(f) If at the time of submitting the parade application, a non-revenue-generating parade applicant is unable to pay the full amount of the permit application fee pursuant to subsection (e), the fee shall be reduced to that amount the applicant is able to pay, provided the applicant submits a sworn affidavit, on a form provided by the city attorney, containing the following information:

- (1) A statement that the applicant and the group or organization on whose behalf the application is made are unable to pay the full amount of the permit fee for the parade; and
- (2) A statement of the exact amount the applicant and the group or organization on whose behalf the application is made are able to pay for the permit fee at the time the application is delivered to MOSE."

Section 6. That Item (5) of Subsection (a) of Section 45-240 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(5) The parade has changed from a parade that does not require insurance to a parade that requires insurance; or"

Section 7. That Subsection (b) of Section 45-244 of the Code of Ordinances, Houston, Texas, is hereby amended to read as follows:

"(b) The individual or group of individuals who intend to conduct a parade under this section shall provide written notice of the time, day, and place of the parade to the SEM by hand delivering the notice or by mailing the notice by certified mail to be received by MOSE not less than 10 business days before the parade."

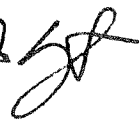
Section 8. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 9. That there exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor.

PASSED AND APPROVED this ____ day of _____, 2008.

Mayor of the City of Houston

Prepared by Legal Dept. Roberto U. Hernandez
RVG:asw 01/04/2008 Assistant City Attorney
Requested by Arturo G. Michel, City Attorney
L.D. File No. 0390701063001



SUBJECT: Ordinance authorizing the abandonment and sale of Redwood Street from Palmetto Street to Rustic Lane, in exchange for the conveyance to the City of a full-width utility easement, both located in the Pecan Park Replat and Extension, out of the Jacob Thomas Survey, A-74. Parcels SY7-019 and VY7-031	Category # 7	Page 1 of <u>1</u>	Agenda Item # 15
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FROM (Department or other point of origin):

Department of Public Works and Engineering

Origination Date

1-10-08

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE:

 Michael S. Marcotte, P.E., DEE, Director
Council District affected: I

Key Map 535E

For additional information contact:
 Nancy P. Collins  Phone: (713) 837-0881
 Senior Assistant Director Real Estate
Date and identification of prior authorizing Council Action: C.M. 2007-0340 (4/4/07)

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of Redwood Street from Palmetto Street to Rustic Lane, in exchange for the consideration of \$63,915.00 plus the conveyance to the City of a full-width utility easement, both located in the Pecan Park Replat and Extension, out of the Jacob Thomas Survey, A-74. **Parcels SY7-019 and VY7-031**

Amount and**Source of Funding:** Not Applicable**F & A Budget:****SPECIFIC EXPLANATION:**

By Council Motion 2007-0340, City Council authorized the subject transaction. Houston Community College System (HCCS), the abutting property owner, plans to expand its campus by constructing pedestrian walkways and landscaped areas in the street being abandoned and sold. HCCS has agreed to fund speed bumps per the terms of a separate agreement.

Houston Community College System has complied with the council motion requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Houston Community College System:

Parcel SY7-019
 23,242-square-foot portion of Redwood Street
 Valued at \$5.50 per square foot

\$127,831.00

TOTAL ABANDONMENT**\$127,831.00**

In exchange, Houston Community College System will pay

Cash

\$63,915.00

Plus convey to the City

Parcel VY7-031
 23,242-square-foot utility easement
 Valued at \$2.75 per square foot

\$63,916.00

TOTAL CASH AND CONVEYANCE**\$127,831.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of Redwood Street from Palmetto Street to Rustic Lane, in exchange for the consideration of \$63,915.00 plus the conveyance to the City of a full-width utility easement, both located in the Pecan Park Replat and Extension, out of the Jacob Thomas Survey, A-74. **Parcels SY7-019 and VY7-031**

MSM:NPC:dob

 c: Raymond D. Chong, P.E., P.T.O.E.
 Marlene Gafrick

 Daniel W. Krueger, P.E.
 John Sakolosky, P.E.

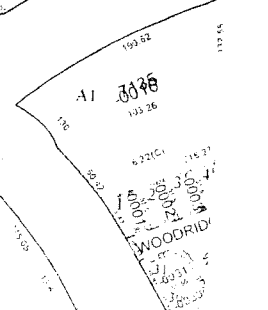
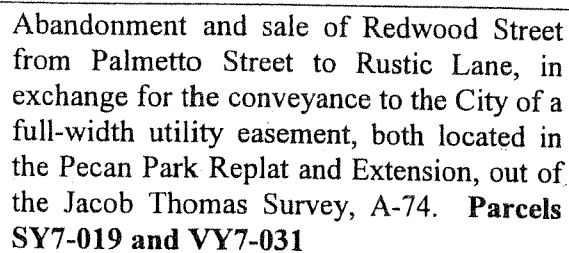
 Marty Stein
 Jeff Taylor

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CUIC #20DOB021

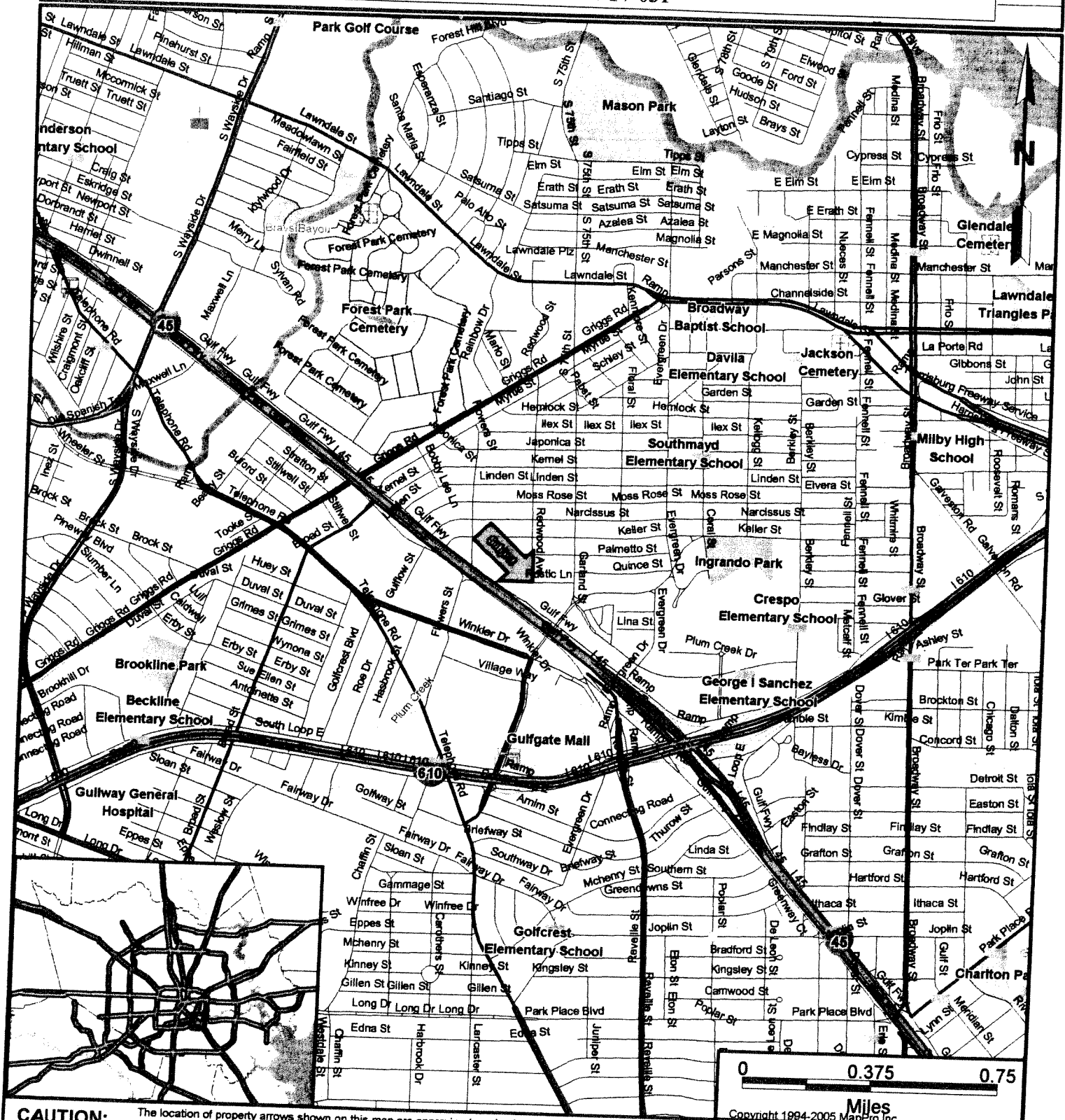
REQUIRED AUTHORIZATION**F&A Director:****Other Authorization:****Other Authorization:**

 Andrew F. Icken, Deputy Director
 Planning and Development Services Division



LOCATION MAP

Abandonment and sale of Redwood Street from Palmetto Street to Rustic Lane, in exchange for the conveyance to the City of a full-width utility easement, both located in the Pecan Park Replat and Extension, out of the Jacob Thomas Survey, A-74. **Parcels SY7-019 and VY7-031**



CAUTION:

The location of property arrows shown on this map are approximate only. Inaccuracies may exist on map such as missing, incorrectly drawn, or incorrectly addressed streets. Please report any such inaccuracy to MapPro, Inc. so that appropriate corrections can be made.

Prepared by City of Houston using MapPro Service. MapPro Inc., 5353 West Alabama St, Suite 303, Houston, TX 77056 (713)789-1406

MOTION NO. 2007 0340

MOTION by Council Member Khan that the recommendation of the Director of the Department of Public Works and Engineering, reviewed and approved by the Joint Referral Committee, on request from Dan Bankhead, Rey De La Reza Architects, Inc, on behalf of Houston Community College, for the abandonment and sale of Redwood Street from Palmetto Street to Rustic Lane, located in the Pecan Park Replat and Extension, out of the Jacob Thomas Survey, A-74, Parcels SY7-019 and VY7-031, be adopted as follows:

1. The City abandon and sell Redwood Street from Palmetto Street to Rustic Lane, in exchange for the conveyance to the City of a full-width utility easement, both located in the Pecan Park Replat and Extension, out of the Jacob Thomas Survey, A-74,
2. The applicant be required to a) eliminate the public street of Redwood Street by designing and constructing changes approved by the Traffic and Transportation Division, b) notify the City in writing of the completion of the abandonment and sale so the City can request CenterPoint Energy to remove power from the public street lights, and c) agree to privately fund one to three speed bumps on Palmetto Street, between Redwood Street and Garland Street, if residents on Palmetto Street petition the City, at any time up to three years after the effective date of the ordinance abandoning and actual closure of the street, for the placement of speed bumps, and the Traffic and Transportation Division deems the placement of speed bumps is prudent. All of the above mentioned matters must be accomplished at no cost to the City and under the proper permits;

3. The applicant be required to obtain a letter of no objection from each of the privately owned utility companies for the street right-of-way being abandoned and sold;
4. The applicant be required to furnish the Department of Public Works and Engineering with a durable, reproducible (Mylar) survey plat and field notes of the affected property;
5. The Legal Department be authorized to prepare the necessary transaction documents; and
6. Ms. Jasmine Quinerly and Mr. George Coleman, independent real estate appraisers, are hereby appointed to establish the value, inasmuch as the value of the property interest is expected to exceed \$25,000.00.

Seconded by Council Member Alvarado and carried.

Mayor White, Council Members Lawrence, Clutterbuck,
Edwards, Wiseman, Khan, Holm, Garcia, Alvarado,
Brown, Lovell and Berry voting aye
Nays none

Council Member Johnson absent on personal business

Council Member Green absent due to being ill

PASSED AND ADOPTED this 4th day of April, 2007.

Pursuant to Article VI, Section 6 of the City Charter, the
effective date of the foregoing motion is April 10, 2007.



City Secretary

TO: Mayor via City Secretary

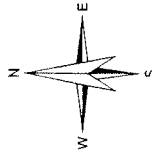
REQUEST FOR COUNCIL ACTION

SUBJECT: Ordinance authorizing the sale of 1,158 square feet of excess fee-owned East 11th Street right-of-way, consisting of the remainder of Lot 2, Block 1, located in the Norhill Addition, out of the John Austin Survey. Parcel SY7-045		Category # 7	Page 1 of <u>1</u>	Agenda Item # 16
FROM (Department or other point of origin): Department of Public Works and Engineering		Origination Date 1-10-08		Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE: <i>MS Michael S. Marcotte</i> Michael S. Marcotte, P.E., DEE, Director		Council District affected: H Key Map 453X <i>100</i>		
For additional information contact: Nancy P. Collins <i>PC</i> Phone: (713) 837-0881 Senior Assistant Director Real Estate		Date and identification of prior authorizing Council Action: C.M. 2007-0358 (4/11/07)		
RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the sale of 1,158 square feet of excess fee-owned East 11th Street right-of-way, consisting of the remainder of Lot 2, Block 1, located in the Norhill Addition, out of the John Austin Survey. Parcel SY7-045				
Amount and Source of Funding: Not Applicable			F & A Budget:	
SPECIFIC EXPLANATION: By Council Motion 2007-0358, City Council authorized the subject transaction. Subsequent to the motion the required survey determined the exact area of the subject right-of-way to be 1,158 square feet. Alexander A. Valdez and wife, Nancy L. Valdez, the abutting property owners, plan to include the subject property with their fenced residential property. Alexander A. Valdez and wife, Nancy L. Valdez, have complied with the council motion requirements, have accepted the City's offer, and have rendered payment in full. The City will abandon and sell to Alexander A. Valdez and wife, Nancy L. Valdez : Parcel SY7-045 1,158-square-foot tract of land \$28,950.00 Valued at \$25.00 per square foot TOTAL ABANDONMENT <u>\$28,950.00</u> Therefore, it is recommended City Council approve an ordinance authorizing the sale of 1,158 square feet of excess fee-owned East 11th Street right-of-way, consisting of the remainder of Lot 2, Block 1, located in the Norhill Addition, out of the John Austin Survey. Parcel SY7-045 MSM:NPC:dob c: Marlene Gafrick Daniel W. Krueger, P.E. Marty Stein Jeff Taylor				
s:\dob\sy7-045.rc2.doc			CUIC #20DOB022	
REQUIRED AUTHORIZATION				
F&A Director:	Other Authorization:	Other Authorization: <i>AF Icken</i> Andrew F. Icken, Deputy Director Planning and Development Services Division		

Harris County Appraisal District



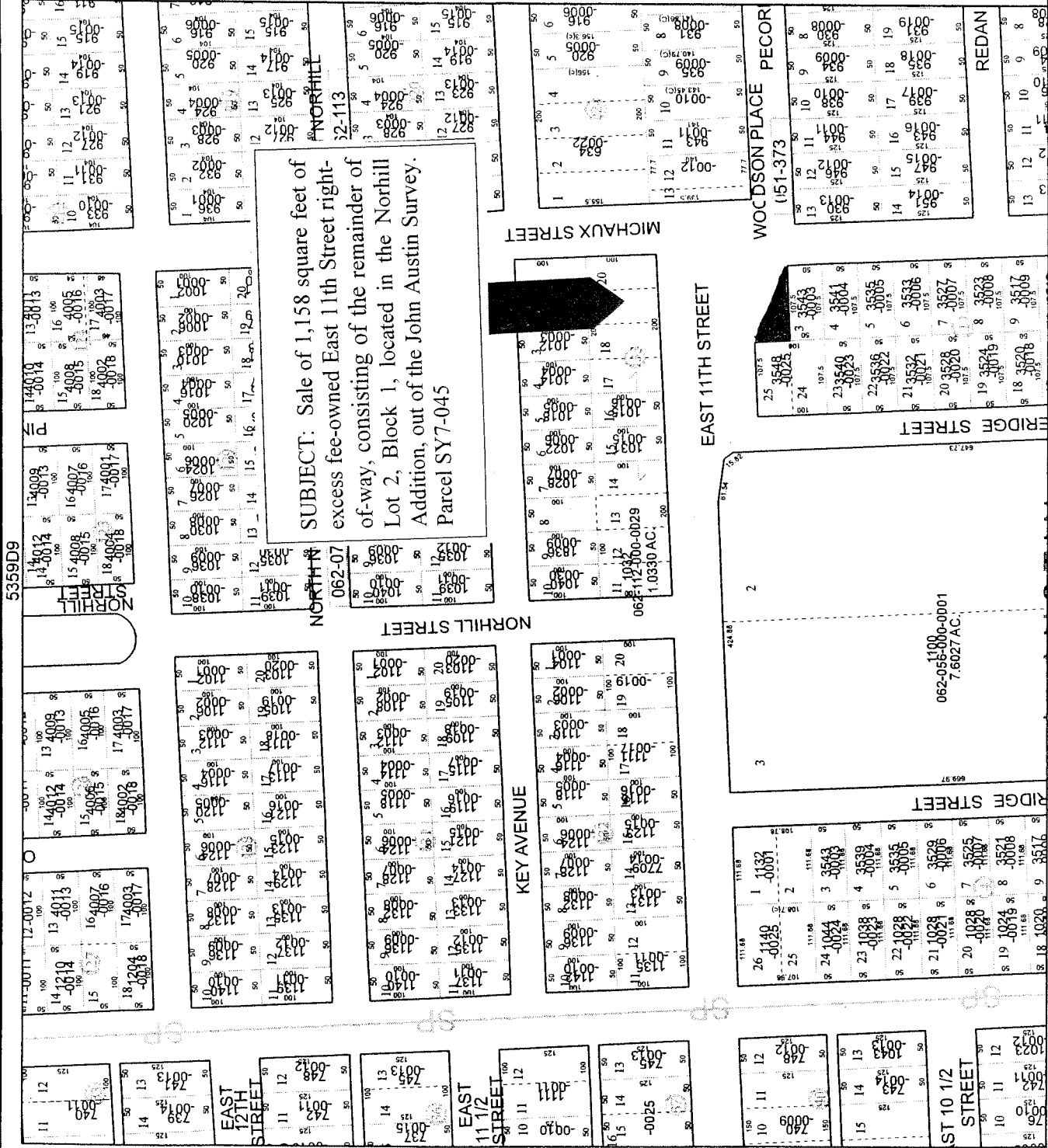
PUBLICATION DATE:
9/22/2006



MAP LOCATION

FACET 5358B

1	2	3	4
5	6	7	8
9	10	11	12



5358A4

5359D9

5358B5

MOTION by Council Member Holm that the recommendation of the Director of the Department of Public Works and Engineering, reviewed and approved by the Joint Referral Committee, on request from Alexander A. Valdez, 3543 Michaux Street, Houston, Texas, 77009, for the sale of $\pm 1,781$ square feet of excess fee-owned East 11th Street right-of-way, consisting of the remainder of Lot 2, Block 1, located in the Norhill Addition, out of the John Austin Survey, Parcel SY7- 045, be adopted as follows:

1. The City sell $\pm 1,781$ square feet of excess fee-owned East 11th Street right-of-way, consisting of the remainder of Lot 2, Block 1, located in the Norhill Addition, out of the John Austin Survey;
2. The applicant be required to obtain a letter of no objection from each of the privately owned utility companies for the street right-of-way being sold;
3. The applicant be required to furnish the Department of Public Works and Engineering with a durable, reproducible (Mylar) survey plat and field notes of the affected property;
4. The Legal Department be authorized to prepare the necessary transaction documents; and
5. Mr. Michael Copland and Frank Flores, independent real estate appraisers, are hereby appointed to establish the value, inasmuch as the value of the property interest is expected to exceed \$25,000.00.

Seconded by Council Member Alvarado and carried.

Mayor White, Council Members Johnson, Clutterbuck,
Edwards, Holm, Garcia, Alvarado, Brown, Lovell, Green
and Berry voting aye

Nays none

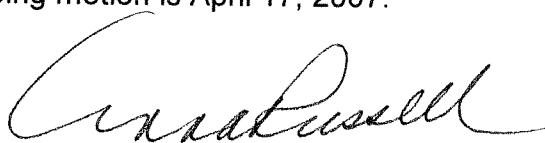
Council Members Johnson, Garcia and Green absent

Council Members Lawrence and Khan out of the City on City business

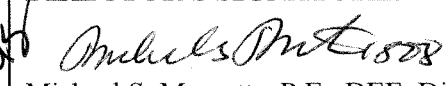


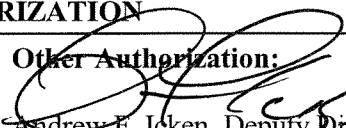
Council Member Wiseman due to being ill

PASSED AND ADOPTED this 11th day of April, 2007.

Pursuant to Article VI, Section 6 of the City Charter, the
effective date of the foregoing motion is April 17, 2007.



City Secretary

SUBJECT: Ordinance authorizing the abandonment and sale of a 15-foot-wide alley, between Patterson Street and Fowler Street, located between Lots 1-5 and 8-12, and between Lot 6 and a portion of Lot 7, Block 56 of the Brunner Addition. Parcel SY7-060		Category # 7	Page 1 of 1	Agenda Item # 17
FROM (Department or other point of origin): Department of Public Works and Engineering		Origination Date 1/10/08		Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., DEE, Director		Council District affected: H Key Map 492H 		
For additional information contact: Nancy P. Collins  Phone: (713) 837-0881 Senior Assistant Director-Real Estate		Date and identification of prior authorizing Council Action: C.M. 2007-0233 (02/28/07)		
RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 15-foot-wide alley, between Patterson Street and Fowler Street, located between Lots 1-5 and 8-12, and between Lot 6 and a portion of Lot 7, Block 56 of the Brunner Addition. Parcel SY7-060				
Amount and Source of Funding: Not Applicable			F & A Budget:	
SPECIFIC EXPLANATION: By Council Motion 2007-0233, City Council authorized the subject transaction. Washington 4500, L.P. (Robert C. Orr, Jr., General Partner), plans to combine the alley being abandoned and sold into its abutting property to be used as parking for a retail center at this location. Washington 4500, L.P. has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full. The City will abandon and sell to Washington 4500, L.P.: Parcel SY7-060 3,750-square-foot portion of an alley \$150,000.00 Valued at \$40.00 per square foot TOTAL ABANDONMENTS <u>\$150,000.00</u> Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 15-foot-wide alley, between Patterson Street and Fowler Street, located between Lots 1-5 and 8-12, and between Lot 6 and a portion of Lot 7, Block 56 of the Brunner Addition. MSM:NPC:psm c: Daniel W. Krueger, P.E. Reid K. Mrsny, P.E. Marty Stein Jeff Taylor				
s:\psm\sy7-060.rc2.doc			CUIC #20PSM211	
REQUIRED AUTHORIZATION				
F&A Director:	Other Authorization:	Other Authorization:  Andrew F. Icken, Deputy Director Planning and Development Services Division		

MOTION by Council Member Khan that the recommendation of the Director of the Department of Public Works and Engineering, reviewed and approved by the Joint Referral Committee, on request from Robert C. Orr, Jr. Washington 4500, LP (Robert C. Orr, Jr., General Partner), 8554 Katy Freeway, Suite 100 Houston, Texas 77024, for the abandonment and sale of a 15-foot-wide alley, between Patterson Street and Fowler Street, located between Lots 1-5 and 8-12, Block 56 of Brunner Addition, Parcel No. SY7-060, be adopted as follows:

1. The City (a) abandon and sell a 15-foot-wide alley, located between property owned by Washington 4500, LP comprised of Lots 1-5 and 8-12, and (b) abandon a 15-foot-wide alley, between property owned by the City of Houston comprised of Lot 6 and a portion of Lot 7, all located between Patterson Street and Fowler Street, within Block 56 of Brunner Addition;
2. The applicant be required to: (a) cut, plug, and abandon the existing 2-inch water line located in the subject alley, from Patterson Street to Fowler Street, and relocate any service connections to Center Street or Washington Avenue; and (b) construct a new 8-inch water line along Fowler Street, from the existing 2-inch water line at the intersection of Fowler Street and the subject alley to the existing 8-inch water line \pm 100 feet north of the intersection at Fowler Street and Washington Avenue, all at no cost to the City and under the proper permits;
3. The applicant be required to obtain a letter of no objection from each of the privately owned utility companies for the alley being abandoned and sold;
4. The applicant be required to furnish the Department of Public Works and Engineering with a durable, reproducible (Mylar) survey plat and field notes of the affected property;
5. The Legal Department be authorized to prepare the necessary transaction documents; and

6. Michael Copland and Frank Flores, independent real estate appraisers, are hereby appointed to establish the value, inasmuch as the value of the property interest is expected to exceed \$25,000.00.

Seconded by Council Member Garcia and carried.

Mayor White, Council Members Lawrence, Johnson, Clutterbuck, Edwards, Wiseman, Khan, Holm, Garcia, Alvarado, Brown, Lovell, Green and Berry voting aye
Nays none

PASSED AND ADOPTED this 28th day of February, 2007.

Pursuant to Article VI, Section 6 of the City Charter, the effective date of the foregoing motion is March 6, 2007.



City Secretary

SUBJECT: Ordinance authorizing the abandonment and sale of a 7-foot-wide sanitary sewer easement located between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, in exchange for the conveyance to the city of a 15-foot-wide access easement, from the new terminus of the sanitary sewer line east along the southern boundary line of Tract 1, Block 5, to the Ferndale Place right of way, all located within the E.C. Crawford Addition and/or Kerr's Ferndale Annex, out of the A.C. Reynolds Survey, A-61. **Parcels SY7-058 and AY7-442**

Category
7Page
1 of 2

Agenda Item #

18

FROM (Department or other point of origin):

Department of Public Works and Engineering

Origination Date

1-10-08

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE:
Michael S. Marcotte, P.E., DEE, Director**Council District affected: C**

Key Map 492T

PSM

For additional information contact:Nancy P. Collins 
Senior Assistant Director-Real Estate **Phone:** (713) 837-0881**Date and identification of prior authorizing Council Action:**

C.M. 2007-0537 (06/06/07)

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 7-foot-wide sanitary sewer easement located between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, in exchange for a consideration of \$300.00 plus the conveyance to the city of a 15-foot-wide access easement, from the new terminus of the sanitary sewer line east along the southern boundary line of Tract 1, Block 5, to the Ferndale Place right of way, all located within the E.C. Crawford Addition and/or Kerr's Ferndale Annex, out of the A.C. Reynolds Survey, A-61. **Parcels SY7-058 and AY7-442**

Amount and Source of Funding: Not Applicable**F & A Budget:****SPECIFIC EXPLANATION:**

By Council Motion 2007-0537, City Council authorized the subject transaction. Belle Meade Investment 2006 LP [Grayco Project Sackett GP LLC, a Texas limited liability company (John J. Gray, III, sole member), General Partner], plans to reroute the easement to facilitate the construction of an apartment complex on its property at this location.

Belle Meade Investment 2006 LP has complied with the council motion requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Belle Meade Investment 2006 LP:

Parcel SY7-058661-square-foot sanitary sewer easement
Valued at \$32.50 per square foot

\$21,482.50

TOTAL ABANDONMENTS**\$21,482.50**

s:\psm\sy7-058.rc2.doc

CUIC #20PSM207

REQUIRED AUTHORIZATION**F&A Director:****Other Authorization:****Other Authorization:**
Andrew F. Icken, Deputy Director
Planning and Development Services Division

Date:	Subject: Ordinance authorizing the abandonment and sale of a 7-foot-wide sanitary sewer easement located between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, in exchange for the conveyance to the city of a 15-foot-wide access easement, from the new terminus of the sanitary sewer line east along the southern boundary line of Tract 1, Block 5, to the Ferndale Place right of way, all located within the E.C. Crawford Addition and/or Kerr's Ferndale Annex, out of the A.C. Reynolds Survey, A-61. Parcels SY7-058 and AY7-442	Originator's Initials	Page <u>2</u> of <u>2</u>
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In exchange, Belle Meade Investment 2006 LP will pay

Cash \$300.00 (minimum fee)
Plus convey to the City:

Parcel AY7-442

1,560-square-foot access easement \$101,400.00
Valued at \$65.00 per square foot

TOTAL CASH AND CONVEYANCES

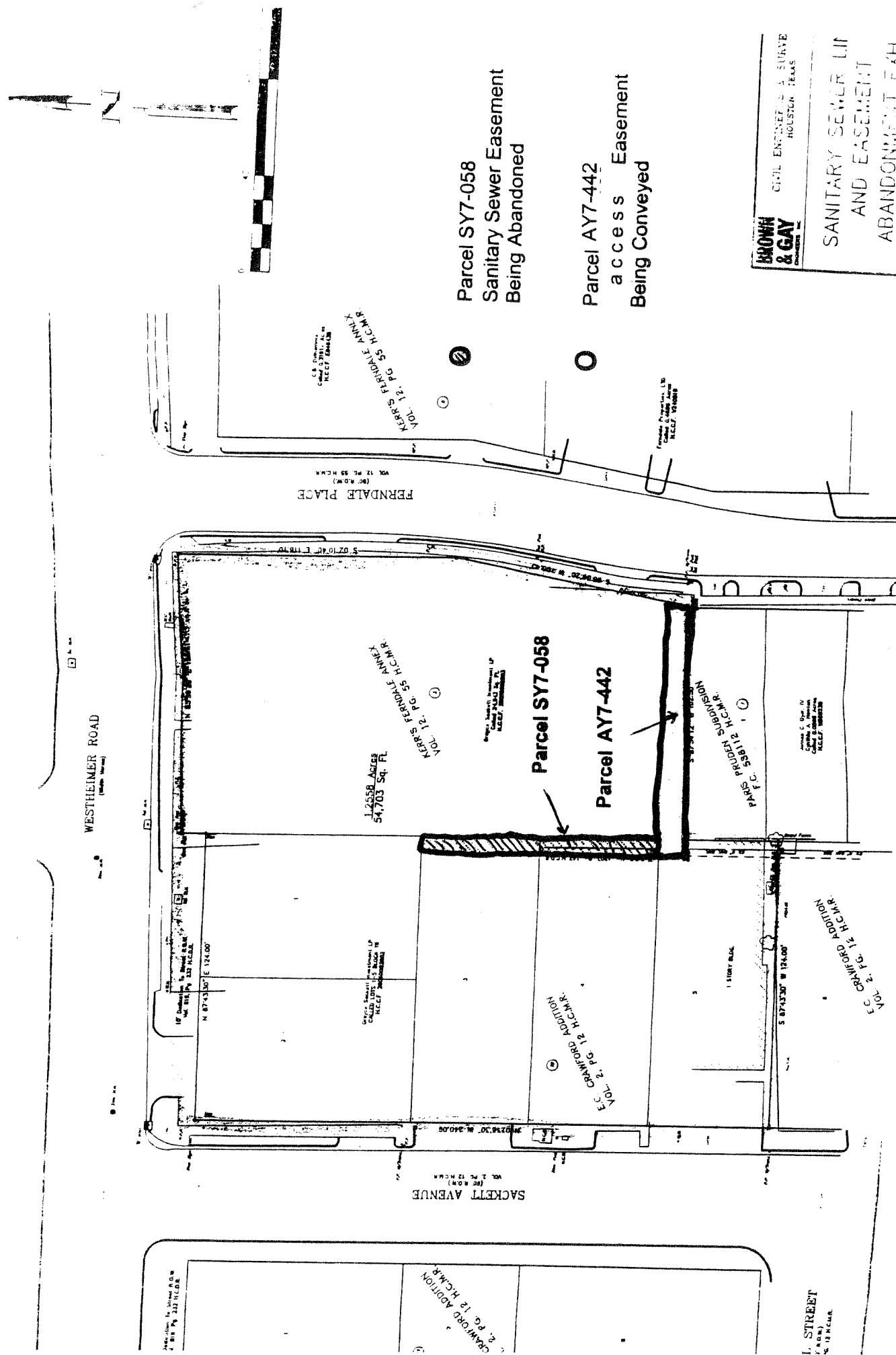
\$101,700.00

Inasmuch as the value of the \$300.00 minimum fee plus the easement being conveyed to the City are greater than the value of the easement being abandoned and sold, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 7-foot-wide sanitary sewer easement located between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, in exchange for a consideration of \$300.00 plus the conveyance to the city of a 15-foot-wide access easement, from the new terminus of the sanitary sewer line east along the southern boundary line of Tract 1, Block 5, to the Ferndale Place right of way, all located within the E.C. Crawford Addition and/or Kerr's Ferndale Annex, out of the A.C. Reynolds Survey, A-61.

MSM:NPC:psm

c: Daniel W. Krueger, P.E.
Reid K. Mrsny, P.E.
Marty Stein
Jeff Taylor

Ordinance authorizing the abandonment and sale of a 7-foot-wide sanitary sewer easement located between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, in exchange for the conveyance to the city of a 15-foot-wide access easement, from the new terminus of the sanitary sewer line east along the southern boundary line of Tract 1, Block 5, to the Ferndale Place right of way, all located within the E.C. Crawford Addition and/or Kerr's Ferndale Annex, out of the A.C. Reynolds Survey, A-61. **Parcels SY7-058 and AY7-442**



MOTION NO. 2007 0537

MOTION by Council Member Khan that the recommendation of the Director of the Department of Public Works and Engineering, reviewed and approved by the Joint Referral Committee, on request from Ronnie D. Harris of Brown & Gay Engineers, Inc., 10777 Westheimer Road, Suite 400, Houston, Texas 77042, on behalf of Belle Meade Investment 2006 LP [Grayco Project Sackett GP LLC (John J. Gray III, President), General Partner], for the abandonment and sale of a 7-foot-wide sanitary sewer easement between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, E. C. Crawford Addition, Parcels SY7-058 and AY7-442, be adopted as follows:

1. The City abandon and sell a 7-foot-wide sanitary sewer easement between Sackett Avenue and Ferndale Place, at the rear of Lots 3 and 4, Block 19, in exchange for the conveyance to the city of a 15-foot-wide access easement, along the southern boundary line of Tract 1, Block 5, to the Ferndale Place right of way, all located within the E. C. Crawford Addition and/or Kerr's Ferndale Annex;
2. The applicant be required to: (a) cut, plug, and abandon the existing 6-inch sanitary sewer line within the portion of the easement to be abandoned and sold, (b) install a backend manhole at the terminus of the remaining portion of the 6-inch sanitary sewer, and (c) replace the existing sanitary sewer line from the new backend manhole to the existing manhole in Lot 6, Block 19, all at no cost to the City and under the proper permits;
3. The applicant be required to prepare drawings that show the sanitary sewer lines and backend manhole that are abandoned, relocated, and constructed as part of this project and submit drawings to the Office of the City Engineer for plan review and approval. A copy of the council motion shall be attached to the plan set when it is submitted for plan review;

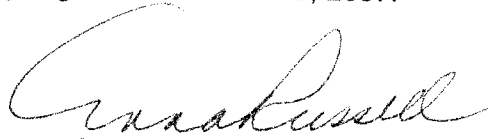
4. In the interest of expediting the abandonment and sale process, the applicant may choose to provide the City with a Letter of Credit (LOC), subject to the City's concurrence, covering the estimated construction cost for work required in Item 2 above in lieu of performing such work prior to finalization of the ordinance for this transaction. Should this option be selected, the applicant will be required to provide a LOC showing the City of Houston as beneficiary and in the amount of the estimated construction cost approved by the City. The LOC will be for a specific time period which may be less than but not longer than twelve months from the effective date of the ordinance for the transaction. Upon the applicant's satisfactory completion of the construction-related work as evidenced by written inspection clearance/approval by the Office of the City Engineer, PWE, at the applicant's request the City will release the LOC;
5. The applicant be required to furnish the Department of Public Works and Engineering with a durable, reproducible (Mylar) survey plat and field notes of the affected property;
6. The Legal Department be authorized to prepare the necessary transaction documents; and
7. Inasmuch as the value of the property interests is not expected to exceed \$25,000.00, that the value be established by staff appraisal, according to City policy.

Seconded by Council Member Alvarado and carried.

Mayor White, Council Members Lawrence, Johnson,
Clutterbuck, Edwards, Wiseman, Khan, Holm, Garcia,
Alvarado, Brown, Lovell and Green voting aye
Nays none
Council Member Berry absent

PASSED AND ADOPTED this 6th day of June, 2007.

Pursuant to Article VI, Section 6 of the City Charter, the
effective date of the foregoing motion is June 12, 2007.



City Secretary

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: Petition for the City's consent to the creation of 439.41 acres of land as Harris County Municipal Utility District No. 505 (Key Map No. 377-J)	Category #	Page 1 of <u>1</u>	Agenda Item # 19
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FROM (Department or other point of origin): Department of Public Works and Engineering	Origination Date 12/21/07	Agenda Date JAN 16 2008
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DIRECTOR'S SIGNATURE  Michael S. Marcotte, P.E., DEE, Director	Council District affected: "ETJ"
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For additional information contact: Jun Chang, P.E. Senior Assistant Director Phone: (713) 837-0433	Date and identification of prior authorizing Council action:
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RECOMMENDATION: (Summary)

The petition for the creation of 439.41 acres of land as Harris County Municipal Utility District No. 505 be approved.

Amount of Funding: NONE REQUIRED	F & A Budget:
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SOURCE OF FUNDING: ☐ General Fund ☐ Grant Fund ☐ Enterprise Fund

☐ Other (Specify)

SPECIFIC EXPLANATION:

The owners of 439.41 acres of land, located in the city's extraterritorial jurisdiction, have petitioned the City of Houston for consent to create a district.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

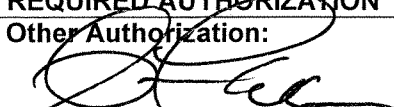
The district is located in the vicinity of Beltway 8, Wilson Road, Atascocita Road, and Lake Houston. The district will consist of 439.41 acres. The district will be served by a regional plant, the Harris County Municipal Utility District No. 412 Wastewater Treatment Plant. The nearest major drainage facility for Harris County Municipal Utility District No. 505 is Lake Houston.

Potable water will be provided by the City of Houston's Northeast Surface Water Plant. By executing the Petition for Consent, the district has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Attachments

cc: Marty Stein Marlene Gafrick Jeff Taylor Dan Krueger
Jack Sakolosky Bill Zrioka Waynette Chan Deborah McAbee Gary Norman

REQUIRED AUTHORIZATION 20JZC372	
F & A Director	Other Authorization:  Andrew F. Icken Deputy Director Planning & Development Services Div.
Other Authorization:	



CITY OF HOUSTON



Department of Public Works and Engineering
Water District Consent Application Form

Application Accepted as Complete (to be completed by PW&E)

Application is hereby made for consent of the City of Houston to the ☒ creation/ ☐ addition of 439.41 acres to Harris County MUD No. 505 under the provisions of Chapters 49 and 54 Texas Water Code.


Attorney for the District

Attorney: Mr. Jim Boone, Allen Boone Humphries Robinson, LLP

Address: 3200 Southwest Freeway, Suite 2600, Houston, TX Zip: 77027

Phone: 713-860-6404

Engineer: Kevin J. Gilligan, P.E., Carter & Burgess, Inc.

Address: 55 Waugh Drive, Suite 800, Houston Zip: 77007

Phone: 713-803-2337

Owners: Mr. Rick Hale, L.H. 800 Partners, Ltd.

Address: 9000 Gulf Freeway, Houston, TX Zip: 77017

Phone: 713-948-7772

(If more than one owner, attach additional page. List all owners of property within the District)

LOCATION

INSIDE CITY ☐

OUTSIDE CITY ☒

NAME OF COUNTY (S) Harris

Survey Victor Blanco

Abstract 2

Geographic Location: List only major streets, bayous or creeks:

North of: Beltway 8

East of: Wilson Road

South of: Atascocita Road

West of: Lake Houston

WATER DISTRICT DATA

Total Acreage of District: 439.41

Existing Plus Proposed Land

Development Breakdown (Percentage) for tract being considered for annexation:

Single Family Residential 89

Multi-Family Residential 0

Commercial 0

Industrial 0

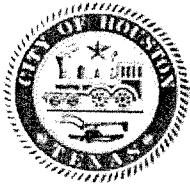
Institutional 11

Sewage generated by the District will be served by a : District Plant ☐ Regional Plant ☒

Sewage Treatment Plant Name: HCMUD 412 Wastewater Treatment Plant

NPDES/TPDES Permit No: WQ0014527001

TCEQ Permit No: _____



CITY OF HOUSTON



Department of Public Works and Engineering
Water District Consent Application Form

Existing Capacity (MGD): 0.32

Ultimate Capacity (MGD): 1.7

Size of treatment plant site: 5.02 acres square feet/acres.

If the treatment plant is to serve the District only, indicate the permitted capacity of the plant: _____ MGD.

If the treatment plant is to serve other Districts or properties (i.e. regional), please indicate total permitted capacity of the plant. List all Districts served, or to be served, within the plant and their allotted capacities

(If more than two Districts – attach additional page):

Total permitted capacity: 0.64

MGD of (Regional Plant).

Name of District: HCMUD 412

MGD Capacity Allocation 0.54

or property owner(s)

Name of District: HCMUD 505

MGD Capacity Allocation 0.40

Water Treatment Plant Name: City of Houston Northeast Surface Water

Water Treatment Plant Address: 12121 North Sam Houston Parkway East

Well Permit No: N/A

Existing Capacity:

Well(s): 40,000,000

GPM

Booster Pump(s): _____

GPM

Tank(s): 10

MG

Ultimate Capacity:

Well(s): 400,000,000

GPM

Booster Pump(s): _____

GPM

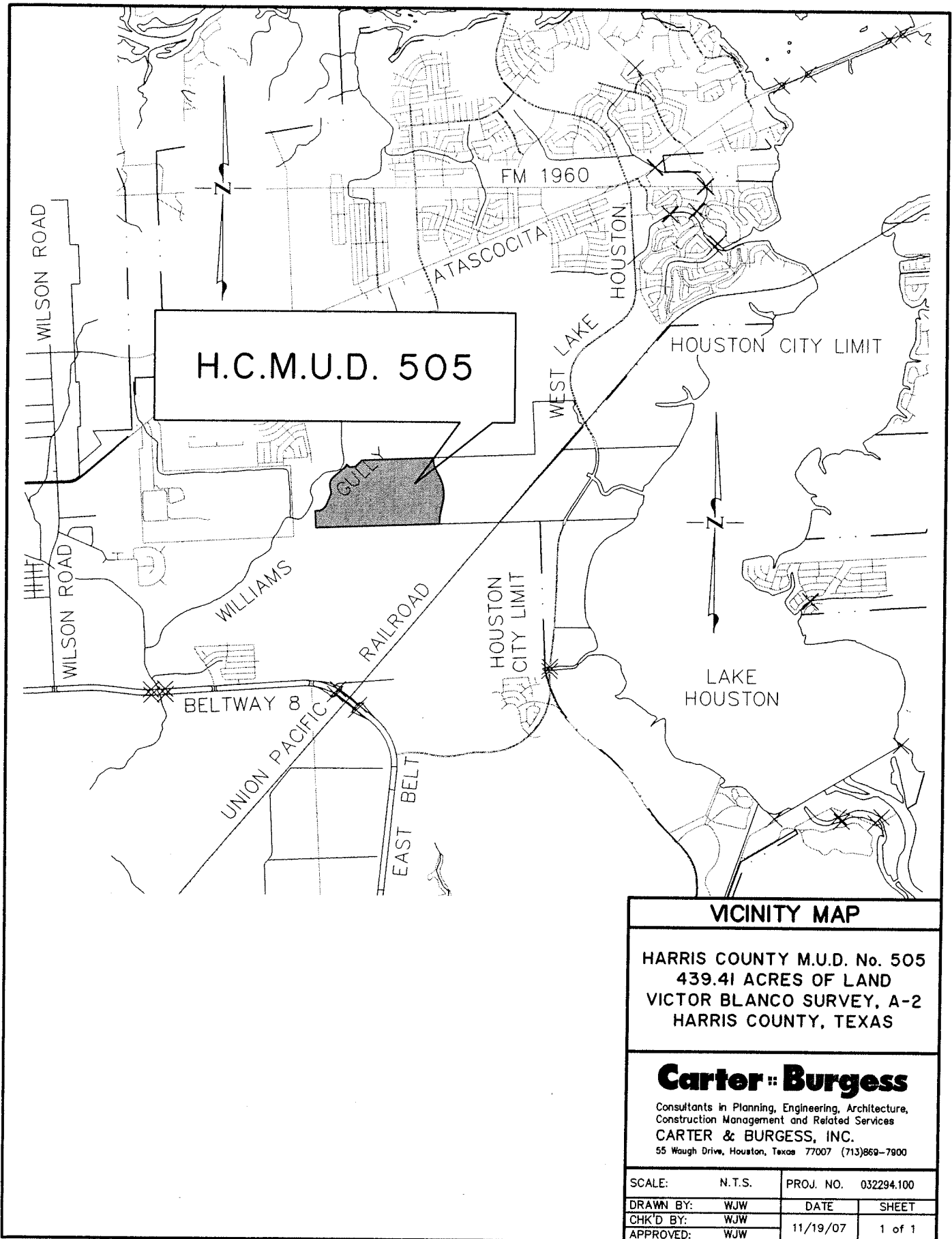
Tank(s): TBD

MG

Size of Treatment Plant Site: 156 Acres

square feet/acres.

Comments or Additional Information: _____



SUBJECT: An ordinance approving and authorizing a \$310,000 contract between the City of Houston and SEARCH, INC. using CDBG Fund and General Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program.

Category #

Page
1 of 2

Agenda Item #
21

FROM (Department or other point of origin):

Richard S. Celli, Director,
Housing and Community Development Department

Origination Date:

12/17/07

Agenda Date:

JAN 16 2008

DIRECTOR'S SIGNATURE:

Richard S. Celli

Council District affected:

District "D"

For additional information contact: Donald H. Sampley, Asst. Director
Phone: 713-868-8458

Date and identification of prior authorizing Council action: None

RECOMMENDATION: (Summary)

The Department recommends approval of an ordinance authorizing a \$310,000.00, contract between the City of Houston and SEARCH, INC. using CDBG Fund and General Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program.

Amount of Funding: \$310,000 (\$145,000 General Fund and \$165,000 CDBG Fund)

F&A Budget:

M. McHugh

SOURCE OF FUNDING

☒ General Fund -- \$145,000

☐ Grant Fund

☐ Enterprise Fund

☒ Other (Specify) CDBG -- \$165,000

SPECIFIC EXPLANATION:

The applicant of the City's CDBG Fund and General Fund is SEARCH, INC (SEARCH), a private, nonprofit organization dedicated to helping homeless men, women and children get off the streets and into jobs and affordable housing.

SEARCH, Inc. has received funding through prior contracts with the City for its Mobile Outreach Program, which provided emergency assistance to individuals among Houston's homeless population living on the streets. Services provided have included the provision of bus tokens, lunches, clothing, blankets, Gold Cards for medical and dental assistance. Other services rendered have consisted of substance abuse counseling, HIV education and testing, job training, and transportation to appointments.

The agency now desires to continue its collaboration with the City through a new contract providing up to \$310,000 for one year of funding. This agreement will provide both CDBG and General Funds for SEARCH's program, which provides:

- (1) Mobile Outreach unit, the Resource Center and other services to persons with homelessness and their families using a flexible work schedule of seven hours a day and five days/week;
- (2) Psychiatric services and physical and mental health care for persons with homelessness through collaborative agencies;
- (3) The administrative offices for SEARCH are at 2505 Fannin, Houston, Texas.

REQUIRED AUTHORIZATION

F&A Director:

Other Authorization:

Other Authorization:

Julia

Date 12/17/07	Subject: An ordinance approving and authorizing a \$310,000 contract between the City of Houston and SEARCH, INC. using CDBG Fund and General Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program.	Originator's Initials <i>PSall</i>	Page <u>2</u> of <u>2</u>
<p>Total funds and Source: \$310,000 / City's General Fund and CDBG Fund Number of Persons to be Served: 3,560 Category of Persons to be Served: Homeless Individuals and Families</p> <p>The Department recommends approval of an ordinance approving and authorizing a \$310,000 contract between the City of Houston and SEARCH, INC. using CDBG Fund and General Fund to assist in the Administration and Operations of the Emergency Mobile Outreach Program.</p> <p>The Housing and Community Development Committee reviewed this item on Monday, March 19, 2007 and voted to recommend it for favorable Council Consideration.</p> <p>RC:DS:DG:ma</p> <p>Cc: Mayor's Office City Secretary Legal Department City Controller</p>			

SUBJECT: Professional Services Contract for Pre-Design Services Gilbane Building Company Consolidation of Three-Houston Health and Human Services Department Facilities WBS No. H-000071-0001-3		Page 1 of 2	Agenda Item 22
FROM (Department or other point of origin): General Services Department		Origination Date 01-08-08	Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE Issa Z. Dadoush, P.E. <i>[Signature]</i> 12/14/07		Council District(s) affected: D & I	
For additional information contact: Jacquelyn L. Nisby <i>[Signature]</i> Phone: 713-247-1814		Date and identification of prior authorizing Council action:	
RECOMMENDATION: Approve a Professional Services Contract for Pre-Design Services and appropriate funds for the project.			
Amount and Source Of Funding: \$370,000.00 Public Health Consolidated Construction Fund (4508)		F & A Budget: <i>[Signature]</i>	
<p>SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council approve a Professional Services Contract for Pre-Design Services with Gilbane Building Company to provide pre-design and programming services for the consolidation of three Department of Health and Human Services (DHHS) facilities.</p> <p>In February 2007, GSD produced a preliminary program report for the consolidation of three DHHS facilities: The Health and Human Services Administration Building located at 8000 North Stadium Drive, Braeswood Laboratory located at 1115 S. Braeswood, and the Pollution Control Offices and Laboratory located at 7411 Park Place. Co-location of these services on one campus will better serve the community and reduce operational costs.</p> <p>DHHS has outgrown the space at 8000 North Stadium Drive and the Braeswood Laboratory facility is in very poor condition and requires major renovation to meet new code and other building requirements. Building energy operational costs are excessive due to outdated mechanical systems. Both the Administration Building and the Braeswood Laboratory are located within the Texas Medical Center area. Institutions within the Texas Medical Center have expressed an interest in acquiring the Braeswood facility. The Administration Building houses Vital Statistics on the first floor which has outgrown its space. The other floors house Health administration programs. This building is well located and should be easily sold. The Park Place facility will either be sold or retained for other City use.</p> <p>On March 23 and March 30, 2007, GSD advertised a Request for Qualifications (RFQ) for Design/Build of a new facility to replace the three DHHS facilities for the FY07 Health Program. The RFQ contained selection criteria that ranked respondents on experience, technical approach, and quality assurance program. The Statements of Qualifications were due on April 23, 2007, and five firms responded. GSD formed a selection committee comprised of representatives from the DHHS, Convention and Entertainment and GSD to evaluate the respondents. The selection committee interviewed all five firms. Gilbane Building Company received the most points and offers the best value for the City based on the advertised criteria.</p>			
REQUIRED AUTHORIZATION			
General Services Department: <i>[Signature: Wendy Teas Heger]</i> Wendy Teas Heger, AIA Chief of Design & Construction Division		Department of Health and Human Services: NOT <i>[Signature: Stephen Williams]</i> Stephen Williams, M.ED, MPA Director	

Date	SUBJECT: Professional Services Contract for Pre-Design Services Gilbane Building Company Consolidation of Three Houston Health and Human Services Department Facilities WBS No. H-000071-0001-3	Originator's Initials RAV	Page 2 of 2
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PROJECT DESCRIPTION: The consultant will program and plan for new building(s) options and prototype sites to include building massing, site planning with parking, civil and site analysis for flooding and detention requirements, and construction cost analysis. The consultant will deliver a Final Program Document based on current and future needs of the DHHS, produce a final Master Plan based on the preferred option, prepare budget estimates, develop outline description of proposed building systems, and issue a Final Report.

The consultant will incorporate LEED (Leadership in Energy and Environmental Design™) standards in the project to achieve Silver Level or higher certification.

FUNDING SUMMARY: The contract provides for a Basic Services Fee to be paid as a lump sum and certain Additional Services to be paid on a reimbursable basis.

\$345,000.00	Basic Services
\$ 17,000.00	Additional Services
<u>\$ 8,000.00</u>	Reimbursable Expenses
\$ 370,000.00	Total Contract Services

M/WBE PARTICIPATION: A MWBE goal of 12% has been established for this contract. Affirmative Action reviewed the process and determined that the goal is appropriate due to the limited scope of the contract as described in the attached correspondence. The consultant has submitted the following certified firm to achieve the goal:

<u>Firm</u>	<u>Scope of Work</u>	<u>Amount</u>	<u>% of Contract</u>
Rey DeLaReza Architects, Inc.	Programming Support	\$44,400.00	12%



IZD:WTH:RAV:JLN:rav

c: Marty Stein, Velma Laws, Jacquelyn L. Nisby, Fred Maier, James Tillman IV, File No. H-000071-0001-3



CITY OF HOUSTON

General Services Department

Interoffice

Correspondence

To: Velma Laws, Director
Affirmative Action and Contract
Compliance

From: Issa Z. Dadoush, P.E.
Director

A handwritten signature in black ink, appearing to read "Issa Z. Dadoush", is written over the printed name.

Date: December 11, 2007

Subject: **Consolidation of Three-Houston Health
and Human Services Department
Facilities M/WBE Goal
WBE No. H-000071-0001-3**

We would like to request the establishment of a 12% goal for the Consolidation of Three-Houston Health and Human Services Department Facilities programming/pre-design contract services for \$370,000 with Gilbane Building Company.

Programming Services are pre-design services that are performed primarily by the prime consultant (see attached). In the past the usual M/WBE participation level for programming contracts has been 0% due to a negligible MWBE availability. Due to the size of this project, we have been able to identify some MWBE participation. Upon completion of this Contract we anticipate entering into a Design/Build contract with Gilbane for this Project. The MWBE participation for the design services will be 24%.

If you have any questions regarding this information, please call me directly at (713) 247-2157.

READ AND APPROVED:

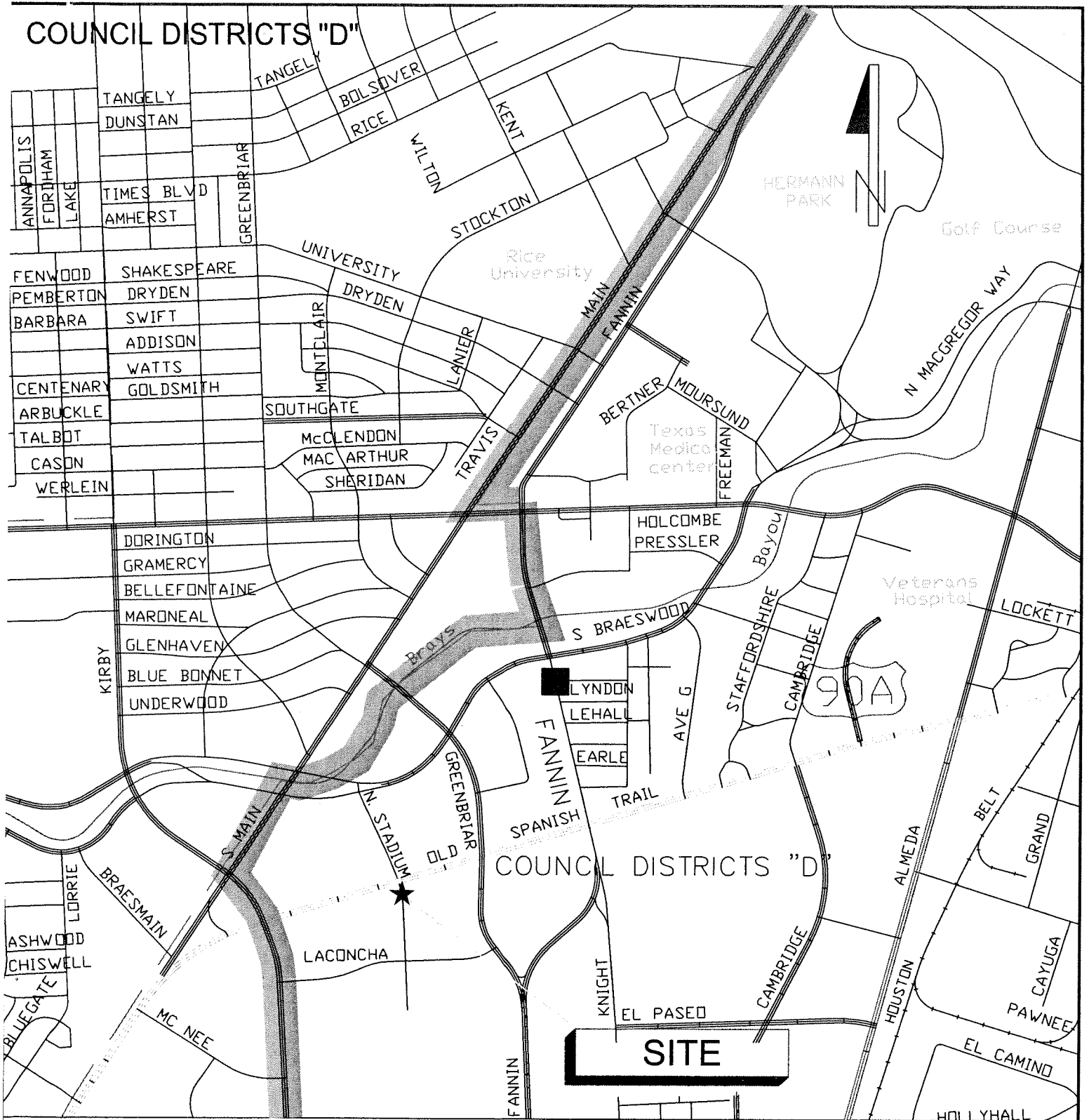
A handwritten signature in black ink, appearing to read "Velma Laws", is written over the printed name.

Velma Laws, Director
Affirmative Action and Contract Compliance

C: Marty Stein, Kirk Munden, File

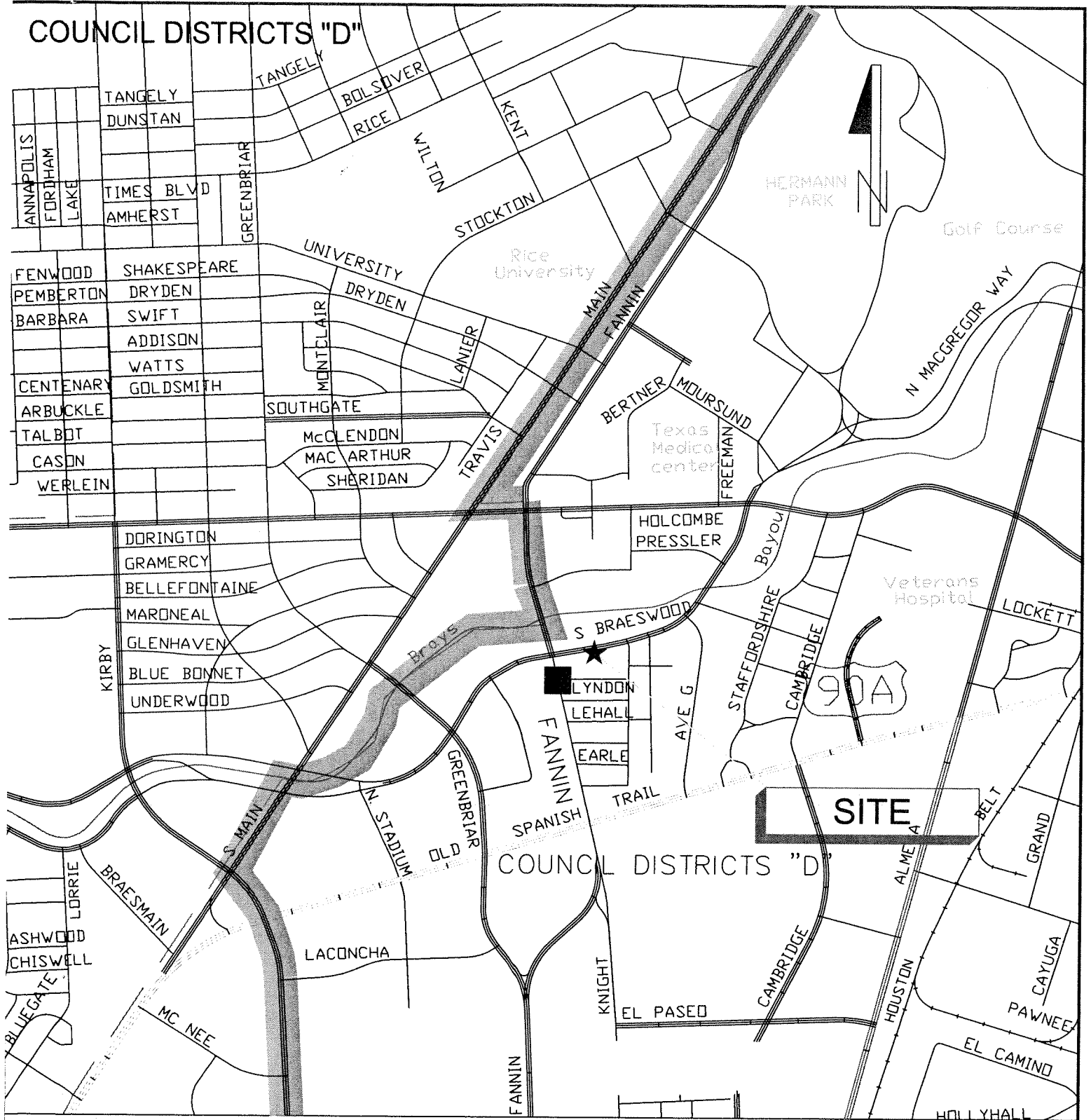
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IZD:WTH:RAV:rav

COUNCIL DISTRICTS "D"

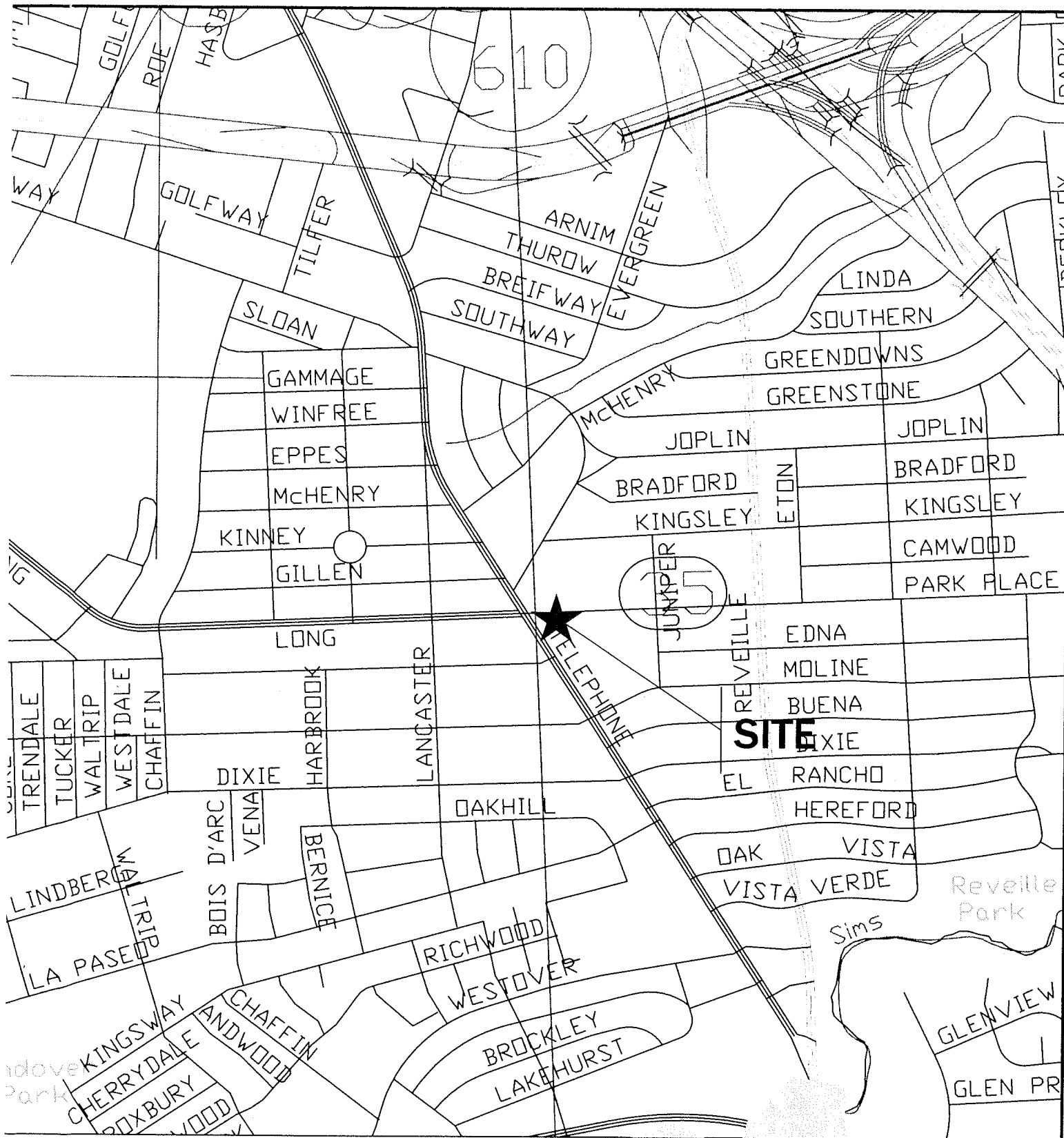


HEALTH DEPARTMENT HEADQUARTERS
8000 N. STADIUM DRIVE
HOUSTON, TX 77054

COUNCIL DISTRICTS "D"



BRAESWOOD LABORATORY
1115 BRAESWOOD
HOUSTON, TX 77030



POLLUTION CONTROL OFFICES AND LAB

7411 PARK PLACE

HOUSTON, TX 77087

COUNCIL DISTRICT "I"

KEY MAP NO. 535N

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: Environmental Services Contracts with Terracon Consultants, Inc. and Weston Solutions, Inc. in support of the Brownfields Redevelopment Program	Category #1, 7	Page 1	Agenda Item # 23
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FROM (Department or other point of origin): Elena Marks JD, MPH - Director of Health and Environmental Policy Mayor's Office of Health and Environmental Policy	Origination Date December 11, 2007	Agenda Date JAN 16 2008
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DIRECTOR'S SIGNATURE: 	Council District affected: ALL
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For additional information contact: Shannon Teasley Phone: 713-837-7978	Date and identification of prior authorizing Council action: 2006-0765
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RECOMMENDATION: (Summary) Adopt ordinance approving professional service contracts with Terracon Consultants, Inc and Weston Solutions, Inc. to continue environmental assessments in support of the Brownfield Redevelopment Program.

Amount and Source of Funding: No additional funding	F & A Budget:
--	--------------------------

SPECIFIC EXPLANATION: In 1996, the City of Houston approved and authorized the acceptance of an initial \$200,000.00 grant from the United States Environmental Protection Agency (USEPA) for a Brownfields Assessment Demonstration Pilot Program. Under the terms of the City's cooperative agreement with the USEPA, the Brownfields Redevelopment Program (BRP) was established. The USEPA supplemented the existing grant with subsequent awards of \$200,000.00 in 1998 and \$200,000.00 in 2001. In 2005 an additional award was made by the USEPA to the City of Houston for \$400,000.00 for site assessments for the period of 2005 through September 30, 2007. The City of Houston Brownfields Program applied for an extension for a period of one year and the USEPA approved the extension and the new expiration date will be September 30, 2008.

Through the grant funding awarded to the BRP, free environmental assessments are made available to encourage the beneficial redevelopment of abandoned or underused contaminated properties. Since formation of the BRP, over 40 sites have enrolled in the Program through 2007. To date, sixteen sites have been redeveloped and more than 20 are currently in the process of assessment or redevelopment. The BRP program has worked with other internal and external departments and agencies that are purchasing land on behalf of the City of Houston for additional parks space for the growing Houston population. Both contractors, Terracon Consultants, Inc and Weston Solutions, Inc. have provided those assessments under contracts with the City of Houston for the Brownfield Redevelopment Program. The Brownfields Redevelopment Program is requesting to have both consultants continue the work through the life of the current grant which expires on September 30, 2008. We request the contract to reflect the terms of the grant expiration of September 30, 2008 and the work to continue with the current contractors if the City of Houston, Brownfields Program.

Two USEPA environmental assessment grants totaling \$400,000.00 were awarded to the City of Houston in late 2005. The life of the grants is from 2005 - 2008 with the extension period, and will expire on September 30, 2008. The first grant (No. BF-97699501-0) is in the amount of \$200,000.00 is for site assessments at petroleum-contaminated properties. The second grant (No. BF-97699601-0) is in the amount of \$200,000.00 is for site assessments at properties contaminated with hazardous substances.

These grant funds were the subject of an RFP process that resulted in the five-person contractor selection committee's recommendation that the City enter into a new contract with Terracon to continue work for up to \$100,00.00 in relation with petroleum site assessments and up to \$100,000.00 of work for hazardous substance site assessments, total contract not to exceed \$200,00.00. Similarly, the committee recommends that the City enter into a contract to continue work with Weston for up to \$100,000.00 in connection with petroleum site assessments and up to \$100,000.00 of work for hazardous substancesite assessments, total contract not to exceed \$200,000.00 Under the terms of the contracts, the consultants will continue to complete environmental site assessments on a task order basis.

NOT

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 7727

Subject: Approve an Ordinance Awarding a Sole Source Contract for Computer Software Licenses, Maintenance and Technical Support Services for the Utility Customer Service Branch of the Public Works & Engineering Department

Category #
4 & 5

Page 1 of 1

Agenda Item

24

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance and Administration Department

Origination Date

December 12, 2007

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE

[Signature]

Council District(s) affected
All

For additional information contact:

David Guernsey Phone: (713) 238-5241
Ray DuRousseau Phone: (713) 247-1735

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve an ordinance awarding a sole source contract to Group 1 Software, Inc. in an amount not to exceed \$393,630.00 for computer software licenses, maintenance and technical support services for the Utility Customer Service Branch of the Public Works & Engineering Department.

Maximum Contract Amount: \$393,630.00

F & A Budget

\$393,630.00 - Water & Sewer System Operating Fund (8300) *K4 12/17/07*

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an ordinance awarding a three-year sole source contract, with two one-year options to extend, for a total five-year term, to Group 1 Software, Inc. in an amount not to exceed \$393,630.00 for computer software licenses, maintenance and technical support services for the Utility Customer Service Branch of the Public Works & Engineering Department. The City Purchasing Agent may terminate this contract at any time upon 30-days written notice to the contractor.

This purchase consists of eight perpetual, non-transferable, software licenses and includes a support website and telephone line staffed with qualified and experienced technical personnel as well as training in the licensed software at the contractor's facility for designated City employees or end-users.

This software will be used to match addresses, design water/wastewater bills and forms, and to generate and process billing messages. Additionally, this software will be used to sort water/wastewater bills and documents into US Postal Class Certification, bar-code and carrier routes, allowing the City to mail 74% of the water/wastewater bills at a discount rate of \$0.312 per mail piece, the lowest rate for City bulk mail. Approximately 442,822 water/wastewater bills and documents are mailed monthly. The software comes with a ninety day warranty.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempt procurements.

Estimated Spending Authority

Department	FY 2008	Out Years	Total
Public Works & Engineering	\$170,617.00	\$223,013.00	\$393,630.00

Buyer: Joyce Hays

REQUIRED AUTHORIZATION

F&A Director:

Other Authorization:

Other Authorization:

NOT 65C DW 2831

[Signature]

12-13-07

12/18/07

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 7725

Subject: Formal Bids Received for Used and Scrap Tire Disposal Services for the Solid Waste Management Department
S30-L22587

Category #
4

Page 1 of 2

Agenda Item

25

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance and Administration Department

Origination Date

December 07, 2007

Agenda Date

JAN 1 6 2008

DIRECTOR'S SIGNATURE

[Signature]
For additional information contact:
Dan Gutierrez Phone: (713) 837-9214
Ray DuRousseau Phone: (713) 247-1735

Council District(s) affected
All

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve an ordinance awarding a contract to Liberty Tire Recycling, LLC on its low bid in an amount not to exceed \$1,480,000.00 for used and scrap tire disposal services for the Solid Waste Management Department.

Maximum Contract Amount: \$1,480,000.00

F & A Budget

\$1,480,000.00 - General Fund (1000)

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an ordinance awarding a three-year contract, with two one-year options to extend, for a total five-year term, to Liberty Tire Recycling, LLC on its low bid in an amount not to exceed \$1,480,000.00 for used and scrap tire disposal services for the Solid Waste Management Department. The City Purchasing Agent may terminate this contract at any time upon 30-days written notice to the contractor. This contract will aid in the collection and disposal of abandoned waste tires that are illegally dumped along highways, esplanades, parkways, parks, runways, and private, commercial and residential properties. The City disposes of approximately 350,000 tires per year.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty prospective bidders viewed the solicitation document on SPD's e-bidding website and three bids were received as outlined below.

	<u>Company</u>	<u>Total Amount</u>
1.	Liberty Tire Recycling, LLC	\$1,480,000.00
2.	CMS Environmental Services	\$1,683,800.00
3.	Bulldog Tire Recycling, Inc.	\$1,780,000.00

The scope of work requires the contractor to provide eight trailers and six roll-off containers at nine locations throughout the City where the used and scrap tires will be left for pickup. The contractor transports the tires to their facility in Baytown where the tires are shredded, processed and distributed for after-market applications, such as fuel, highway materials and other rubber-based products. This contract also allows the City to deliver tires directly to the contractor's location for disposal. The contractor is required to provide the aforementioned services in strict accordance with all requirements as defined by the Texas Commission on Environmental Quality.

M/WBE Subcontracting:

This invitation to bid was issued as a goal-oriented contract with an 11% M/WBE participation level. Liberty Tire Recycling, LLC has designated the below-named company as its certified M/WBE subcontractor.

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>
Jefferson Mowing	Hauling	\$162,000.00

REQUIRED AUTHORIZATION

F&A Director:

Other Authorization:

Other Authorization:

[Signature]

3-12-07

25 04

Date: 12/7/2007	Subject: Formal Bids Received for Used and Scrap Tire Disposal Services for the Solid Waste Management Department S30-L22587	Originator's Initials RM	Page 2 of 2
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This contract will be monitored by the Affirmative Action Division.

ESTIMATED SPENDING AUTHORITY			
Department	FY 08	Out Years	Total
Solid Waste Management	\$60,000.00	\$1,420,000.00	\$1,480,000.00

Buyer: Richard Morris

To: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: Recommendation that an ordinance for the MERCURY DRIVE PAVING PROJECT (from Herman Brown Park to Wallisville Road) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation. WBS N-000625-0001-02		Category #7	Page 1 of 1	Agenda Item # 26
FROM: (Department or other point of origin): Department of Public Works and Engineering		Origination Date 1-10-08		Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE: Michael S. Marcotte, P.E., DEE, Director		Council District affected: I Key Map 456W and 496A		
For additional information contact: Nancy P. Collins Phone: (713) 837-0881 Senior Assistant Director		Date and identification of prior authorizing Council Action: Ordinance 2005-1047, September 7, 2005		
RECOMMENDATION: (Summary) An ordinance for the MERCURY DRIVE PAVING PROJECT (from Herman Brown Park to Wallisville Road) be passed approving and authorizing the acquisition of parcels by dedication, purchase or condemnation.				
Amount and Source of Funding:		No Additional Funding Required (covered under Blanket Appropriation Ordinance 2005-1047, N-000663-00RE-2-01, Street and Bridge Consolidated Construction Fund 4506)		F&A Budget:
SPECIFIC EXPLANATION: The Department of Public Works and Engineering is requesting that an ordinance for the MERCURY DRIVE PAVING PROJECT (from Herman Brown Park to Wallisville Road) be passed approving and authorizing the acquisition of parcels by dedication, purchase or condemnation. The project is a designated major thoroughfare consisting of two 24-foot wide concrete roadways with esplanade divides, curbs, sidewalks, underground utilities and connection to U.S. Highway 90 necessary to improve mobility. This action authorizes payment for the costs of land purchases/condemnations, appraisal fees, title policies/services, recording fees in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire rights-of-way and easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Payments for purchase considerations or condemnation awards that exceed the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land in support of the MERCURY DRIVE PAVING PROJECT. PRN:NPC:eg S:/GU AJARDO/Mercury Blanket RCA cc: Marty Stein				
CUIC #20ELG13				
REQUIRED AUTHORIZATION				
F&A Director:	Other Authorization:	Other Authorization: Andrew F. Icken, Deputy Director Planning and Development Services Division		

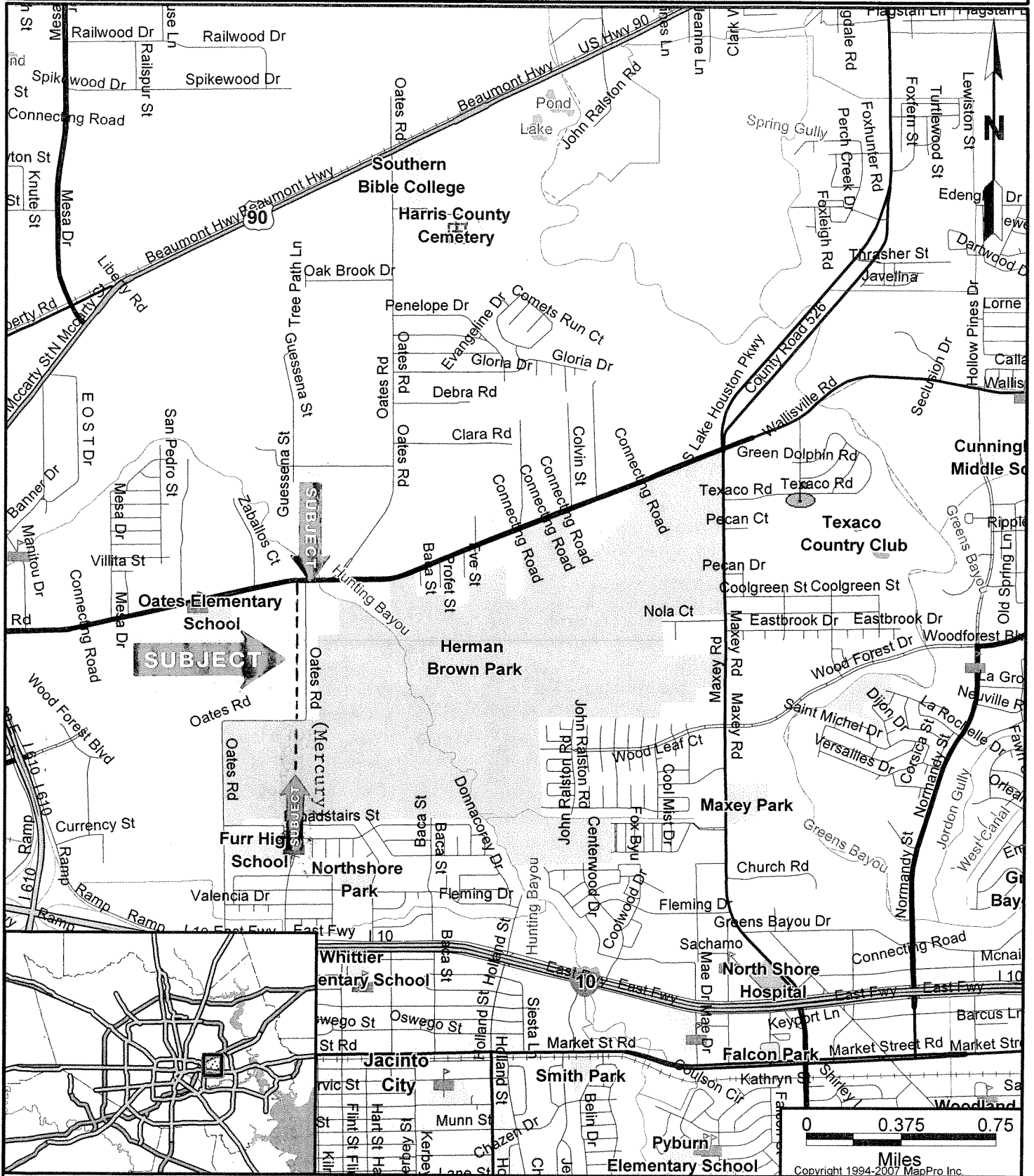
LOCATION MAP

Description: Mercury Drive Paving Project (from Herman Brown Park to Wallisville Road)

WBS N-000625-0001-2, Parcels AY7-422 through AY7-435

Key Map Page 456W and 496A




Prepared by: City of Houston, 611 Walker, Houston, TX 77002

**CAUTION:**

Inaccuracies may exist on map such as missing, incorrectly drawn, or incorrectly addressed streets.
Please report any such inaccuracy to MapPro, Inc. so that appropriate corrections can be made.

To: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: Recommendation that an ordinance for the TEXAS AVENUE LIFT STATION AND FORCE MAIN PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation. WBS R-000267-00C2-4	Category #7	Page 1 of 1	Agenda Item # 27
FROM: (Department or other point of origin): Department of Public Works and Engineering	Origination Date 1-10-08		Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., DEE, Director	Council District affected: H Key Map 494P and 494K 		
For additional information contact: Nancy P. Collins Phone: (713) 837-0881  Senior Assistant Director	Date and identification of prior authorizing Council Action: Ordinance 2005-1105, September 21, 2005		

RECOMMENDATION: (Summary)

An ordinance for the TEXAS AVENUE LIFT STATION AND FORCE MAIN PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase or condemnation.

Amount and Source of Funding: No Additional Funding Required (covered under Blanket Appropriation Ordinance 2005-1105)

F&A Budget:

SPECIFIC EXPLANATION:

The TEXAS AVENUE LIFT STATION AND FORCE MAIN PROJECT provides for the acquisition of land necessary for utility improvements in order to improve sanitary sewer service in the area.

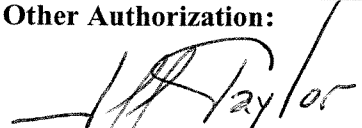
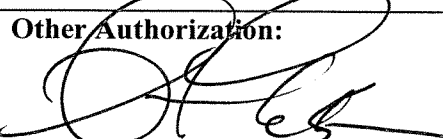
The Department of Public Works and Engineering is requesting that an ordinance for the TEXAS AVENUE LIFT STATION AND FORCE MAIN PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase or condemnation.

This action authorizes payment for the costs of land purchases/condemnations, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause to be filed proceedings in Eminent Domain and acquire rights-of-way and easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Payments for purchase considerations or condemnation awards that exceed the spending authority threshold set by state law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land in support of the TEXAS AVENUE LIFT STATION AND FORCE MAIN PROJECT

MSM:NPC:hht
S:/TylerTexas AveBlanket RCA
cc: Marty Stein

CUIC #20HHT183

REQUIRED AUTHORIZATION

F&A Director:	Other Authorization:  Jeff Taylor, Deputy Director Public Utilities Division	Other Authorization:  Andrew F. Icken, Deputy Director Planning and Development Services Division
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LOCATION MAP

Description: Texas Avenue Lift Station and Force Main Project

Located at N. York Street and Buffalo Bayou






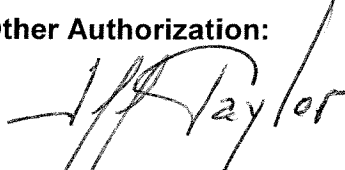

WBS R-000267-00C2-4, Key Map 494P and 494K, Council District H

Prepared by: City of Houston, 611 Walker, Houston, TX 77002



CAUTION:

Inaccuracies may exist on map such as missing, incorrectly drawn, or incorrectly addressed streets. Please report any such inaccuracy to MapPro, Inc. so that appropriate corrections can be made.

SUBJECT: Additional Appropriation to Professional Engineering Services Contract between the City and CivilTech Engineering, Inc. for Neighborhood Sewer System Improvements. W.B.S. No. R-002011-0043-3.		Page 1 of 2	Agenda Item # 28
From: (Department or other point of origin): Department of Public works and Engineering	Origination Date 1-10-08	Agenda Date JAN 16 2008	
Director's Signature:  Michael S. Marcotte, P.E., DEE	Council District affected: D 		
For additional information contact:  Reid K. Mersny, P.E. Senior Assistant Director (713) 837-0452	Date and identification of prior authorizing Council action: Ordinance #: 2004-0714 Dated: 06/30/04		
Recommendation: (Summary) Appropriate additional Funds.			
Amount and Source of Funding: \$165,000.00 from the Water and Sewer System Consolidated Construction Fund No. 8500.  12/16/07 Original appropriation of \$550,000.00 from Water and Sewer System Consolidated Construction Fund No. 755.			
PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to replace and upgrade its neighborhood sewer systems.			
DESCRIPTION/SCOPE: This project consists of evaluation and design services to improve neighborhood sewer systems by rehabilitation, replacement and construction of sanitary sewer lines and relative structures.			
LOCATION: This project is generally bounded by West Polk on the north, Bomar on the south, Taft on the east and Waugh on the west. The project is located in Key Map Grid 493N.			
PREVIOUS HISTORY AND SCOPE: The original contract with CivilTech Engineering, Inc. was approved by City Council on June 30, 2004 under Ordinance No. 2004-0714. The Scope of Services consisted of Basic Services (Phase I, Preliminary Design, Phase II – Final Design and Phase III Construction Phase Services) and various Additional Services (surveying, geotechnical investigation, environmental services, etc.). The consultant has completed Phase I and Phase II Basic Services and currently working on Phase III – Construction Services. Additional funds are needed to complete the additional proposed services for design of sanitary sewer of multiple lots which were not budgeted.			
REQUIRED AUTHORIZATION		CUIC ID #20IMR54	
F&A Budget: 	Other Authorization:  Jeff Taylor, Deputy Director Public Utilities Division	Other Authorization:  Daniel W. Krueger, P.E., Deputy Director Engineering and Construction Division	

SUBJECT: Additional Appropriation to Professional Engineering Services Contract between the City and CivilTech Engineering, Inc. for Neighborhood Sewer System Improvements.
W.B.S. No. R-002011-0043-3.

**Originator's
Initials**

IMR

**Page
1 of 2**

SCOPE OF THIS SUPPLEMENT AND FEE: The requested additional appropriation is for the additional services for the design of relocating the sanitary sewer services from the back of the lot to the new sanitary sewer line in the street right-of-way for each lot.

The requested additional appropriation is \$165,000.00 to be appropriated as follows \$150,000.00 for Contract Services and \$15,000.00 for project management.

M/WBE INFORMATION: The M/WBE goal established for this project is 24%. The original Contract approved by ordinance number 2004-0714 totals \$500,000.00. The consultant has been paid \$415,640.19 (83.13%) to date. Of this amount \$105,247.50 (25.32%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation the contract amount will increase to \$650,000.00. The consultant proposes the following firm to achieve this goal:

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Prior M/WBE Work		\$105,247.50	16.19%
2. KIT Professional, Inc.	Professional Engineering Services	\$ 52,000.00	8.00%
	TOTAL	\$157,247.50	\$24.19%


MSM:DWK:RKM:EN:IMR:pa

c: Marty Stein
Susan Bandy
Jeff Taylor
Velma Laws
Craig Foster
File R-2011-43-2 (1.2)

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: Professional Construction Management and Inspection Services Contract between the City of Houston and TLC Engineering, Inc. for Construction Management associated with Rehabilitation of Water Storage Tanks. WBS No. S-000600-00B7-4.

Page
1 of 1

Agenda Item #

29

FROM (Department or other point of origin):

Department of Public Works and Engineering

Origination Date

1 - 10 - 08

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE:

Michael S. Marcotte
Michael S. Marcotte, P.E., DEE, Director

Council District affected:

A & B

For additional information contact:

J. Timothy Lincoln, P.E.
Senior Assistant Director

Phone: (713) 837-7074

Date and identification of prior authorizing Council action: N/A

RECOMMENDATION: (Summary) Approve Professional Construction Management and Inspection Services Contract with TLC Engineering, Inc. and appropriate funds.

Amount and Source of Funding: \$5,000.00 from Water & Sewer System Consolidated Construction Fund, Fund No. 8500.

F & A Budget:

SPECIFIC EXPLANATION:

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Storage Tank Rehabilitation and Replacement Program and is required to meet the Texas Commission on Environmental Quality's (TCEQ) regulations

DESCRIPTION/SCOPE: This Contract provides for Construction Management and Inspection Services for the rehabilitation of water storage tanks at Willowchase and Acres Homes pump stations.

LOCATION: The water storage tanks are located at 13135 Misty Willow (Key Map grid 367-H) and 1810 Dollywright (Key Map 412-S).

SCOPE OF CONTRACT AND FEE: This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, and other tasks requested by the Director of the Department of Public Works and Engineering.

Project funding for construction management services will be appropriated with the construction contract award. The requested appropriation of \$5,000.00 will provide for limited pre-construction review and preparation as required.

M/WBE PARTICIPATION: TLC Engineering, Inc. has proposed the following firm to achieve the 24% M/WBE goal for this project:

NAME OF FIRM

Total Construction Inspection, Inc.

WORK DESCRIPTION

Inspection/Administrative Services

PERCENTAGE

24%

MSM:JTL:CWS:mq

S:\E&C Construction\Facilities\CMs\TLC\S-000600-00B7-4\RC.A.DOC

Daniel W. Krueger, P.E.

Velma Laws

File No. Admin - TLC Engineering, Inc.

REQUIRED AUTHORIZATION

CUIC ID # 20MZQ027

F&A Director:

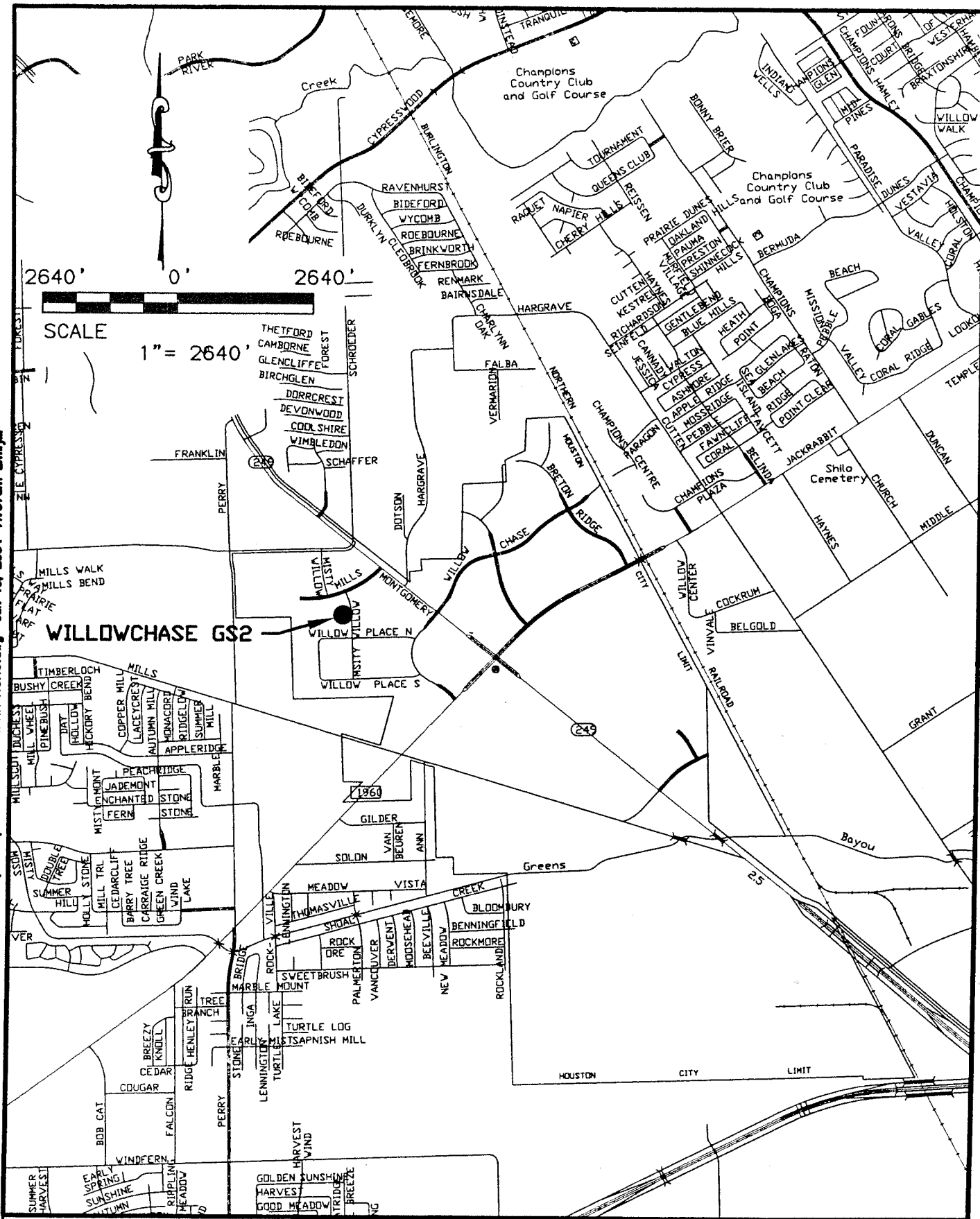
Other Authorization:

Jeff Taylor
Jeff Taylor, Deputy Director
Public Utility Division

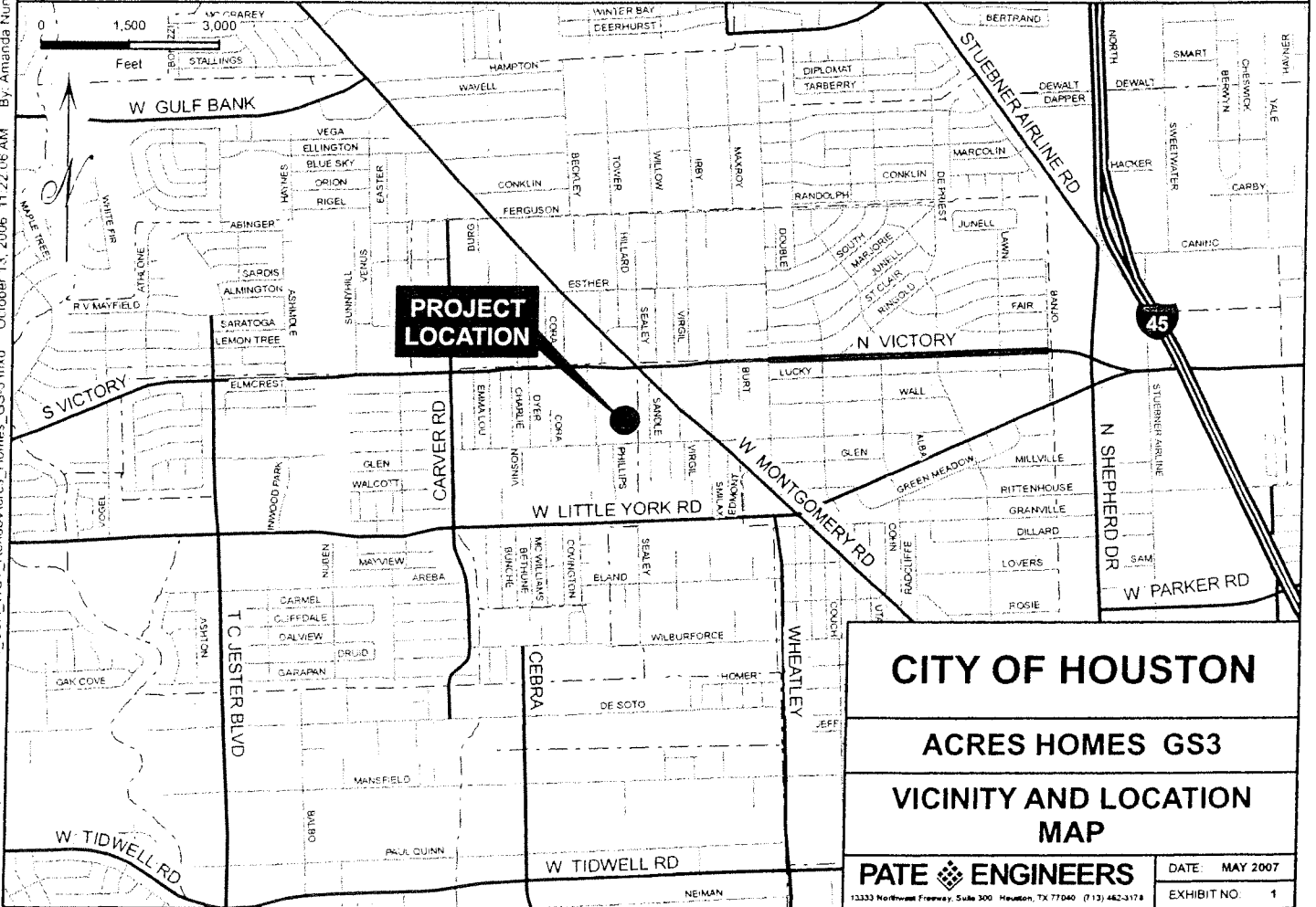
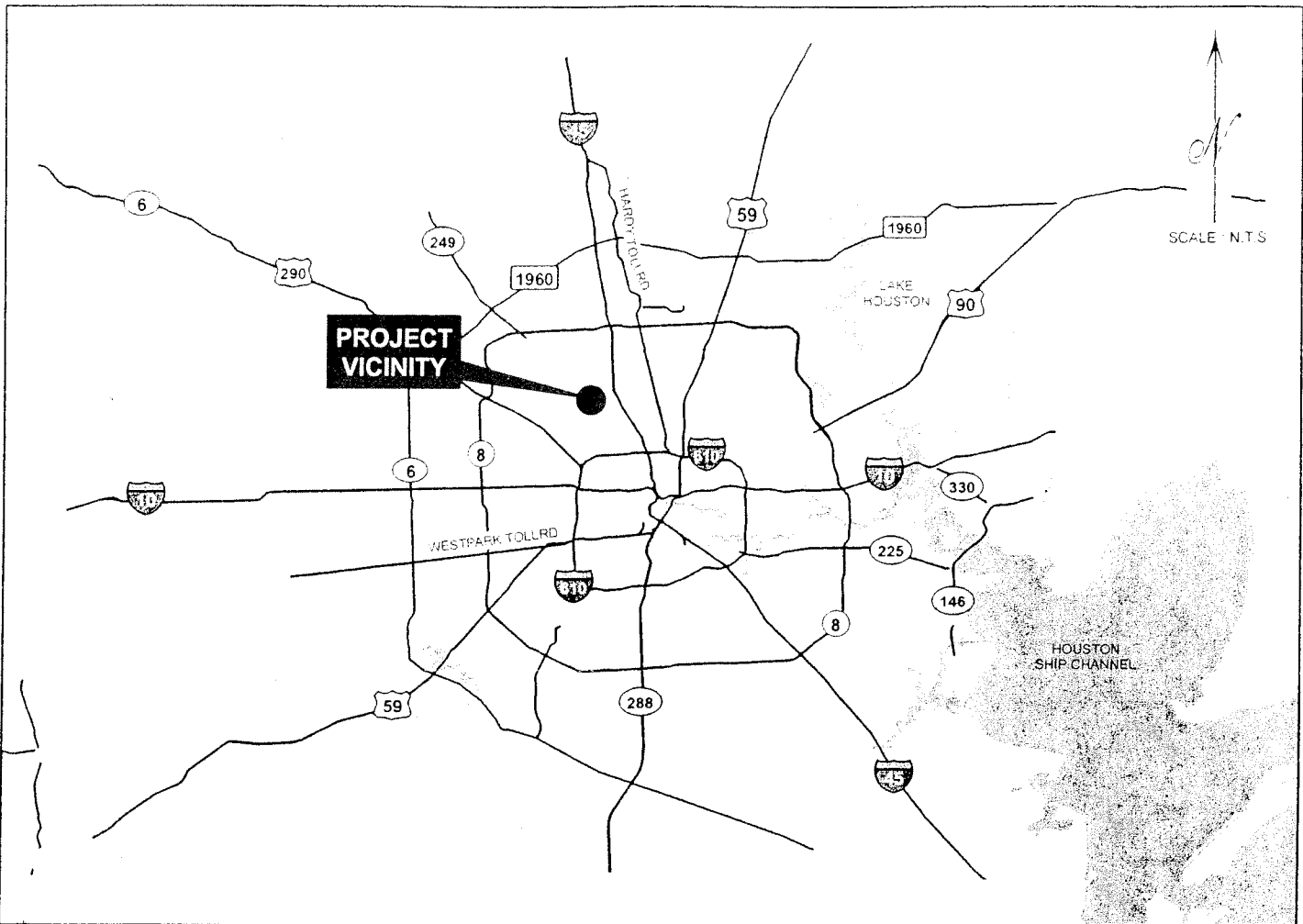
Other Authorization:

Daniel W. Krueger
Daniel W. Krueger, P.E., Deputy Director
Engineering and Construction Division

NOT



WATER STORAGE TANK REHABILITATION/REPLACEMENT PROGRAM WILLOWCHASE GS2



CITY OF HOUSTON

ACRES HOMES GS3

**VICINITY AND LOCATION
MAP**

PATE ENGINEERS

DATE: MAY 2007

13333 Northwest Freeway, Suite 300 Houston, TX 77040 (713) 482-3178

EXHIBIT NO. 1

PATE ENGINEERS
 W:\Houston\Projects\0000000057_053-01_CoH_WST_RehabAcres_Homes_GS-3.mxd October 13, 2006 11:22:06 AM By: Amanda Nunley

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: Extend a Developer Participation Contract between City of Houston and 4468 W. Airport I, Ltd. for the construction of water, sanitary sewer and storm sewer lines.

Page
1 of 1

Agenda Item #

30

FROM (Department or other point of origin):

Department of Public Works and Engineering

Origination Date

1-10-08

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE

Michael S. Marcotte

Michael S. Marcotte, P.E., DEE, Director

Council District affected:

D

For additional information contact:

Jun Chang, P.E. *jc* Phone: (713) 837-0433

Date and identification of prior authorizing

Council action: 10/13/04 Ord. No. 2004-1056

Recommendation: (Summary)

Approve an extension of a Developer Participation Contract between the City and 4468 W. Airport I, Ltd.

Amount & Source of Funding: NONE REQUIRED

Specific Explanation:

Article IV of Chapter 47 of the Code of Ordinances, Houston, Texas (Houston Code) included provisions for City participation in the cost of the construction of water and sewer mains by a developer. In January, 2001, City Council amended Chapter 47 by approving Section 47-164 of the Code, providing for the City and a developer to enter into a cost-sharing agreement under which a developer of single family residences designs and constructs the mains necessary to serve the development (water and wastewater) and dedicates them to the City in exchange for 70% reimbursement of the construction cost and 100% of the design cost. The Ordinance also provides for the City to reimburse the developer 100% of the cost to design and construct storm water mains and appurtenances, up to a maximum of \$3,000.00 per lot, if the homes qualify as affordable housing (sell for less than the median price of a house in Houston). The Ordinance further allows the City to pay interest costs incurred by the developer. The developer will be reimbursed after 25% of the residences have been built. The developer has eighteen (18) months from the date of the contract to begin construction and three (3) years from the beginning of construction to complete the number of houses necessary for reimbursement. As of February, 2005, all 70% Developer Participation Contracts contain specific provisions to ensure that the projects will facilitate development of single-family, owner-occupied residences.

On October 13, 2004 Council approved a Developer Participation Contract between the City and 4468 W. Airport I, Ltd. to construct water lines, sanitary sewer lines and storm sewer lines in a 92-lot subdivision, Brentwood Village Section 1. The current Contract is now due to expire on July 21, 2008. However, because of financial market changes and the consequent inability of potential home buyers to secure home loans, the developer is requesting a 12-month extension to construct homes in the subdivision. This will extend the contract expiration date to July 21, 2009.

Required Authorization:

CUIC# 20JZC380

MDT

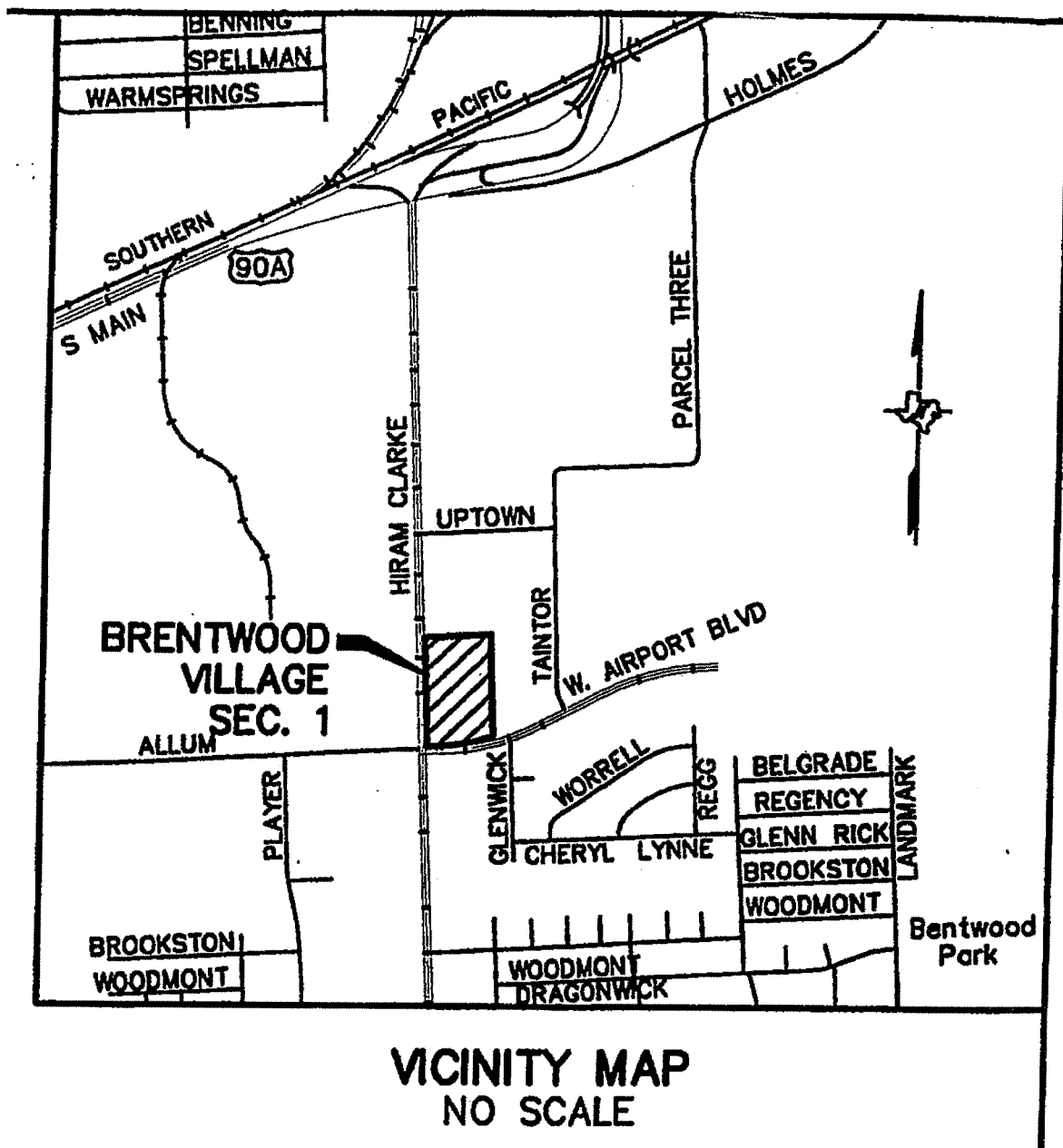
F & A Budget:

Other Authorization:

Other Authorization:



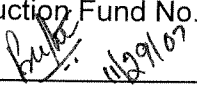


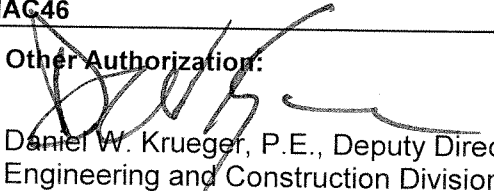
Andrew F. Icken

Andrew F. Icken, Deputy Director
Planning & Development Services



TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: Pipeline Reimbursement Agreement between the City of Houston and Longhorn Partners Pipeline, L.P. for Mesa Drive Reconstruction Project. WBS No. N-000680-0002-4.		Page 1 of 2	Agenda Item # 31
FROM: (Department or other point of origin): Department of Public Works and Engineering		Origination Date: 12/21/07	Agenda Date: JAN 16 2008
DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E. DEE		Council District affected: B	
For additional information contact:  Reid K. Mrsny, P.E. Phone: (713) 837-0452 Senior Assistant Director		Date and identification of prior authorizing Council action: 2006- 0671 June 21, 2006	
RECOMMENDATION: (Summary) Approve an Ordinance approving and authorizing a Reimbursement Agreement between the City of Houston and Longhorn Partners Pipeline, L.P., and appropriating funds.			
Amount and Source of Funding: \$101,252.00 from Street & Bridge Consolidated Construction Fund No. 4506. 			
PROJECT NOTICE/JUSTIFICATION: This project is required to improve mobility and enhance traffic safety in the Northeast part of the City of Houston. Construction of this project was awarded to Triple B Services, L.L.P. on June 21, 2006 by Ordinance 2006 - 0671.			
DESCRIPTION/SCOPE: This project will provide for a four-lane undivided concrete roadway with curb and gutter, sidewalk improvements and replacement of an existing bridge over Halls Bayou. The project was designed by JNS Consulting Engineers, Inc.			
LOCATION: The project limit is Mesa Road from North Green River to E. Little York Road. The project is located in Key Map Grids 415-U and Y, 455-C and G.			
SCOPE OF THIS AGREEMENT: The construction of the roadway requires that certain existing pipelines which cross the Right-of-Way in separate easements be protected to accommodate the proposed widening of the roadway. Under the terms of this Agreement, the City will reimburse the owner (Longhorn Partners Pipeline, L.P.) the actual amount expended for the safety and integrity of their pipelines. This amount will be disbursed after the work has been completed and the City has audited the final billing from the owner. Longhorn Partners Pipeline, L.P. has provided an estimated cost of \$96,430.00 for the protection of their pipe. This estimate has been reviewed and approved by the Department of Public Works and Engineering. The city is not obligated to pay any cost in excess of the cost estimate provided by the owners of the pipelines. This Department requests the appropriation of \$101,252.00 which includes \$96,430.00 for reimbursement costs and \$4,822.00 for City salary recovery costs.			
REQUIRED AUTHORIZATION 20MAC46 			
F&A Budget: 	Other Authorization:	Other Authorization:  Daniel W. Krueger, P.E., Deputy Director Engineering and Construction Division	

Date

Subject: Pipeline Reimbursement Agreement between the City of Houston and Longhorn Partners Pipeline, L.P. for Mesa Drive Reconstruction Project. WBS No. N-000680-0002-4.

**Originator's
Initials**

**Page
2 of 2**

[Handwritten signature]

ACTION RECOMMENDED: It is recommended that Council approve an ordinance authorizing a Reimbursement Agreement between the City of Houston and Longhorn Partners Pipeline, L.P., and appropriating funds.

[Handwritten signatures: MSM, DWK, RKM, MR, SAB, MC]

MSM:DWK:RKM:MR:SAB:MC

c: Marty Stein
Susan Bandy
Velma Laws
Gary Norman w/enclosures
Michael Ho, P.E.
File WBS No. N-000680-0002-4 2.7 (RCA)

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA #

SUBJECT:

Ordinances granting Commercial Solid Waste Operator Franchises

Category #

Page 1 of 1

Agenda Item#

1st Reading

32-33

FROM: (Department or other point of origin):

Judy Gray Johnson, Director
Finance and Administration

Origination Date

December 20, 2007

Agenda Date

JAN 16 2008

DIRECTOR'S SIGNATURE:

J. Gray Johnson

Council Districts affected:

ALL

For additional information contact:

Juan Olguin

Phone: (713) 837- 9623

Tina Paez

Phone: (713) 837- 9630

Date and identification of prior authorizing

Council Action: Ord. # 2002-526 – June 19, 2002;

Ord. # 2002-1166-December 18, 2002.

RECOMMENDATION: (Summary)

Approve ordinances granting Commercial Solid Waste Operator Franchises

Amount of Funding:

REVENUE

F & A Budget:

En Michaela M. Paez

SOURCE OF FUNDING:

☐ General Fund

☐ Grant Fund

☐ Enterprise Fund

☐ Other (Specify)

SPECIFIC EXPLANATION:

It is recommended that City Council approve two ordinances granting Commercial Solid Waste Operator Franchises to the following solid waste operators pursuant to Article VI, Chapter 39. The proposed Franchisees are:

1. Captain Hook of Houston, LLC
2. Legatee International Environmental Services, Inc. d/b/a Texas Waste Carriers

The proposed ordinances grant the Franchisees the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each Franchisee agrees to pay to the City an annual Franchise Fee equal to 4% of their annual gross revenue, payable quarterly. To verify Franchisee compliance with the franchise, the City has the right to inspect, and the company has the duty to maintain, required customer records during regular business hours. The franchise contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise terms expire on December 31, 2013.

REQUIRED AUTHORIZATION

F & A Director:



CITY OF HOUSTON

Office of the Mayor

34

JAN 16 2008

Interoffice

Correspondence

To: Anna Russell
City Secretary

From: Christina J. Cabral *C. Cabral*
Boards and Commissions

Date: January 11, 2008

Subject: Land Assemblage Redevelopment
Authority (LARA) Nominations

NON-CONSENT AGENDA

MISCELLANEOUS

Motion to set a date not less than seven (7) days from January 16, 2008, to receive nominations for Positions 6 and 7 of the Land Assemblage Redevelopment Authority for terms to expire two years from appointment date. The following positions expired effective 12/30/2005:

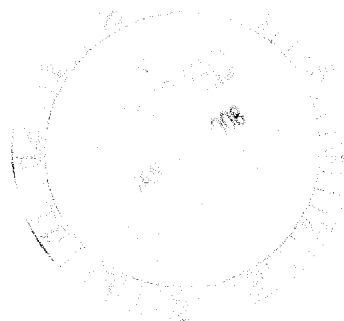
Position 6
Position 7

Jolanda F. Jones
Vacant

CM Edwards
CM Alvarado

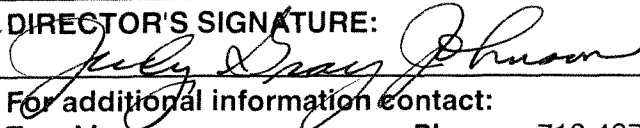
CC:jsk

cc: Marty Stein
Stephen Tinnermon



TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: Motion to establish a public hearing date for Amendments to the Project and Financing Plan for TIRZ # 16 (Uptown Zone).	Category # 1	Page 1 of 1	Agenda Item # 35
FROM: (Department or other point of origin): Finance & Administration	Origination Date January 11, 2008		Agenda Date JAN 16 2008
DIRECTOR'S SIGNATURE: 	Council Districts affected: G		
For additional information contact: Tom Mesa Phone: 713.437.6491 Robert Fiederlein Phone: 713.837.9661	Date and identification of prior authorizing Council Action:		

RECOMMENDATION: (Summary)

Establish a public hearing date regarding amendments to the Project and Financing Plan for TIRZ # 16 (Uptown Zone).

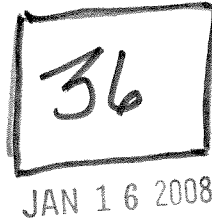
Amount and Source of Funding: No Funding Required	F & A Budget
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Specific Explanation: On December 14, 2007, the board of the Uptown Development Authority and the board of directors of TIRZ # 16 (Uptown Zone) approved amendments to the Project and Financing Plan for the Zone and have transmitted a proposed Amended Project and Financing Plan for City Council consideration. Per Section 311.00(e) of the Tax Code (the "TIRZ Act"), a public hearing must be held prior to adopting an ordinance approving the amended plan. The TIRZ Program recommends establishing a public hearing for January 23, 2008.

cc: Marty Stein, Agenda Director Deborah McAbee, Senior Assistant City Attorney
 Anna Russell, City Secretary Arturo Michel, City Attorney

REQUIRED AUTHORIZATION

F&A Director:	Other Authorization: 	Other Authorization:
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MOTION NO. 2008

MOTION by Council Member Khan that the recommendation of the Director of the Department of Public Works and Engineering, for approval of final contract amount and acceptance of work on contract with Texas Sterling Construction, Inc., for Neighborhood Street Reconstruction Project, Briargrove Subdivision Phase II, WBS No. N-000368-0002-4 (NSR436A), be adopted, and the final contract amount of \$6,465,461.02 is hereby approved by the City Council and the work be accepted and final payment is hereby authorized.


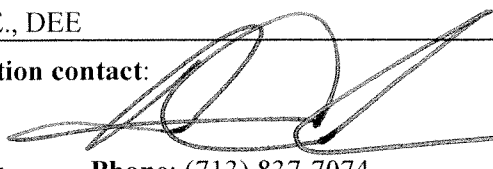

Seconded by Council Member Garcia

On 01/09/2008 the above motion was tagged by Council Member Holm.

mla

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: Accept Work for Neighborhood Street Reconstruction Project. Briargrove Subdivision Phase II. WBS No. N-000368-0002-4 (NSR436A).		Category # 7	Page 1 of 2	Agenda Item 36#
FROM (Department or other point of origin): Department of Public Works and Engineering		Origination Date 1-3-08	Agenda Date JAN 09 2008 JAN 16 2008	
DIRECTOR'S SIGNATURE:  Michael S. Marcotte, P.E., DEE		Council District affected: G		
For additional information contact: J. Timothy Lincoln, P.E. Senior Assistant Director  Phone: (713) 837-7074		Date and identification of prior authorizing Council action: Ord. #2002-620 dated 07/02/2002		
RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$6,465,461.02 or 4.78% over the original contract amount, accept the work and authorize final payment.				
Amount and Source of Funding: No Additional Funding Required. Total original appropriation of \$7,189,407.00; with \$5,695,695.00 from the Street and Bridge Consolidated Construction Fund, Fund No. 437, \$1,493,712.00 from the Water and Sewer System Consolidated Construction Fund, Fund No. 755.				F&A Budget:
SPECIFIC EXPLANATION: PROJECT NOTICE/JUSTIFICATION: This project was part of the City's Neighborhood Street Reconstruction Program and was required to improve residential streets and upgrade the utilities for the various streets. DESCRIPTION/SCOPE: This project consisted of reconstruction of neighborhood streets in the Briargrove Subdivision. Huitt-Zollars, Inc. designed the project with 560 calendar days allowed for construction. The project was awarded to Kinsel Industries, Inc., with an original Contract Amount of \$6,170,473.60. Kinsel Industries, Inc. was subsequently purchased by Texas Sterling Construction, L.P. LOCATION: The project area is generally bounded by San Felipe on the north, by Olympia on the south, by Briarmead on the east, by Briargrove on the west. The project is located in Key Map grid 491 N & S. CONTRACT COMPLETION AND COST: The Contractor, Texas Sterling Construction, Inc. has completed the Work under the subject Contract. The project was completed within the Contract Time with 67 additional days allowed by Change Order Nos. 1 and 2. The final cost of the project, including overrun and underrun of estimated bid quantities and previously approved Change Order Nos. 1 and 2 will be \$6,465,461.02 an increase of \$294,987.42 or 4.78% over the original Contract Amount. The increased cost is a result of approved Change Orders and the differences between planned and measured quantities. This increase is primarily a result of an overrun in Bid Item No. 20 – 6" Concrete Driveway, including reinforcement, complete in place and Change Order No. 1 and 2 which were necessary to complete the work.				
REQUIRED AUTHORIZATION 20HA15				
F&A Director:	Other Authorization:	Other Authorization:  Daniel W. Krueger, P.E., Deputy Director Engineering and Construction Division		

Date	SUBJECT: Accept Work for Neighborhood Street Reconstruction Project. Briargrove Subdivision Phase II. WBS No. N-000368-0002-4 (NSR436A).	Originator's Initials	Page 2 of 2
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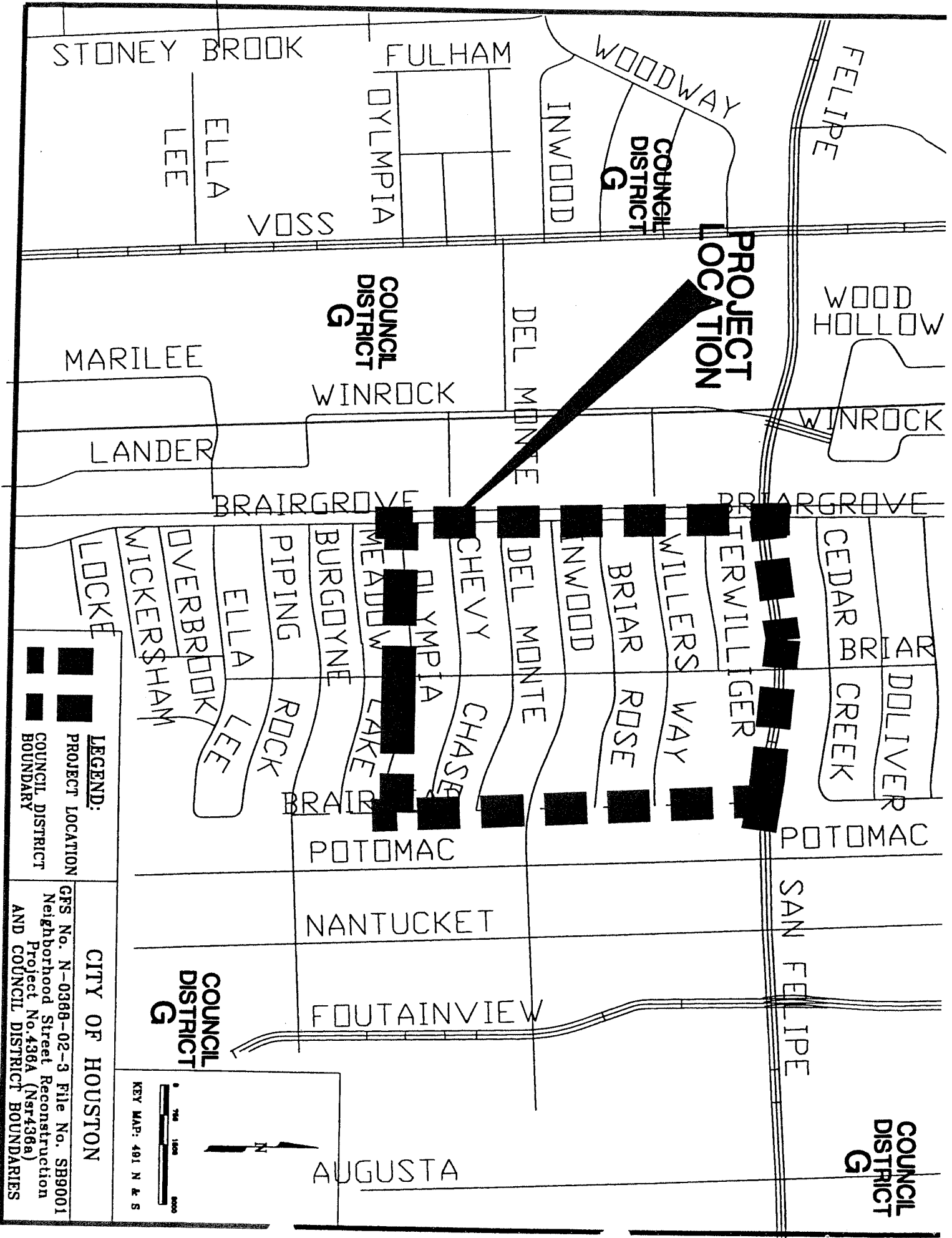
M/WBE PARTICIPATION: The M/WBE goal for this project was 17%. According to the Affirmative Action and Contract Compliance Division, the actual participation was 21.45%. Contractor's M/WBE performance evaluation was outstanding.

MSM:DWK:JTL JK:AH:ha

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cc:

Susan Bandyn Michael Ho, P.E. Marty Stein Waynette Chan Velma Laws File – SB9001



STONEY BROOK

FULHAM

WOODWAY

FELIPE

LEE
ELLA

VOSS

OLYMPIA

INWOOD

COUNCIL
DISTRICT
G

PROJECT
LOCATION

WOOD
HOLLOW

COUNCIL
DISTRICT
G

MARILEE

WINROCK

DEL MONTE

LANDER

BRAIRGROVE

BRAIRGROVE

LOCKE

WICKERSHAM

OVERBROOK

ELLA
LEE

PIPING
ROCK

BURGOYNE

MEADOW
LAKE

OLYMPIA

CHEVY
CHASE

DEL MONTE

INWOOD

BRIAR
ROSE

WILLERS
WAY

INTERWILLIGER

CEDAR
CREEK

BRIAR

DOLLIVER

BRAIR

POTOMAC

POTOMAC

NANTUCKET

FOUNTAINVIEW

SAN FELIPE

AUGUSTA

COUNCIL
DISTRICT
G

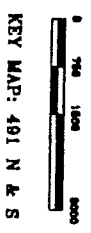
COUNCIL
DISTRICT
G

CITY OF HOUSTON

GFS No. N-0368-02-3 File No. SB9001

Neighborhood Street Reconstruction
Project No. 436A (Ns436a)

AND COUNCIL DISTRICT BOUNDARIES



KEY MAP: 481 N & S

Drawn By: Kater Jordan